



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY JANUARY 6, 2020 7:00 P.M.

A. COUNCIL REORGANIZATION

1. COUNCIL ELECTION OF MAYOR- *Presided over by Town Attorney Ed Bearor, (or designee) in accordance with Section 204 of the Hampden Town Charter*
2. ELECTION OF DEPUTY MAYOR – *Presided over by the newly elected Mayor, in accordance with Section 204 of the Hampden Town Charter*

B. PLEDGE OF ALLEGIANCE

C. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. December 16, 2019 Minutes

3. COMMUNICATIONS

- a. Victualer's license for Pat's Pizza

4. REPORTS

- a. Finance Committee Minutes – 12-02-2019
- b. Infrastructure Committee Minutes - None
- c. Services Committee Minutes - None
- d. Planning & Development Committee Minutes – 12-05-2019

D. PUBLIC COMMENTS

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

2. PUBLIC HEARINGS

NOTE: The Council will take a 5-minute recess at 8:00 pm.

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Re-appointment of Brent Wells to the Planning Board – *referral from Finance & Administration Committee*
- b. Re-appointment of Brittany Goetting to the Historic Preservation Commission - *referral from Finance & Administration Committee*

4. UNFINISHED BUSINESS

5. NEW BUSINESS

- a. Request for excise tax reimbursement – *requested by Donald Hayward*

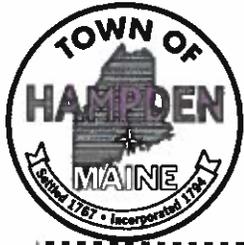
F. COMMITTEE REPORTS

G. MANAGER'S REPORT

H. COUNCILORS' COMMENTS

I. EXECUTIVE SESSION PURSUANT TO 1 MRSA § 405(6) (A) – *personnel matters*

J. ADJOURNMENT



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

DECEMBER 16, 2019

7:00 P.M.

Attending:

Mayor McPike
Councilor Jarvi
Councilor Wright
Councilor McAvoy
Councilor Marble
Councilor Wilde

Paula Scott, Interim Town Manager/Clerk
Jessica Albee, Recording Clerk

Mayor McPike called the meeting to order at 7:00 pm.

- A. PLEDGE OF ALLEGIANCE – Mayor McPike led the Pledge of Allegiance
- B. CONSENT AGENDA – Councilor Marble motioned to approve the consent agenda, seconded by Councilor McAvoy. Unanimous 6-0-0. Resolution 2019 - 231
 - 1. SIGNATURES
 - 2. SECRETARY'S REPORTS
 - a. 12/02/2019
 - 3. COMMUNICATIONS
 - a. Updated Transfer Station Rules & Regulations
 - b. Updated Transfer Station decal application
 - c. Victualer's license renewals – Angelo's Pizza, Subway,
 - 4. REPORTS
 - a. Finance & Administration Committee Minutes – 11/04/2019 & 11/18/2019
 - b. Infrastructure Committee Minutes – None
 - c. Planning & Development Committee Minutes – 11/06/2019
 - d. Services Committee Minutes – None
- C. PUBLIC COMMENTS - None
- D. POLICY AGENDA

NOTE: The Council will take a 5-minute recess at 8:00 pm.

AGENDA

1. NEWS, PRESENTATIONS & AWARDS
2. PUBLIC HEARINGS
3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Notice and information for the public regarding upcoming elections, specifically the March 3rd, 2020 Presidential Primary

Having a third election this year which isn't typical. We have a Presidential Primary and a Special State Referendum election on March 3rd. It will be the normal time 8 am to 8 pm. Absentee applications are currently available and ballots will be available as soon as we get them.

- b. Appointment of Clarissa Edelston to the Edythe Dyer Library Board of Trustees – *referral from Services Committee*

Motion by Councilor Marble, seconded by Councilor Wright;
Unanimous 6-0-0. Resolution 2019 - 232

- c. Re-appointment of Lowell (Ted) Sherwood Jr. to the Edythe Dyer Library Board of Trustees – *referral from Services Committee*

Motion by Councilor Marble, seconded by Councilor McAvoy;
Unanimous 6-0-0. Resolution 2019 - 233

- d. Re-appointment of Nancy Fenders to the Edythe Dyer Library Board (*Clerical error, should be Recreation Board*) of Trustees – *referral from Services Committee*

Motion by Councilor Marble, seconded by Councilor Jarvi;
Unanimous 6-0-0. Resolution 2019 - 234

- e. 2019 Spirit of America award to Hampden Children's Day Committee

Shelly Abbott, Recreation Director spoke about the Spirit of America Award. She mentioned that the Children's Day Committee won the award from the County Commissioners Office. Two representatives from the Committee accepted the award, and it was agreed to have it posted at the Town Office. She said she appreciates the recognition, and all the work that the Committee does.

4. UNFINISHED BUSINESS

AGENDA

- a. Town Manager search update – If needed

5. NEW BUSINESS

- a. Council Order 2019-08 Adopting Updated Transfer Station Decal Policy – *referral from Finance & Administration Committee*

Motion by Councilor Wright, seconded by Councilor McAvoy;
Unanimous 6-0-0. Resolution 2019 - 235

- b. Council re-authorization of the Emergency Ordinance Regarding Medical Marijuana Registered Caregiver Operations

Motion by Councilor Jarvi, seconded by Councilor Marble;
Unanimous 6-0-0. Resolution 2019 - 236

- c. Authorization for the expenditure of an amount not to exceed \$1,000 from Rec Area Reserve Account (3-767-00) to secure temporary storage at the Western Avenue Recreation area – *referral from Finance & Administration Committee*

Motion by Councilor Wright, seconded by Councilor Marble;
Unanimous 6-0-0. Resolution 2019 - 237

E. COMMITTEE REPORTS

Planning and Development –

- Councilor Jarvi mentioned that the Citizen's Task Force letter was posted to the Town's website looking for volunteers.
- Looking at the Marijuana Ordinance Amendments, decided because of the information and number of changes, we must decide how we are going to allocate the Medical Marijuana Centers in Hampden. Tasked our Town Planner, Karen Cullen to go back and revisit some of the sizes and number of caregivers on these parcels, we expect a report at our first meeting in January.

Services Committee –

- Councilor Marble mentioned discussing the updates on the Kiwanis building and Western Ave Rec.
- We had appointments already voted on earlier at this meeting
- We also had the vote on the funds needed for the temporary storage at the Recreation Center.

Finance and Administration Committee –

AGENDA

- Councilor Wright mentioned everything that was mentioned in this meeting is on tonight's agenda.
- It was also mentioned that the Council is wrapping up the Council Rules discussion. Have come to a consensus on several items and working on the final drafts.

Infrastructure Committee –

- Mayor McPike spoke in Councilor Ryder's absence. The next meeting will be next Monday night December 23, 2019.

F. MANAGER'S REPORT –

See attached Manager's report as Exhibit A

G. COUNCILORS' COMMENTS

Councilor McAvoy – Encouraged everyone to shop local and buy American. Wished everyone a Merry Christmas and a safe New Year. Good night Hampden.

Councilor Jarvi – No Comment

Councilor Wright – No Comment

Councilor Marble – He mentioned he had a more subdued taste than Councilor Jarvi, with recognizing the Holiday. Wanted to give a shout out to Councilor Ryder who he thinks has some age-related foot issue he is recovering from. If he had been here, I'm sure he would have had a tie with blinking lights on it. We look forward to seeing that next year. Good night Hampden.

Councilor Wilde – Merry Christmas Hampden. Happy Holidays. Be safe and see you at the beginning of the year.

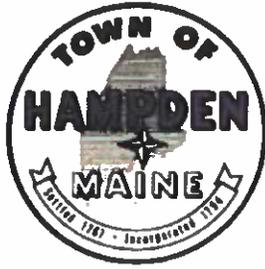
Mayor McPike – Wished everyone Happy Holidays. The next Council meeting will be January 6th, 2020. Thank you and good night.

H. ADJOURNMENT –

With no further business, the meeting adjourned at 7:27 pm.

Respectfully Submitted,

Jess Rickman,
Recording Clerk



Memorandum

TO: Town Council
FROM: Paula Scott, Interim Manager
DATE: December 16th, 2019
RE: Manager's Report

The following represents a summary of activities and items of interest to Council:

Capital Projects

At this time the projects themselves remain unchanged from the last report except to say that we closed on the SRF note for the Western Avenue and Dewey Street sewer project in November. I have subsequently been contacted by the Maine Bond Bank to obtain our bank account and routing numbers and the funds will soon be available for draw down.

Continuity of Operations

The DPW equipment operator and facilities foreman, Adam Noyes started today. He comes to us with 15 years of experience as a Transfer Station Manager. Although he will be an equipment operator, a primary component of his position will be to oversee facilities, especially the Transfer Station. If we are to provide the public the service of having and maintaining our own transfer station, we need to realistically look at the operations, the lay out, the facility, the operators manual for updates, our permit with DEP, and all the details that go along with bringing a facility designed for a population of 3500, into the modern day in a town that now has a population of approximately 7500.

Transfer Station

As evidenced by tonight's agenda, Director Currier have been working to update the rules and regulations for the Transfer Station to more accurately reflect and explain acceptable and non-acceptable items. Along with this came the need to update the decal application and the decal policy which is a Council order and which you signed tonight, and to also update the website. Our goal was to have all of these items in place by January 1st when the new decal year begins. We have continued to field calls and inquiries from some of the residents, but overall, I am pleasantly surprised that the majority of the demo users have acquiesced and understand that this increased fee was overdue. People read the papers, they hear of and know of methods used in other communities to deal with household solid waste and are largely understanding of the fact that "trash" and the handling of all of its translations is a statewide topic of which we are not immune.

The pad for storage of brush is complete; we are awaiting environmental scientist testing of the soil mixture and then we will modify our permit with DEP. We have been in contact with Karen Knutti, our representative, who coincidentally, in conjunction with our new field rep Mellissa Richards, performed a surprise field inspection at our facility on November 25th. There were no substantive compliance issues which would have triggered a full-blown inspection. Clerical items noted were to update the Transfer Station manual to reflect Coastal as our destination rather than PERC, and to include a section that discusses universal waste storage. Items that need remediation are to have the operators manual on site in the booth and to designate an area for hot loads. We also need to provide a means of communication within the facility in case of an emergency. We are looking into getting the attendants a cell phone to remain on site. Other than those minor infractions, it was noted that our facility is properly gated, the signage is appropriate and there was no odor and very little litter on the roadway leading to the facility. All in all, it was a good inspection.

General Operations

I often report only on the things that are relatively obvious such as road construction and capital projects. Those are important and they are kind of in your face, if you will. I want to also report out on some of the day to day situations that you would not know about unless you were told. As you are all aware, last quarter's sewer billing had an error in the file. This error was either because the file itself was corrupt or because of some issue with our software which is the most likely. This caused the meter readings from the quarter prior to go against this quarter's consumption. Additionally, the fee changed from quarter to quarter as per the Sewer rate public hearing held this spring. This resulted in an error of approximately \$283,000 which obviously needed to be corrected. To rectify this situation, we had to restore from a back-up to the day before bills were created. This wiped out the first bill in the system so that we could recreate the bills properly. The effort to correct this error was huge. It involved the finance department and front office staff spending an enormous amount of time writing hand receipts to those users who wished to pay their bills even though they knew a correction was coming. Corrections had to be made to those accounts who already made payments before the error was discovered. Credits had to be issued, some customers owed more once the proper readings were applied. I spent two days with the utility clerk, our software vendor and Shelli from the Water Department in a conference call while our vendor accessed our data to help us find the issue and get it corrected. This was a huge effort, and there are some small lagging issues, but in the end, the correct bills were mailed at the end of November. I can't even begin to say enough about the extra efforts of all staff involved.

This also points to the knowledge that our putting off the SQL conversion is no longer an option. We are going to have to begin the conversion sooner rather

than later as our vendor is no longer supporting many of the modules in the current version. This was reflected heavily in the sewer error I just spoke about since had we already been on SQL, the fix would have been less time consuming and would have taken less hands-on-deck for the correction and our vendor would have been able to identify the issue more easily. I have asked Mike to begin the preliminary work to determine what we will need to do to implement this conversion before more data gets lost or corrupted and what staff will need to do to begin preparing for it.

Other areas of intense staff focus lately have been wide-spread. Finance is working diligently on balancing tax, sewer and ambulance billing accounts and checking off items that the auditor is requiring so that we may complete the audit. Finance is also assisting junior staff with lien holder searches for sewer and tax liens and have revamped cash-up procedures for streamlining. IT is identifying and mitigating or planning for mitigation of several areas of weakness in our IT system. We now have proper firewalls, proper anti-virus protection and many of our system passwords have been reworked for better protection. He is working with our remote locations to provide a secure method by which they will be able access our server for town docs from their locations. He has found cabling and switches are in need of replacing as evidenced by the slow data flow coming from the server to computers which causes many of us to 'time out' of our programs or not be able to access them in a timely manner. Our Assessor and our Planner have been jointly working backwards to update the cartographer with the mdx files that were never sent to them so that we may have proper and up to date tax maps. In the capacity of Town Clerk, I have completed my post-election reporting and am already preparing for the upcoming election on March 3rd while simultaneously trying to get the 2018 town report compiled. Once that is done, I can begin on the 2019 town report once the audit is complete.

There are many, many things that take place in the course of a day that are too numerous to count and quite frankly, would bore you. But I wanted to report out some of the larger tasks that have taken place to demonstrate first of all what great staff we have and secondly, to point to the fact that we will be addressing some of the larger and more pressing issues in our next budget cycle and making appropriate requests for internal infrastructure.

Last, I just want to wish everyone a Merry Christmas.

C-3-a

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
email: clerk@hampdenmaine.gov

December 31, 2019

Pat's Pizza
Attn: Tina & Mark Carroll
662 Main Rd North
Hampden, ME 04444

RE: Victualer's license for Pat's Pizza

Dear Tina & Mark:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM

VICTUALER'S LICENSE CERTIFICATE

No. 2019-18

MUNICIPALITY OF HAMPDEN, MAINE

To all whom these presents may concern: Date: December 31, 2019

KNOW YE, that Carroll Crew, LLC,

doing business as Pat's Pizza

has been duly licensed as a Victualer at 662 Main Rd N Hampden, Me 04444

in the Municipality of Hampden by said Municipality until December 31, 2020

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott
Authorized Municipal Officer Town Clerk

**FINANCE & ADMINISTRATION COMMITTEE MEETING
MINUTES**

Monday, December 2, 2019

6:00 p.m.

Hampden Town Office

Attending:

Mayor McPike
Councilor Jarvi
Councilor Wright
Councilor Ryder
Councilor McAvoy
Councilor Marble
Councilor Wilde

Paula Scott, Interim Town Manager/Clerk
Jessica Albee, Recording Clerk

Chair Wright called the meeting to order at 6:01 p.m.

1. Meeting Minutes – 11/04/2019 and 11/18/2019 – Motion made by Councilor Jarvi to approve the Meeting Minutes from 11/4/2019 and 11/18/2019, seconded by Councilor Marble; Vote was 5-1-0 on both.
2. Review & Sign Warrants – The Committee members reviewed and signed the disbursement warrants.
3. Unfinished Business
 - a. Town Manager Search update – Due to the snow storm the Public Meet and Greet was rescheduled to December 4TH at 6:00 p.m.
 - b. Council rules discussion- The Council rules was discussed in detail.
4. New Business
 - a. Recommendation regarding review and approval of FY20 Service Charges - *Requested by Kelly Karter, Tax Assessor*

Motion made by Councilor Marble, seconded by Councilor McAvoy; Vote was 6-0-0.

- b. Recommendation for Council to award the contract for the Western Avenue sidewalk project to Maine Earth for \$244,723 – *Referral from Infrastructure Committee*

Motion made by Councilor Marble, seconded by Councilor Ryder;
Vote was 6-0-0.

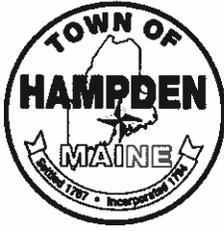
- c. Recommendation for the expenditure of \$166.56 from Computer Reserve Account (3-711-00) to purchase a RAM upgrade and Windows 10 license for a Public Safety Toughbook – *Requested by Mike Chasson, IT Director*

Motion made by Councilor Wright, seconded by Councilor McAvoy;
Vote was 6-0-0.

5. Public Comment - None
6. Committee Member Comments - None
7. Manager's Comments - None
8. Adjourn – The meeting adjourned at 6:51 p.m.

Respectfully Submitted

Jessica Albee
Recording Clerk



Town of Hampden
Planning and Development Committee

Thursday Dec. 5, 2019, 6:00 pm
 Municipal Building Council Chambers

Minutes

Attending:

Committee/Council

Eric Jarvi, Chair
 Dennis Marble
 Ivan McPike, Mayor
 Terry McAvoy

Staff

Karen Cullen, Town Planner
 Ryan Carey, CEO

Public

Phil Stack

Chairman Jarvi called the meeting to order at 6:00 pm.

A motion was made by Councilor Marble to take item 8, Public Comments out of order, since a member of the public was here to speak and it would be appropriate to not make him wait. Councilor McPike seconded; carried 4/0/0.

8. **Public Comments:** Phil Stack noted he had addressed the Town Council about the dilapidated building across the street from his house on Kennebec Road this past summer, and also met with the P&D Committee in August. He was here tonight to find out what the status is of that particular property and the previously discussed possibility of the town enacting an ordinance to deal with dilapidated properties. Main points of the discussion:
- The USDA no longer holds any interest in the subject property.
 - The Town now holds a lien on the property for nonpayment of taxes.
 - There are several paths forward, the first three would be time consuming and costly:
 - Town eventually take ownership of the property for nonpayment of taxes
 - Town adopt a property maintenance ordinance and enforce it for this property
 - Designate the building "dangerous" under state statute
 - Hope that a private citizen will purchase the property and demolish the building.
 - There needs to be a balance between the property rights of the property owner and the rights of the abutters.
 - The P&D believes this is a high priority issue and will discuss again at the January 2, 2020 meeting; they requested sample ordinances be included in the packet for that meeting.

Chairman Jarvi returned to the agenda.

1. Minutes for the November 6, 2019 meeting – **Motion** to approve as submitted made by Councilor Marble; second by Chairman Jarvi; carried 2/1/1.
2. Committee Applications: None.

3. Citizen's Initiatives: None.
4. New Business: None.
5. Unfinished Business:
 - a. Town Center, formation of a Citizen's Task Force – Chairman Jarvi reported that he has not yet been able to meet with the RSU and thus this project is delayed. Nothing has been posted on the website yet regarding seeking citizen's for the task force.
6. Zoning Considerations/Discussions:
 - a. Marijuana Ordinance amendments – Planner Cullen gave an overview of the memo for discussion tonight, noting the input she needs are the committee's thoughts on the maximum number of registered caregivers that can operate on a property and the distances between the operations and abutting properties. The main points of the discussion were:
 - There was a drop in the number of registered caregivers in Maine between 2017 and 2018, perhaps due to the difficulty of these businesses obtaining any financing and the potential that legalization of adult-use marijuana has reduced the demand for registered caregivers to produce marijuana products for medical use.
 - The consensus of the committee was to reduce the maximum number of registered caregivers that can operate on a single property to half for each category in the draft ordinance.
 - The consensus of the committee on distances was for Planner Cullen to run additional GIS analyses to identify properties that would be eligible for the various number of registered caregivers, using larger distances (e.g. 750 feet).
 - Another possibility is to greatly simplify the ordinance and set stricter limits on the number of registered caregivers operating on a single property across town, except allow more in the industrial districts.
 - The P&D Committee will hold a second meeting in January (date to be determined) to continue discussion on the marijuana ordinance
7. Staff Report:
 - a. CEO Carey reported that while he has been busy, there is nothing of concern going on currently. Councilor McAvoy asked about permitting procedures and educational materials for contractors and builders, noting these were issues discussed with the previous CEO and he is wondering what the status is. CEO Carey said he is working on materials to provide to builders, such as diagrams for foundations and checklists for numerous other things.
 - b. Planner Cullen reported we have received new water quality data for the Pine Tree landfill, and she's spoken with our consultant Drumlin Environmental about it. They reported that the wells of concern seem to have stabilized; the water quality is not worse than the previous sampling round, but we have to wait to see whether those wells start to improve. Drumlin is also available to come meet with the P&D committee or the TC; the committee thought that would make sense in the spring after the annual report is out and has been reviewed.
8. Public Comments: See above

9. Committee Member Comments: None

10. Adjournment: Chairman Jarvi adjourned the meeting at 7:36 pm.

*Respectfully submitted by
Karen Cullen, Town Planner*

Items from this meeting for Thursday January 2, 2019 P&D meeting:

- Agenda Items:
 - Town Center, formation of Citizen Task Force
 - Property Maintenance Ordinance

Items from this meeting for second P&D meeting in January (date to be determined):

- Agenda Items:
 - Marijuana Ordinance Amendments

E-3-a



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Wells LAST Brent FIRST E MI

ADDRESS: 174 Old County Rd STREET Hampden TOWN 04444 ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 4 HOME _____ WORK _____

EMAIL: deshaw@gmail.com

OCCUPATION: N/A

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Planning Board

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? I am renewing my appointment to the Planning Board.

Are there any issues you feel this board or committee should address, or should continue to address? _____

3 YEAR

BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA E. HOIT MEMORIAL POOL
HARBOR COMMITTEE

EDYTHE L. DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMISSION

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY

Date Application Received: 12/17/19

COUNCIL COMMITTEE ACTION: _____ DATE: _____

COUNCIL ACTION: _____ DATE: 1/6/20

NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____



E-3-6

Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Geeting Brittany P
LAST FIRST MI
ADDRESS: 549 Main Road North Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 1 _____ N/A _____
HOME WORK

EMAIL: Williamsburg6590@gmail.com

OCCUPATION: adjunct instructor

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Historic Preservation

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? I have already served on the commission for three years and am knowledgeable of protocol, its needs, and its projects

Are there any issues you feel this board or committee should address, or should continue to address? Attracting members

3 YEAR

BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA E. HOIT MEMORIAL POOL
HARBOR COMMITTEE

EDYTHE L. DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMISSION

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: <u>11/2/2020</u>
COUNCIL COMMITTEE ACTION: <u>Finance + Admin</u>	DATE: <u>11/01/2020</u>	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input checked="" type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

**Memorandum**

TO: Town Council
FROM: Paula Scott, Interim Town Manager
DATE: December 30, 2019
RE: Excise Tax Reimbursement request

Staff received a request from Donald Hayward who requested that the Town reimburse him for excise tax in the amount of \$561.33 that he paid on a 2017 Ford F150 when he registered the vehicle in July. After being told by staff that they were unable to refund his excise tax, Mr. Hayward asked to speak to the manager. I explained to Mr. Hayward that there are no instances in which excise tax is refunded. The only mechanism for any sort of return on monies already paid is in the case of credit when a registrant purchases a new vehicle and transfers the plates (and credit) from a vehicle currently registered but no longer owned by the registrant. Mr. Hayward stated that he did not need to transfer plates because the other vehicle that he has is already registered. I suggested that the best I could do, since I am not authorized to return the money to him, was to place his request on an agenda to be heard by Town Council. If this body agrees to refund the excise tax, I would recommend pro-rating it and returning only the portion of excise that is for the time remaining on the registration, to May 31st, 2020. That amount would be \$280.68 based upon \$46.78 a month.

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

December 31, 2019

Donald Hayward

Hampden, Me. 04444

Dear Mr. Hayward,

I have added your request for excise tax reimbursement to the January 6th, 2019 Council agenda. The meeting will be held in Council Chambers at the Town Office beginning at 7:00 p.m. You may enter the door on the side of the building facing the post office.

If you have any further questions, please don't hesitate to contact me.

Respectfully,

Paula A. Scott,
Interim Town Manager

Cc: file

File

MVR3# 23122229 State of Maine Vehicle Registration

Status A Last Registration

Expiration Date 05/31/2020

E-Correct

Effective Date 05/01/2019

Excise Tax Date 07/02/2019

Mileage 8841

VIN	Year	Make	Model	Color	Style	Tires	Axes	Net Wgt.	Req Wgt.	Fuel
1FTEX1EPXHFA91655	2017	FORD	F150	GY NA	PK	0	0	00	00	G

Registrant(s)	Last	First	MI	Suff.	D.O.B.
N I	HAYWARD	DONALD	I		
N N					
N N					

Unit # DOT #

Mailing Address

 HAMPDEN ME 04444 US

Legal Residence
 State Country 19280
 HAMPDEN ME US

(M)
 (Y) 2029009

Base Price		State Fees	
Base Price	41,580	Rate	0.00
Mil. Rate	3 .0135	Credit	0.00
Agent Fee	3.00	Fees	0.00
Excise Tax	561.33	S. T.	0.00
Credit	0.00	Tide	0.00
SubTotal	561.33	User ID	ALD
Transfer Chg	0.00	Balance	561.33
Balance	561.33	Credit No	0
Excise Half Rate	<input type="checkbox"/>	Reg Half Rate	<input type="checkbox"/>

System Settings

Forced Plate	N
Battle Decal	X
Exc. Exempt	N
Agent Exempt	N
State Exempt	Y
Transfer Exempt	N

Fleet/Group

Fleet
 Group
 No

Enter Fleet Number (Enter 'A' to Add/Search)

Fleet Name

Additional Information

EXECUTIVE SESSION STATUTES

The eight subjects permitted to be discussed in Executive Session are as follows:

PERSONNEL MATTERS:	1 M.R.S.A. § 405(6)(A)
SCHOOL STUDENT SUSPENSIONS/EXPULSIONS:	1 M.R.S.A. § 405(6)(B)
REAL ESTATE; ECONOMIC DEVELOPMENT:	1 M.R.S.A. § 405(6)(C)
LABOR CONTRACTS/NEGOTIATIONS:	1 M.R.S.A. § 405(6)(D)
ATTORNEY-CLIENT CONSULTATIONS:	1 M.R.S.A. § 405(6)(E)
CONFIDENTIAL RECORDS:	1 M.R.S.A. § 405(6)(F)
EMPLOYMENT EXAMINATIONS:	1 M.R.S.A. § 405(6)(G)
CODE ENFORCEMENT CONSULTATIONS:	1 M.R.S.A. § 405(6)(H)