



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
AGENDA – REVISED

MONDAY

MAY 7th, 2018

7:00 P.M.

**6:00 p.m. – Finance & Administration Committee**

A. PLEDGE OF ALLEGIANCE

B. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. April 17<sup>th</sup>, 2018

3. COMMUNICATIONS

- a. Notification from Maine Department of Environmental Protection of the public input phase regarding Maine water quality re-classification
- b. Legislative update regarding unresolved policy bills of municipal interest and the possibility of a special legislative session
- c. Hampden's 2017-18 Property & Casualty Pool Membership Report from MMA
- d. Notification from Bangor Water District regarding an application to the PUC for a proposed increase in water rates and public hearing on May 10<sup>th</sup>
- e. Thank you card from Hampden Historical Society for the Council's support letter for grant applications
- f. Renewal of a Victualer's License – McLaughlin's at the Marina
- g. Public Service Announcement from the Secretary of State's office regarding ranked-choice voting
- h. Correspondence from Hampden Water District regarding a rate increase and public hearing on May 17<sup>th</sup>
- i. Notification from MainePERS regarding changes to the PLD retirement plan, and invitation for comment
- j. Invitation to the ground breaking ceremony & capital campaign announcement at Good Shepherd Food Bank's Hampden Distribution Center
- k. Memorandum regarding nominations to MMA's 2018-2020 Legislative Policy Committee
- l. RSU 22 Budget Committee meeting agenda for May 8<sup>th</sup> at 4:00 p.m.

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

- m. Spring 2018 edition of Hampden Highlights newsletter

#### 4. REPORTS

- a. Finance Committee Minutes – April 2<sup>nd</sup>, 2018
- b. Infrastructure Committee Minutes – March 26<sup>th</sup>, 2018
- c. Planning & Development Committee Minutes – None
- d. Services Committee Minutes – None

#### C. PUBLIC COMMENTS

#### D. POLICY AGENDA

##### 1. NEWS, PRESENTATIONS & AWARDS

##### 2. PUBLIC HEARINGS

##### 3. NOMINATIONS – APPOINTMENTS – ELECTIONS

##### 4. UNFINISHED BUSINESS

##### 5. NEW BUSINESS

- a. Council re-authorization of the Emergency Moratorium Ordinance Regarding Retail (Adult Use) Marijuana, effective May 18<sup>th</sup>
- b. Request for authorization for the expenditure of \$600 from IT Reserve (3-711-00) for the purpose of paying for the Payport interface for credit cards – *referral from Finance & Administration Committee*
- c. Council award of the Coldbrook Storm Drain Project contract to Eastwood Contractors in the amount of \$27,000 – *referral from Finance & Administration Committee*
- d. Council award of the Mold Remediation and Restoration bid to Eastern Mold Remediation, Inc., and request for authorization for the expenditure of \$5,000 from Municipal Building Reserve (3-702-00) for the purpose of paying for Municipal Building mold remediation and related expenses – *referral from Finance & Administration Committee*
- e. Petition to authorize an additional agency liquor store in Hampden – *referral from Finance & Administration Committee*

- f. Consideration of an application for a new Liquor License for Angler's Restaurant, owned and operated by Albert Hall IV of Swanville
- g. Town Manager's presentation of proposed FY19 Budget and FY19 Sewer Budget
- h. Discussion regarding Councilor conduct – *requested by Councilor McAvoy*
- i. Executive Session – to discuss personnel matters pursuant to 1 M.R.S. §405(6)(A) – (Discussion or consideration of the employment, appointment, assignment, duties, and/or compensation of one or more individuals or group of public officials, appointees, or employees of the Town)

E. COMMITTEE REPORTS

F. MANAGER'S REPORT

G. CLERK'S COMMENTS

H. COUNCILORS' COMMENTS

I. ADJOURNMENT



**HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES**

**TUESDAY**

**APRIL 17th, 2018**

**7:00 P.M.**

**6:00 p.m. – Finance & Administration Committee**

*Attending:*

*Mayor McPike  
Councilor McAvoy  
Councilor Cormier  
Councilor Wilde  
Councilor Marble  
Councilor Ryder*

*Interim Town Manager Joe Rogers  
Town Clerk Paula Scott  
Town Attorney Ed Bearor  
Rec. Director Abbot  
Eric Jarvi*

*Mayor McPike called the meeting to order at 7:00.*

- A. PLEDGE OF ALLEGIANCE** – *Mayor McPike led the Pledge of Allegiance*
- B. CONSENT AGENDA** – *Councilor McAvoy made a motion, seconded by Councilor Marble, to accept the consent agenda. Unanimous vote in favor, 6-0.*

***Resolution 2018-51***

**1. SIGNATURES**

**2. SECRETARY'S REPORTS**

- a. **April 2<sup>nd</sup>, 2018**

**3. COMMUNICATIONS**

- a. **Notice from MRC regarding hand-outs by PERC to offer short term solid waste delivery**
- b. **Flyer for the annual Stream Clean-up to be held May 5<sup>th</sup>, from 9:00 to 12:00**

**4. REPORTS**

- a. **Finance Committee Minutes – March 19<sup>th</sup>, 2018**
- b. **Infrastructure Committee Minutes – None**
- c. **Planning & Development Committee Minutes – None**
- d. **Services Committee Minutes – None**

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

**C. PUBLIC COMMENTS - None**

**D. POLICY AGENDA**

**1. NEWS, PRESENTATIONS & AWARDS - None**

**2. PUBLIC HEARINGS - None**

**3. NOMINATIONS – APPOINTMENTS – ELECTIONS**

- a. **Appointment of Election Clerks – Pursuant to 21-A, §503(2)** – *The Clerk reported that the list of names before them were the election clerks that have been nominated by the parties from the Caucuses.*
- b. **Update on candidates and candidates’ forum** – *The Clerk reported that there are four candidates who have taken out and returned papers with a sufficient number of signatures. Those candidates are Renee Clark, Shelby Wright, Andrew Colford and Eric Jarvi. Candidate profiles will be included in the newsletter that is expected to hit mailboxes in early May, and there will be a Candidates’ Forum on June 5<sup>th</sup>, the Tuesday before the election. The Forum will be facilitated and moderated by the League of Women Voters and will be an opportunity for the public to meet and ask questions of the candidates.*

**4. UNFINISHED BUSINESS - None**

**5. NEW BUSINESS**

- a. **Licensing of Solid Waste Commercial Haulers pursuant to the Solid Waste Flow Control Ordinance – referral from Finance & Administration Committee** – *Councilor McAvoy explained the process by which Commercial Haulers whose customers are from Hampden, must be licensed as such. Loads are being redirected from PERC to Juniper Ridge until Fiberight is complete. Councilor McAvoy made a motion, seconded by Councilor Ryder to approve the licensing of Mayhew Rubbish, DM & J Waste, Waste Management, JT Trash Disposal Service, and Sullivan’s Waste Disposal as Commercial Haulers in the Town of Hampden. Unanimous vote in favor, 6-0.*

**Resolution 2018-52**

- b. **Award of the 2018 mowing bid – referral from Finance & Administration Committee** – Councilor McAvoy made a motion, seconded by Councilor Cormier to award the 2018 mowing bid. Councilor Ryder explained that this was discussed in Finance and that this bid came in over \$30,000 more than what the town can do it for so the recommendation is to not award the contract. Motion was brought to a vote. Councilors Ryder, Marble, Wilde, Cormier, McAvoy and Mayor McPike voted in opposition. Motion fails, 0-6.

**Resolution 2018-53**

- c. **Award of the 2018 cruiser bid – referral from Finance & Administration Committee** – Councilor McAvoy made a motion, seconded by Councilor Wilde, to award the 2018 cruiser bid to Quirk Auto Group for a 2018 Ford Interceptor for \$29,280. Unanimous vote in favor, 6-0.

**Resolution 2018-54**

- d. **Request for authorization to sell tax foreclosed property located at 114 Old County Road– referral from Finance & Administration Committee** – Councilor McAvoy made a motion, seconded by Councilor Ryder, to authorize the sale of the tax foreclosed property located at 114 Old County Rd., 'as is'. Councilor Marble noted for the public that the minimum bid amount is \$6,650 which is the amount of back taxes plus administrative costs.

**Resolution 2018-55**

- e. **Request for authorization for the use of up to \$4,000 in Planning & Commissions reserve funds for unbudgeted legal costs related to Town Attorney's review of proposed Zoning Ordinance Amendments - referral from Finance & Administration Committee** – Councilor McAvoy made a motion, seconded by Councilor Marble, to authorize the use of up to \$4,000 in Planning & Commissions reserve funds for unbudgeted legal costs related to Town Attorney's review of proposed Zoning Ordinance amendments. Unanimous vote in favor, 6-0.

**Resolution 2018-56**

- f. **Approval of a letter of support for the Hampden Historical Society for a capital campaign grant application – referral from Finance & Administration Committee** – Councilor McAvoy made a motion, seconded by Councilor Marble, to approve the letter of support for the Hampden Historical Society for a capital campaign grant application. Unanimous vote in favor, 6-0.

**Resolution 2018-57****E. COMMITTEE REPORTS**

*Planning & Development Committee – Councilor Ryder reported that the next meeting will be held the next night. Discussion items will be the adult use marijuana, MUBEC, and proposed zoning changes.*

*Service Committee – Councilor Marble reported that due to budget meetings in May, the next Committee meeting will be in June.*

*Infrastructure Committee – Councilor Cormier reported that the next meeting is April 30<sup>th</sup>.*

*Finance & Administration Committee – Councilor McAvoy reported that this Committee always meets prior to Council and that the items A – F were referred and acted on tonight.*

*Mayor McPike reported that during the month of May, most Committee meetings were turned into budget meetings except for Finance & Administration and Council meetings. He stated that there was some discussion about recording the budget meetings and that can be clarified at the next Council meeting.*

**F. MANAGER'S REPORT – None****G. CLERK'S COMMENTS - None****H. COUNCILORS' COMMENTS -**

*Councilor Ryder – No comment*

*Councilor Marble – Stated that he was glad to hear of the Candidates' Forum, saying that he and other Councilors have periodically talked about getting more public involvement. He is looking forward to the Forum on Tuesday, June 5<sup>th</sup>.*

*Councilor Wilde – No comment*

*Councilor Cormier – No comment*

*Councilor McAvoy – Reminded everyone to shop local and buy American and wished Hampden goodnight*

*Mayor McPike – Congratulated the Hampden Unified basketball team on making it to the States*

**I. Executive Session – Personnel Matters – Pursuant to 1 MRSA § 405 (6)(A) – requested by Councilor McAvoy – Councilor McAvoy said he wanted to make a statement instead of going into Executive Session. He stated that in his opinion in the past several months there have been several instances of inappropriate Councilor contact with Town employees and he would like to have 'Councilor conduct' placed on the April 30<sup>th</sup> Council agenda. Consequently, he rescinded his request to go into Executive Session.**

- J. **ADJOURNMENT** – *With no other business to conduct, the meeting adjourned at 7:15 p.m.*

*Respectfully Submitted,*



*Paula A. Scott, CCM  
Town Clerk*

**Angus Jennings**

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**From:** Meidel, Susanne K <Susanne.K.Meidel@maine.gov>  
**Sent:** Friday, April 20, 2018 10:26 AM  
**To:** Meidel, Susanne K  
**Cc:** Meidel, Susanne K  
**Subject:** Maine water quality re-classifications - public input phase

The Maine Department of Environmental Protection (Department) invites the public to comment on proposals to change the water quality goals for a variety of waters around the State. Opportunity to provide input will be available at the following public information meetings:

- Tuesday, May 22, 2018, 1:00 PM - 4:00 PM, Augusta, DEP Response Services Building, Training Room (7 Chimney Lane)
- Thursday, May 24, 2018, 12:30 PM - 4:00 PM, Millinocket, Baxter Park Authority (64 Balsam Dr.)

Maine's water classification law is designed to protect, restore and maintain water quality. The law establishes the Legislature's water quality goals for every water body based on Maine's tiered classification system (Riverine Classes AA, A, B and C and Marine Classes SA, SB and SC). Maine law directs the Board of Environmental Protection to review water classification and, as appropriate, to propose upgrades in classification to the Legislature, which makes the final determination of classification for the State. The U. S. Environmental Protection Agency must ultimately give final approval to any changes made by the State of Maine.

The Department has received proposals to change the water quality classification for a number of rivers and streams. Following internal review, the Department has developed documentation containing its initial recommendations on all proposals. At the meetings noted above, the Department offers the public an opportunity to receive an overview of the proposals and to provide input. Public comments may also be submitted electronically until June 5, 2018. Please visit <http://www.maine.gov/dep/water/monitoring/classification/reclassification.html> for background about the re-classification process, information on the proposals received, the Department's recommendations on all proposals, and for submission of comments on-line.

*Susanne Meidel*  
*Water Quality Standards Coordinator in the Bureau of Water Quality*  
*Maine Department of Environmental Protection*  
*Augusta, ME 04333*  
*Phone: 207 / 441-3612*

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**From:** Meidel, Susanne K  
**Sent:** Tuesday, August 01, 2017 2:28 PM  
**Cc:** Meidel, Susanne K  
**Subject:** Maine Water Quality Re-Classification proposals

Dear Maine Water Quality Partners,

You are invited to submit proposals to the Maine Department of Environmental Protection on changes to the water quality classification of specific surface waters. The Department is required to periodically conduct classification studies and consult with the public and interested state and federal agencies for the purpose of reviewing the appropriateness of assigned water quality classifications and proposing changes in water classification for Maine waterbodies. The last

Re-Classification initiative was completed in 2009 and the Department is now embarking on the process to prepare a Water Quality Re-Classification proposal for the 129th Legislature (Session opening January 2019). Submission guidelines including a timetable are attached.

*Susanne Meidel*

*Water Quality Standards Coordinator*

*ME Department of Environmental Protection*

*Augusta, ME 04333*

*Phone: 207 / 441-3612*

*[Susanne.K.Meidel@maine.gov](mailto:Susanne.K.Meidel@maine.gov)*

*Web site: [www.maine.gov/dep/water/monitoring/classification/](http://www.maine.gov/dep/water/monitoring/classification/)*

**Angus Jennings**

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**From:** EBulletin-owner@imail.memun.org on behalf of Kate Dufour  
<EBulletin@imail.memun.org>  
**Sent:** Thursday, April 19, 2018 10:27 AM  
**To:** 'ebulletin@imail.memun.org'  
**Subject:** Legislative Update

To: Legislative Policy Committee  
Key Municipal Officials  
Legislative Bulletin Subscribers

From: Kate Dufour, Director State and Federal Relations

Date: Thursday, April 19, 2018

Re: Legislative Update

At approximately 1:30 a.m. on Thursday, April 19, the Legislature adjourned.

According to state statutes, the adjournment date for a session held in an even-numbered year is the third Wednesday in April, which in 2018 was April 18. The Legislature can extend the session by five legislative days, and the process to do so requires a two-thirds majority vote of the members in both the House and Senate. On Wednesday, the Senate voted unanimously to extend session. The House did not.

While the Legislature officially adjourned its second regular session, the presiding officers were authorized by a majority of the House and Senate to reconvene the Legislature “when there is a need to conduct business or consider possible objections of the Governor.”

It appears that the Legislature is now authorized to convene for a traditional “veto day,” normally scheduled at least 10 days after adjournment, and in a special session to address unresolved issues. To that end, a majority of the members of the Legislature also supported a motion allowing “all matters not finally disposed of when the Legislature adjourns sine die in the Second Regular Session of the 128th Legislature be carried over to the next special session of the 128th Legislature.”

In a nutshell, when and if convened in a special session, the Legislature will be authorized to address many of the issues that remained unresolved prior to the April 19 adjournment date.

The list of unresolved fiscal issues is weighty, including: (1) a transportation infrastructure funding bond; (2) a bill seeking to amend Maine’s income tax laws to conform to federal tax law; (3) a supplemental General Fund budget impacting the fiscal year beginning on July 1, 2018; and (4) funding for county jails.

On the policy side, three bills of municipal interest remain on the table. LD 1629, which is Governor LePage’s senior tax foreclosure bill and LDs 238 and 1539, bills extending to municipalities authority to regulate medical marijuana caregiver operations. Detailed updates on these issues can be found in the [April 13 edition](#) of the *Legislative Bulletin*.

Because it is unknown if and when the Legislature will reconvene to address these outstanding issues, MMA staff will be providing updates via memos, rather than through the *Legislative Bulletin*. MMA's advocacy staff thank you for your readership and support.

Please stay tuned for future updates.



## MAINE MUNICIPAL ASSOCIATION

### Risk Management Services

60 Community Drive  
P.O. Box 9109  
Augusta, Maine 04332-9109

B-3-c

#### Telephone No.

(207) 626-5583  
(800) 590-5583 Maine Only  
Fax No. (207) 626-0513

April 20, 2018

Mr Angus G Jennings  
Town Manager  
Town of Hampden  
106 Western Ave  
Hampden, ME 04444-1436

Town of Hampden  
RECEIVED

APR 25 2018

Office of the  
Town Manager

Dear Mr Jennings;

MMA's Risk Management Services is pleased to present your 2017-2018 Property & Casualty Pool Membership Report. We wish to thank you for your continued support and dedication. The Property & Casualty Pool is a collaboration of Maine public entities partnering together to provide rate stability, comprehensive coverage and specialized services for Maine communities.

MMA provides comprehensive risk management services tailored to meet the needs of Maine local governments. Benefits and services include:

- **Dividends** – in 2017 the Property & Casualty Pool returned **\$549,923** in dividends to our participating members.
- **Underwriting** – The Pool **does not charge for endorsement changes** during the coverage term for adding vehicles, property or equipment valued at \$1,000,000 or less, or for adding routine liability exposures except under special circumstances.
- **Loss Control** – MMA's Loss Control Consultants conduct hazard inspections, property surveys and training for members of the Pool. This value added service is provided to members **at no additional cost**, in an effort to help protect our members, their employees, and the public.
- **Claims Administration** – MMA's own staff of licensed claims professionals manages all claims with a high level of expertise, focused solely on public entity issues.

This report highlights several benefits you receive as a member of the Property & Casualty Pool and is designed to summarize activities performed on your behalf during the past year. The benefits outlined on the enclosed Membership Report demonstrate MMA's commitment to serving our members and their interests. For your convenience, we have enclosed additional copies for distribution to your Governing Officials. If you have any questions, comments or suggestions on how we may improve our services or this report, please call me at 800-590-5583 or 626-5583.

Sincerely,

Patricia Kablitz, CPCU. ARM  
Director,

Risk

Management

Services

# The value of Membership



Maine Municipal Association  
Risk Management Services

Public Entity risk management  
is what we do and all we do.

## PARTNERSHIP | SERVICE | PERFORMANCE

### 2017 Property & Casualty Pool

## Town of Hampden

Town of Hampden  
RECEIVED

APR 25 2018

Office of the  
Town Manager

#### DIVIDENDS

The governing board of Property & Casualty Pool voted dividends to be distributed in 2017. Dividends are not guaranteed year-to-year.

Dividends PAID to the *Town of Hampden*: ..... **\$2,880**

#### UNDERWRITING

The Property & Casualty Pool does not charge for property added during a coverage term if the added value is \$1,000,000 or less. There is also no charge for adding or changing equipment and vehicles. MMA made **10** mid-term change(s) to your coverage schedules during the 2017-2018 coverage term.

The total Additional Contribution **waived** as a result: ..... **\$260**

#### LOSS CONTROL

In the last year, Loss Control staff visited and provided **12.10** service hours.

The estimated value of this service is: ..... **\$1,150**

THE TOTAL VALUE OF BENEFITS FOR THE 2017-2018 YEAR:

# \$4,290\*

\*This is NOT a bill.

The Maine Municipal Association Property & Casualty Pool appreciates your participation.



**PROPERTY & CASUALTY POOL**

**MMA Risk Management Services**

**MAINE PEOPLE WORKING FOR MAINE COMMUNITIES**

*Membership is the difference*

**ADVANTAGES:**

- A Partnership of Maine Communities grouping together to fund a self-insurance pool
- Public Entity risk management is what we do and all we do
- Specialized comprehensive coverage designed for Maine Communities
- Coverage crafted to take full advantage of the protections and immunities provided to cities, towns, schools, water and sewer districts
- Providing rate stability for over 20 years

**Marketing/Underwriting:**

- On-site visits at your convenience
- Direct access to your underwriter to answer coverage questions
- New and renewal application assistance
- Itemized breakdowns of contributions available for each line of business

**Claims Management:**

- We understand the Maine Tort Claims Act and the immunities it provides
- Online, fax or paper claims reporting
- Direct access to your assigned Claims Handler
- Claims review meetings are encouraged and available at your request/location

**Loss Control:**

- Experienced, designated Loss Control Consultants
- MMA staff provides all services with no additional fees.
- Partnering with you to provide inspections, program and property evaluations, training and consultation, specific to municipal exposures that prevent injuries and accidents and help you control your costs

**Special Coverages Available:**

- Personal Automobile Deductible Reimbursement for employees
- Volunteer Accident Insurance
- Tenant Users Liability Insurance
- Volunteer Firefighter Blanket Accident Coverage
- Road Salt Contamination Coverage

**For More Information Contact: Phone:** (800) 590-5583

Marcus Ballou **Email:** mballou@memun.org



**BANGOR WATER DISTRICT**  
**PO BOX 1129**  
**BANGOR ME 04402-1129**  
**(207) 947-4516**

B-3-d

**BANGOR WATER DISTRICT**  
**NOTICE OF PROCEEDING**

April 19, 2018

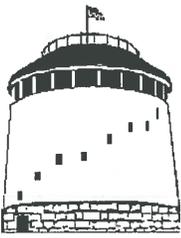
The Bangor Water District hereby notifies its customers that a proposed increase in rates has been filed with the Maine Public Utilities Commission. The proposed rate adjustment is being filed pursuant to section 6104 of Title 35-A of the Maine Revised Statutes.

The purpose of the rate increase is to dedicate funding to pipe renewal projects as allowed under Maine Public Utilities Commission Chapter 675. The Bangor Water District is proposing an increase in current water rates to become effective July 1, 2018. The current rates have been in effect since July 1, 2016. The proposed rates provide an increase in revenue of approximately \$596,028 (9.5 percent). The rate change will be the same for all customer classes, and the revenues from public fire protection, fire sprinkler systems, and private hydrants will increase 9.5 percent.

The minimum bill will increase \$1.20 per month, for a quarterly charge of \$41.71. The average residential bill will increase \$1.92 per month, for a quarterly charge of \$66.82.

A public hearing, pursuant to 35-A MRSA § 6104, will be held on Thursday, May 10 from 6:00 – 7:00 p.m. in the City Council Chambers at City Hall in Bangor. The hearing will give customers the opportunity to testify, pose questions, and make comments regarding the proposed water rate increase. Customers have the right to an open and fair hearing, and to further hearings before the Maine Public Utilities Commission. Customers may petition the Commission to investigate the proposed water rate change; signatures on customer petitions filed pursuant to 35-A MRSA § 6104 (7) are invalid unless accompanied by the printed names and addresses of the signers. Pursuant to 35-A MRSA § 6104(7), the petition must include the signatures of at least 1,000 customers of the Bangor Water District and be submitted within 30 days of the public hearing. Bangor Water District will, upon request, provide customers with petition forms that include spaces for signatures and the printed names and addresses of the signers. Customers may also request assistance from the Public Advocate, State House Station 112, Augusta, ME 04333, or telephone (207) 287-2445, or [www.maine.gov/mpuc](http://www.maine.gov/mpuc).

Materials supporting the water rate change are available at the District's office, 614 State Street, Bangor, Monday–Friday (excluding holidays) between 7:00 a.m. and 3:30 p.m. Customers have the right and are encouraged to review these materials and to request information relating to present and proposed rates.



# BANGOR WATER

P.O. BOX 1129 · BANGOR, ME 04402-1129  
 TEL: (207) 947-4516 · FAX: (207) 947-5707  
 www.bangorwater.org

Kathy Moriarty  
 General Manager  
**Town of Hampden**  
**RECEIVED**

APR 23 2018

Office of the  
 Town Manager

April 19, 2018

Good Morning!



As you may be aware, Bangor Water plans to file an application with the Maine Public Utilities Commission (MPUC) for a change in domestic and fire protection charges. This rate change is dedicated to funding infrastructure replacements to continue to address the need to renew or replace our aging water system.

The condition of the water system is aging with 60 miles of pipe over 100 years old. A rate increase is needed to continue to dedicate funding to renewing the piping system and upgrades to its treatment facility.

### Our Challenge

In Bangor's system, 60 miles (28 percent) of our 200 miles of water mains are over 100 years old and are past their useful life. The typical cost for water line replacement is \$1,000,000 to \$1,500,000 per mile.

Our current rates fund replacement of 1 mile of pipe per year, meaning it would take **200 years** to renew the existing system. Our proposed rates would move us closer to a sustainable goal of renewing the system every 100 years. The monies generated by the rate increase will continue to fund an infrastructure replacement account, as limited by the Maine Public Utilities Commission, and debt payments for pump station upgrades and pipe replacements.

### Our Rates

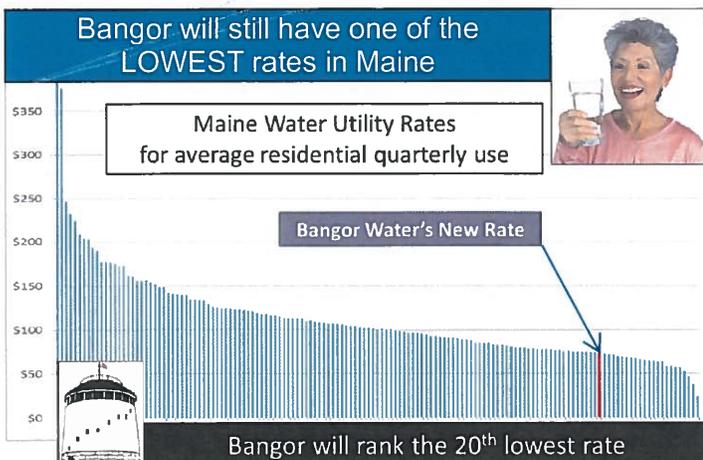
With this rate adjustment, our minimum residential user (typically a one-person household) using 75 gallons a day will pay 46¢ a day for all their water uses. If approved, the change would take effect on July 1.

### Good Financial Stewardship

Our system currently experiences about 30 main breaks per year. A delay of the renewal program will result with increased costs and main breaks. Planned infrastructure replacement is a responsible stewardship of our ratepayers' money.

	<b>New Water Rates for Residential Customers</b>	
<b>Your Water Bill if Calculated Monthly</b>		
	Current Cost	New Cost
Minimum Bill	\$12.70	\$13.90
Average Bill	\$20.34	\$22.27
<i>Customers are billed quarterly</i>		

### **Our proposed rates will still be among the lowest in Maine (20th lowest of 152 water utilities)**



### What's Next?

The formal notice for the rate filing is on the reverse, and contains additional information on rate changes as well as opportunities for customers to participate. This process also involves the MPUC which reviews our revenue and expense projections, and the reasonableness of our rates. The MPUC also caps the amount of money allowed in the infrastructure renewal fund, and sets criteria for using the money.

### Questions?

For more information: [www.bangorwater.org](http://www.bangorwater.org)  
 (207) 947-4516 extension 0



Members of the Hampden Town Council

We are writing to thank you for your unanimous vote in support of the Hampden Historical Society and our Capital Campaign. We do believe that your vote of confidence will make a positive impact on those from whom we request grants funding.

We have enclosed a program and invite you each to join us whenever you can.

Sincerely  
 Mary Poulis  
 President

*Hampden Historical Society*  
**PROGRAMS AND EVENTS - 2018**

The Society's monthly meetings are held on the 4<sup>th</sup> Monday evenings of the month – March through October – at the Kinsley House Museum and Archive, 83 Main Road South, Hampden. Meetings begin at 7:00 p.m. unless otherwise specified. Visit us on the web at [www.hampdenhistoricalsociety.org](http://www.hampdenhistoricalsociety.org) and on Facebook.

- March 26**      **Genealogy 101 – The Basics for Starting Your Family Tree**  
*Presenter: Patsy Husson*
- April 23**      **Military Uniforms & Memorabilia – WWI to Present**  
*Presenters: Jerry Stanhope & Mary Poulin*
- April 28**      **Spring Open House at the Kinsley**  
*Celebrate Opening of the Museum and Archive  
1:00 to 4:00 p.m.*
- May 29**      **Annual Meeting and Potluck Supper – 6:00 p.m.**  
**NO PROGRAM**
- June 9**      **Annual Yard Sale and “Uptown” Yard Sale - Fundraiser**  
*8:00 a.m. to 1:00 p.m.*
- June 16**      **Father's Day Pie Sale - Fundraiser**  
*Pre-ordered homemade pies for that special fellow  
\$15 each; Pick up – June 16 – 9:00 a.m. to 12:00 noon*
- June 25**      **Society's Archive Resources & Tour**  
*Presenter: Jean London*
- July 22**      **Raise the (Barn) Roof Concert and Desserts – Fundraiser**  
*Gus La Casse, Folk Fiddler  
2:00 to 4:00 p.m.  
Tickets: \$20 each / \$15 age 12 and under  
Sold only in advance 1<sup>st</sup> come 1<sup>st</sup> serve; Seating Limited*
- July 23**      **So You Think You Know Hampden?**  
*Presenter: Jim Husson*
- August 27**      **Medicinal Remedies from Long Ago**  
*Presenter: Sandra Boynton*
- September 24**      **Hon. Katherine Allen – A Maine Statesman**  
*Presenter: Mary Poulin*
- October 22**      **Mazie's Buttons**  
*Presenter: Storie Brown*
- November 17**      **Annual Christmas Bazaar- Fundraiser**  
*8:00 a.m. to 2:00 p.m.*

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

May 1, 2018

Kimberly McLaughlin  
McLaughlin's at the Marina  
108A Marina Rd.  
Hampden, Me. 04444

RE: Victualer's license for McLaughlin's at the Marina

Dear Sir/Madam:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A.  
Town Clerk

Enclosure

**VICTUALER'S LICENSE CERTIFICATE**

No. 18-06

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: May 5, 2018

**KNOW YE**, that Kimberly McLaughlin, doing business as McLaughlin's at the Marina has been duly licensed as a Victualer at 108 Marina Rd in the Municipality of Hampden by said Municipality until 04/29, 2019, and has paid to the Municipal Treasurer the fee of One hundred Dollars (\$100.00).

  
Authorized Municipal Officer **CODE ENFORCEMENT OFFICER**

## Are you ready for ranked-choice voting?

The June 12, 2018 primary election will be conducted using a method of ranked-choice voting. Ranked-choice voting, sometimes called “instant run-off voting,” allows voters to choose their candidates in order of preference, by marking candidates as their first, second, third, and subsequent choices.

The votes are tabulated in rounds, with the lowest-ranked candidates eliminated in each round until there are only two candidates remaining in the final round and the candidate with the most votes is declared the winner. It is different from our previous method of voting, in which voters choose only one candidate for each office and the winner is determined by plurality (whoever gets the most votes).

Ranked-choice voting is only applied when there are three or more candidates running for the same office. Thus, for the June 12, 2018 Primary Election, you will receive a ranked-choice ballot for: The Democratic and Republican nominations for the office of Governor; the Democratic nomination for the Representative to Congress in Congressional District 2; and the Republican nomination for Representative to the Maine Legislature in House District 75.

To mark the ballot for your first-choice candidate – the person who you would most like to see win the office – simply fill in the oval next to their name in the “1<sup>st</sup> Choice” column. If you wish to rank some or all of the remaining candidates in order of your preference, you may do so, or you can choose to vote for only your first choice. To mark a candidate as your second choice, fill in the oval next to their name in the “2<sup>nd</sup> Choice” column, and so on.

Governor	1st Choice	2nd Choice	3rd Choice	4th Choice	5th Choice	6th Choice	7th Choice	8th Choice
Duck, Donald	●	○	○	○	○	○	○	○
Flinstone, Fred	○	○	●	○	○	○	○	○
Granger, Hermione	○	○	○	○	○	●	○	○
Mouse, Michael	○	○	○	○	○	○	●	○
Man, Spider	○	○	○	○	●	○	○	○
Man, Super	○	●	○	○	○	○	○	○
Woman, Wonder	○	○	○	●	○	○	○	○
Write-in	○	○	○	○	○	○	○	○

*In the ballot example at right, the voter is choosing candidates in the gubernatorial primary. This person chose to rank all of the candidates, with Donald Duck marked as their first-choice candidate and Spider Man as their fifth-choice candidate.*

You can find additional resources and details about ranked-choice voting on the Department of the Secretary of State website RCV Resources page, <http://maine.gov/sos/cec/elec/upcoming/rcv.html> You can vote at the polls on Primary Election Day, June 12, or request an absentee ballot from your town clerk or online at <http://maine.gov/sos/cec/elec/voter-info/absent.html>

In addition to using ranked-choice voting in some races this June, voters will also decide on a People’s Veto referendum question that asks if they would like to continue using ranked-choice voting for future elections in Maine – for federal offices ONLY (U.S. Senate and U.S. Congress) in general elections, and for all state and federal offices in primary elections – or restore the delay mechanism that would require a constitutional amendment to fully implement RCV.

– Maine Department of the Secretary of State, April 2018



B-3-h

Paula Scott <clerk@hampdenmaine.gov>

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## Fwd: Upcoming Rate Increase

1 message

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**Angus Jennings** <townmanager@hampdenmaine.gov>

Tue, May 1, 2018 at 5:32 PM

To: Paula Scott <clerk@hampdenmaine.gov>

Cc: Tammy Ewing <financehr@hampdenmaine.gov>

Please start a file for the Water District public hearing on May 17 and request a copy of HWD files (later this week - not urgent) so we have this on file in case people stop in town hall looking for info on the proposed rate increase. (I am corresponding w Jamie to get better info about what sounds like will be an even bigger increase than I'd already been budgeting...). Thanks.

----- Forwarded message -----

From: **Jamie Holyoke** <jholyoke@tds.net>

Date: Tue, May 1, 2018 at 1:04 PM

Subject: Upcoming Rate Increase

To: Angus Jennings <townmanager@hampdenmaine.gov>

Good afternoon Angus,

the District had our monthly Board Meeting on April 23, 2018 where our 2017 Financial Statement and Audit were presented along with the recommendation for an upcoming rate increase of approximately 22%.

I previously had informed you that included in that rate case were three major projects to be financed.

I was misinformed of that information.

Included in our rate case will be a contribution to Bangor Water District for roughly \$40,000 to upsize a water main along Main Street in Bangor that directly feeds our Main Road North pump station along with absorbing a 9.5% increase in purchased water from the Bangor Water District effective July 1st.

This contribution is necessary to obtain maximum flows out of that pump station.

Most of our rate case is to satisfy debt service payments from projects we have done in the past few years.....

My apologies for this misinformation but I was led to believe that those projects were included.

As I know your tenure end sometime in July, I want to keep you as up to speed on our future as much as I can.

Please relay this along to whomever may be taking over for you and I will continue to keep you in the loop on our progress.

We will be having a public hearing at Reed's Brook Middle School on May 17, 2018 at 6pm if you would like to attend and pose any questions.

Again, sorry for the misunderstanding and let me know if you would like anything else.

## RATE FILING

### PROPOSED SCHEDULE FOR RATE FILING

Submit rate case information package to:	On or before:
Public Utilities Commission Public Advocate	April 26, 2018
Send notices to all customers Publish Legal notice in local newspaper	April 26, 2018
Hold public hearing	May 10, 2018 @ Reeds Brook Middle School – 6PM
File final rate case documents	On or after May 20, 2018 No later than June 1, 2018
Proposed Effective Date	July 1, 2018

- Board needs to approve the rate increase amounts

Once that has been done, the following must happen:

- HE&C will send to the PUC and Public Advocate the Rate Case Package.
- The district will send notices to all customers
- The district will post the legal notice in all local newspapers
- The district will post the legal notice throughout town and on its website
- Hold a public hearing scheduled for May 10<sup>th</sup> at 6pm at the Reeds Brook Middle School



# To All PLD Employers: The information below is being mailed to all members of the Participating Local District (PLD) Consolidated Retirement Plan

To: All PLD Members and Retirees  
From: MainePERS

**Town of Hampden  
RECEIVED**

**APR 23 2018**

**Office of the  
Town Manager**

MainePERS sent a mailing to all PLD members and retirees in early April describing changes that are being proposed to strengthen the PLD Consolidated Retirement Plan. The MainePERS Board of Trustees held a hearing on Thursday, April 12<sup>th</sup> to receive comments about the changes. Comments may also be made to the Board of Trustees in writing through April 27, 2018.

If you wish to make comments about the proposed changes, you may do so by emailing your comments to [rulemaking@mainepers.org](mailto:rulemaking@mainepers.org). You may also submit comments in writing to:

Rulemaking  
P.O. Box 349  
Augusta, ME 04332-0349

Earlier mailings sent to several members were returned from the Post Office as undeliverable. If for any reason you received this notice but did not receive the earlier mailing, you can find a copy of it on the front page of our website, [www.mainepers.org](http://www.mainepers.org), in the section about the PLD Plan changes. You can also find information about outreach we provided in the Fall of 2017 to members and retirees about these proposed changes, and a presentation we made to the Legislature in March 2018.

The MainePERS Board of Trustees will consider all comments prior to adopting any changes. MainePERS and the PLD Advisory Committee have appreciated the comments we have received over the last six months during our outreach efforts. We have considered each comment and incorporated some of the suggestions into the proposed changes now under consideration by the Board.

If you do not wish to make a comment, but would like more information about the changes, please call us at 207-512-3100 or 800-451-9800. Please feel free to ask for one of our PLD Plan specialists if our member service staff does not have the information you are seeking.

B-3-j



**Good Shepherd**

FOOD BANK OF MAINE

invites you to a  
Groundbreaking Ceremony &  
Campaign Announcement  
for its Hampden Distribution  
Center

**May 23, 2018**

**10:00 am**

11 Penobscot Meadow Dr.  
Hampden, ME



**Good Shepherd**  
FOOD BANK OF MAINE

## **Groundbreaking Ceremony & Campaign Announcement**

May 23, 2018 - 10:00 a.m.

Good Shepherd Food Bank

11 Penobscot Meadow Dr., Hampden, ME

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Good Shepherd Food Bank, Maine's largest hunger relief organization, is renovating the former Bangor Daily News facility in Hampden. The building will be transformed into a food storage and distribution center for locally sourced produce, dairy, and seafood, as well as other nourishing donated and purchased products. Once complete, the distribution center will benefit 74,000 food-insecure Mainers in central, northern and eastern Maine—where food insecurity and its associated health risks are highest—and will allow GSFB to distribute up to 10 million more meals annually.

Join us to hear more about Good Shepherd Food Bank's construction and campaign plans, and to learn how you can help end hunger in Maine.

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**Register:**

**[www.feedingmaine.org/Hampden](http://www.feedingmaine.org/Hampden)  
or Jody Emerald: (207) 782-3554 ext. 1185**



# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

B-3-K

To: MMA's Key Municipal Officials  
From: Linda C. Cohen, President, Maine Municipal Association  
Date: April 26, 2018  
Re: Nominations to MMA's 2018-2020 Legislative Policy Committee

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Town of Hampden  
RECEIVED

MAY 02 2018

Office of the  
Town Manager

This memo begins the process of electing 70 dedicated municipal officials to serve on MMA's Legislative Policy Committee (LPC) over the next two-year period. Given the importance of this Policy Committee to MMA's overall mission, I urge you to help us identify nominees for service during the 2018-2020 biennium.

The LPC brings elected and appointed officials together from towns and cities across the state. According to its by-laws, the purpose of the LPC is "*to define municipal interests and to maximize those interests through effective participation in the legislative process.*" Operating something like a town meeting, the LPC establishes MMA's public policy positions on all matters of direct and statewide municipal interest for representation in the State House. The LPC meets at the MMA building in Augusta once a month during the first several months of each legislative session.

After the next LPC is elected, its first task will be to develop MMA's legislative agenda for submission to the Legislature in January 2019. Beginning in early 2019, the LPC will meet to determine MMA's position on all municipally-related legislation submitted by the Governor and legislators. MMA's legislative staff advocates for the positions established by the LPC.

The membership of the LPC tends to be a mixture of seasoned veterans, who bring an extraordinary depth of experience to the table, and new members with fresh concerns and insights. Speaking as a former Chair of the LPC, it is my observation that the debates and decision-making accomplished by this Committee often include public policy discussions of the highest caliber. The results certainly help establish MMA's credibility in the Maine legislative process.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

**Background Information.** Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

(over)

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

### **Nomination Process**

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 14<sup>th</sup>.

### ***Nominee Profile***

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

### **Deadline for Submitting Nomination**

- ✍ The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.
- ☒ The forms must be returned to MMA by 5:00 P.M. on June 13, 2018, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form *and* nominee profile to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email ([Lellis@memun.org](mailto:Lellis@memun.org)).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

## LPC NOMINEE BIOGRAPHY

**To:** Legislative Policy Committee Nominees

**From:** Maine Municipal Association

**Date:** April 26, 2018

To help municipal officials make an informed choice when they vote for their LPC representatives, we ask nominees to provide some background information regarding their municipal service and why they want to be LPC members. A "nominee profile" is included on the ballot for each nominee who provides us with a profile.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_ **Years in current position:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
(include zip code, please)

**Prior (recent) municipal experience:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you served on the LPC before? No  Yes  If yes, what years? \_\_\_\_\_

If you have served on any other MMA Committees, please note them: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate your primary issues of concern, and/or reasons for wanting to serve on the LPC:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please give this completed form to your Board of Selectmen/Assessors or Council so that it can be returned with the Nomination Form, or send it directly to Laura Ellis at MMA by June 13<sup>th</sup>:

Maine Municipal Association  
60 Community Drive  
Augusta, ME 04330  
FAX: 624-0129  
Email: [Lellis@memun.org](mailto:Lellis@memun.org)

**Thank You!**

# NOMINATION FORM

Maine Municipal Association's  
**Legislative Policy Committee**  
July 2018 to June 2020

## Senate District 10

Carmel  
Corinna  
Corinth  
Dixmont  
Etna

Exeter  
Glenburn  
Hampden  
Hudson  
Kenduskeag

Levant  
Newburgh  
Newport  
Plymouth  
Stetson

The municipal officers of \_\_\_\_\_ hereby nominate:  
*Print name of your municipality*

Nominee: \_\_\_\_\_   
*Print name of Nominee*

Nominee's municipality: \_\_\_\_\_ Position: \_\_\_\_\_

Date: \_\_\_\_\_  
\_\_\_\_\_  
*Signature of Nominator*  
\_\_\_\_\_  
*Print name of Nominator*

### Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: \_\_\_\_\_  
\_\_\_\_\_  
*Signature of Nominee*

**Please return Nomination Form by 5:00 p.m. on June 13, 2018, to:**

Laura Ellis - Maine Municipal Association  
60 Community Drive, Augusta, ME 04330  
FAX: 624-0129

**Nominations received after 5:00 p.m. on June 13, 2018 will not be counted.**

**Regional School Unit #22  
Superintendent's Office  
24 Main Road North  
Hampden, ME 04444**

**Tel. 207-862-3255**

**Fax 207-862-2789**

**TO: Budget Committee**

**FROM: Regan Nickels, Assistant Superintendent**

**DATE: May 3, 2018**

**SUBJECT: Budget Committee Meeting  
Tuesday, May 8, 2018  
4:00 p.m., Hampden Academy - Library**

**AGENDA**

- I. Warrant Articles Overview
- II. Budget Workshop Process
  - Articles 6 & 7 - System and School Administration
- III. Adjourn

**cc: Board of Directors**

# Hampden *Highlights*

Newsletter, Town of Hampden • Spring 2018

## Town Council Election Coming at a Pivotal Moment

*June 12 Special Election is an important date for all Hampden citizens to mark on their calendars*

Things will move quickly for whichever candidate wins the Town Council Special Election to be held on Tuesday, June 12. Just six days after the election, our newest Councilor will be asked to cast key votes in shaping the budget for the next fiscal year. And that will be just the beginning of the big decisions that our newest Councilor will need to make.

The winner of the Special Election will take the 7th seat on the Council and in doing so may well be in the position of casting the deciding vote on a number of issues where the current Council is evenly divided.

As you may have seen from publicly available meeting materials including from the Town Council's Annual Goal Setting in February, the current Council is deadlocked on a number of very important issues.

Building on years of background work, a major initiative to expand parking to serve the existing recreational fields at the Pool site ended in stalemate, when a majority could not be secured to begin the necessary permitting process. This reflected an underlying difference of opinion regarding whether the Town should, in addition to expanding parking, take the further step of seeking additional recreational fields and facilities.

With the Council's majority policy positions in flux, debates from prior budget cycles are likely to recur during the budget season and in the fiscal year ahead.

For example, to properly fund recreational public services, including responsible facilities maintenance, what is an appropriate revenue balance between user fees, property tax payers, independent but affiliated user groups, and revenues such as donations and sponsorships?

In the area of public works, do we continue to size our staffing and fleet to fully maintain our infrastructure and facilities, or will more functions be outsourced over time? On the flip side, do we want to

invest more in employees and training to build our capacity to take on more public works construction projects in-house?

A recurring budget question is whether Hampden will continue to contribute its share of costs to continue service from the regional Community Connector Bus. A change in level of

*continued on page 7*



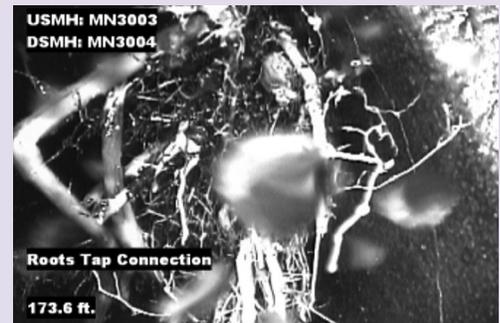
## Damage to Sewers Discovered — Repairs Needed

A well-functioning sewer system is one of those things that people may not notice, but a system that is not working properly can quickly become an emergency that is obvious to all. For that reason, maintenance of developing problems is essential.

In addition to the Town Council special election, there is a vote on June 12th that would authorize important capital investments that will have a major effect on the Town of Hampden.

The Town recently had portions of our sewer system surveyed by closed-circuit TV, and the pictures revealed major issues that need to be addressed. Due to the age and materials of the sewer pipe – clay pipe, in some locations – tree roots or other foreign objects have compromised the integrity of the pipes and caused meaningful damage.

*continued on page 6*



**Town and school budget meetings in May and June 2018. See page 2 for dates and times!**

**Town of Hampden**  
**2018/19 Budget Meeting Schedule • [www.hampdenmaine.gov/budget](http://www.hampdenmaine.gov/budget)**

*Unless otherwise noted below, all meetings will be in the Town Council Chambers*

<b>May 1, Tuesday:</b>	Town Manager Budget Submitted to Town Council	
<b>May 7, Monday:</b> 7 p.m. Council Meeting	<b>Town Manager Presentation of Proposed FY19 Budget</b>	
<b>May 9, Wednesday:</b> 6 p.m. Location: Public Safety Training Room	Public Safety Police Fire	The Bus County Tax Outside Agencies
<b>May 14, Monday:</b> 6 p.m.	Administration Tax Collector General Assistance Elections	Town Council Education (RSU 22) Revenues
<b>May 16, Wednesday:</b> 6 p.m.	Public Works Municipal Garage Building & Grounds Solid Waste	Stormwater Management Non-departmental utilities Marina
<b>May 16, Wednesday:</b> 7 p.m. Hampden Academy Library	RSU-22 Board of Directors meeting to refer proposed FY19 School Budget	
<b>May 21, Monday:</b> 7 p.m. Council Meeting	Town Council Meeting	
<b>May 23, Wednesday:</b> 6 p.m.	Capital Program Municipal Building Reserves	Sewer Budget (expense, revenue) Debt Service Tax Increment Financing (TIF)
<b>May 29, Tuesday:</b> 6 p.m.	Library Recreation Lura Hoit Pool	Assessor/Planning Economic Development GIS/IT
<b>May 30, Wednesday</b>	(Open – potential for additional meeting if needed)	
<b>June 4, Monday</b> 7 p.m. Council Meeting	<b>Town Council Referral to Public Hearing</b>	
<b>June 7, Thursday</b> 7 p.m. Hampden Academy Gymnasium	RSU 22 District Budget Meeting	
<b>June 12, Tuesday</b> Polls open 8 a.m. to 8 p.m.	RSU 22 Budget Validation Referendum State of Maine Special Referendum Special Election for Town Council/Sewer Bond Referendum	
<b>June 18, Monday</b> 7 p.m. Council Meeting	<b>Town Council Public Hearing</b> on proposed FY19 Budget	



## FROM THE DESK OF THE MANAGER

Questions?  
Concerns?  
Suggestions?  
My door is always open!

Angus Jennings, Town Manager  
townmanager@hampdenmaine.gov  
207.862.3034

### Good News from the Fiscal Year 2017 Audit

There is a lot of good news in the FY17 Audit presented at the April 2nd Town Council meeting. After falling below recommended levels in FY15 and FY16, the Town's Unassigned Fund Balance – an important barometer of financial health – is now back in the recommended range. Of at least equal importance, after suffering net operating losses every year for more than a decade, FY17 was the first year that the Audit showed Net Operating Income for the Sewer Fund. More detail will be in the next *Hampden Highlights*.

### Coming Soon: Town Office to Accept Credit Cards

In response to citizen requests, the Town Administration office will soon begin accepting payment by credit card! The third-party vendor will assess a modest per-transaction fee, but for some customers we expect this option will offer great convenience. Special recognition is due to our Tax Collector Barbara Geaghan and Town Clerk Paula Scott for their leadership in bringing this to reality!

### We're in the Zone!

The Town Planner and the Planning Board, with the Council's Planning & Development Committee, have been hard at work for several months on a major package of amendments to Hampden's Zoning Ordinance. Zoning sets the rules for what can be built, where, and subject to what standards – in other words, it's very important! The proposed amendments will greatly improve the current ordinance in substance, format and clarity. The Planning Board Public

Hearing will be on May 9 at 7 p.m. and a Town Council hearing is likely in June. Full detail can be found on the Town website. Look for a button marked "Proposed Zoning" on the home page, third down on the left side, that links to the proposed amendments and summary information. The page includes a series of informational brochures that are informative – and eye-catching too!

### Property Tax Club

The Town of Hampden offers a Tax Club program to its residents. The Tax Club will allow you to make 10 monthly payments on your property tax bill. While this requires some payment prior to the first tax due date in October, as a complying member of the Tax Club you will not be charged interest on those installments paid after the April due date. If you are interested in learning more, please contact Tax Collector Barbara Geaghan at 862-3034.

### Email Lists for Notifications on Topics of Interest

The Town Office maintains email lists to provide residents notice of public meetings related to topics of interest. Current topics-of-interest lists include:

- Adult Use Marijuana Policy
- MRC/Fiberight Processing Facility
- Pine Tree Landfill Post-Closure Monitoring
- Recreational Fields and the Pool Site initiative
- Town Center Planning

However we can add new lists when it appears that a new topic is of shared interest to a number of residents. Once you subscribe, you'll receive an email notifying you when that topic appears on an official Council or Committee meeting agenda. Of course, you can "unsubscribe" at any time! If you're interested, simply contact the Town Office. ■

### Websites:

- [www.hampdenmaine.gov](http://www.hampdenmaine.gov)
- [www.hampdenrecreation.com](http://www.hampdenrecreation.com)
- [www.edl.lib.me.us](http://www.edl.lib.me.us)

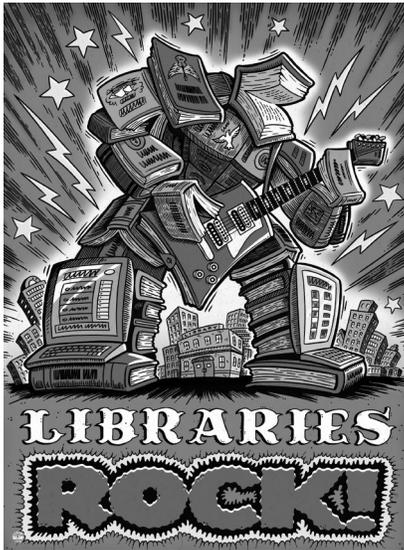
### Facebook:

- [www.facebook.com/townofhampden](http://www.facebook.com/townofhampden)
- [www.facebook.com/HampdenRecreationSkehanRecreationCenter](http://www.facebook.com/HampdenRecreationSkehanRecreationCenter)
- [www.facebook.com/EdytheDyerLibrary](http://www.facebook.com/EdytheDyerLibrary)
- [www.facebook.com/hampdenpublicsafety](http://www.facebook.com/hampdenpublicsafety)

**Hampden** *Highlights* is published by the Town of Hampden, and its success depends upon a community-wide effort. We ask you to please forward news, notes and tips about friends, neighbors, colleagues — or yourselves — by emailing [townmanager@hampdenmaine.gov](mailto:townmanager@hampdenmaine.gov), drop off at the Town Office, or mailing to *Hampden Highlights*, Town Office, 106 Western Avenue, Hampden, ME, 04444. You can find *Hampden Highlights* on the Web at [www.hampdenmaine.gov](http://www.hampdenmaine.gov). We welcome your feedback. Edited by Angus Jennings • Layout and design by Val Ireland

# Libraries Rock!

Sign-ups for the Summer Reading Program at Edythe Dyer Library starts on June 15th. We have an exciting summer planned



including performances by Frogtown Mountain Puppeteers, Magician, Scott Jameson, and Mr. Drew and His Animals Too. There will be fun weekly programs for toddlers, preschoolers, school-age children, and teens. As always children will receive prizes for signing up, and checking in as well as a chance to win a bike. Please contact the library at 207-862-3550 with questions. See you this summer! ■



## HAMPDEN CHILDREN'S DAY August 11, 2018

The Town of Hampden will be celebrating its 39th annual Children's Day celebration on the second Saturday in August 2018. This event has been celebrated for many years for not only the children but those of all ages. While the Children's Day event is kicked off with a parade in the morning and followed by children's activities throughout the day, the night is focused on community gathering with a band playing followed by a spectacular fireworks show. Games, bounce houses, music, dance and karate demonstrations, cake walks, pie eating contests, crafts from A.C. Moore and projects by Home Depot are just a few of the events offered throughout the day. The grills will be going with burgers and hot dogs, and other treats available including popcorn, cotton candy, ice cream, and more.

The event has been made possible by volunteers, residents, and businesses, and has been part of our community for 39 years. The Hampden Children's Day Committee and the Town of Hampden have worked hard to keep this celebration part of an ongoing event in the community. The Committee is looking for volunteers to help even for a few hours during the event or as part of the planning with the committee. Learn more by visiting our Facebook page – Hampden Children's Day.

Please visit our website at [hampdenchildrensday.org](http://hampdenchildrensday.org) to sign up for the parade or as a vendor or crafter. Organizations are also welcome to sign up for booths.

For more information, contact Janet Hughes at [jhughes@hughesbrosinc.com](mailto:jhughes@hughesbrosinc.com) or 207-768-1396. ■



Looking forward to summertime? What's more exciting than the prospect of fresh local produce provided by your nearby farmers' market?

Starting on May 11th, you can find the Hampden Farmers' Market in the Town Office Parking Lot every Friday, 2-5:30pm, through October 12th. As always, our market accepts credit/debit/EBT cards and we even offer bonus produce to those shopping with EBT cards. Stop by the market's Information Booth to find out more!

Find us on Facebook (Hampden Farmers' Market) or our website: [www.hampdenfarmersmarket.com](http://www.hampdenfarmersmarket.com) ■

## Hampden Historical Society Opens for 48th Year

The Hampden Historical Society (HHS) has opened for the season (April through October) and is celebrating its 48th birthday this year. A completely volunteer non-profit organization, chartered in April 1970, the HHS continues to grow, and with the support of the Hampden community and businesses over the years, it is better than ever.

The Society's capital campaign, Our History Lives Here, is well on its way to raising the \$500,000 needed to ensure that the Martin Kinsley House Museum and Archive continue to preserve the precious collection of your history. If you have considered making a donation but have not yet done so, this would be a critical time. We are within reach of achieving the funds necessary to begin Phase I construction of the project – our new archive wing.

To help us get there, the Society has a series of fundraising events planned. Our annual Yard and Book Sale is scheduled for Saturday, June 9th. It will be held from 8 a.m. to 1 p.m. on the grounds of the Kinsley House Museum. Proceeds help fund general maintenance and upkeep of the museum and grounds. Additionally, this year there will be an “uptown” yard sale area. Items sold from this area will go toward the capital campaign. Included will be gently used items with values that are a little higher than your typical yard sale items. If you have items to donate to either section of the yard sale, please feel free to drop them off at the Kinsley House Museum (83 Main Road South) any Tuesday between 10 a.m. and 3 p.m. or give us a call at 862-2027 to arrange for a pick up.

Next up – a Father's Day Pie Sale. What a terrific way to help celebrate that special fellow in your life. Pies are \$15

each and must be pre-ordered by calling Janice Von Brook at 862-3182. Available pies include apple, strawberry rhubarb, cherry, blueberry and pumpkin. The pies can be picked up on Saturday, June 16th, between 9 a.m. and 12 noon at the Kinsley House. All proceeds from the sale of pies will go toward the capital campaign.

Finally, we are going to “raise the (barn) roof” with a summertime concert that is sure to warm your heart and give you the desire to put on those dancing shoes. On Sunday, July 22, the Society will welcome folk fiddler Gus La Casse as he plays in the Cape Breton and Acadian fiddle traditions. Those attending will have an opportunity to meet this wonderful local performer. And sweet treats will also be available! Tickets are \$20 for adults and \$15 for children 12 and under. Seating is limited and tickets must be purchased in advance by calling 862-3182 or by stopping at the Kinsley House Museum any Tuesday between 10 a.m. and 4 p.m. Join us for a terrific summer Sunday afternoon and help us “raise the roof” of our new archive wing.

Please visit the Society's new website at [www.hampdenhistoricalsociety.com](http://www.hampdenhistoricalsociety.com) to see what other programs and events are planned or are in the process of being planned throughout the year. The Museum and Archive are open each Tuesday from 10 a.m. to 4 p.m. (April through October) for tours and genealogical research. We would love to see you!!

The preservation of Hampden's history is in our hands – it's up to all of us! ■

## Hampden Garden Club News



With spring upon us and summer approaching, the Hampden Garden Club members are looking forward to outdoor activities. Of special interest is our upcoming annual Perennial Plant & Pie sale on Sat. May 19 at Harmony Hall, 8 am to noon. This event, our only fundraiser of the year, will offer for sale literally hundreds of reasonably priced perennial plants which members have dug and potted. Also house plants and homemade pies will be available. Please plan to come and enjoy.

We are a group of men and women who enjoy gardening or simply getting together with others who love nature in general. Our monthly meetings involve a variety of programs, speakers, and hands-on activities as well as day trips to places of interest. Each year also includes civic projects involving youth programs and tending several town garden areas.

We welcome new members, people of all ages and gardening abilities, and would love to have new people join with us. Our May meeting will be on Tues. May 22 at 7 p.m. at Harmony Hall, 24 Kennebec Road. The speaker's topic will be “Native Spring Wildflowers of Maine”. Why not come and get acquainted with us? FMI call Anne @ 862-3467 or Mary at 862-8172. ■

## Proposed Sewer Borrowing Authorization *from page 1*

This type of damage contributes to inflow and infiltration, which allows non-sewage (such as groundwater) to get into the system. Inflow/infiltration results in a less efficient system, which translates into more costly sewer treatment. Greater volumes of discharge arriving at the Wastewater Treatment Plant – even if that volume results from groundwater, not sewage – result in larger bills for treatment! If severe enough, it can also cause sewage back-ups in the system and street manholes to overflow.

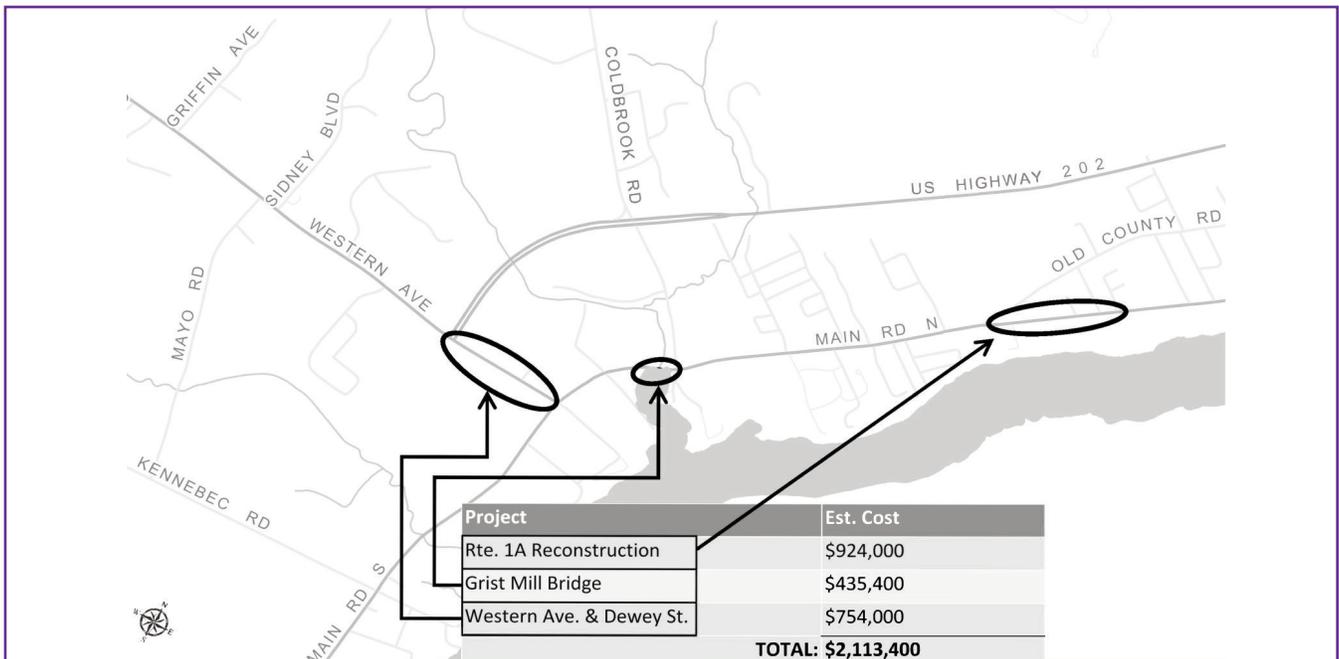
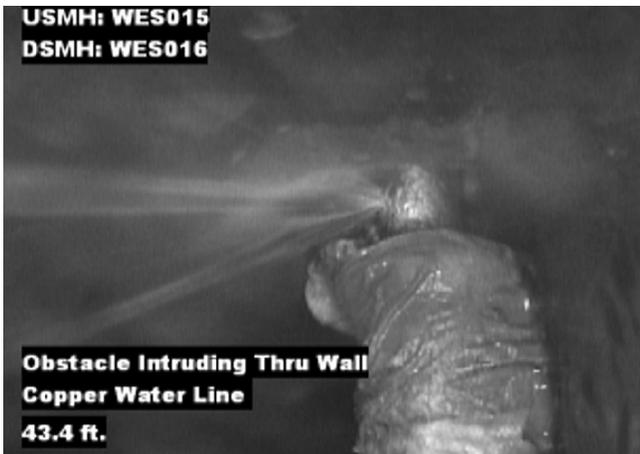
We are very fortunate that the Maine Department of Transportation (MDOT) will be doing work in these locations in the next 1-3 years. The Route 1A and Grist

Mill Bridge projects will be bid out to contractors next winter, with construction beginning spring 2019! This presents us the opportunity to get these repairs taken care of, while minimizing the cost as well as minimizing disruption to users of these roads. Approving these repairs now will allow the Town to keep pace with MDOT's construction schedule, and prevent these areas from having to be dug up twice.

Unlike the Route 1A and Western Ave. projects, the replacement of the sewer mains in the Grist Mill Bridge is needed solely because the bridge itself is scheduled to be rebuilt by MDOT. Although the State will pay all of the costs of the bridge replacement, utilities (like the sewer) must bear 100% of the costs to replace our infrastructure within the bridge. Because this project is required by MDOT – not a deficiency in the sewer infrastructure – the Town Council proposes to pay the debt service (estimated at about \$25,000/year) from the General Fund. Debt service for the other two projects (Route 1A and Western Ave.) is proposed to be paid out of sewer revenues.

**Thankfully, because the Sewer Fund paid off a 20-year bond earlier this year, the anticipated debt service on the new borrowing for the sewer projects can be accommodated without increasing the debt service budget from the current year. At this time, no sewer rate increase will be proposed in order to take on these projects.**

Please feel free to contact the Town Office with any questions or concerns. More information is also online at [www.hampdenmaine.gov/sewer](http://www.hampdenmaine.gov/sewer) ■



## **Town Council** *from page 1*

service would require hearings and public input, but the newly comprised Council will have the option to set that process in motion.

Decisions will also be made on questions that are still coming into focus. Last year the Council agreed to a short-term modification of lease terms for the Kiwanis Civic Center, and has picked up the costs of utilities and maintenance to support the work of the Hampden Kiwanis Club in the community. Looking ahead, will the financial responsibility and/or uses of this building change again, and what outcomes will be best for the Town and its residents?

Questions such as these and many others will be presented to whomever the voters choose on June 12. Steps toward specific policy objectives will be made, or not made, based on choices our newest Councilor will soon be in a position to make.

There are important, complex, and far-reaching decisions that will be made by your Town Council in the coming months. Today's Council will set the course for the kind of town Hampden is to be in the years ahead. Decisions made and directions set by your Town Council will define the Hampden that you hand down to your children and your children's children.

People of good faith can, and do, disagree on what is the best path to take.

Yet for all their differences of opinion, the current Town Council has found broad agreement to make major improvements in policy and practice. It supported personnel changes in the Planning/Economic Development, Recreation, and Fire/EMS that have improved public services. It was a critical partner in bringing water infrastructure to Coldbrook Road, and greatly enhanced the Town's public parks and marina. The Council has enacted significant policies supporting its economic development agenda, including zoning ordinance amendments, and creating TIF Districts at the Business Park and the Coldbrook Corners(Coldbrook/202) intersection. Commercial growth is progressing.

Nevertheless, the questions still ahead are vital and complicated, and the answers are not easy. What town services are worth our hard earned dollars? What are our priorities as a community? What is the relationship between our citizenry and its government?

All elections are important. The Special Town Council election on Tuesday, June 12 is shaping up to be especially important.

We all share the goal of a town government that truly reflects the will of the voters. To achieve that, the voices of the voters have to be heard. Hampden needs to hear your voice to achieve a future that is what our voters want. Please study the issues, learn about the candidates, and make your voice heard in the election on June 12. ■

## **HAMPDEN RECREATION ANNOUNCES SCHOLARSHIP PROGRAM**

**I**n the spring of 2017, the Hampden Recreation Department and the Recreation Committee worked to develop a more formalized scholarship program for program opportunities. In late March of 2017, that work received a huge boost when TEACH|LEARN|SUPPORT, a group of community members and teachers from RSU 22, presented the Hampden Recreation Department with a check for \$700 in startup funds for the scholarship program.

Until the development of this more formalized scholarship program, the department was only able to provide financial assistance for team sport programs run in house. The new program will offer financial assistance to patrons who are looking for recreational opportunities that may be more specialized in the areas of art, science, exercise and sport.

Prior to the new scholarship program, on average, the Hampden Recreation Department provided financial assistance to approximately 6 students per year. Typical requests are from families with students in grade K-6 who reside in the Town of Hampden, and other RSU 22 district communities. A variety of assistance options have been

utilized which included payment waivers, fee reductions, and payment plans.

In order to sustain this program over time, the Hampden Recreation Department will be accepting donations to support ongoing patron requests. Donations are tax deductible and can be made by reaching out to the Recreation Department by emailing [recreation@hampdenmaine.gov](mailto:recreation@hampdenmaine.gov), calling 207-862-6451, or stopping by our office during normal business hours at 1 Main Road North in Hampden. Online donations are also accepted through our online registration website at [www.hampdenrecreation.com](http://www.hampdenrecreation.com) during program checkout. You may also make a donation to the fund by clicking on the Recreation Scholarship icon on the home page and checking out, or the online system will generate a donation question while completing checkout during the registration process for recreation programming.

The Recreation Committee also worked with town staff to formalize the scholarship application process and oversee the scholarship requests that are received. Scholarship information and applications are available on the department website and can found by visiting [www.hampdenrecreation.com/info/dept/](http://www.hampdenrecreation.com/info/dept/). ■

## Election Section

As hard as it is to believe, the June 12th election is right around the corner. Not only will we be holding the Primary Election and the RSU 22 Budget Validation Referendum, but also a Town of Hampden Special Election. The latter will be comprised of a candidate election to fill the vacancy on the Council, created by the resignation of former Councilor Greg Sirois, until the end of the year. The election will also seek voter intent on a Sewer Bond Referendum question. Information on the sewer bond and the candidates is located in this newsletter. Additionally, the League of Women Voters will be sponsoring and moderating a **Candidates' Forum to be held on Tuesday, June 5th beginning at 7 p.m. at the Hampden Municipal Building, Town Council Chambers** and ending at approximately 8 p.m. The public is invited to attend and participate, but if unable to make the live event, it will be broadcast on the cable government public access station, viewable on Facebook Live through the Town of Hampden Facebook page, and rebroadcast at later times. This is a great opportunity to 'meet' your local candidates and to hear their ideas about the future and the direction of Hampden.

You may have also heard that the Ranked Choice Voting system will be implemented for this election, and that is correct. It should not, however, cause a noticeable change in the way we administer the election. While all offices on the state ballot, excluding county offices, are potentially affected by the new law, most contests will not require rankings for this election. The two exceptions in this election are for the office of Governor, and for Congressional District 2. Voters will also be faced with a State ballot question on whether the Ranked Choice Voting method should continue. As for the Primary, remember that you must be enrolled in one of the parties in order to vote the Primary ballot; all other ballots are issued regardless of party. An unenrolled voter (commonly called Independent) may enroll in a party for the Primary, however, once enrolled, they must remain in that party for three months. If you have any questions about ballot content or the voting and election process, please contact me at the Town Office and I will be happy to answer your questions. ■

— Paula A. Scott, *Town Clerk*

## Candidate profiles, Hampden Town Council

All candidates for the at-large Town Council seat were invited to submit a brief bio (200 words maximum) and photo.



### **RENEE CLARK** – Candidate for Town Council

I have enjoyed much in a little town called Hampden Maine. From wonderful childhood memories of growing up on a dead end dirt road on the water in Hampden, to mother of children at Hampden Academy, and now with a granddaughter poised to begin her high school as fifth generation Hampden Academy student my focus has moved from family to greater community. And community service is just what I was ready for when asked to consider running for the at-large Hampden Town Council seat. Working as a licensed mental health professional I have also had the opportunity to see and respond to a variety of community needs. Most recently Saint Paul The Apostle Parish has invited me to become part of the Interfaith Community Opiate Healing team. If elected, I look forward to drawing on a wide variety of experiences to serve the citizens and town where I have had the privilege of spending a lifetime. ■



### **ANDREW COLFORD** – Candidate for Town Council

Hello, once again I am running for the Hampden Town Council. Here is a little background about me. I am a US Air Force Veteran and Fire Fighter for over 21 years. I am married to my wonderful wife Donna, and have three great children. I have lived in Hampden for over 17 years and love the community. I have past years experience as a Hampden Town Councilor and Deputy Mayor. I look forward to serving the citizens of Hampden. Please feel free to message me if I can be of service to you. ■

## Candidate profiles, Hampden Town Council *continued*



### **ERIC J. JARVI – Candidate for Town Council**

After serving in the United States Air Force for six years, I earned my doctorate degree and spent 32 years in pharmacy education, moving to Hampden in 2008 to help establish the School of Pharmacy at Husson University until retiring in December of 2016. I have held positions in the Maine Pharmacy Association, the American Pharmacists Association, Maine's Cancer Impact Network, Idaho Youth Soccer and United States Youth Soccer. As treasurer of the Maine Pharmacy Association, I created a budget process resulting in a 286% increase in association cash reserves and a 166% increase in investment income over the past seven years.

I bring a strong skill set to our town council including: leadership experience, commitment to fiscal accountability, conflict resolution, managing change, communication skills and knowledge of Robert's Rules.

My goals as a town council member include:

- ✓ regular dialog with Hampden residents, businesses, service organizations and RSU 22,
- ✓ making informed fiscal decisions,
- ✓ a commitment to long-term planning,
- ✓ encouraging autonomy of our appointed town committees, and
- ✓ sustaining support for town employees and departments.

It would be a privilege to serve Hampden as an at-large-member of our Town Council. ■



### **SHELBY WRIGHT – Candidate for Town Council**

I had the honor of serving as an at-large Councilor from 2011 – 2013. I seek to rejoin the council to represent you on the many important issues facing our Community.

Hampden is a town that boasts a quality school district, a growing business community, and a high quality of life.

As I drive around town, I once again see new homes being built and businesses and industry choosing to expand within our town limits. This is just the beginning of a new growth cycle that needs a council with a progressive and innovative approach to bring in even more economic development to attract new residents and increase our tax base.

The potential to attract new industry, small businesses, and affordable housing in the Business Park, Coldbrook Road and Main Street corridors is just beginning to be explored. Our hidden riverfront is just one local gem primed for environmentally friendly recreation projects that will attract active retirees and young families.

I will work tirelessly in an honest and balanced manner to ensure that Hampden remains the best community in central Maine to live, work, and raise a family. I would appreciate your vote on June 12th. ■

# Hampden Public Safety



## Police - Fire - EMS

106 Western Avenue  
Hampden, Maine 04444  
Phone 207-862-4000 • Fax: 207-862-4588



The warmer temps are bringing all of us outside to clean up after that long winter! Burn permits are becoming very popular. If you plan to burn brush this spring, please stop by to pick up a permit. There's no fee involved when you pick the permit up in person, and you can do it anytime, including evenings and weekends. We ask you to get the permit on the day you plan to burn, because there are times that burning is just not safe. We check the wind and fire danger levels daily, and use that information to decide whether to issue permits or not. Remember to use common sense, keep the burn pile small, feed it gradually, and keep it a safe distance from structures and tree lines. Campfires – contained inside fire rings or pits, do not require permits, provided that the fire is relatively small, always attended, and not disturbing to the neighbors.



Unfortunately, the good weather also brings vandals and thieves outside. We typically see an increase in criminal mischief and burglary to motor vehicle offenses this time of year. Please, lock your doors, windows, and vehicles. Pay attention to the activity in your neighborhood. If you see people or vehicles that seem out of place or suspicious, don't hesitate to call us. Take note of license plate numbers, even if you just have a strange sense or feeling. It may not seem important, but it very well could be. We urge you to call 9-1-1 if you see anything suspicious.

Of course, we understand that some folks prefer to remain unidentified. If you're in that category, just use our anonymous tip line! 862-3911. It's an automated voicemail box, and you simply tell us whatever you'd like us to know while remaining completely anonymous.

We hope you all have a safe, happy, and healthy spring and summer!  
We'll be here if you need us.

## PUBLIC SAFETY CITIZEN ADVISORY COMMITTEE

Hampden Public Safety has begun to implement a Citizen Advisory Committee. The mission is to provide a forum for the community to offer input and support for public safety services in order to further enhance the quality of life for all citizens.

Committee members will be chosen with intent to provide a balanced representation of the community, voting districts, businesses, schools, churches, retirement communities, etc. Quarterly meetings will be held where the committee will have an opportunity to discuss public safety programming, current public safety trends, assist with long and short term departmental goals, obtain educational information regarding various public safety topics, and meet the public safety service providers.

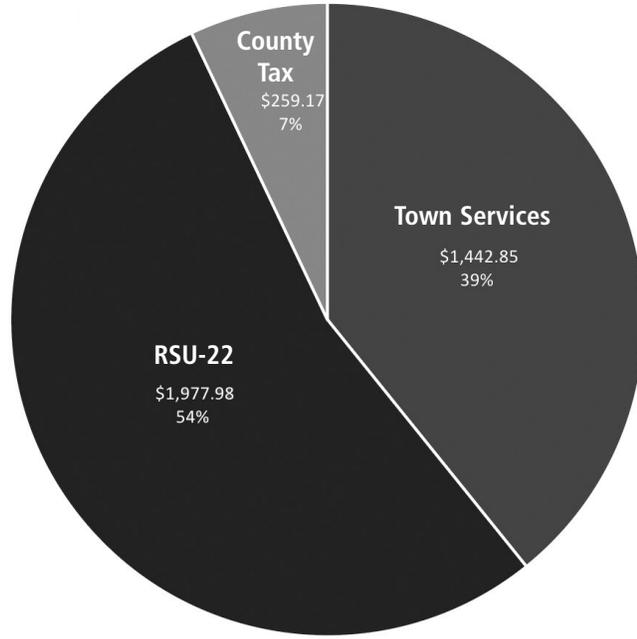
INTERESTED? If you'd like to serve on this committee, please call us at 862-4000 or email [publicsafety@hampdenmaine.gov](mailto:publicsafety@hampdenmaine.gov) ■

**Allocation of Tax Dollars between Town, School and County Services,  
Town of Hampden Fiscal Year 2018**

**Where Do My Tax Dollars Go?**

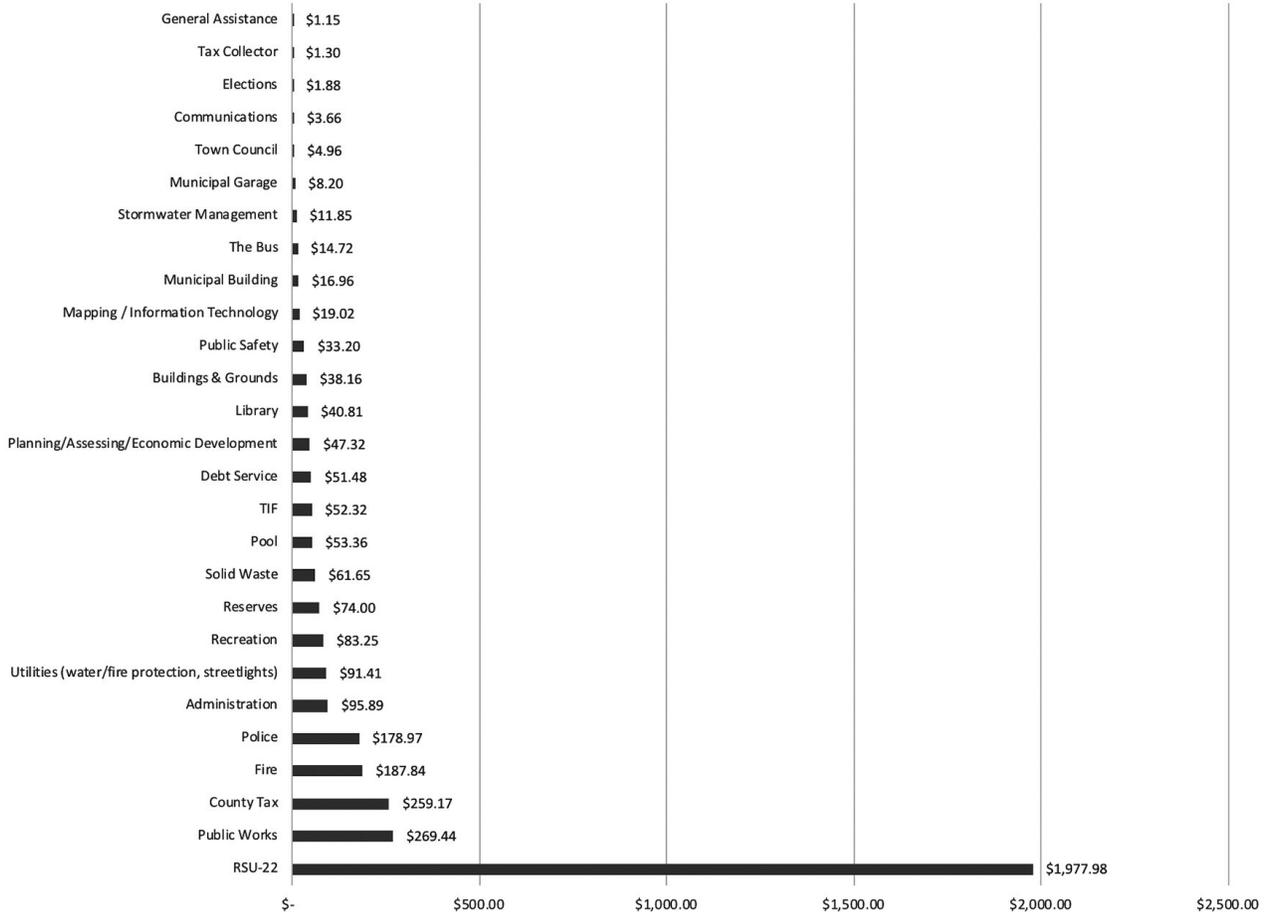
The Town website includes an interactive calculator to allow property tax payers to input the amount of their bill and see how that amount breaks down to various categories of spending. It is online at [www.hampdenmaine.gov/taxcalculator](http://www.hampdenmaine.gov/taxcalculator), and the approved FY18 and proposed FY19 Town Budgets are online at [www.hampdenmaine.gov/budget](http://www.hampdenmaine.gov/budget). This information is part of an effort to make Town government more transparent to the public.

The pie chart to the right illustrates broadly how each tax dollar is allocated between Town, School and County. The bar chart below offers a finer breakdown of tax dollars across the various Town Departments. These numbers are based on the tax bill for a property assessed at \$200,000 - roughly the median home value in Hampden. To see where your tax dollars go, simply enter your tax bill in the online tax calculator! ■



**Allocation of Property Tax Dollars, Town of Hampden Fiscal Year 2018**

Based on taxes paid on property assessed at \$200,000. (Total tax \$3,680).



TOWN OF HAMPDEN  
106 WESTERN AVENUE  
HAMPDEN, ME 04444

PRESORT STD  
US POSTAGE  
PAID  
HAMPDEN, ME  
PERMIT NO. 201

ECRWSS

POSTAL CUSTOMER  
HAMPDEN, ME 04444



## Town of Hampden Stream Cleanup Saturday, May 5, 2018



*Rain Date Saturday, May 12, 2018*



Help keep Hampden's waterways  
clean! Join us for a morning to  
clean trash from our roadways  
and stream banks.

Where: Community Room, Public Safety Building,  
106 Western Ave  
When: 9:00 am until around 11:00 — cleanup  
11:00 until around noon — BBQ lunch



To sign up, contact Karen Cullen at 862-4500  
or [planner@hampdenmaine.gov](mailto:planner@hampdenmaine.gov).

**FINANCE & ADMINISTRATION COMMITTEE MEETING**Monday, April 2<sup>nd</sup>, 2018**MINUTES**

Hampden Town Office

**Attending:**

*Councilor, Terry McAvoy Chair*  
*Mayor Ivan McPike*  
*Councilor Mark Cormier*  
*Councilor David Ryder*  
*Councilor Dennis Marble*  
*Councilor Stephen Wilde*

*Town Manager Angus Jennings*  
*Town Clerk Paula Scott*  
*James Wadman, CPA, Auditor*  
*Kellie Bowden, CPA, Auditor*  
*Danielle Simons*  
*Residents*

*Chairman McAvoy called the meeting to order at 6:00 p.m.*

**1. Meeting Minutes**

- a. **March 19<sup>th</sup>, 2018** – *There was a motion and a second to approve the minutes. Approved 6-0.*

**2. Review & Sign Warrants** – *Warrants were reviewed and signed.*

**3. Old Business** – *None.*

**4. New Business**

- a. **Confirm dates for FY19 Town Council Budget Work Sessions** – *The Councilors discussed the draft meeting dates. It was agreed to change the proposed May 8 meeting to Wednesday, May 9, to be held in the Public Safety Training Room due to the Planning Board's public hearing on the zoning amendments. All Councilors were in agreement with the revised dates and the Town Clerk will circulate and post a final meeting schedule this week.*
- b. **Summary of meeting held earlier today (April 2<sup>nd</sup>) between RSU-22 Administration and Town Managers regarding FY19 School Budget** – *Manager Jennings summarized the meeting. RSU-22 Administrators provided the Managers information regarding costs that will be increasing in FY19 – including contractual wage increases, potential wage increases from current contract negotiations, transportation costs, turf replacement costs, etc. – as well as losses of revenue including one-time Honeywell monies, pre-K donations, and reduction in the Veazie contract. However, a proposed budget number is not yet available. Manager Jennings*

*cautioned that his take-away from the meeting is that there is likely to be a significant cost increase proposed in the school budget. He reported that the RSU-22 Finance Committee's first meeting on the budget will be tomorrow night (April 3<sup>rd</sup>) at 7 PM.*

- c. Discussion of March 29, 2018 MRC correspondence announcing a change to the destination of Hampden's Municipal Solid Waste effective April 1, 2018, and review of Town Manager complaint filed with MRC Board of Directors** – *Manager Jennings asked if any Councilors thought that his complaint filed with the MRC Board had gone too far, and the Councilors expressed support for what had been submitted. Chairman McAvoy, referring to an MRC Board meeting that he, Councilor Marble and Manager Jennings had attended not long ago, referred to a contract that he had understood had been signed at that meeting and questioned what had been agreed between MRC and PERC and what had fallen through. Councilor Marble said that he could understand the aggravation that this situation has caused.*
- d. Recommend Council authorization to waive the performance guarantee required to accept West Carey Drive as a public way** – *There was a motion by Councilor Marble seconded by Chairman McAvoy to recommend Council authorization to waive the performance guarantee required to accept West Carey Drive as a public way, as detailed in the memo from Manager Jennings. Motion passed 6-0.*
- e. Recommend Council approval of the Edythe L. Dyer Library Card Policy** – *requested by the Edythe L. Dyer Library Board of Trustees* – *Manager Jennings said that the policy in the Committee's packet had been approved by the Library Board and was before the Council for their approval. He noted that he will direct the Library Director to provide redlined revisions in the future so it is clear what aspects of the policy are changing. Motion by Mayor McPike seconded by Chairman McAvoy to recommend Council approval of the Library Card Policy. Motion passed 6-0.*
- f. Recommend Council authorization of up to \$18,625 from Host Community Benefit account (1-351-00) for purchase of 2<sup>nd</sup> flashing pedestrian beacon, and acceptance of bid price for installation of two crosswalks and two flashing pedestrian beacons on Main Road North at Cottage Street and at the Kiwanis Civic Center driveway** – *Manager Jennings reported that bids had been received on Thursday March 29 and that the Water District was moving quickly toward recommending a vendor and entering a contract, but he said that if the Council chose to wait until*

*its next meeting to act this may still allow the work to proceed without delay. Councilor Ryder asked if the bid document shows two crosswalks and Manager Jennings said that it does. Chairman McAvoy noted that the Host Community Benefit account is not a reserve account and Manager Jennings agreed, but said that Council approval has traditionally been obtained before authorizing use of HCB funds. Motion by Councilor Marble seconded by Mayor McPike to recommend Council authorization of up to \$18,625 from Host Community Benefit account for purchase of a 2nd flashing pedestrian beacon, and acceptance of bid price for installation of two crosswalks and two flashing pedestrian beacons on Main Road North at Cottage Street and at the Kiwanis Civic Center driveway. Members of the public expressed their approval for this motion. Chairman McAvoy said that his only concern is the proximity of the proposed Kiwanis/Irving crosswalk to the signalized intersection and the potential for back-ups, but it was noted that the work is in a MDOT layout and approved by the District Engineer. The motion passed 6-0.*

- g. Recommend Council authorization to re-allocate up to \$10,000 of authorized but unspent funds from the Planning & Community Development Reserve Account (3-725-00) for the purpose of retaining the contract planner through the remainder of FY18 –** *Manager Jennings summarized his memo, noting that the contract planner has allowed the Town Planner to stay focused on the zoning amendments by handling the Planning Board permitting activity, and that there were four public hearings at the recent Planning Board meeting. He said that these funds had been previously allocated toward the Business Park Covenants amendments but that the consultant's work was well less than budgeted so the proposal is to reallocate those funds for this purpose. There was a motion by Mayor McPike seconded by Councilor Marble to recommend Council authorization to re-allocate up to \$10,000 of authorized but unspent funds from the Planning & Community Development Reserve Account for the purpose of retaining the contract planner through the remainder of FY18. Motion passed 5-1 with Councilor Wilde opposed.*
- h. Proposal to add new full-time staff position to Administration Department in FY19 budget, and to reorganize and reassign some staff responsibilities for remainder of FY18 –** *Manager Jennings noted that he'd hoped to include a detailed proposal in this packet but that the events on Thursday including the MRC notice of change to waste destination had cut into the time available. He said that a proposed position would assist in several areas of the organization, and would ensure that the daily and monthly finance functions noted in the Audit would be completed. He said that with*

*the current structure the Town has a part-time Manager and a part-time Treasurer, and that the demands on the Manager's time come at a cost to the day-to-day financial tasks. He said he is not looking for a Committee recommendation tonight but wanted to preview this proposal in the upcoming budget. Councilor Wilde said he is open to consideration of supporting this, and Chairman McAvoy said he tends to support the idea in part to ensure a separation of duties between the Manager and Treasurer rather than one individual being in charge of all of the finances.*

- i. Manager's report on Council Goals and Priorities –** *Manager Jennings presented the information in the packet and said that he hopes this will be a helpful reference for the Council, and for the new Manager in directing staff in accordance with endorsed priorities. Councilor Marble said that the numbering system in the report isn't as clear to him but that the information is good and if there are questions about why certain items are prioritized as they are these could be asked in the future. The discussion was limited to allow time for the presentation of the Audit.*
- j. Presentation of Hampden FY2017 Audit – James W. Wadman, CPA –** *Chairman McAvoy invited Mr. Wadman to the podium to present his findings. Mr. Wadman handed out a 2-page document [appended to these minutes]. Mr. Wadman reported that there were some management comments in the report, where improvements to internal controls are needed, but that this is an "unmodified opinion" and that there were no disclosures of differences with management. Councilor Wilde noted that the Council has been setting aside more funds toward reserve, and Mr. Wadman said those funds are not part of Unassigned Fund Balance because they're dedicated to specific purposes. Chairman McAvoy asked whether the Host Community Benefit funds have always been reported as part of the Unassigned Fund Balance and Mr. Wadman said yes. Chairman McAvoy asked if that makes sense to do so, and Mr. Wadman said yes, they are rolled together in the financial statements but separated in some of the exhibits. Mr. Wadman said that because HCB funds are unconstrained and can be used for purposes deemed appropriate by the Council they are appropriately considered Unassigned. Chairman McAvoy said that several years ago there was \$3-4 million in HCB.*

*Mr. Wadman summarized different elements of the Audit, saying the financial statements begin on page 9, pages 9-10 include all assets and liabilities, page 10 expenses include estimated depreciation and do not indicate outflows of cash. He described that they look at the asset, and the estimated life of the asset, using a police cruiser as an example of something that would be shown as depreciation over*

time. Mayor McPike said we don't have RSU-22 as an asset but it is a write-off. Mr. Wadman said that amount is a monthly assessment. Chairman McAvoy asked what would be the depreciation of a plow truck and Kellie Bowden said 10 years. Chairman McAvoy said so we should be putting that amount into reserve? Mr. Wadman said yes, in accordance with a Capital Improvement Plan. Chairman McAvoy asked if we have been doing so and Manager Jennings said no, referring to his memo in the June 2017 Infrastructure Committee packet that shows that, the eight years or so following adoption of the 2010 Capital Program the Town had only allocated about half of the recommended funds toward Public Works vehicles and equipment. Manager Jennings noted that he has conducted this analysis of other reserve accounts, relative to the 2010 Capital Program, and found that the Town had properly budgeted in some areas but had underfunded many reserve accounts during that time period. Mr. Wadman referred to the sewer financial statements on pages 15-17. Councilor Wilde asked a question about page 24 noting that the Town doesn't have a minimum fund balance policy and asked if other towns do. Mr. Wadman said that a minimum fund balance policy is becoming more common in larger towns. Manager Jennings noted that Ms. Bowden had provided his office a copy of a sample policy in effect in Bar Harbor. Councilor Wilde recommended adding consideration of such a policy to the Council's list of projects.

Mr. Wadman continued with his presentation, noting that there was an increase of \$483,600 in Hampden's Unassigned Fund Balance in FY17 due to a combination of revenues above projections and expenditures lower than budgeted amounts.

Manager Jennings highlighted one area where revenues were greater, which was the partial resolution of the decade-plus backlog of developer escrow accounts. He said these revenues were above budget in FY17 but that an estimate of the remaining amounts to be resolved had been budgeted as revenues in FY18 so it will be important to complete this work before closing out the current fiscal year.

Mr. Wadman discussed the net pension liability on page 42, and Mayor McPike noted this amount had doubled in 2 years. Mr. Wadman said the estimated return rate was reduced this year by the Board overseeing the pension fund, and that that had reduced the estimated value of the assets. Manager Jennings asked if he had seen towns budget reserve funds for those unfunded pension liabilities and Mr. Wadman said not in Maine. Manager Jennings said he has seen this done in Massachusetts. Councilor Marble asked how much does Hampden owe? Mr. Wadman referred to page 9, that

*current liabilities were just under \$7.4 million, including about \$5.6 million in debt and capital leases.*

*Chairman McAvoy noted that the meeting time was just about over. Councilor Marble commended the Town Manager for his work and Chairman McAvoy thanked the Town Manager.*

- 5. Public Comment – None.**
- 6. Committee Member Comments – None.**
- 7. Adjournment**

*There being no further business, the meeting was adjourned at 7:05 PM.*

Respectfully submitted –  
Angus Jennings, Town Manager

## INFRASTRUCTURE COMMITTEE MEETING

Monday, March 26, 2018

### MINUTES

*Attending:*

*Councilor Mark Cormier, Chairman  
Mayor Ivan McPike  
Councilor Dennis Marble  
Councilor Terry McAvoy  
Councilor David Ryder  
Councilor Stephen Wilde*

*Town Manager Angus Jennings  
PW Director Sean Currier  
Public Safety Dir. Joe Rogers*

*Chairman Cormier called the meeting to order at 6 PM.*

#### 1. MINUTES

- a. **February 26, 2018 Meeting** – *Motion by Councilor McAvoy seconded by Councilor Marble to approve the minutes as written. Motion carried six in favor and none against.*

#### 2. OLD BUSINESS

- a. **Update on engineering for Town Center crosswalks and upcoming RFP for construction services; discussion of whether to include a second flashing pedestrian beacon at Kiwanis driveway (in addition to grant-funded beacon provided by MDOT for the Cottage Street intersection).**

*Manager Jennings updated the Committee on the timing of the process, also discussed if one set of beacons, or two would be favored by the Committee.*

*Director Currier recommended two (2) beacons, one beacon was approved by a State funding grant. It has been proven that beacons have reduced incidents of pedestrian verses vehicular conflict. The price for the 2<sup>nd</sup> beacon would be \$6200.00 (unit only, not installed) Councilor Marble asked if there would be coordination of timing with the signal light at the intersection of Western Avenue and 1A.*

*Director Currier stated there would be no coordination with the corner intersection signal. These are solar powered, activated when a pedestrian presses the button.*

*Councilor Marble had concerns at the closeness to the Irving 1A/Western Avenue intersection, with the big truck making the swing coming south on 1A, and the proposed crosswalk being at the Irving site, it might be too busy.*

*Director Currier stated the problem with children crossing at Irving is that they would have to cross Irving's driveway which is busy and more dangerous.*

*Mayor McPike stated with the added crosswalk, he would be in favor of both beacons for improved visibility.*

*Councilor McAvoy stated his concerns if the beacons are not coordinated with the traffic signal that it would start to back up traffic.*

*Chairman Cormier agreed it is already a mess in this area.*

*Chief Rogers stated that without the beacons it may not be okay but with the beacons it would be safer. It would be a flashing yellow not a red stop light.*

*Councilor Ryder stated that the only time there would be an issue is when school is letting out.*

*Chief Rogers stated that in the morning there is more activity at Cottage Street and in the afternoon the activity is closer to the Irving site.*

*Councilor Ryder asked what budget year would the funding come out of.*

*Director Currier stated he is not sure when the waterline project will take place, since we are doing the crosswalk in conjunction with that project to save money.*

*Councilor Ryder stated since we do not have pricing, we will have to wait.*

*Director Currier stated that there is a big cost savings for the Town by coordinating the project construction along with the Water District's project.*

*Manager Jennings stated he is hearing openness to a second crosswalk and beacon, depending on the cost.*

*Councilor McAvoy asked when the renovations to Hannibal Hamlin's place was taking place.*

*Manager Jennings stated that the projects have been approved by Planning Board for site plan. He has spoken with Jim Kiser who is the engineer on the project, and was told that the construction would wait until additional space is leased. Woodard and Curran have looked at the site plans, and the crosswalk design would take the future Hannibal Hamlin renovations into account.*

*Chairman Cormier stated that this item will be back before the Councilors after pricing is provided.*

### **3. NEW BUSINESS**

#### **a. Street Light petition: Highland Ridge**

*Steve Rideout, one of the petitioners from Highland Ridge Drive, stated it is tough to see the side street coming from either direction on 1A,*

*without it being illuminated. The light across the road on 1A by Calkins farm stand does not light the mouth of Highland Ridge enough.*

*Chief Rogers explained that the offset intersection lighting does not illuminate that intersection. Changing the light to LED may better illuminate Highland Ridge Drive than current lighting. Emera wants to wait on PUC approval of the rates of LED lights before installation.*

*Director Currier stated Emera doesn't want to switch out streetlights without PUC approval.*

*Councilor Ryder asked if we could move the existing light across the street.*

*Director Currier stated it is a DOT layout, not sure if it was installed at that site for a reason.*

*Chief Rogers stated the neighborhood supports swapping out a sodium light for a LED, then adding a new LED if that doesn't illuminate the area enough.*

*Director Currier stated we could change the wattage from 70 to 100 (LED equivalent).*

*Councilor Marble asked who does the work? Director Currier stated Emera Maine does the work.*

*Councilor Ryder asked about whether the whole neighborhood wants to be illuminated.*

*Manager Jennings stated that was the request in 2008 for the whole neighborhood to be illuminated but speaking with neighbors they are not requesting additional lighting for the whole street, just at the entrance.*

*The Committee was supportive of swapping out the streetlight across the street with an LED at higher (effective) wattage, once PUC approves rates for LED, then revisiting the request for additional lighting if the swap-out to LED does not adequately illuminate the street entrance.*

**b. Update on public information outreach, including proposed debt service cost share between Sewer and General Fund, for June 2018 sewer borrowing referendum.**

*Manager Jennings stated that the newsletter, postcard and flyers in the sewer bill will help get the word out that the bridge will be paid by the general fund.*

*Discussion was had about the cost of the Grist Mill project and the bond.*

*Manager Jennings stated that the timing of the decision is important, and that voter approval in June will allow the Town to stay on time with the MDOT projects.*

**4. STAFF UPDATES**

**a. Update on Hampden Capital Program work underway**

*Manager Jennings gave an update on work (files backup) also discussion of potential policy to better define what constitutes a capital project.*

*Councilor McAvoy would like to research what the difference is between public and private sector definition of a capital item.*

*Councilor McPike stated that a tractor trailer rig could be classed as a capital item.*

*Councilor McAvoy asked if 10K is too low a threshold.*

*Manager Jennings had some discussion on capital improvements, and equipment that would be included in the capital budget items.*

*Councilor McAvoy stated it may be the terminology issue. The Town Charter prescribes what is a capital project.*

*Manager Jennings described capital and reserve budgeting and the items they may cover.*

**b. Update on CSO Annual Report filed on 2/28/18 and DEP site visit on 3/20/18.**

*Manager Jennings stated that the recent budget adjustments helped us demonstrate that we are working toward CSO Master Plan and Fiscal Sustainability Plan, as required to be eligible for SRF financing.*

*Director Currier stated that the Town had a DEP audit on March 20<sup>th</sup> that went very well. (With regard to the CSO)*

*Councilor McAvoy asked about the median household income, believing it should be higher with all the professionals that have moved into town.*

*Manager Jennings stated that, in order to be eligible for certain financing sources, we would need to demonstrate that the Median Household Income in the sewer served area is different from the rest of the Town. This would require a targeted income survey by a qualified party.*

*Director Currier explained it does not need to be in the near term, it may be 5 – 10 years out, but should be on a long-term work plan due to the favorability of some of the financing that we don't qualify for because median incomes are above the threshold. On future DEP permits we may be pushed to do the Master Plan.*

**c. Review of new sewer data from CCTV inspections added to Town GIS data -**

*Manager Jennings explained this is an informational update. The value of the CCTV data is that it is professionalizing the management of sewer.*

*Director Currier explained that this demonstrates the areas with sub-meter accuracy located at the manholes. Director Currier explained what sub-meter accuracy is. How important it is in locating manholes. You could be within 3 to 4 inches locating a manhole, especially if there is a problem.*

*Councilor Ryder asked about the manhole from the O'Donald's project on Western Avenue, and if we accepted it.*

*Director Currier stated he did not know whether the Town accepted that manhole or not. (Director Currier demonstrated with projector)*

*Director Currier would like to create a color map book like what Bangor has.*

*Councilor Marble asked if a pipe broke and was repaired or replaced would that be reflected.*

*Director Currier explained that it would not be reflected until it was camera-ed.*

**d. Town of Hampden and City of Bangor March 2018 comment letters to DEP regarding Fourth Preliminary Draft of the 2018 General Permit for the Discharge of Stormwater from Small Municipal Separate Stormwater systems (MS4s)**

*Manager Jennings provided informational update on this item.*

*Director Currier stated a new MS4 permit is coming out. The DEP and EPA now both define Shaw Brook and Sucker Brook as urban impaired streams, Watershed plans will be required. Some communities in Southern Maine are pushing for more attention to urban impaired streams.*

*Councilor McAvoy stated that someone must know where the impairment is coming from.*

*Manager Jennings stated that it is decades long evolution toward non-point source pollution, which results from pollutants being conveyed via stormwater runoff.*

*Director Currier stated that we would only do a watershed plan in conjunction with Bangor, since Shaw and Sucker Brook both are in Bangor. We are pushing to get responsibility back on DEP.*

**5. PUBLIC COMMENTS**

**6. COMMITTEE MEMBER COMMENTS**

*Mayor McPike stated it is good to see we are integrating the CCTV.*

*Councilor Wilde would like to see Schoolhouse Lane on the next agenda.*

*Director Currier shows the Bangor map book on sewer manholes, and would like to get Hampden to that point.*

*Chairman Cormier asked if the aerial photos were done for that purpose.  
Director Currier stated that they were.  
Councilor Wilde stated that Schoolhouse Lane gravel has washed out  
from beneath the pavement.*

## **7. ADJOURN**

*There being no further business, the meeting was adjourned at 7:15 p.m.*

*Respectfully Submitted,  
Rosemary Bezanson, Public Works*

**Town of Hampden**

**EMERGENCY MORATORIUM ORDINANCE REGARDING RETAIL  
(ADULT USE) MARIJUANA**

WHEREAS, the legislative body of the Town of Hampden (the "Municipality") makes the following findings:

- (1) The Marijuana Legalization Act (the "Act") was approved by Maine voters in November 2016 and has been codified in the Maine Revised Statutes in Title 7, chapter 417; and
- (2) The unregulated location and operation of "retail marijuana cultivation facility," "retail marijuana products manufacturing facility," and "retail marijuana testing facility" as defined in 7 M.R.S.A. chapter 417, raises legitimate and substantial questions about the impact of such facilities on the Municipality, including questions as to compatibility with existing land uses and developments in the municipality; potential adverse health and safety effects on the community; the possibility of illicit sale and use of marijuana and marijuana products to and by minors; and the possibility of unlawful use of marijuana and marijuana products; and
- (3) The Town Council has voted to amend Section 7.2 of the Zoning Ordinance to add certain definitions and modify others to effectively prohibit retail marijuana sales and retail marijuana social clubs in the Municipality, which became effective December 20, 2017; and
- (4) As a result of the foregoing issues, retail marijuana cultivation, products manufacturing, and testing facilities within the Municipality have potentially serious implications for the health, safety and welfare of the Municipality and its residents; and
- (5) The Municipality currently has no regulations governing retail marijuana cultivation, products manufacturing, and testing facilities or activities, and existing ordinances are insufficient to prevent serious public harm that could result from the unregulated development of such facilities or activities; and
- (6) An overburdening of public facilities and resources, including public safety resources, is a reasonably foreseeable result of retail marijuana cultivation, products manufacturing, and testing facilities or activity in the Municipality; and
- (7) The state's regulatory structure is unknown at this time as the Maine Legislature and state agencies have not enacted legislation amending the Act with the exception of several minor amendments which do not address the known deficiencies of the Act or developed final regulations governing Retail Marijuana; and
- (8) In the judgment of the Hampden Town Council, the foregoing findings and conclusions constitute an emergency within the meaning of 30-A M.R.S.A. § 4356 and Section 214 of the Hampden Town Charter requiring immediate legislative action.

NOW THEREFORE, pursuant to 30-A MRSA § 4356, be it ordained by the Municipality as follows:

**Section 1. Moratorium.** The Municipality does hereby declare a moratorium on all retail marijuana cultivation facilities, retail marijuana products manufacturing facilities, and retail marijuana testing facilities within the municipality.

No person or organization shall engage in any retail marijuana cultivation, retail marijuana products manufacturing, or retail marijuana testing within the Municipality on or after the effective date of this Ordinance. During the time this moratorium ordinance is in effect, no officer, official, employee, office, administrative board or agency of the Municipality shall accept, process, approve, deny, or in any other way act upon any application for a license, building permit, any other type of land use approval or permit, and/or any other permits or licenses related to retail marijuana cultivation facilities, retail marijuana products manufacturing facilities, or retail marijuana testing facilities.

**Section 2. Pending Proceedings.** Notwithstanding 1 M.R.S.A. § 302 or any other law to the contrary, this Ordinance shall govern any proposed retail marijuana cultivation facility, retail marijuana products manufacturing facility, or retail marijuana testing facility for which an application for a building permit, certificate of occupancy, site plan or any other required approval has been submitted to the Municipality, whether or not a pending proceeding, prior to the enactment of this Ordinance.

**Section 3. Medical Marijuana Act.** This Ordinance will not limit the privileges or rights afforded by the Maine Medical Use of Marijuana Act (22 M.R.S.A. §§ 2421 – 2430-B) to qualifying patients, primary caregivers, or registered dispensaries, including cultivation facilities associated with any of those classifications.

**Section 4. Personal Use of Marijuana.** This Ordinance will not limit the privileges or rights afforded by the Maine Marijuana Legalization Act to persons age 21 or older (7 M.R.S.A §2452).

**Section 5. Conflicts/Savings Clause.** Any provisions of the Municipality's ordinances that are inconsistent or conflicting with the provisions of this Ordinance are hereby repealed to the extent applicable for the duration of this moratorium. If any section or provision of this Ordinance is declared by any court of competent jurisdiction to be invalid, such a declaration shall not invalidate any other section or provision.

**Section 6. Violations.** If any retail marijuana cultivation activity, retail marijuana products manufacturing activity, or retail marijuana testing activity is established in violation of this Ordinance, each day of any continuing violation shall constitute a separate violation of this Ordinance and the Municipality shall be entitled to all rights available to it pursuant to 30-A M.R.S.A. § 4452, including, but not limited to, fines and penalties, injunctive relief, and its reasonable attorney's fees and costs in prosecuting any such violations.

**Section 7. Effective Date.** This Ordinance shall become effective immediately upon its adoption and shall remain in full force and effect for a period of 60 days thereafter, unless extended pursuant to law or until a new and revised set of regulations is adopted by the Municipality, whichever shall first occur.

**Maine Revised Statutes**  
**Title 30-A: MUNICIPALITIES AND COUNTIES**  
**Chapter 187: PLANNING AND LAND USE REGULATION**

**§4356. MORATORIA**

Any moratorium adopted by a municipality on the processing or issuance of development permits or licenses must meet the following requirements. [1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

**1. Necessity.** The moratorium must be needed:

A. To prevent a shortage or an overburden of public facilities that would otherwise occur during the effective period of the moratorium or that is reasonably foreseeable as a result of any proposed or anticipated development; or [1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

B. Because the application of existing comprehensive plans, land use ordinances or regulations or other applicable laws, if any, is inadequate to prevent serious public harm from residential, commercial or industrial development in the affected geographic area. [1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

[ 1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

**2. Definite term.** The moratorium must be of a definite term of not more than 180 days. The moratorium may be extended for additional 180-day periods if the municipality adopting the moratorium finds that:

A. The problem giving rise to the need for the moratorium still exists; and [1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

B. Reasonable progress is being made to alleviate the problem giving rise to the need for the moratorium. [1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

[ 1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

**3. Extension by selectmen.** In municipalities where the municipal legislative body is the town meeting, the selectmen may extend the moratorium in compliance with subsection 2 after notice and hearing.

[ 1989, c. 104, Pt. A, §45 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

**SECTION HISTORY**

1989, c. 104, §§A45,C10 (NEW).

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D-5-b

**Invoice** XT00139820  
**Date** 4/27/2018  
**Page** 1 of 1

Remit To: Harris Computer Systems  
 62133 Collections Center Drive  
 Chicago, IL 60693-0621

**Bill to**  
 Town of Hampden  
 106 Western Avenue  
 Hampden, ME 04444  
 USA

**Ship To**  
 Town of Hampden  
 Angus Jennings  
 106 Western Avenue  
 Hampden, ME 04444  
 USA

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
WAW-G7W3Y8	HAM501	SPECTRUM 2	DELIVERY	

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	MCS-LIC	Payport Interface for CC	US\$600.00	US\$600.00

Acct. No. \_\_\_\_\_  
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 DEPARTMENT HEAD SIGNATURE  
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	Misc	US\$0.00
	Tax	US\$0.00
	Freight	US\$0.00
	Trade Discount	US\$0.00
	<b>Total</b>	<b>US\$600.00</b>

**Current Account Status**

**G 3-711-00 RESERVE ACCT / COMPUTER**

-57,363.49 = Beg Bal  
0.00 = Adjust

-8.12 = YTD Net  
0.00 = YTD Enc

-57,371.61 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
07	0008		07/03/17		07/03/2017 C/R	R CR	0.00	1.00
07	0011		07/05/17		07/05/2017 C/R	R CR	0.00	2.00
07	0020		07/10/17		07/10/2017 C/R	R CR	0.00	28.00
07	0027		07/11/17		07/11/2017 C/R	R CR	0.00	2.00
07	0030	1876	07/12/17	01073 TRANSCOR INF	CRUISER TOUGHBOOK	R AP	3,725.39	0.00
07	0033		07/13/17		07/13/2017 C/R	R CR	0.00	11.75
07	0040		07/17/17		07/17/2017 C/R	R CR	0.00	12.00
07	0049		07/20/17		07/20/2017 C/R	R CR	0.00	1.00
07	0054		07/24/17		07/24/2017 C/R	R CR	0.00	6.50
07	0059		07/25/17		07/25/2017 C/R	R CR	0.00	1.00
07	0062		07/26/17		07/26/2017 C/R	R CR	0.00	2.00
07	0070		07/31/17		07/31/2017 C/R	R CR	0.00	6.75
08	0082		08/03/17		08/03/2017 C/R	R CR	0.00	5.00
08	0104		08/09/17		08/09/2017 C/R	R CR	0.00	0.25
08	0111		08/14/17		08/14/2017 C/R	R CR	0.00	9.00
08	0117		08/15/17		08/15/2017 C/R	R CR	0.00	0.50
08	0119		08/16/17		08/16/2017 C/R	R CR	0.00	1.00
08	0125		08/17/17		08/17/2017 C/R	R CR	0.00	0.25
08	0128		08/21/17		08/21/2017 C/R	R CR	0.00	11.00
08	0144		08/23/17		08/23/2017 C/R	R CR	0.00	1.00
08	0153		08/24/17		08/24/2017 C/R	R CR	0.00	30.50
08	0156		08/28/17		08/28/2017 C/R	R CR	0.00	1.00
08	0164		08/29/17		08/29/2017 C/R	R CR	0.00	2.50
08	0166		08/30/17		08/30/2017 C/R	R CR	0.00	2.00
08	0168	1887	08/30/17	00811 CDW GOVERNME	RACK ENCLOSURES	R AP	1,451.24	0.00
08	0174		08/31/17		08/31/2017 C/R	R CR	0.00	13.75
09	0182		09/05/17		09/05/2017 C/R	R CR	0.00	1.00
09	0188		09/07/17		09/07/2017 C/R	R CR	0.00	6.75
09	0199		09/12/17		09/12/2017 C/R	R CR	0.00	1.00
09	0208		09/13/17		09/13/2017 C/R	R CR	0.00	1.75
09	0214		09/14/17		09/14/2017 C/R	R CR	0.00	2.00
09	0220		09/18/17		09/18/2017 C/R	R CR	0.00	24.00
09	0232		09/19/17		09/19/2017 C/R	R CR	0.00	1.00
09	0240		09/21/17		09/21/2017 C/R	R CR	0.00	0.50
09	0247		09/25/17		09/25/2017 C/R	R CR	0.00	16.00
09	0260		09/28/17		09/28/2017 C/R	R CR	0.00	13.25
10	0268		10/02/17		10/02/2017 C/R	R CR	0.00	1.25
10	0271		10/04/17		10/04/2017 C/R	R CR	0.00	1.00
10	0279		10/05/17		10/05/2017 C/R	R CR	0.00	0.25
10	0282		10/10/17		10/10/2017 C/R	R CR	0.00	16.00
10	0297		10/16/17		10/16/2017 C/R	R CR	0.00	24.25
10	0303		10/17/17		10/17/2017 C/R	R CR	0.00	2.25
10	0314		10/19/17		10/19/2017 C/R	R CR	0.00	20.25
10	0320		10/23/17		10/23/2017 C/R	R CR	0.00	1.00
10	0330		10/24/17		10/24/2017 C/R	R CR	0.00	1.00
10	0338		10/26/17		10/26/2017 C/R	R CR	0.00	2.25
10	0348		10/30/17		10/30/2017 C/R	R CR	0.00	33.75



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

April 18, 2018

To: Angus Jennings  
From: Sean Currier  
Subject: 2018 Coldbrook Storm Drain Project – Recommendation of Award

The Public Works department solicited bids for the installation of new storm drain pipe and structures on Coldbrook Road near Laskey Lane due to annual erosion problems. The project proposes the installation of 4 new structures, and approximately 340LF of HDPE smooth bore pipe. The intent is to curb this section of road once lower Coldbrook Road rotation is up for repaving. This will occur after the Rt1A reconstruction and bridge projects are completed.

Four (4) contractors responded to the bid request with prices ranging from \$27,000.00 to \$36,500.00 with Eastwood Contractors being the lowest responsive bidder. I have worked with Eastwood Contractors in the past and had very favorable results. Funding for this project will come from operating budget 10-10-22-01.

I would like to recommend award of the project to Eastwood Contractors in the amount of \$27,000.00.

Thank you for your consideration.

Sean Currier

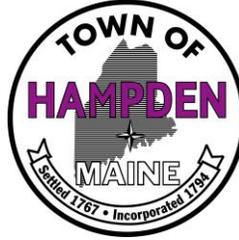
Attachment: 2018 Coldbrook Road Storm Drain Bid Tab

## Coldbrook Road Storm Drain

Bid results will be presented to Infrastructure committee on April 30.  
If recommended, referral will be sent to Council for approval on May 7.

<b>Company</b>	<b>Bid Amount</b>
Hughes Bros. Inc	\$36,500.00
Sunset Development	\$31,980.15
Eastwood Contractors	\$27,000.00
Wellman Paving	\$30,945.00

**Town of Hampden**  
106 Western Avenue  
Hampden, Maine 04444



**Phone:** (207) 862-3034  
**Fax:** (207) 862-5067  
**Email:**  
townmanager@hampdenmaine.gov

TO: Finance Committee and Town Council  
FROM: Angus Jennings, Town Manager  
DATE: May 3, 2018  
RE: Mold remediation bid

---

Director Currier reported on the results of the April 30 Infrastructure Committee meeting, at which the Committee referred the received bid on mold remediation to the Finance Committee, along with a request for my recommendation on the source(s) of funding.

As you know, on December 18, 2017 the Town Council authorized expenditure of up to \$100,000 from the Municipal Building Reserve for the purpose of mold remediation and related expenses. On the same night, the Council authorized a transfer in the same amount from FY18 Overlay to this reserve account, which was necessary to provide adequate balance to cover this authorization.

To date, a total of \$13,543 has been paid (or invoiced) for work related to mold remediation, detailed in the attached table. Therefore, up to \$86,457 remains available under that authorization.

The remaining authorized reserve funds would support award of the base bid contract (but not the Alt. #1 bid – the public safety wash bay) in the amount of \$72,176 to Eastern Mold Remediation, Inc. This amount is also projected to cover replacement of the diffuser; a portion of remaining costs for plastic storage bins (to replace the cardboard boxes used to store town records); and misc. associated electrical costs. About \$1,300 in costs to date would be reassigned to expense budgets. Finally, an additional amount of \$5,000 is proposed from the Municipal Building Reserve for the costs of new cove base throughout the remediation area.

This estimated project budget does not provide an amount for contingency, so cost overruns would require further Council approval.

If the full amount of authorized funds (\$86,457) and the new requested reserve funds (\$5,000) were to be spent, it would leave a remaining balance in the Municipal Building Reserve of approximately \$20,700. This would allow the public safety flooring project, with an estimated cost of \$20,000, to proceed as well – and this would be proposed to happen in coordination since the existing floor will need to be removed as part of the remediation. The flooring work would be separately bid and, because the costs will exceed \$10,000, will be brought to the Finance Committee and Town Council separately for authorization to contract for this work.

A Council vote would be needed in order to execute a contract for mold remediation.

A separate Council vote would be needed to authorize \$5,000 of additional Municipal Building Reserve funds for the costs of new cove base throughout the remediation area.

Additional funds toward the Municipal Building Reserve are proposed within the FY19 Budget in order to restore a balance that takes into account future facility needs.

<b>Proposed Budget for Mold Remediation (Base Bid)</b>					
	<u>Cost</u>	<u>Recommended</u>	<u>Expended</u>	<u>Remaining</u>	
Base Bid	\$ 72,176.00	\$ 72,176.00	\$ -	\$ 72,176.00	
Alt #1 Bid	\$ 17,590.00	\$ -		\$ -	Do not do wash bay alternate at this time
Engineer	\$ 20,000.00	\$ 20,000.00	\$ 11,254.00	\$ 8,746.00	Includes post remediation testing, inspections
Flooring				\$ -	20k in <u>budgeted</u> muni bld reserve funds
Cove Base	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	estimate only
Duct Cleaning	\$ 14,500.00	\$ -		\$ -	may be removed for now
Legal Costs	\$ 525.00	\$ 525.00	\$ 525.00	\$ -	
Legal Ad (RFP)	\$ 277.00	\$ 277.00	\$ 277.00	\$ -	
Plastic storage bins	\$ 2,500.00	\$ 2,500.00	\$ 1,486.86	\$ 1,013.14	
Diffuser Replacement	\$ 3,800.00	\$ 3,800.00	\$ -	\$ 3,800.00	
Misc Electric	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	install of new fans in locker rooms with humidistat
Dehumidification	\$ 3,170.00	\$ -	\$ -	\$ -	may be removed for now
Contingency ???	\$ 10,000.00	\$ -	\$ -	\$ -	
<b>Total:</b>	<b>\$ 151,538.00</b>	<b>\$ 106,278.00</b>	<b>\$ 13,542.86</b>	<b>\$ 92,735.14</b>	

**Proposed Cost Offsets and Add'l Reserve Authorization**

	<u>Amt</u>	<u>Acct</u>
Journal legal costs to Admin:	\$ 525.00	01-01-35-01
Journal legal ad to DPW:	\$ 277.00	10-01-30-01
Partial costs for storage bins:	\$ 500.00	01-01-10-01

Total proposed offsets: \$ 1,302.00

Net cost remaining: \$ 91,433.14

Remaining reserve authorization: \$ 86,457.14

Unfunded amount: \$ 4,976.00

**Proposed for add'l authorization from Muni Bldg Reserve: \$ 5,000.00**



**TOWN OF HAMPDEN  
NOTICE OF PUBLIC BID**

The Town of Hampden is seeking bid proposals for mold remediation and restoration services at the Town municipal building located at 106 Western Avenue.

A full scope and pertinent information will be available at the pre-bid meeting and after the meeting at [www.hampdenmaine.gov](http://www.hampdenmaine.gov), under "Public Notices and Bids". This project will require mold specific Contractor Liability Insurance with True Occurrence Claims Provisions.

Prospective bidders (and proposed sub-contractors) who wish to be considered for the project are expected to attend a **mandatory pre-bid meeting** on April 12, 2018 at 1:00pm at the Municipal Building Conference Room, 106 Western Avenue, Hampden, ME. Sealed bids, clearly marked "Bid Proposal: Mold Remediation and Restoration Services, Town Municipal Building" must be received no later than Wednesday, April 25, 2018 at 1:00pm addressed to:

Town Manager  
Town of Hampden  
106 Western Avenue  
Hampden, ME 04444

Bids will be publicly opened at the Hampden Municipal Building Conference Room at 1:00pm on April 25, 2018. A bid tabulation will be prepared and presented for award at the next scheduled Council meeting on May 7, 2018.



ENVIRONMENTAL SAFETY & HYGIENE ASSOCIATES, INC.

- Indoor Air Quality Testing
- Asbestos Testing & Consulting
- Lead Testing & Consulting
- Mold Testing
- Industrial Hygiene
- Training
- OSHA Compliance

## ENVIRONMENTAL ABATEMENT BID PLAN

**Town of Hampden  
Hampden, Maine**

Prepared for

**Mr. Angus Jennings  
Town Manager  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444**

\*\*\*\*\*

Prepared by

**Environmental Safety & Hygiene Associates Inc.**

ESHA Project # 18-036

*April 12<sup>th</sup>, 2018*

[www.airqualitymaine.com](http://www.airqualitymaine.com)

91 Larrabee Rd., Suite 102 ~ Westbrook, Maine 04092 ~ Phone: 207-854-2711

## PROJECT BACKGROUND

### **Town Municipal Building**

The lower level of the Public Safety building has been subject to elevated humidity, slab condensation, and isolated water damage events that have primarily impacted lower drywall sections and flooring. The conditions described above have contributed to the manifestation of fungal growth behind vinyl base molding, drywall, and surface growth on selective wall and ceiling surfaces.

It is the intent of the Town to engage a professional mold remediation firm to provide removal of all flooring, vinyl base molding, and water damaged drywall followed by installation of new drywall (Mold resistant) vinyl base molding, and finish painting in multiple phases (see phasing plan). In addition, the Town will be soliciting and alternate bid for the removal of the FRP and drywall from the wash bay followed by installation of new drywall (Mold resistant), FRP, vinyl base molding, and finish painting, the general scope of remediation and restoration work is as follows;

#### **Base Bid All Phases**

##### ***Remediation Scope***

- Removal and temporary storage of all contents within each phase will be conducted by the Owner.
- Isolate each phase with a two-stage decontamination unit, poly critical barriers, caution tape, and keep out signs.
- Install a minimum of two 2000 cfm HEPA filtered negative air machine and vent to secure through wall penetration or secure window opening to the outdoors or into a water bath if outdoor venting is not accessible. A pressure differential of -0.020 or greater must be established and maintained.
- Install a digital and tape recording Pressure Differential Monitor (PDM) to data log and confirm a pressure differential of -0.020 or greater until such time Post Remediation Verification (PRV) testing has been completed and passed.
- Isolate all HVAC return ducts with poly critical barriers to avoid dust contamination.
- Supply make-up air to any systems that require fresh air or will be otherwise impacted by the negative pressure such boilers, heaters, dampers.
- Conduct pre-abatement assessment of engineering and environmental controls prior to proceeding with the abatement.
- Sequentially remove and dispose of all vinyl base molding within each phase followed by cutting all exposed drywall 1" off the exposed concrete floor.
- Sequentially remove and dispose of all drywall as depicted on the attached floor plans.
- Sequentially remove and dispose of all flooring as depicted on the attached floor plans.

- Surface clean and HEPA vacuum all exposed lower drywall areas that have been subject to removal of the vinyl base molding but are not scheduled for removal followed by application of an anti-microbial paint.
- Surface clean and HEPA vacuum all exposed wall framing and adjacent drywall systems that have been exposed by the drywall removal followed by surface cleaning if metal studs and application of an anti-microbial paint if wood studs.
- Surface clean any walls within the phase (Primarily the locker rooms) that have visible mold stains or growth.
- Remove all debris and non-essential equipment from the phase area in preparation of final cleaning and PRV testing
- Fine clean all exposed surfaces within the phase area using damp wipe and HEPA vacuum methods
- Remove and replace all HEPA unit pre-filters with new clean filters
- Fine clean all ladders and equipment with the phase area using damp wipe and HEPA vacuum methods
- Notify ESHA that the phase is ready for PRV visual and testing.
- Once the PRV certificate is issued, de-regulate the area for restoration activities. Note that all engineering controls (Negative air flow) and critical barriers shall remain active and in place until such time the phase is ready for re-occupancy. The intent is to control drywall dust and paint fumes.

**NOTE:** All waste and PPE within each phase must be properly packaged within sealed disposal bags prior to removal from within each phase. All equipment shall be fine cleaned using damp wipe and HEPA vacuum methods prior to removal from within each phase.

### ***Restoration Scope***

- Replace any insulation that was removed during the drywall removal activities.
  - Install new mold resistant drywall (1/2" or 5/8") in areas that were removed during the drywall removal activities. The new drywall must be applied 1" off the exposed concrete floor and must be mold resistant.
  - Finish tape and sand all drywall seams, joints, screw heads in preparation for finish painting.
-

- Finish paint all walls within the phase with a low VOC latex paint (Color to be selected by Owner).
- Fine clean the phase area and remove all engineering and containment controls

**Bid Alternate #1**

***Remediation Scope***

- Removal and temporary storage of all contents within the wash bay will be conducted by the Owner.
- Isolate the wash bay with a two-stage decontamination unit, poly critical barriers, caution tape, and keep out signs.
- Install a minimum of one 2000 cfm HEPA filtered negative air machine and vent to secure through wall penetration or secure window opening to the outdoors or into a water bath if outdoor venting is not accessible. A pressure differential of -0.020 or greater must be established and maintained.
- Install a digital and tape recording Pressure Differential Monitor (PDM) to data log and confirm a pressure differential of -0.020 or greater until such time Post Remediation Verification (PRV) testing has been completed and passed.
- Isolate all HVAC return ducts with poly critical barriers to avoid dust contamination.
- Supply make-up air to any systems that require fresh air or will be otherwise impacted by the negative pressure such boilers, heaters, dampers.
- Conduct pre-abatement assessment of engineering and environmental controls prior to proceeding with the abatement.
- Sequentially remove and dispose of all vinyl base molding, FRP, drywall, and insulation as depicted on the attached floor plans.
- Surface clean and HEPA vacuum all exposed wall framing that has been exposed by the drywall removal followed by surface cleaning if metal studs and application of an anti-microbial paint if wood studs.
- Remove all debris and non-essential equipment from the phase area in preparation of final cleaning and PRV testing.
- Fine clean all exposed surfaces within the phase area using damp wipe and HEPA vacuum methods.

**Town of Hampden  
Municipal Building  
Page Four**

- Remove and replace all HEPA unit pre-filters with new clean filters.
- Fine clean all ladders and equipment with the phase area using damp wipe and HEPA vacuum methods.
- Notify ESHA that the phase is ready for PRV visual and testing.
- Once the PRV certificate is issued, de-regulate the area for restoration activities. Note that all engineering controls (Negative air flow) and critical barriers shall remain active and in place until such time the phase is ready for re-occupancy. The intent is to control drywall dust and paint fumes.

**NOTE:** All waste and PPE within each phase must be properly packaged within sealed disposal bags prior to removal from within each phase. All equipment shall be fine cleaned using damp wipe and HEPA vacuum methods prior to removal from within each phase.

***Restoration Scope***

- Replace any insulation that was removed during the drywall removal activities.
- Install new mold resistant drywall (1/2" or 5/8") in areas that were removed during the drywall removal activities. The new drywall must be applied 1" off the exposed concrete floor and must be mold resistant.
- Finish tape and sand all drywall seams, joints, screw heads in preparation for application of new FRP.
- Apply new 48" x 120" (4' x 10') FRP panels to all walls within the wash bay.

**Post Remediation Verification (PRV Visual)**

A visual assessment of conditions in each phase will be recorded on a basic visual assessment form by the CIE both prior to release of the area. The visual conditions after abatement is complete should be clean and all surfaces should have no visible or residual dust or growth.

**Post Remediation Verification (PRV Airborne)**

Once each phase of the remediation is complete a final PRV will be conducted to include the affected and immediate and adjacent unaffected areas. The assessment will include testing for airborne fungi spores in accordance with recommended sampling and release criteria.

\* Cladosporium less than or equal to outdoors, a concentration of Stachybotrys that is below detection by the laboratory (<22 ct./m<sup>3</sup>) inside a remediation area, and total airborne fungal spore concentrations inside a remediation area should not exceed 2,000 ct./m<sup>3</sup> (and that the concentration of Cladosporium, Aspergillus/Penicillium, or any individual spore does not make up more than 1/3 of the 2,000 ct./m<sup>3</sup>, which is equal to 666 ct./m<sup>3</sup>).

# INSTRUCTIONS TO BIDDERS

**Town of Hampden  
Town Municipal Building**

Mailed proposals will be received at the office of Town Manager, Town of Hampden, 106 Western Avenue, Hampden, Maine 04444 on or before 1:00 p.m. Wednesday, April 25<sup>th</sup>, 2018 at which time they will be reviewed for consideration. It is the sole responsibility of the bidder to see that this bid is in the hands of the proper authority prior to the bid date and time, late bids will be rejected.

At the time of submitting the Proposals, each Bidder will be presumed to have inspected the Site and to have read and to be thoroughly familiar with the Plans and Contract Documents including all Addenda. The failure or omission of any Bidder to receive or examine any form, instrument, or document shall in no way relieve any Bidder from any obligation in respect to his/her Proposal.

It is of utmost importance that Bidders examine the Bidding Documents and existing conditions at the site in order to familiarize themselves with the extent of the work, the accessibility of the areas where the work is to be done, and the nature of existing conditions. The submittal of a Bid will constitute an incontrovertible representation by the Bidder that he/she is familiar with the nature and the complexity of the work to be done.

Each Bidder shall examine all contract documents noting particularly all requirements that will affect the work in any way. Failure of a Bidder to fully acquaint him/herself with the amount and nature of work required to complete the project or to take his/her own measurements will not be considered subsequently as a basis for extra compensation.

Should a Bidder find discrepancies in or omissions from the documents or should he/she be in doubt as to their meaning, he/she should at once notify ESH Associates, Inc. and written instructions will be sent to all Bidders. ESH Associates, Inc. will not be responsible for any oral instructions.

The wording of this proposal shall be retained throughout without change, alteration, or addition. Should the Bidder submit a proposal not in compliance with this article, that proposal shall be subject to disqualification.

The Contractor assumes full responsibility and liability for acquiring any license or permission to utilize patented processes or systems which may be needed to complete the work. The Contractor will indemnify the Client or those acting with the Client against any claims of patent infringement.

1. **Bid Submission:**

Time and Date – **On or before 1:00 p.m. Wednesday, April 25<sup>th</sup>, 2018**

Mail Bids to - **Town Manager  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444**

**Instructions to Bidders**  
**Town of Hampden**  
**Page Two**

The successful Bidder shall agree to defend, indemnify and save the Town of Hampden harmless from all losses, costs, or damages caused by his/her acts or those of his/her agents, and before signing the contract will produce evidence satisfactory to ESH Associates, Inc. and the Owner they have secured general liability insurance in the amount of not less than \$1,000,000.00 combined single limit for personal or bodily injury, death or property damage, with a \$2,000,000 umbrella and the policy must also include a pollution liability endorsement as well as microbial specific endorsement coverage protecting the Contractor and naming ESH Associates, Inc. and the Owner as an additional insured from such claims, and Worker's Compensation Insurance.

ESH Associates, Inc. and the Owner disclaims any responsibility for injury to Contractors, their agents or others while examining the job site or at any other time.

The successful Bidder shall furnish all labor, materials, fixtures, supplies, equipment and transportation necessary to do the work as specified in a workmanlike and orderly manner and all work shall be performed in accordance with best trade policy and be in conformance with any and all pertinent industry standards, as well as any and all pertinent local, state and federal government regulations (including all agencies and/or sub-divisions thereof) in effect during the contract period.

All work shall be performed in accordance with best trade practices. All waste materials shall be removed from the work site and the area cleaned within twenty-four (24) hours after completing the work. Any equipment or building structure damaged by the Contractor shall be repaired or replaced to the satisfaction of ESH Associates, Inc., and the Owner.

The Owner reserves the right to reject any and all bids and to waive any irregularities in the bidding.

Bidders shall submit their bids on the proposal form provided, and all information must be filled in before the bid can be considered for award.

The Contractor shall give his/her personal supervision to the work and shall comply with the time schedule as agreed.

The work shall progress as rapidly as possible and shall be consistent with good workmanship. It shall be the responsibility of the Contractor to have sufficient materials on hand prior to their need and in such quantities that transportation delays, weather conditions, or other parties will not impede the progress of the work.

This Work Plan has been developed and approved by Mark P. Coleman of Environmental Safety & Hygiene Associates Inc. (ESH) of Westbrook, Maine. The approved Remediation Contractor is responsible for compliance with all applicable regulations as it relates and associated work tasks. Any modifications or changes without prior consent of ESH Associates Inc. nullifies and voids the approval of this or any other plan.

  
\_\_\_\_\_  
Mark P. Coleman CIE, CMR  
President

9.11.2018  
\_\_\_\_\_  
Date:

**PROPOSAL FORM FOR ENVIRONMENTAL REMOVAL CONTRACTORS**

Bidder: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Town Manager  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444

Having carefully examined the attached General Conditions and Plans dated prepared by ESH Associates Inc. for environmental abatement activities at the Town Municipal Building, 106 Western Avenue, Hampden, Maine 04444 on or before 1:00 p.m. Wednesday, April 25<sup>th</sup>, 2018 as well as the premises and conditions affecting the work, we, the undersigned, propose to furnish all labor, equipment, materials and disposal necessary for and reasonably incidental to the construction and completion of this proposal, in accordance with the specifications.

NOTE: Contractors are responsible for verifying the actual amount of material present.

Bid Amounts: Cost to accomplish the work as described within the attached plan.

Base Bid Scope of Work: \$ \_\_\_\_\_

Alternate #1 Scope of Work \$ \_\_\_\_\_

TOTAL BID: \$ \_\_\_\_\_

Acknowledge (Initials) Addendums Below

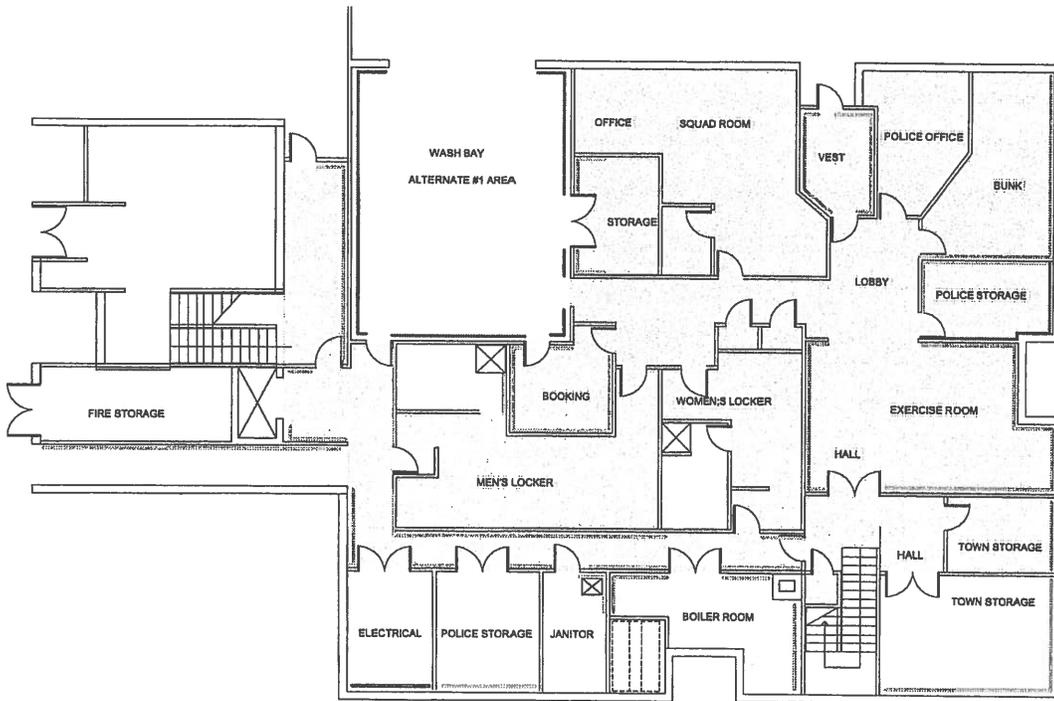
Addendum #1 \_\_\_\_\_  
Addendum #2 \_\_\_\_\_  
Addendum #3 \_\_\_\_\_  
Addendum #4 \_\_\_\_\_

**Mailed or express mailed proposals will be received at the office of Town Manager, Town of Hampden, 106 Western Avenue, Hampden, Maine 0444 on or before 1:00 p.m. Wednesday, April 25<sup>th</sup>, 2018 at which time they will be publicly opened for consideration.**

The undersigned agrees, if awarded the contract, to complete the work in accordance with Owners operational schedule.

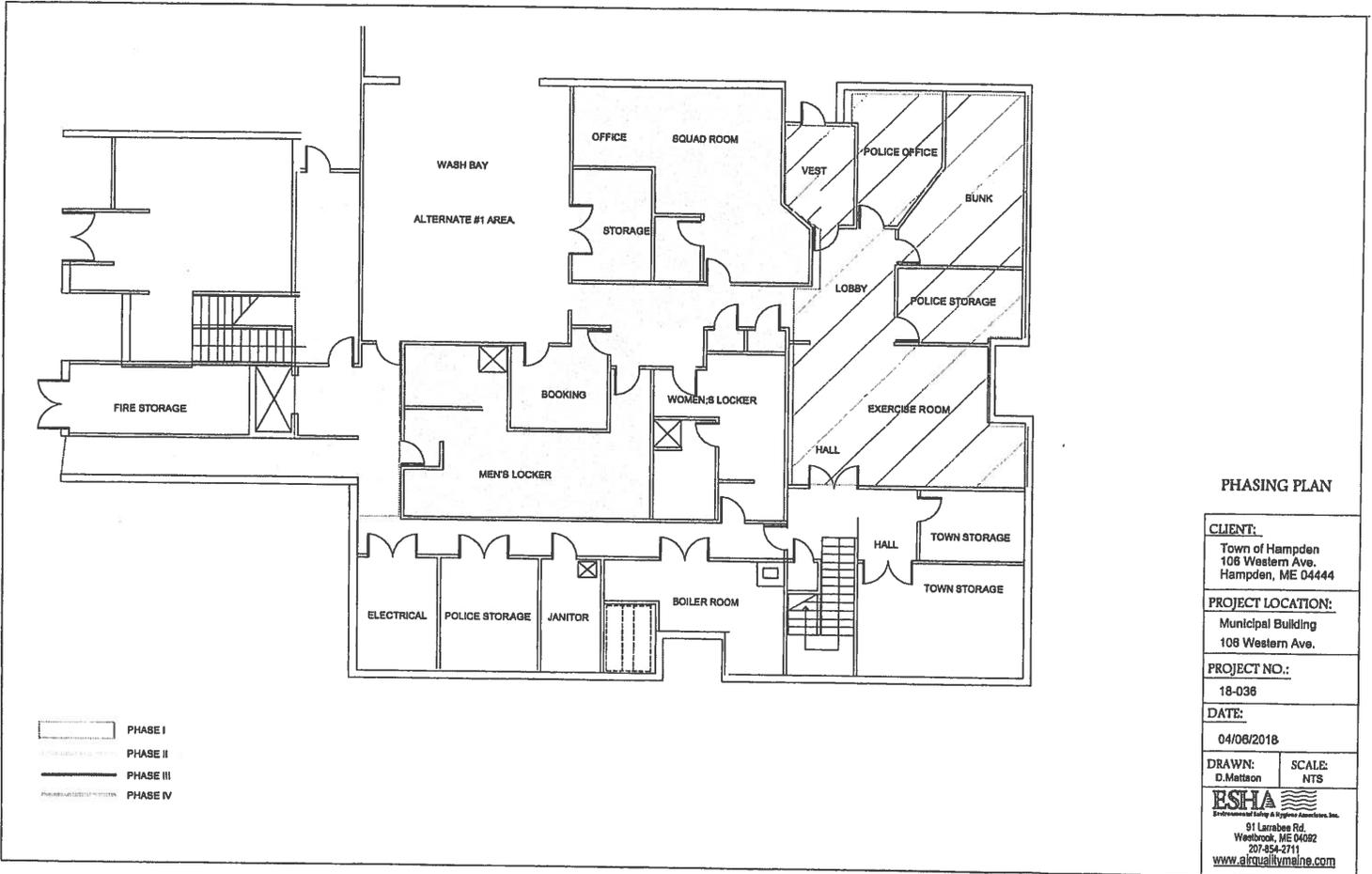
**SIGNED:** \_\_\_\_\_  
**BY:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_

**NOTE:** If bidder is a Corporation, write State of Incorporation, and if a Partnership, give full names of all partners and affix Corporate Seal.



- REMOVE FLOORING TO CONCRETE
- REMOVE DRYWALL 25" OFF FLOOR LEVEL
- REMOVE DRYWALL 49" OFF FLOOR LEVEL
- REMOVE DRYWALL FLOOR TO CEILING
- REMOVE VINYL COVE BASE THROUGHOUT

<b>CLIENT:</b>	
Town of Hampden 106 Western Ave. Hampden, ME 04444	
<b>PROJECT LOCATION:</b>	
Municipal Building 106 Western Ave.	
<b>PROJECT NO.:</b>	
18-036	
<b>DATE:</b>	
04/13/2018	
<b>DRAWN:</b>	<b>SCALE:</b>
D. Matison	NTS
 <small>Environmental Safety &amp; Hygiene Associates, Inc.</small> 81 Lambee Rd. Westbrook, ME 04092 207-664-2711 <a href="http://www.airqualitymaine.com">www.airqualitymaine.com</a>	



**Addendum #1**  
**Mold Remediation and Restoration**  
**Town Municipal Building**  
**Town of Hampden**

The following addenda items must be acknowledged on the bid form provided.

- Item # 1 -           **Instructions to Bidders - page 1, paragraph 1, line 1**  
  
Delete the word emailed
- Item # 2 -           **Modify Scope of Work**  
  
Bidders must include supplying HEPA filtered negative air machines throughout the entire project to include the Owners application of new flooring epoxy.
- Item # 3 -           **Modify Scope of Work**  
  
Bidders shall scrape smooth or otherwise the flooring adhesive trowel marks on the concrete slabs throughout all phases.
- Item # 4 -           **Modify Scope of Work**  
  
Bidders must include provisions to protect sprinkler heads and smoke alarms as needed.
- Item # 5 -           **Modify Scope of Work**  
  
Bidders must include the removal and disposal only of any dirty or water damaged ceiling tiles in all phases.
- Item # 6 -           **Modified Bid Form**  
  
Bidders must use the attached Bid Form that has additional lines to confirm receipt and acknowledgement of any addendums.

*This addendum must be acknowledged (initialed) on the bid form provided or the bid may be considered non-responsive*

[kspears@biosenv.com](mailto:kspears@biosenv.com)  
[bangbate@aol.com](mailto:bangbate@aol.com)  
[dcodreyservprobs@gmail.com](mailto:dcodreyservprobs@gmail.com)  
[easternmold@gmail.com](mailto:easternmold@gmail.com)  
[bobryanpainting@gmail.com](mailto:bobryanpainting@gmail.com)  
[townmanager@hampdenmaine.gov](mailto:townmanager@hampdenmaine.gov)

[rick@octagonrestoraion.com](mailto:rick@octagonrestoraion.com)  
[chrisc@envirovantage.com](mailto:chrisc@envirovantage.com)  
[info@rjenterprisesinc.net](mailto:info@rjenterprisesinc.net)  
[publicworks@hampdenmaine.gov](mailto:publicworks@hampdenmaine.gov)  
[mike@newmeadowsabatment.com](mailto:mike@newmeadowsabatment.com)

**PROPOSAL FORM FOR ENVIRONMENTAL REMOVAL CONTRACTORS**

Bidder: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Town Manager  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444

Having carefully examined the attached General Conditions and Plans dated prepared by ESH Associates Inc. for environmental abatement activities at the Town Municipal Building, 106 Western Avenue, Hampden, Maine 04444 on or before 1:00 p.m. Wednesday, April 25<sup>th</sup>, 2018 as well as the premises and conditions affecting the work, we, the undersigned, propose to furnish all labor, equipment, materials and disposal necessary for and reasonably incidental to the construction and completion of this proposal, in accordance with the specifications.

NOTE: Contractors are responsible for verifying the actual amount of material present.

Bid Amounts: Cost to accomplish the work as described within the attached plan.

Base Bid Scope of Work: \$ \_\_\_\_\_

Alternate #1 Scope of Work \$ \_\_\_\_\_

TOTAL BID: \$ \_\_\_\_\_

Acknowledge (Initials) Addendums Below

Addendum #1 \_\_\_\_\_

Addendum #2 \_\_\_\_\_

Addendum #3 \_\_\_\_\_

Addendum #4 \_\_\_\_\_

**Mailed or express mailed proposals will be received at the office of Town Manager, Town of Hampden, 106 Western Avenue, Hampden, Maine 0444 on or before 1:00 p.m. Wednesday, April 25<sup>th</sup>, 2018 at which time they will be publicly opened for consideration.**

The undersigned agrees, if awarded the contract, to complete the work in accordance with Owners operational schedule.

**SIGNED:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**NOTE:** If bidder is a Corporation, write State of Incorporation, and if a Partnership, give full names of all partners and affix Corporate Seal.

**Town of Hampden**  
106 Western Avenue  
Hampden, Maine 04444



**Phone:** (207) 862-3034  
**Fax:** (207) 862-5067  
**Email:**  
townmanager@hampdenmaine.gov

May 7, 2018

Greg Mineo  
Bureau of Alcoholic Beverages and Lottery Operations  
8 State House Station  
Augusta, ME 04333-0008

Re: Petition to authorize an additional agency liquor store in Hampden

Dear Mr. Mineo,

On behalf of the Hampden Town Council, and on the basis of their vote of support on May 7, 2018, I am writing to request a waiver for the Town of Hampden of the limit on the number of agency liquor stores allowed in municipalities with a population less than 10,001. It is our understanding that the Bureau of Alcoholic Beverages and Lottery Operations may increase the number of agency stores allowed in communities that serve as service centers or are home to transportation corridors.

Although not a service center community as defined by the DACF Municipal Planning Assistance Office, Hampden, with a population of 7,257 is a bustling bedroom community to the service centers of Bangor and Brewer. We have shown consistent population growth, have a large number of commuters among the home-owning population, are home to a business park and several major employers (incl. Emera, PepsiCo, Dennis Paper, etc.), and have major transportation routes converging through our town. We retained the nationally recognized economist W-ZHA, LLC to conduct an economic framework assessment (market study) that was presented in 2017, and it projects continued growth in Hampden while identifying targeted opportunities to enhance our commercial base.

The Town expanded its Commercial Zoning District in 2017 to include the intersection of Route 202 following a recommendation in the Town's 2010 Comprehensive Plan identifying this area for future commercial growth. Earlier this year, the Hampden Planning Board approved the site plan for the construction of a convenience store and gas station at this intersection, which also includes a popular Angler's restaurant. The site is also located within the Coldbrook Corners TIF District adopted by the Town Council earlier this year and awaiting State approval by the DECD.

Although the Town of Hampden has reached the four-store limit based upon population, we believe that the addition of an agency liquor store license would help to support job growth and economic activity in this emerging commercial cluster, and serve as an added convenience for those residents and commuters who travel on Route 202 and/or Coldbrook Road daily.

We understand that requesting an additional license does not guarantee its approval, but we respectfully request that you consider permitting an additional agency within the Town of Hampden. We will be pleased to provide additional information, and to meet with you upon request, in order to provide more information regarding our request.

On behalf of the Town Council, I appreciate your consideration and thank you for your time.  
Please feel free to contact me with any questions or request for more information.

Sincerely,

Angus Jennings  
Town Manager

DRAFT

# Hampden Coldbrook Corners Omnibus Municipal Development and Tax Increment Financing District

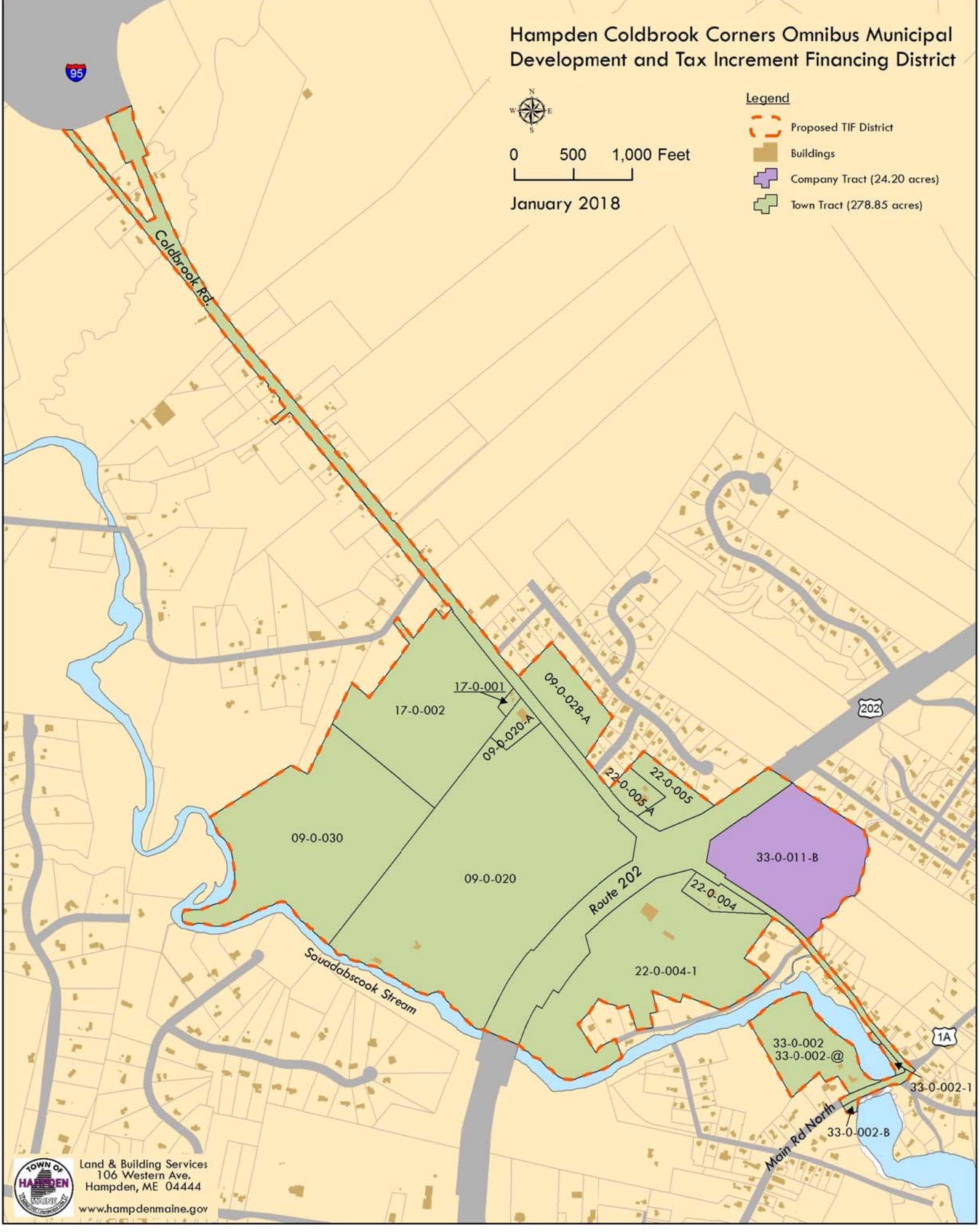
## Legend

- Proposed TIF District
- Buildings
- Company Tract (24.20 acres)
- Town Tract (278.85 acres)

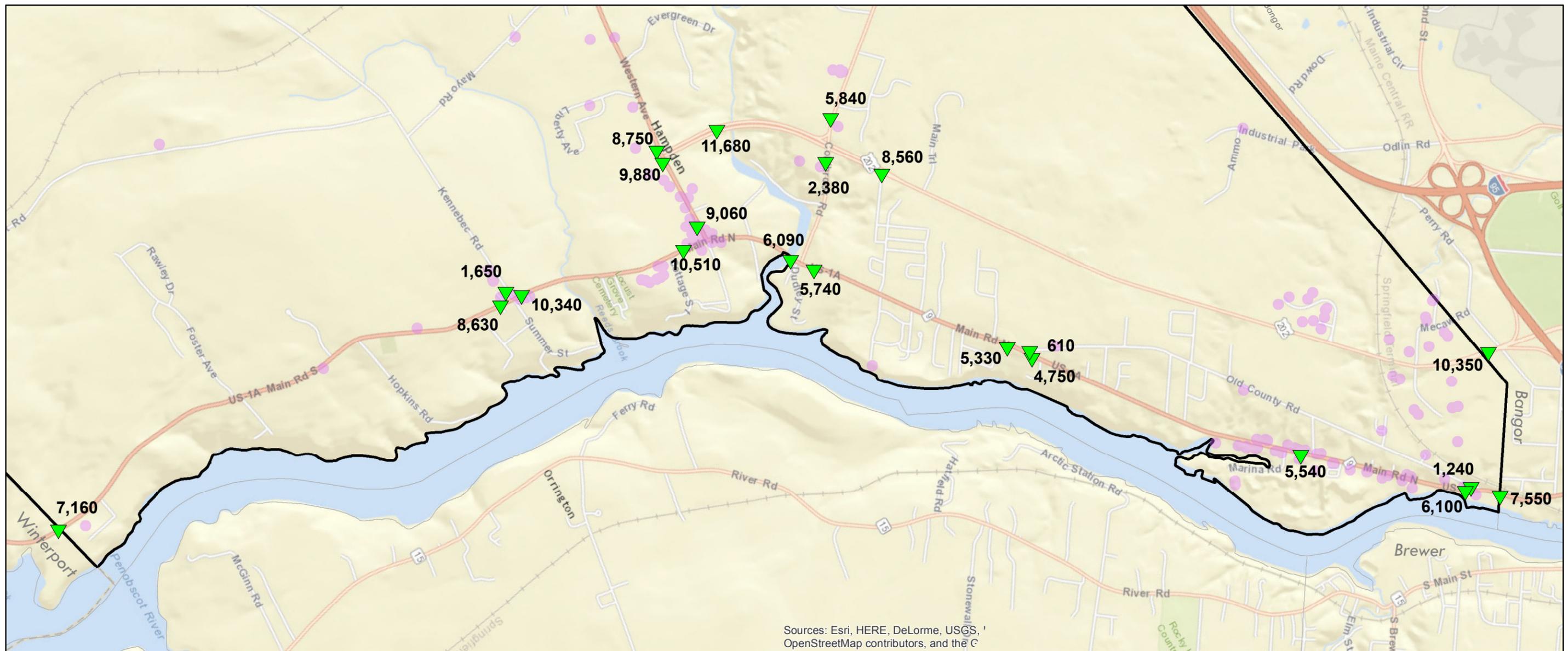


0 500 1,000 Feet

January 2018



Land & Building Services  
106 Western Ave.  
Hampden, ME 04444  
[www.hampdenmaine.gov](http://www.hampdenmaine.gov)



Sources: Esri, HERE, DeLorme, USGS, OpenStreetMap contributors, and the C

**Quick synopsis:**

Route 1A:

South to north:  
 7,160 at border (Winterport)  
 10,510 before Western Ave  
 5,540 at Main Rd N business area  
 7,550 at border (Bangor)

Western Ave:

East to west:  
 9,060 at 1A  
 9,880 just before 202  
 8,750 just after 202

Route 202:

South to north:  
 11,680 by Western Ave  
 8,560 north of Coldbrook Rd  
 10,350 at border (Bangor)

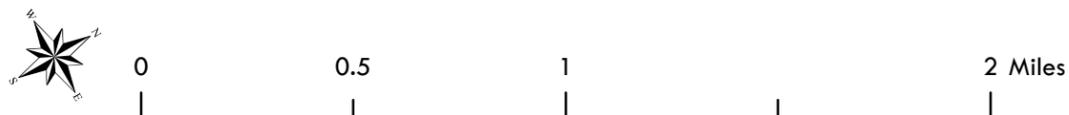
Legend

- ▲ Traffic Count Location
- Business Location

# Traffic Counts - 2014

## 1A and 202 Corridors

Note: This data is annual average daily traffic counts for the point shown, for both directions. Some points were split into directional counts in 2014; that data is available upon request.



Sources:  
 Traffic counts: ME DOT  
 Business locations: Hampden ME



Map prepared by:  
 Hampden Land & Building Services  
 106 Western Ave, Hampden ME 04444  
[www.hampdenmaine.gov](http://www.hampdenmaine.gov)

February 2, 2017

**Department of Public Safety  
Division**



**Liquor Licensing & Inspection**

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<u>BUREAU USE ONLY</u>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** 5/18/2018

**INDICATE TYPE OF PRIVILEGE:**  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |
|--|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV)  | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)       |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV)          |
| <input type="checkbox"/> CLASS A LOUNGE (Class X)        | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V)                  | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)      |
| <input type="checkbox"/> TAVERN (Class IV)               | <input type="checkbox"/> OTHER: _____                       |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

<b>1. APPLICANT(S)</b> –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Anglers Inc.</u> DOB: _____	<b>2. Business Name (D/B/A)</b> <u>Anglers Restaurant</u>
DOB: _____	
DOB: _____	<b>Location (Street Address)</b> <u>91 Coldbrook Rd.</u>
<b>Address</b>	<b>City/Town State Zip Code</b> <u>Hampden Maine 04444</u>
<u>60 West Evergreen Lane</u>	<b>Mailing Address</b> <u>91 Coldbrook Rd.</u>
<b>City/Town State Zip Code</b> <u>Swanville Maine 04915</u>	<b>City/Town State Zip Code</b> <u>Hampden Maine 04444</u>
<b>Telephone Number Fax Number</b> <u>207-322-5071 862-2120</u>	<b>Business Telephone Number Fax Number</b> <u>207-862-2121 862-2120</u>
<b>Federal I.D. #</b> <u>01-0531899</u>	<b>Seller Certificate #</b>

3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
4. State amount of gross income from period of last license: ROOMS \$ None FOOD \$ \_\_\_\_\_ LIQUOR \$ \_\_\_\_\_
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: John Moody
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_  
Requested inspection date: open Business hours: 11-8 Daily
9. Business records are located at: 91 Coldbrook Rd. Hampden, ME 04444
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Albert Hall <del>III</del> <sup>IV</sup>	3/1/1956	Sandford, ME
John Moody	12/11/1987	Milford, CT

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Albert Hall IV - 64 W Evergreen Lane Swanville Maine  
John Moody - Monroe, ME - Belfast, ME - Winterport, ME - Swanville, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: John Moody Date of Conviction: October 12, 2011  
Offense: OUI Location: Hampden, ME  
Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) \_\_\_\_\_  
See Attached Sheet

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .8 mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: Mortgages Thru Camden Nat. Bank

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_  
Town/City, State Date

Signature of Applicant or Corporate Officer(s)  
*[Signature]*

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)  
*[Signature]*

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	
<b>FILING FEE</b>	.....	\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_ SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:       Municipal Officers       County Commissioners      of the  
 City    Town    Plantation    Unincorporated Place   of: \_\_\_\_\_, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
    - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
    - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant’s prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
    - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
  2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
    - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
    - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
    - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
    - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
    - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
    - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
    - A. [1993, c.730, §27 (rp).]
  4. **No license to person who moved to obtain a license. (REPEALED)**
  5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant’s license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.





Anglers Restaurant requests a waiver of the public hearing in regards to approval of our liquor license renewal. Anglers has held a liquor license at 91 Coldbrook Rd for more than 5 years without incident and within the regulations of the town of Hampden is entitled to request a waiver of public hearing for approval of renewal. Thank you.

A handwritten signature in blue ink, which appears to read "John Moody", is written over a horizontal line.

John Moody

General Manager

Anglers Restaurant

91 Coldbrook Rd

Hampden, Maine 04444



**TOWN OF HAMPDEN  
FY19 BUDGET  
TOWN MANAGER PROPOSED  
MAY 1, 2018**

ACCOUNT NUMBER	ACCOUNT NAME	APPROVED BUDGET	PROPOSED BUDGET	Proposed Change
		FY18	FY19	
		<i>Town Council</i>	<i>Town Manager</i>	
01-01	ADMINISTRATION	\$ 585,659	698,935	113,277
01-02	GIS/IT	\$ 116,195	117,622	1,427
01-03	COMMUNICATIONS	\$ 22,342	22,325	(17)
01-05	TOWN COUNCIL	\$ 30,308	30,308	0
01-10	MUNICIPAL BUILDING	\$ 103,579	115,506	11,927
01-15	TAX COLLECTOR	\$ 7,932	8,350	418
01-20	ELECTIONS	\$ 11,484	10,244	(1,240)
01-25	PLANNING/ASSESSING	\$ 285,487	296,763	11,277
01-30	ECONOMIC DEVELOPMENT	\$ 3,500	-	(3,500)
05-01	POLICE	\$ 1,093,054	1,115,357	22,303
05-05	FIRE DEPARTMENT	\$ 1,147,215	1,184,101	36,886
05-10	PUBLIC SAFETY	\$ 202,783	204,806	2,024
06-06	NON-DEPARTMENT UTILITIES	\$ 558,272	649,432	91,160
10-01	PUBLIC WORKS	\$ 1,645,626	1,935,909	290,283
10-05	MUNICIPAL GARAGE	\$ 50,085	50,860	775
10-10	STORMWATER MANAGEMENT	\$ 72,345	43,860	(28,485)
15-10	SOLID WASTE	\$ 376,514	376,938	424
20-01	RECREATION	\$ 192,761	192,318	(444)
20-05	RECREATION - PROGRAMS	\$ 192,459	221,884	29,425
20-07	RECREATION - SKEHAN CENTER	\$ 123,234	131,676	8,442
20-10	DYER LIBRARY	\$ 249,267	261,436	12,170
20-20	LURA HOIT POOL <sup>1</sup>	\$ 325,892	338,611	12,719
20-25	MARINA	\$ 350	850	500
25-10	THE BUS	\$ 89,911	106,352	16,441
30-10	BUILDINGS & GROUNDS	\$ 233,092	235,223	2,131
38-10	OUTSIDE AGENCIES	\$ -	15,615	15,615
40-10	GENERAL ASSISTANCE	\$ 7,000	6,000	(1,000)
50-10	DEBT SERVICE	\$ 314,398	369,563	55,165
67-10	TIF	\$ 319,573	323,085	3,512
3-00-00	RESERVES	\$ 451,941	451,941	0
<b>GROSS</b>	<b>MUNICIPAL BUDGET TOTAL</b>	<b>\$ 8,812,257</b>	<b>9,515,871</b>	<b>703,614</b>
<b>LESS</b>	<b>MUNICIPAL REVENUES</b>	<b>\$ 4,165,194</b>	<b>4,330,339</b>	<b>165,145</b>
<b>= NET</b>	<b>MUNICIPAL BUDGET AMOUNT</b>	<b>\$ 4,647,063</b>	<b>5,185,532</b>	<b>538,469</b>
	<b>RSU #22 TAXATION AMOUNT</b>	<b>\$ 6,370,594</b>	<b>7,194,360</b>	<b>823,766</b>
	<b>COUNTY TAXATION AMOUNT</b>	<b>\$ 834,723</b>	<b>911,927</b>	<b>77,204</b>
	<b>TOTAL TAXATION REQUIREMENT</b>	<b>11,852,381</b>	<b>13,291,819</b>	<b>1,439,438</b>

As proposed the FY 2019 Budget results in an estimated tax rate of \$TBD per thousand. The mil rate will be set in August 2018 after all new valuation has been considered.

Copies of the proposed FY19 Budget are available at the Hampden Town Office and at [www.hampdenmaine.gov](http://www.hampdenmaine.gov).

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded <small>Not aud. adj.</small>	FY18 Budget <small>June 19, 2017</small>	2018 YTD <small>4/30/2018</small>	Percent Complete <b>83.0%</b>	FY19 Town Mgr <small>May 1, 2018</small>	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 01-01 GENERAL GOVT / ADMIN</b>								
<b>COMPENSATION</b>								
01-01 SALARIES	368,622		\$ 354,498	292,163	82.4%	\$ 411,129	56,631	<i>Includes proposed new position, Finance/Treasurer</i>
<b>INSURANCE</b>								
05-01 FICA/MEDI	28,200		\$ 27,119	21,904	80.8%	\$ 31,451	4,332	
05-05 MSRS/ICMA-ER	32,647		\$ 31,622	25,679	81.2%	\$ 36,532	4,910	
05-10 WORKER'S COMPENSATION	1,111		\$ 1,122	837	74.6%	\$ 1,206	84	<i>Projected 3% increase</i>
05-15 HEALTH	48,023		\$ 51,589	56,576	109.7%	\$ 87,729	36,140	<i>Includes 2018 actual; 10% increase for 2019 (6 months)</i>
05-20 LIFE	801		\$ 675	546	80.9%	\$ 675	0	
05-25 DENTAL	638		\$ 618	475	76.9%	\$ 750	132	
05-45 GROUP	52,000		\$ 53,560	50,738	94.7%	\$ 54,899	1,339	<i>Est. 2.5% increase from FY18</i>
<b>SUPPLIES</b>								
10-01 OFFICE Administrative office supplies, forms, disposable items.	6,200		\$ 6,200	4,091	66.0%	\$ 6,200	0	
10-05 POSTAGE/SHIPPING Postage for mailings, correspondences, notices.	6,500		\$ 6,000	4,176	69.6%	\$ 6,000	0	
10-10 GENERAL EXP Preparing and printing Annual Town Report.	200		\$ 220	53	24.1%	\$ 225	5	
10-22 MANAGERS EXPENSE Misc. expense; employee retirements recognition; etc.	300		\$ 300	75	25.0%	\$ 300	0	
<b>UTILITIES</b>								
15-01 TELEPHONE	3,220		\$ 2,772	2,332	84.1%	\$ 2,775	3	
<b>MAINTENANCE/REPAIRS</b>								
20-01 EQUIPMENT REPLACEMENT Replacement staplers, calculators, other small office equipment.	500		\$ 500	357	71.4%	\$ 500	0	
20-05 EQUIP.MAINT. Repair of office machinery, shelf building, office alterations.	500		\$ 600	410	68.3%	\$ 600	0	
<b>PROFESSIONAL SERVICES</b>								
30-01 ADVERTISING Advertising for job vacancies,	3,100		\$ 3,700	3,304	89.3%	\$ 3,900	200	

ordinance changes, RFPs, tax acquired property, public hearings.								
30-10 AUDIT	12,000	\$ 12,000	12,000	100.0%	\$ 14,500	2,500		
Annual financial audit.								
30-15 COMPUTER SERVICE	8,300	\$ 9,264	9,217	99.5%	\$ 9,264	0		
TRIO software license fees except Assessing, tax, utility billing, code (separately budgeted).								
30-60 DUES	1,700	\$ 2,100	923	44.0%	\$ 2,100	0		
30-80 TRAINING/TRAVEL	4,000	\$ 4,200	2,302	54.8%	\$ 4,200	0		
Workshops, seminars, conferences incl. mileage, meals, lodging associated with such training.								
<b>LEGAL</b>								
35-01 LEGAL	19,500	\$ 17,000	9,667	56.9%	\$ 24,000	7,000		<i>Increased to ensure support during management transition; contracts; borrowing; ordinance amendments, etc.</i>
Town Attorney's work on ordinances, policies, deeds, legal agreements, legal opinions, mtg attendance								
<b>GENERAL GOVT / ADMIN</b>	<b>598,062</b>	<b>590,802</b>	<b>\$ 585,659</b>	<b>497,825</b>	<b>85.0%</b>	<b>\$ 698,935</b>	<b>113,277</b>	

Hampden		Proposed FY19 Budget						
Dept/Div:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>01-02 GENERAL GOVT / GIS/IT</b>								
<b>COMPENSATION</b>								
01-05 WAGES	48,737		\$ 53,846	44,992	83.6%	\$ 53,847	0	Includes PT scanning/indexing position
<b>INSURANCE</b>								
05-01 FICA/MEDI	3,728		\$ 4,119	3,221	78.2%	\$ 4,119	0	
05-05 MSRS/ICMA-ER	4,333		\$ 4,419	3,591	81.3%	\$ 4,334	(85)	
05-10 WORKER'S COMPENSATION	202		\$ 204	152	74.5%	\$ 219	15	Projected 3% increase
05-15 HEALTH	7,847		\$ 8,788	9,053	103.0%	\$ 9,253	465	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	134		\$ 114	94	82.5%		(114)	
05-25 DENTAL	150		\$ 155	125	80.9%	\$ 150	(5)	
<b>SUPPLIES</b>								
10-01 OFFICE	1,000		\$ 1,000	959	95.9%	\$ 1,000	0	
10-05 POSTAGE/SHIPPING	300		\$ -	0		\$ -	0	
<b>MAINTENANCE/REPAIRS</b>								
20-01 EQUIPMENT REPLACEMENT	11,500		\$ 13,500	13,531	100.2%	\$ 13,500	0	
Hardware, licenses. Maintenance and upgrades to computer workstations. IT assistance for hardware installations. Replacement when hardware failures.								
20-05 EQUIP.MAINT.	13,300		\$ 13,500	14,921	110.5%	\$ 15,000	1,500	
Software and licenses. GIS software ArcGIS desktop for internal use and WebGIS for public use. IT security and antivirus software. Software updates and renewals. Software for scanning town documents to cloud for public access.								
20-10 EQUIP. SERVICE CONTRACTS	15,000		\$ 15,000	16,190	107.9%	\$ 15,000	0	
Service contracts/leases for equipment and maintenance of computers, printers/copiers.								
<b>PROFESSIONAL SERVICES</b>								
30-60 DUES	300		\$ 300	0	0.0%	\$ 300	0	
30-80 TRAINING/TRAVEL	1,500		\$ 1,250	45	3.6%	\$ 900	(350)	
<b>GIS/IT</b>	<b>108,031</b>	<b>105,681</b>	<b>\$ 116,195</b>	<b>106,874</b>	<b>92.0%</b>	<b>\$ 117,622</b>	<b>1,427</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 01-03 GENERAL GOVT / COMMUNICATIONS	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>COMPENSATION</b>								
01-05 WAGES	6,300		\$ 6,749	3,675	54.5%	\$ 6,800	51	Approved FY18 budget was \$4,860; however auditor carried forward \$1,889 from FY17 work completed in FY18
<b>INSURANCE</b>								
05-01 FICA/MEDI	482		\$ 517	98	19.0%	\$ 520	3	
05-10 WORKER'S COMPENSATION	51		\$ 51	38	74.5%	\$ 55	4	Projected 3% increase
<b>SUPPLIES</b>								
10-01 OFFICE	500		\$ 500	80	16.0%	\$ 500	0	
Supplies for A/V; copying; printing								
<b>UTILITIES</b>								
15-01 TELEPHONE	8,580		\$ 9,755	8,714	89.3%	\$ 7,200	(2,555)	Annual GovOffice fee for website; cable/internet. Projected savings from new internet service agreement
<b>SPECIAL EVENTS</b>								
16-01 SPECIAL EVENTS	500		\$ 500	15	3.0%	\$ 250	(250)	Costs associated with hosting meetings, programs
<b>PROFESSIONAL SERVICES</b>								
30-30 EXTERNAL PRINTING	5,440		\$ 6,304	0	0.0%	\$ 7,000	696	Two newsletters/yr. Postage, layout, printing, cost increase allowance.
<b>COMMUNICATIONS</b>	<b>21,853</b>	<b>18,606</b>	<b>\$ 24,376</b>	<b>12,620</b>	<b>51.8%</b>	<b>\$ 22,325</b>	<b>(2,051)</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 01-05 GENERAL GOVT / TOWN COUNCIL	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
COMPENSATION								
01-05 WAGES	18,060		\$ 18,060	12,820	71.0%	\$ 18,060	0	
INSURANCE								
05-01 FICA/MEDI	1,382		\$ 1,382	981	71.0%	\$ 1,382	0	
05-10 WORKER'S COMPENSATION	65		\$ 66	49	74.6%	\$ 71	5	Projected 3% increase
SUPPLIES								
10-10 GENERAL EXP	2,200		\$ 2,600	1,554	59.8%	\$ 2,395	(205)	Council attendance at outside mtgs; travel reimbursement; hosting events/mtgs.
PROFESSIONAL SERVICES								
30-60 DUES MMA dues; BACTS dues	8,010		\$ 8,200	8,306	101.3%	\$ 8,400	200	
<b>TOWN COUNCIL</b>	<b>29,717</b>	<b>26,958</b>	<b>\$ 30,308</b>	<b>23,710</b>	<b>78.2%</b>	<b>\$ 30,308</b>	<b>0</b>	

Hampden		Proposed FY19 Budget						
Dept/Div:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>01-10 GENERAL GOVT / MUNICIPAL BUILDING</b>								
<b>SUPPLIES</b>								
10-01 OFFICE	1,600		\$ 1,400	781	55.8%	\$ 1,400	0	
Cleaning supplies, paper products.								
<b>UTILITIES</b>								
15-01 TELEPHONE	1,045		\$ 840	627	74.6%	\$ 840	0	
Dedicated phone line required for elevator.								
15-05 ELECTRICITY	46,000		\$ 51,451	41979	81.6%	\$ 51,451	0	
15-10 FUEL	16,439		\$ 15,575	14519	93.2%	\$ 19,825	4,250	Heating oil price to be contracted June 2018 through MPO; assuming increase from 1.699 to 2.099
15-15 WATER	3,900		\$ 3,900	3896	99.9%	\$ 4,797	897	Projected rate increase of 22.84% (customers)
15-20 SEWER	1,168		\$ 1,686	975	57.8%	\$ 1,400	(286)	
<b>MAINTENANCE/REPAIRS</b>								
20-10 EQUIP. SERVICE CONTRACTS	5,531		\$ 5,713	2709	47.4%	\$ 7,033	1,320	Elevator inspection increased to \$125. Add \$1,300 to Penobscot Temp Control for annual boiler cleaning
Annual elevator inspection fee; Maine Fire Protections Annual Insp. Fee; Annual contracts: Elevator Maintenance; Mechanical Svcs.; HVAC								
20-35 BUILDING MAINTENANCE	19,878		\$ 23,014	18234	79.2%	\$ 28,760	5,746	Increases maintenance budget for service calls to \$4,000. \$1,500 for heat trace on roof gutter. \$1,650 to re-stripe Town Office parking lots. \$200 for shed roof over heat pump.
Service contracts.: Pest Control; Cleaning Svc.; HVAC; Backflow inspections; fire alarm tests/cleaning; floor strip wax, boiler licensing, fall & spring pest service, Flag replacements, as-needed maintenance calls (\$4k)								
<b>MUNICIPAL BUILDING</b>	<b>95,561</b>	<b>98,936</b>	<b>\$ 103,579</b>	<b>83720</b>	<b>80.8%</b>	<b>\$ 115,506</b>	<b>11,927</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 01-15 GENERAL GOVT / TAX COLLECTOR	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
PROFESSIONAL SERVICES								
30-15 COMPUTER SERVICE	3,200		\$ 3,432	3,376	98.4%	\$ 3,850	418	Increase in postage and certified mail costs
Annual Trio software cost;								
Tax Billing; Postage - Annual tax								
bills; Postage - foreclosure notices								
30-40 LIENS/TRANSFERS	4,150		\$ 4,500	3,635	80.8%	\$ 4,500	0	
<b>TAX COLLECTOR</b>	<b>7,350</b>	<b>7,522</b>	<b>\$ 7,932</b>	<b>7,011</b>	<b>88.4%</b>	<b>\$ 8,350</b>	<b>418</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 01-20 GENERAL GOVT / ELECTIONS</b>								
COMPENSATION								
01-05 WAGES	2,505		\$ 3,200	1647	51.5%	\$ 3,375	175	
SUPPLIES								
10-01 OFFICE	250		\$ 250	228	91.2%	\$ 300	50	<i>Voter reg. cards, municipal absentee envelopes, misc.</i>
10-05 POSTAGE/SHIPPING	200		\$ 200	180	90.0%	\$ 600	400	<i>Mailing notices to voters, absentee ballots.</i>
10-10 GENERAL EXP	2,079		\$ 2,079	0	0.0%	\$ 2,079	0	<i>Lease on 3 tabulators</i>
10-20 SUPPLIES/MATERIALS	4,180		\$ 5,375	4736	88.1%	\$ 3,240	(2,135)	<i>Referendum/District ballots (Absentee and Regular); Sample ballots, test ballots, media sticks, shipping/freight.</i>
PROFESSIONAL SERVICES								
20-01 EQUIPMENT REPLACEMENT						\$ 350	350	<i>To replace State issued Dell to use for election/reports. (Price includes printer/toner/ink for 2 Dymo label makers for barcode and mailing labels.</i>
30-01 ADVERTISING	300		\$ 380	0	0.0%	\$ 300	(80)	
Public notice ads related to elections.								
<b>ELECTIONS</b>	<b>9,514</b>	<b>8,157</b>	<b>\$ 11,484</b>	<b>6791</b>	<b>59.1%</b>	<b>\$ 10,244</b>	<b>(1,240)</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 01-25 GENERAL GOVT / ASSESSOR/PLANNING/CEO	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>COMPENSATION</b>								
01-01 SALARIES	183,442		\$ 190,679	156,533	82.1%	\$ 195,958	5,279	
01-25 VEHICLE EXPENSES	2,000		\$ 2,250	614	27.3%	\$ 2,250	0	
<b>INSURANCE</b>								
05-01 FICA/MEDI	14,033		\$ 14,587	11,092	76.0%	\$ 14,991	404	
05-05 MSRS/ICMA-ER	16,307		\$ 16,970	13,013	76.7%	\$ 17,440	470	
05-10 WORKER'S COMPENSATION	1,723		\$ 1,740	1,299	74.6%	\$ 1,870	130	Projected 3% increase
05-15 HEALTH	30,368		\$ 34,012	27,618	81.2%	\$ 35,812	1,800	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	266		\$ 342	254	74.3%	\$ 342	0	
05-25 DENTAL	450		\$ 464	403	86.9%	\$ 450	(14)	
<b>SUPPLIES</b>								
10-01 OFFICE	2,500		\$ 2,750	1,904	69.2%	\$ 3,000	250	
Supplies for Code, GIS/IT, Planning, Econ Dev, Ambulance billing								
10-05 POSTAGE/SHIPPING	1,250		\$ 1,850	526	28.4%	\$ 1,850	0	
Mailings and notifications for PB activities; postage for Code, Ambulance, Econ Dev and GIS/IT.								
10-15 BOOKS/PUBLICATIONS	950		\$ 1,600	654	40.9%	\$ 1,600	0	
Resource materials. Reduced to offset increase in DPW books budget. Marshall & Swift pricing manuals (assessing).								
<b>UTILITIES</b>								
15-01 TELEPHONE	1,200		\$ 1,200	1,000	83.3%	\$ 1,200	0	
Phone for Assessor, Admin Asst, Planner, CEO, GIS/IT.								
<b>MAINTENANCE/REPAIRS</b>								
20-01 EQUIPMENT REPLACEMENT	4,725		\$ 5,699	5,223	91.6%	\$ 6,200	501	Increase in Trio fees; new monitors - SQL utilizes 2 monitors or dual single
Trio licensing for Assessing, GIS/IT, Admin.								
<b>PROFESSIONAL SERVICES</b>								
30-01 ADS	0		\$ -				0	
30-60 DUES	350		\$ 1,273	883	69.4%	\$ 1,500	227	
Maine Chapter Int'l Assn Assessing Officers; APA/AICP; NNECAPA								
30-80 TRAINING/TRAVEL	1,200		\$ 3,370	1,392	41.3%	\$ 3,600	230	Increased certification requirements for department personnel

30-85 ZONING	Maine certification & education Public hearing costs, notices, plan review	3,200		\$ 3,200	1,017	31.8%	\$ 3,200	0	
<b>LEGAL</b>									
35-01 LEGAL	Legal review of deeds/agreements/contracts and ordinances. Also covers CEO/Bldg Inspector legal.	6,000		\$ 3,500	3,500	100.0%	\$ 5,500	2,000	<i>Department legal budget spent total legal budget so ongoing costs (incl. service charge lit.) being paid from Admin legal budget</i>
<b>ASSESSOR/PLANNING/CEO</b>		<b>269,964</b>	<b>273,461</b>	<b>\$ 285,487</b>	<b>226,925</b>	<b>79.5%</b>	<b>\$ 296,763</b>	<b>11,277</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 01-30 GENERAL GOVT / ECONOMIC DEV	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
PROFESSIONAL SERVICES								
30-01 ADVERTISING	2,000		\$ 3,500	3500	100.0%	\$ -	(3,500)	Economic development ads and dues can be paid out of separate TIF accounts; struck from expense budget
Economic development related advertising / marketing								
30-60 DUES	250		\$ -	0		\$ -	0	
Dues for economic development related training								
<b>ECONOMIC DEV</b>	<b>2,250</b>	<b>1,267</b>	<b>\$ 3,500</b>	<b>3500</b>	<b>100.0%</b>	<b>\$ -</b>	<b>(3,500)</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 05-01 PUBLIC SAFETY / POLICE</b>		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>COMPENSATION</b>								
01-05 WAGES	677,348		\$ 724,635	574,605	79.3%	\$ 744,715	20,080	Level staffing. All figures draft pending Council ratification of Union contract. Management negotiations underway.
01-15 CLOTHING ALLOWANCE	5,000		\$ 5,000	1,847	36.9%	\$ 5,000	0	
<b>INSURANCE</b>								
05-01 FICA/MEDI	51,818		\$ 55,435	42,745	77.1%	\$ 56,971	1,536	
05-05 MSRS/ICMA-ER	75,508		\$ 87,833	71,682	81.6%	\$ 85,866	(1,967)	
05-10 WORKER'S COMPENSATION	14,140		\$ 14,281	10,657	74.6%	\$ 15,344	1,063	Projected 3% increase
05-15 HEALTH	115,694		\$ 133,783	107,503	80.4%	\$ 136,770	2,987	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	1,131		\$ 1,140	923	81.0%	\$ 1,140	0	
05-25 DENTAL	900		\$ 1,082	750	69.3%	\$ 1,050	(32)	
<b>SUPPLIES</b>								
10-20 SUPPLIES/MATERIALS	8,000		\$ 8,000	3,754	46.9%	\$ 8,000	0	Ammunition (firearms, tasers), equipment repair, bullet resistant vests, consumable supplies
10-25 FUEL/GAS/OIL/LUBE	25,000		\$ 18,000	13,984	77.7%	\$ 18,000	0	Fuel and reg. oil changes
<b>UTILITIES</b>								
15-01 TELEPHONE	4,000		\$ 4,000	4,647	116.2%	\$ 4,000	0	Telephone, 3 cell phones
<b>MAINTENANCE/REPAIRS</b>								
20-01 EQUIPMENT REPLACEMENT	1,000		\$ 1,365	1,190	87.2%	\$ -	(1,365)	
20-05 EQUIPMENT MAINTENANCE			\$ 1,000	82	8.2%	\$ 1,000	0	
20-20 COMM.MAINT.	1,500		\$ 1,500	312	20.8%	\$ 1,500	0	Maintenance and reprogramming for portable and mobile radios
20-25 VEHICLE MAINTENANCE	16,000		\$ 16,000	15,424	96.4%	\$ 16,000	0	
<b>PROFESSIONAL SERVICES</b>								
30-50 PET CONTROL	9,000		\$ 12,000	9,175	76.5%	\$ 12,000	0	Bangor Humane Society
30-80 TRAINING/TRAVEL	8,000		\$ 8,000	3,689	46.1%	\$ 8,000	0	
Basic and specialized training for 10 full-time officers and tuition reimb.								
<b>PUBLIC SAFETY / POLICE</b>	<b>1,014,039</b>	<b>1,015,830</b>	<b>\$ 1,093,054</b>	<b>862,969</b>	<b>79.0%</b>	<b>\$ 1,115,357</b>	<b>22,303</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 05-05 PUBLIC SAFETY / FIRE DEPT.	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>COMPENSATION</b>								
01-05 WAGES	597,385		\$ 706,495	545,393	77.2%	\$ 734,307	27,812	Level staffing. All figures draft pending Council ratification of Union contract. Management negotiations underway.
01-10 CALL WAGES	15,000		\$ 12,000	16,404	136.7%	\$ 12,000	0	
01-15 CLOTHING ALLOWANCE	4,000		\$ 4,000	2,993	74.8%	\$ 7,200	3,200	
<b>INSURANCE</b>								
05-01 FICA/MEDI	46,500		\$ 54,047	40,571	75.1%	\$ 56,175	2,128	
05-05 MSRS/ICMA-ER	68,101		\$ 92,760	64,099	69.1%	\$ 88,461	(4,300)	
05-10 WORKER'S COMPENSATION	32,320		\$ 32,643	24,359	74.6%	\$ 35,072	2,429	Projected 3% increase
05-15 HEALTH	126,308		\$ 157,852	132,307	83.8%	\$ 158,152	299	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	1,131		\$ 1,140	1,017	89.2%	\$ 1,140	0	
05-25 DENTAL	900		\$ 927	713	76.9%	\$ 900	(27)	
<b>SUPPLIES</b>								
10-15 BOOKS/PUBS			\$ 2,000	1,460	73.0%	\$ 800	(1,200)	
10-20 SUPPLIES/MATERIALS	4,000		\$ 4,000	2,146	53.7%	\$ 4,000	0	Includes fire suppression materials i.e. Class A foam (\$80/5 gallons)
10-25 FUEL/GAS/OIL/LUBE	9,000		\$ 9,000	6,136	68.2%	\$ 9,000	0	
10-30 EMS SUPPLIES	13,000		\$ 13,000	11,430	87.9%	\$ 13,000	0	Expendable medical supplies - bandages, gauze, oxygen, braces etc.
<b>UTILITIES</b>								
15-01 TELEPHONE	2,600		\$ 2,800	3,080	110.0%	\$ 3,200	400	
<b>MAINTENANCE/REPAIRS</b>								
20-01 EQUIPMENT REPLACEMENT	4,560		\$ 1,500	624	41.6%	\$ 4,944	3,444	Replace 2 pagers, K saw, Hose, 2 radios
20-05 EQUIP.MAINT.	5,000		\$ 5,000	6,854	137.1%	\$ 7,000	2,000	Maintenance expense for equipment including pumps, SCBA's and turnout gear
20-20 COMM.MAINT.	2,000		\$ 2,000	567	28.4%	\$ 1,500	(500)	Repair of mobile and portable radios
20-25 VEHICLE MAINTENANCE	12,000		\$ 13,000	9,819	75.5%	\$ 13,000	0	
20-40 STATION #1	4,800		\$ 4,800	5,408	112.7%	\$ 6,000	1,200	Cleaning and janitorial supplies and equipment
<b>EQUIPMENT</b>								
25-01 ALS			\$ 2,000	526		\$ 2,000	0	Airway monitor, IV arm, I.O. leg
25-05 SAFETY	6,000		\$ 6,000	7,825	130.4%	\$ 6,000	0	Gear incl. turnout gear (\$2k/set)
<b>PROFESSIONAL SERVICES</b>								

30-20 CONTRACTED SERVICES	0	\$ 9,750	5,312		\$ 9,750	0	<i>Medical Director (\$1000); Ambulance Billing (7000 x \$12.50 = \$8750)</i>
30-37 LICENSE FEES	1,500	\$ 1,500	0	0.0%	\$ 1,500	0	
30-55 PREVENT/ED		\$ 500	0		\$ 500	0	
30-80 TRAINING/TRAVEL	10,500	\$ 8,500	6,785	79.8%	\$ 8,500	0	<i>Training expenses, publications (code books \$2k).</i>
<b>PUBLIC SAFETY / FIRE DEPT.</b>	<b>966,605</b>	<b>987,277</b>	<b>\$ 1,147,215</b>	<b>895,828</b>	<b>78.1%</b>	<b>\$ 1,184,101</b>	<b>36,886</b>

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 05-10 PUBLIC SAFETY / PUBLIC SAFETY	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
COMPENSATION								
01-01 SALARIES	131,121		\$ 134,121	112,146	83.6%	\$ 136,973	2,852	
INSURANCE								
05-01 FICA/MEDI	10,031		\$ 10,260	8,345	81.3%	\$ 10,478	218	
05-05 MSRS/ICMA-ER	15,851		\$ 15,705	13,068	83.2%	\$ 12,566	(3,138)	
05-10 WORKER'S COMPENSATION	1,818		\$ 1,836	1,370	74.6%	\$ 1,973	137	Projected 3% increase
05-15 HEALTH	22,529		\$ 25,224	20,482	81.2%	\$ 26,559	1,335	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	227		\$ 227	188	82.8%	\$ 227	0	
05-25 DENTAL	300		\$ 309	125	40.5%	\$ 300	(9)	
SUPPLIES								
10-01 OFFICE	3,500		\$ 3,300	1,151	34.9%	\$ 3,930	630	Adds \$631 for FY19 TRIO code enforcement module.
Office supplies, copy paper, office equipment maintenance								
10-05 POSTAGE/SHIPPING	1,000		\$ 800	326	40.8%	\$ 800	0	
10-30 EMS SUPPLIES	3,000		\$ 3,000	989	33.0%	\$ 2,500	(500)	
Expenses associated with HepB and TB vaccinations, pulmonary function exams, fitness for duty exams, etc.								
MAINT/REPAIR								
20-01 EQUIP. REPLACE			\$ 800	205		\$ 300	(500)	Chair replacements
EQUIPMENT								
25-10 RENTAL	2,000		\$ 1,200	0	0.0%	\$ 1,200	0	
Connections for mobile computers								
PROFESSIONAL SERVICES								
30-65 RECRUITMENT EXPENSES	4,000		\$ 4,000	4,101	102.5%	\$ 5,000	1,000	
Expenses associated with recruiting and promoting police/fire personnel, ie.advertising, medical, polygraph, psychological, drug testing.								
30-80 TRAINING/TRAVEL	2,000		\$ 2,000	1,616	80.8%	\$ 2,000	0	
Travel, training, mileage, meals, professional association fees.								
<b>PUBLIC SAFETY</b>	<b>197,377</b>	<b>187,323</b>	<b>\$ 202,783</b>	<b>164,112</b>	<b>80.9%</b>	<b>\$ 204,806</b>	<b>2,024</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 06-06 Non-Department Utilities / Utilities</b>								
INSURANCE								
05-15 HEALTH	75,000	75,104	\$ 81,500	81,500	100.0%	\$ 81,500	0	HRA through Med-a-Vision; employer fund for reimbursement of eligible costs
UTILITIES								
15-05 ELECTRICITY	54,000	58,274	\$ 60,104	48,685	81.0%	\$ 60,104	0	
MAINTENANCE/REPAIRS								
20-30 STREET LIGHT MAINTENANCE	1,500	2,089	\$ 2,306	1,894	82.1%	\$ 2,306	0	
PROFESSIONAL SERVICES								
30-35 HYDRANT RENT	413,595	414,361	\$ 414,362	414,361	100.0%	\$ 505,522	91,160	Projected rate increase of 22% (Town). <u>Increase may be higher.</u> Water District Public Hearing May 17 at 6 PM
<b>Non-Department Utilities</b>	<b>544,095</b>	<b>549,827</b>	<b>\$ 558,272</b>	<b>546,440</b>	<b>97.9%</b>	<b>\$ 649,432</b>	<b>91,160</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 10-01 PUBLIC WORKS / HIGHWAY</b>								
<b>COMPENSATION</b>								
01-05 WAGES	550,799		\$ 555,480	443,672	79.9%	\$ 631,528	76,048	Includes proposed new position, Asst. Director/Town Engineer.
01-15 CLOTHING ALLOWANCE	6,420		\$ 8,450	5,890	69.7%	\$ 7,575	(875)	
01-25 VEHICLE EXPENSES	3,500		\$ 2,200	552	25.1%	\$ 1,910	(290)	
<b>INSURANCE</b>								
05-01 FICA/MEDI	42,136		\$ 42,494	33,094	77.9%	\$ 48,312	5,818	
05-05 MSRS/ICMA-ER	47,121		\$ 47,405	41,577	87.7%	\$ 55,141	7,736	
05-10 WORKER'S COMPENSATION	35,350		\$ 35,704	26,642	74.6%	\$ 38,360	2,657	Projected 3% increase
05-15 HEALTH	125,766		\$ 127,760	113,996	89.2%	\$ 151,825	24,065	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	1,463		\$ 1,200	890	74.2%	\$ 1,200	0	
05-25 DENTAL	713		\$ 927	725	78.2%	\$ 1,050	123	
<b>SUPPLIES</b>								
10-01 OFFICE	700		\$ 700	757	108.1%	\$ 1,300	600	Supplies for DPW office.
10-05 POSTAGE/SHIPPING	200		\$ 2,000	255	12.8%	\$ 500	(1,500)	Postage for road closures, etc.
10-15 BOOKS/PUBLICATIONS	500		\$ 500	0	0.0%	\$ 500	0	Reference books incl. Maine Standards of Construction
10-17 TREE PLANT/REMOVAL	3,000		\$ 3,500	5,625	160.7%	\$ 7,500	4,000	Contracted tree removal, various locations.
10-20 SUPPLIES/MATERIALS Hand tools, power tools, cleaning supplies, trash bags, harness, etc.	7,875		\$ 3,400	4,021	118.3%	\$ 5,200	1,800	
10-25 FUEL/GAS/OIL/LUBE Fuel, gas, oil, transmission fluid, hydraulic fluid, antifreeze, grease etc.	60,000		\$ 51,675	46,916	90.8%	\$ 51,675	0	
10-40 SALT	67,428		\$ 88,200	111,647	126.6%	\$ 90,000	1,800	1600 tons at \$56.25/ton
10-50 TAR PATCHING Asphalt paving patch for potholes, trench repair for utility replacement.	3,000		\$ 8,000	4,752	59.4%	\$ 6,000	(2,000)	
10-55 STREET SIGNS Regulatory signage (stop/yield/speed etc), street signs, misc. road signs and hardware.	2,500		\$ 3,500	1,625	46.4%	\$ 3,100	(400)	
10-60 CALCIUM CHLORIDE Snow/ice removal, dust control (gravel roads), fertilizer for ditches	2,000		\$ 2,000	1,791	89.6%	\$ 2,000	0	
10-65 STEEL PLOWS	22,500		\$ 22,500	10,144	45.1%	\$ 19,000	(3,500)	

Cutting edges - trucks and equipment, bed chains, plow bolts/misc. parts, teeth for digging bucket, plow hydraulic cylinder seal kits, etc.							
10-70 RESURFACING ROADS	300,350	\$ 608,676	549,907	90.3%	\$ 364,100	(244,576)	Based on 10-year rotation (1.5" overlay); \$60k/mile for 61 miles. Proposed FY19 includes 1.5" - Sawyer (1/2), Library (1/2), Shaw Hill (1/2)/R, Maine Trail. 1" - Stetson, Deer Hill, Sidney, Wilbur, Hillside, Summit, Mountainview Cost now in Bldgs and Grounds.
<b>Note:</b> Approved FY18 budget was \$366k; auditor carried forward \$242,676 from FY17 work completed in FY18							
10-85 MEMORIAL DAY	700	\$ -	0			0	
UTILITIES							
15-01 TELEPHONE	7,936	\$ 9,160	6,701	73.2%	\$ 9,380	220	Includes \$5,160 for GPS service
Office phone, office TDS, office OTT, cell phones, GPS in trucks - units and cell service, pager service (quarterly critical alert test).							
MAINTENANCE/REPAIRS							
20-01 EQUIPMENT REPLACEMENT	6,200	\$ 103,479	90,146	87.1%	\$ 175,190	71,711	Contracted financing for #8, #13, #16, #44. Proposed new financing for #32 (1-ton) and #35 (1-ton). \$5280 toward cemetery pickup
See DPW vehicle replacement plan in proposed Capital Program updates							
20-05 EQUIP.MAINT.	75,000	\$ 65,000	61,269	94.3%	\$ 65,000	0	
Maintenance and repair, all DPW vehicles and equipment							
20-15 COPIER	300	\$ 300	0	0.0%	\$ 100	(200)	
Maintenance on DPW copier							
20-25 VEHICLE MAINTENANCE		\$ -	259		\$ -	0	
20-26 TIRES	12,000	\$ 12,200	5,402	44.3%	\$ 9,800	(2,400)	
20-53 CSO TANKS		\$ -	0		\$ -	0	
20-55 MOWER REPAIRS	400	\$ 2,000	0	0.0%	\$ 2,000	0	
Misc. flail blades, parts and bolts.							
EQUIPMENT							
25-05 SAFETY	2,950	\$ 2,950	2,935	99.5%	\$ 4,070	1,120	
Safety vests, safety glasses, hearing protection, hard hats, sign bases, signage, gloves.							
25-10 EQUIPMENT RENTAL		\$ 8,000	4,050	50.6%	\$ 8,700	700	Excavator for ditching (\$7,500)
PROFESSIONAL SERVICES							
30-01 ADVERTISING		\$ 2,800	189	6.8%	\$ 3,500	700	Includes \$1,500 for emp. Ads

30-20 CONTRACTED SERVICES AND EQUIP.	5,000	\$ 46,800	9,890	21.1%	\$ 46,000	(800)	Engineering ( <del>\$40k</del> \$20k); guardrail repairs: Sidney Blvd, Surry Lane, Emerson Mill, Bog Rd (\$20k); street sweeping (\$6k); GIS-mapping ( <del>\$1500</del> ); hang/remove holiday decorations ( <del>\$1200</del> )
30-21 DRUG/ALCOHOL SCREENING Drug and alcohol tests; MDOT required AHS random screening mgmt.	800	\$ 843	722	85.6%	\$ 843	0	
30-75 STREET CONSTRUCTION		\$ -	665		\$ 110,000	110,000	Schoolhouse Lane, total reconstruction ( <del>\$320k</del> \$110k); Cottage St drainage ( <del>\$183k</del> ); Summer St drainage ( <del>\$58,800</del> ); Sucker Brook box culvert ( <del>\$50k</del> ); Baker Rd ( <del>\$20k</del> ). Schoolhouse Lane cost partial offset by \$80k projected Env. Trust revenue (R 01-48)
30-76 SIDEWALK/STREET PAINTING Crosswalk striping (\$6,400). Includes muni bldgs & library (\$2,150)	4,000	\$ 13,500	10,705	79.3%	\$ 8,550	(4,950)	Does not include center-line striping (on every 2 yr cycle)
30-80 TRAINING/TRAVEL Snow Conference (\$2000), memberships (MBTA, NEWEA, APWA), Chainsaw Safety, SPCC, Work Zone Safety, Bloodborne Pathogen, Fire Extinguisher, Hearing Conservation, LOTO, Sexual Harassment, Haz Com, Emergency Action Plans, PPE, Dig Safe, Trenching & Excavation	4,600	\$ 5,000	1,215	24.3%	\$ 5,000	0	
<b>PUBLIC WORKS / HIGHWAY</b>	<b>1,403,207</b>	<b>1,060,516</b>	<b>\$ 1,888,302</b>	<b>1,598,626</b>	<b>84.7%</b>	<b>\$ 1,935,909</b>	<b>47,607</b>

Hampden		Proposed FY19 Budget						
Dept/Div:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>10-05 PUBLIC WORKS / GARAGE</b>		Not aud. adj.	June 19, 2017	4/30/2018	<b>83.0%</b>	May 1, 2018		
<b>SUPPLIES</b>								
10-10 GENERAL EXP	960		\$ 960	637	66.4%	\$ 960	0	
Water service for garage; \$80/month.								
10-20 SUPPLIES/MATERIALS	4830		\$ 11,000	8048	73.2%	\$ 14,100	3,100	
Shop supplies, tools; replace 2 hydraulic floor jacks; computer for truck analysis; welding fuel/O2; software for laptop; paper towels, rags								
10-25 FUEL/GAS/OIL/LUBE	850		\$ 1,650	1050	63.6%	\$ 1,800	150	
Misc. shop fluids, lubricants								
<b>UTILITIES</b>								
15-05 ELECTRICITY	5900		\$ 5,900	3784	64.1%	\$ 5,500	(400)	
Garage electricity								
15-10 FUEL	8750		\$ 8,775	5124	58.4%	\$ 6,600	(2,175)	
Propane for garage heat. 7000 gallons @ \$1.25/gallon.								
<b>MAINTENANCE/REPAIRS</b>								
20-05 EQUIP.MAINT.	400		\$ 500	500	100.0%	\$ 1,100	600	
Rebuild bottle jacks; misc repairs.								
20-35 BUILDING MAINTENANCE	12400		\$ 21,300	20565	96.5%	\$ 20,800	(500)	
Office addition (storage/office space); flush floor drain piping; flush floor tanks; air dryer replacement for compactor.								
<b>PUBLIC WORKS / GARAGE</b>	<b>34090</b>	<b>37440</b>	<b>\$ 50,085</b>	<b>39708</b>	<b>79.3%</b>	<b>\$ 50,860</b>	<b>775</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 10-10 PUBLIC WORKS / STORMWATER</b>								
<b>STORMWATER</b>								
22-01 MAINT/REPAIR	8,280		\$ 39,815	1857	4.7%	\$ 11,580	(28,235)	
Culverts/pipes (incl. 8 driveway underdrain repairs); castings - frames/grates (8 @ \$320 to \$380 each); flowable fill (75 yards); crushed stone for backfill (200 yds).								
22-05 COMPLIANCE DOCUMENTATION	12,850		\$ 24,750	9891	40.0%	\$ 24,500	(250)	
DEP compliance consultant; BASWG membership; IDDE testing.								
22-10 SUPPLIES/GEN'L	800		\$ 1,500	2949	196.6%	\$ 2,500	1,000	
IDDE testing supplies; iPad for field inspections								
22-20 CONTRACTED SERVICES	100,000		\$ 9,320	10325	110.8%	\$ 4,080	(5,240)	Clean catch basins (60 @ \$68/each).
Approved FY18 budget was \$4,080; however auditor carried forward \$5,240 from FY17 work completed in FY18								
<b>PROFESSIONAL SERVICES</b>								
30-80 TRAINING/TRAVEL	1,500		\$ 2,200	341	15.5%	\$ 1,200	(1,000)	
Stormwater pollution training								
<b>PUBLIC WORKS</b>	<b>123,430</b>	<b>117,432</b>	<b>\$ 77,585</b>	<b>25363</b>	<b>32.7%</b>	<b>\$ 43,860</b>	<b>(33,725)</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 15-10 SOLID WASTE / SOLID WASTE</b>								
<b>COMPENSATION</b>								
01-05 WAGES	67,117		\$ 66,953	75,341	112.5%	\$ 63,454	(3,499)	Journal entries will reclassify winter plowing overtime to DPW Highway before FY18 closeout
01-15 CLOTHING ALLOWANCE	1,520		\$ 1,580	1,244	78.7%	\$ 1,580	0	
<b>INSURANCE</b>								
05-01 FICA/MEDI	5,134		\$ 5,122	5,742	112.1%	\$ 4,854	(268)	
05-05 MSRS/ICMA-ER	5,993		\$ 6,049	7,266	120.1%	\$ 5,882	(166)	
05-10 WORKER'S COMPENSATION	4,040		\$ 4,080	3,045	74.6%	\$ 4,384	304	Projected 3% increase
05-15 HEALTH	22,522		\$ 25,224	14,965	59.3%	\$ 18,506	(6,718)	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	267		\$ 227	198	87.2%	\$ 227	0	
05-25 DENTAL	150		\$ 155	125	80.9%	\$ 150	(5)	
<b>SUPPLIES</b>								
10-20 SUPPLIES/MATERIALS	2,730		\$ 3,820	2,740	71.7%	\$ 3,820	0	
<b>UTILITIES</b>								
15-05 ELECTRICITY	2,675		\$ 2,600	1,845	71.0%	\$ 2,500	(100)	
<b>EQUIPMENT</b>								
20-01 EQUIPMENT REPLACEMENT			\$ -	0		\$ -	0	
20-05 MAINTENANCE	0		\$ -	631		\$ -	0	Repairs as necessary to be paid from Solid Waste reserve
25-10 RENTAL	1,000		\$ -	0		\$ -	0	
<b>PROFESSIONAL SERVICES</b>								
30-37 LICENSE FEES	1,880		\$ 5,704	2,850	50.0%	\$ 6,580	876	MRC dues (\$4,800); DEP permits (\$2,100)
Annual DEP license fee; permit modification.								
30-53 SOLID WASTE REMOVAL (PERC)	245,000		\$ 255,000	201,742	79.1%	\$ 265,000	10,000	Does <u>not</u> include \$8,500 contingency for zero sort pending coverage from MRC
Hauling; tipping fees; recycling; ash testing; C&D disposal; etc.								
<b>SOLID WASTE</b>	<b>360,028</b>	<b>401,775</b>	<b>\$ 376,514</b>	<b>317,734</b>	<b>84.4%</b>	<b>\$ 376,938</b>	<b>424</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 20-01 RECREATION/CULTURE / PARKS/REC</b>		Not aud. adj.	June 19, 2017	4/30/2018	<b>83.0%</b>	May 1, 2018		
<b>COMPENSATION</b>								
01-05 WAGES	96,218		\$ 127,347	101,131	79.4%	\$ 131,851	4,503	Includes 40 hrs OT for Asst Director
<b>INSURANCE</b>								
05-01 FICA/MEDI	7,361		\$ 9,742	7,363	75.6%	\$ 10,087	345	
05-05 MSRS/ICMA-ER	8,344		\$ 11,117	10,222	91.9%	\$ 11,516	399	
05-10 WORKER'S COMPENSATION	2,222		\$ 2,244	1,675	74.6%	\$ 2,411	167	Projected 3% increase
05-15 HEALTH	22,522		\$ 41,660	26,925	64.6%	\$ 35,812	(5,848)	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	266		\$ 341	273	80.1%	\$ 341	0	3 FTE
05-25 DENTAL	150		\$ 309	238	77.0%	\$ 300	(9)	
<b>RECREATION</b>	<b>137,083</b>	<b>137,556</b>	<b>\$ 192,761</b>	<b>147,827</b>	<b>76.7%</b>	<b>\$ 192,318</b>	<b>(444)</b>	

Hampden		Proposed FY19 Budget						
Dept/Div:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>20-05 RECREATION/CULTURE / RECREATION PROGRAM</b>								
<b>COMPENSATION</b>								
01-05 WAGES	109,978		\$ 117,398	79,959	68.1%	\$ 129,332	11,934	Increase due to min. wage.
<b>INSURANCE</b>								
05-01 FICA/MEDI	8,413		\$ 8,981	6,117	68.1%	\$ 9,894	913	
05-05 MSRS/ICMA-ER	0		\$ -	0		\$ -	0	
05-10 WORKER'S COMPENSATION	0		\$ -	0		\$ -	0	
05-15 HEALTH	0		\$ -	0		\$ -	0	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	0		\$ -	0		\$ -	0	
05-25 DENTAL	0		\$ -	0		\$ -	0	
<b>SUPPLIES</b>								
10-01 OFFICE	645		\$ 1,850	412	22.3%	\$ 1,850	0	
10-05 POSTAGE/SHIPPING	150		\$ 100	56	56.0%	\$ 100	0	
<b>UTILITIES</b>								
15-01 TELEPHONE	2,280		\$ 2,556	1,527	59.7%	\$ 2,520	(36)	
15-05 ELECTRICITY	1,800		\$ 1,800	1,262	70.1%	\$ 1,500	(300)	
<b>PROFESSIONAL SERVICES</b>								
30-01 ADVERTISING	1,600		\$ 1,600	536	33.5%	\$ 1,600	0	
30-39 DEBIT/CREDIT FEES	8,300		\$ 5,600	7,011	125.2%	\$ 6,400	800	
30-80 TRAINING/TRAVEL	2,175		\$ 2,175	1,460	67.1%	\$ 3,220	1,045	
<b>SPECIAL PROGRAMS</b>								
		<u>Rev. Acct.</u>						
40-04 ADULT SOFTBALL		R 20-40 or G 1-470	\$ 770	104	13.5%	\$ -	(770)	
40-16 CHEERING		R 20-41 or 20-42				\$ -	0	
40-23 Dorothea Dix Park						\$ -	0	
40-24 FIELD HOCKEY		R 20-41	\$ 163	137	84.0%	\$ -	(163)	
40-26 FLAG FOOTBALL		R 20-41	\$ 188	0	0.0%	\$ -	(188)	
40-28 RUNNING		R 20-41 or R 20-44	\$ 203	0	0.0%	\$ -	(203)	
40-34 HORSEBACK RIDING		R 20-41 or R 20-44				\$ -	0	
40-38 JR GOLF		R 20-40				\$ -	0	
40-39 SUMMER PROGRAMS		R 20-40 or G 1-470				\$ 7,285	7,285	<u>New budget category.</u>
40-41 FALL PROGRAMS		R 20-41				\$ 6,400	6,400	<u>New budget category.</u>
40-43 WINTER I PROGRAMS		R 20-42				\$ 5,375	5,375	<u>New budget category.</u>
40-44 KIDS KAMP	8,890	R 20-31 or G 1-470	\$ 10,070	4,718	46.9%	\$ 9,720	(350)	
40-45 WINTER II PROGRAMS		R 20-43				\$ 1,529	1,529	<u>New budget category.</u>
40-46 KIDS KORNER	10,320	R 20-32	\$ 12,755	2,648	20.8%	\$ 12,450	(305)	
40-47 LATE FEES	0	R 20-33				\$ -	0	
40-48 LITTLE LEAGUE	0		\$ 250	107		\$ 250	0	
40-49 SPRING PROGRAMS		R 20-44				\$ 2,559	2,559	<u>New budget category.</u>

40-50 PARKS		680					\$ -	0	
40-54 SENIOR ACTIVITIES		900	\$ 900	900	100.0%	\$ 900	900	0	
40-56 SKI & SNOWBOARD	R 20-42	2,500	\$ 2,500	3,375	135.0%	\$ -	(2,500)	0	
40-58 SNOWMOBILE ACTIVITIES		1,000	\$ 2,000	0	0.0%	\$ 2,000	2,000	0	
40-60 SPEC'L EVENT & RENT/	R 20-40, R 20-41, R 20-42, R 20-43, R 20-44	700	\$ 2,500	1,185	47.4%	\$ -	(2,500)	0	
40-62 SOCCER CAMP		10,383				\$ -	-	0	
40-70 T-BALL	R 20-44	747	\$ 800	837	104.6%	\$ -	(800)	0	
40-74 TENNIS		410	\$ -		#DIV/0!	\$ -	-	0	
40-76 TRACK & FIELD	R 20-40 or G 1-470	1,268	\$ 2,000	1,579	79.0%	\$ -	(2,000)	0	
40-80 YOUTH SOCCER		3,050	\$ 2,300	2,284	99.3%	\$ -	(2,300)	0	
40-81 FACILITIES MAINTENANCE		12,420	\$ 13,000	2,375	18.3%	\$ 17,000	17,000	4,000	<i>Turf maintenance (\$10,125); misc. repairs (\$2,375); signage (\$500); field lining (\$700); field overseed (\$800); gazebo repair/replace at DD Park (\$2,500)</i>
<b>RECREATION ENTERPRISE</b>		<b>191,417</b>	<b>140,517</b>	<b>\$ 192,459</b>	<b>118,589</b>	<b>61.6%</b>	<b>\$ 221,884</b>	<b>29,425</b>	

Hampden		Proposed FY19 Budget						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
Dept/Div: 20-07 RECREATION/CULTURE / SKEHAN CENTER	Not aud. adj.		June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>COMPENSATION</b>								
01-05 WAGES	37,666		\$ 34,640	16,369	47.3%	\$ 37,740	3,100	Programmer; 1 bldg supervisor; 5 seasonal basketball staff. Affected by minimum wage increase.
<b>INSURANCE</b>								
05-01 FICA/MEDI	2,881		\$ 2,650	1,262	47.6%	\$ 2,887	237	
05-10 WORKERS COMP	0		\$ -			\$ -	0	Included in 20-01 line item
<b>SUPPLIES</b>								
10-20 SUPPLIES/MATERIALS	8,700		\$ 9,500	7,705	81.1%	\$ 8,500	(1,000)	Includes cleaning contract and supplies.
<b>UTILITIES</b>								
15-05 ELECTRICITY	18,200		\$ 11,500	10,679	92.9%	\$ 11,500	0	
15-10 FUEL	12,943		\$ 11,950	11,661	97.6%	\$ 14,693	2,743	Heating oil price to be contracted June 2018 through MPO; assuming increase from 1.699 to 2.099
15-15 WATER	5,700		\$ 3,000	2,880	96.0%	\$ 3,690	690	Projected rate increase of 22.84% (customers)
15-20 SEWER	1,432		\$ 1,700	551	32.4%	\$ 1,400	(300)	
15-25 LEASE RELATED EXPENSES	0		\$ 19,501	14,657	75.2%	\$ 23,101	3,600	Taxes (\$2400), insurance (\$1200), lease (\$1), snow removal (\$ <del>22,000</del> \$17,000)), misc (paving patch work, etc) (\$2500).
<b>MAINTENANCE/REPAIRS</b>								
20-35 BUILDING MAINTENANCE	14,480		\$ 14,700	9,178	62.4%	\$ 20,715	6,015	Floor maintenance, gym recoat, boiler/vent work, seasonal rug service, extinguisher recharge, mens locker room water fountain replacement, misc. repairs. Includes some projects and maintenance that are expected to help with electric costs
<b>SPECIAL PROGRAMS</b>								
		<u>Rev. Acct.</u>						
40-10 ART LESSONS		R 20-41, R 20-43, R 20-44	\$ 1,440	1,760	122.2%	\$ -	(1,440)	
40-15 CONCESSIONS		R 20-35	\$ 2,100	1,145	54.5%	\$ 1,450	(650)	
40-17 BASEBALL CLINIC		R 20-43, R 20-44	\$ 648	405	62.5%	\$ -	(648)	
40-21 DROP IN PROGRAM		R 20-36	\$ 2,475	2,926	118.2%	\$ 1,650	(825)	

40-24 INDOOR FIELD HOCKEY	R 20-43	0	\$	50	0	0.0%	\$	-	(50)
40-25 ADS, DONATIONS, SPC	R 20-37	180	\$	180	65	36.1%	\$	-	(180)
40-27 GATE/ADMISSION COS	R 20-38	25	\$	-			\$	-	0
40-36 INDOOR SOCCER	R 20-43	0	\$	50	0		\$	-	(50)
40-40 JR PRO BASKETBALL	R 20-42	3,143	\$	3,650	2,583	70.8%	\$	-	(3,650)
40-60 EVENTS & RENTALS	R 20-39						\$	4,350	4,350 <i>New budget category.</i>
40-61 SPECIAL PROGRAMS	R 20-40, R 20-41, R 20-42, R 20-43, R 20-44	540	\$	3,500	9,036	258.2%	\$	-	(3,500)
<b>SKEHAN CENTER</b>		<b>112,539</b>	<b>92,727</b>	<b>\$ 123,234</b>	<b>92,862</b>	<b>75.4%</b>	<b>\$</b>	<b>131,676</b>	<b>8,442</b>

Hampden		Proposed FY19 Budget						
Dept/Div:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 20-10 RECREATION/CULTURE / DYER LIBRARY</b>								
<b>COMPENSATION</b>								
01-05 WAGES	154,906		\$ 157,348	127,562	81.1%	\$ 165,022	7,674	
<b>INSURANCE</b>								
05-01 FICA/MEDI	11,850		\$ 12,038	10,195	84.7%	\$ 12,624	586	
05-05 MSRS/ICMA-ER	11,395		\$ 11,607	10,412	89.7%	\$ 11,955	349	
05-10 WORKER'S COMPENSATION	505		\$ 510	381	74.7%	\$ 548	38	
05-15 HEALTH	19,617		\$ 21,971	17,917	81.5%	\$ 23,133	1,163	<i>Includes 2018 actual; 10% increase for 2019 (6 months)</i>
05-20 LIFE	400		\$ 340	283	83.2%	\$ 340	0	
05-25 DENTAL	300		\$ 309	250	80.9%	\$ 300	(9)	
<b>SUPPLIES</b>								
10-01 OFFICE	400		\$ 400	141	35.3%	\$ 400	0	
Office supplies which are not specific to library operations, i.e.: copy paper, paperclips file folders, envelopes, etc.								
10-03 INTERLIBRARY LOAN	2,160		\$ 2,160	2,160	100.0%	\$ 1,846	(314)	
Shipping pays for the Statewide Delivery Service.								
10-05 POSTAGE/SHIPPING	362		\$ 290	208	71.7%	\$ 290	0	
10-15 BOOKS/PUBLICATIONS	15,914		\$ 10,000	8,603	86.0%	\$ 12,000	2,000	
10-16 PERIODICALS	1,500		\$ 1,500	484	32.3%	\$ 1,000	(500)	
10-20 SUPPLIES/MATERIALS	1,600		\$ 1,350	489	36.2%	\$ 1,350	0	
This line pays for supplies specific to Library work i.e.: processing materials, book covers, barcodes, audio and DVD cases, labels, etc.								
<b>UTILITIES</b>								
15-01 TELEPHONE	1,164		\$ 1,188	936	78.8%	\$ 1,188	0	
15-05 ELECTRICITY	3,600		\$ 5,508	5,041	91.5%	\$ 5,600	92	
15-10 FUEL	2,947		\$ 1,450	1,871	129.0%	\$ 2,519	1,069	<i>Heating oil price to be contracted June 2018 through MPO; assuming increase from 1.699 to 2.099</i>
15-15 WATER	326		\$ 326	326	100.0%	\$ 401	75	<i>Projected rate increase of 22.84% (customers)</i>
15-20 SEWER	362		\$ 272	128	47.1%	\$ 220	(52)	
<b>MAINTENANCE/REPAIRS</b>								

20-35 BUILDING MAINTENANCE	13,340	\$	13,340	10,688	80.1%	\$	13,340	0	<i>Maintenance contracts: pest control, security, A/C service, fire extinguisher inspections, boiler inspections, electrical work, cleaning</i>
<b>PROFESSIONAL SERVICES</b>									
30-15 COMPUTER SERVICE	4,550	\$	4,550	357	7.8%	\$	4,550	0	
	This pays the annual \$4200.00 cost of software and operational support for MINERVA the Library's Library Automation system.								
30-60 DUES	256	\$	256	100	39.1%	\$	256	0	
30-80 TRAINING/TRAVEL	554	\$	554	385	69.5%	\$	554	0	
<b>SPECIAL PROGRAMS</b>									
40-98 LIBRARY PROGRAMS	2,000	\$	2,000	1,278	63.9%	\$	2,000	0	
<b>DYER LIBRARY</b>	<b>250,008</b>		<b>248,531</b>	<b>\$ 249,267</b>	<b>200,195</b>	<b>80.3%</b>	<b>\$ 261,436</b>	<b>12,170</b>	

Hampden		Proposed FY19 Budget							
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)	
Dept/Div: 20-20 RECREATION/CULTURE / L HOIT MEMORIAL POO		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018			
<b>COMPENSATION</b>									
01-01 SALARIES	84,151		\$ 84,891	70,271	82.8%	\$ 204,152	119,261		
01-05 WAGES	100,508		\$ 109,208	85,392	78.2%		(109,208)		
<b>INSURANCE</b>									
05-01 FICA/MEDI	14,127		\$ 14,849	11,615	78.2%	\$ 15,618	769		
05-05 MSRS/ICMA-ER	7,238		\$ 7,302	6,045	82.8%	\$ 7,529	227		
05-10 WORKER'S COMPENSATION	4,700		\$ 4,747	3,542	74.6%	\$ 5,100	353	Projected 3% increase	
05-15 HEALTH	12,445		\$ 17,576	14,272	81.2%	\$ 18,506	930	Includes 2018 actual; 10% increase for 2019 (6 months)	
05-20 LIFE	226		\$ 228	188	82.5%	\$ 228	0		
05-25 DENTAL	150		\$ 309	188	60.8%	\$ 300	(9)		
<b>SUPPLIES</b>									
10-01 OFFICE	994		\$ 1,234	889	72.0%	\$ 1,234	0		
Internet; printer ink; notebooks, pens, batteries, dividers, paper; staff immunizations Hep B shot series.									
10-05 POSTAGE/SHIPPING	450		\$ 450	198	44.0%	\$ 450	0		
10-20 SUPPLIES/MATERIALS	1,050		\$ 1,050	1,071	102.0%	\$ 1,100	50		
Rescue equipment, life lines, buoys, vacuum supplies, pool toys, noodles, swim lesson supplies, first aid supplies, aqua fitness supplies.									
10-80 CHLORINE	7,200		\$ 7,200	4,631	64.3%	\$ 7,200	0		
<b>UTILITIES</b>									
15-01 TELEPHONE	1,176		\$ 1,176	982	83.5%	\$ 1,176	0		
15-05 ELECTRICITY	22,000		\$ 22,000	16,779	76.3%	\$ 22,000	0		
15-10 FUEL	23,240		\$ 19,500	15,927	81.7%	\$ 23,089	3,589	Heating oil price to be contracted June 2018 through MPO; assuming increase from 1.699 to 2.099	
15-15 WATER	3,500		\$ 3,500	2,284	65.3%	\$ 2,829	(671)	Projected rate increase of 22.84% (customers); reduced estimate of cost based on FY18 costs	
15-20 SEWER	6,000		\$ 5,172	1,302	25.2%	\$ 2,400	(2,772)		
<b>MAINTENANCE/REPAIRS</b>									
20-05 EQUIP.MAINT.	14,000		\$ 15,000	22,246	148.3%	\$ 17,000	2,000		
20-35 BUILDING MAINTENANCE	4,500		\$ 4,500	3,758	83.5%	\$ 4,500	0		

Paint, Mops, Brushes, Toilet paper, Cleaning Chemicals, Vacuum, Gloves, Trash Bags, Hardware, Shower Curtains, Tools.						
PROFESSIONAL SERVICES						
30-01 ADVERTISING	800	\$ 800	0	0.0%	\$ 800	0
Advertising for pool events, schedules and employment						
30-39 DEBIT/CREDIT FEES	2,900	\$ 3,700	1,272	34.4%	\$ 1,900	(1,800)
Fees for MyRec.com and debit/credit card acceptance						
30-80 TRAINING/TRAVEL	1,500	\$ 1,500	449	29.9%	\$ 1,500	0
<b>POOL</b>	<b>312,855</b>	<b>\$ 313,298</b>	<b>263,301</b>	<b>80.8%</b>	<b>\$ 338,611</b>	<b>12,719</b>

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 20-25 MARINA</b>								
MISC								
10-10 SUPPLIES	0		\$ 350	24	6.9%	\$ 850	500	Harbor Master training, expenses (\$800)(this year pd from DPW budget); channel buoy repair (\$300); signage (\$150).
<b>MARINA</b>	<b>0</b>	<b>0</b>	<b>\$ 350</b>	<b>24</b>	<b>6.9%</b>	<b>\$ 850</b>	<b>500</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Draft aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 25-10 THE BUS / THE BUS</b>								
MISC								
55-15 THE BUS	84,597		\$ 89,911	45,133	50.2%	\$ 106,352	16,441	Bangor est. \$106,352 on 4/26/18, and indication this may increase pending Bangor budget. Driven in part by increases in fuel costs.
<b>THE BUS</b>	<b>84,597</b>	<b>83,496</b>	<b>\$ 89,911</b>	<b>45,133</b>	<b>50.2%</b>	<b>\$ 106,352</b>	<b>16,441</b>	

Hampden		Proposed FY19 Budget						
Dept/Div:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>30-10 BUILDINGS/GROUNDS / BLDG/GROUNDS</b>								
<b>COMPENSATION</b>								
01-05 WAGES	124,711		\$ 139,646	104,728	75.0%	\$ 140,450	804	
01-15 CLOTHING ALLOWANCE	1,600		\$ 1,620	1,978	122.1%	\$ 1,820	200	
<b>INSURANCE</b>								
05-01 FICA/MEDI	9,540		\$ 10,683	7,712	72.2%	\$ 10,744	61	
05-05 MSRS/ICMA-ER	10,476		\$ 11,730	7,033	60.0%	\$ 11,816	85	
05-10 WORKER'S COMPENSATION	1,818		\$ 1,836	1,370	74.6%	\$ 1,973	137	Projected 3% increase
05-15 HEALTH	30,814		\$ 34,511	28,023	81.2%	\$ 36,337	1,826	Includes 2018 actual; 10% increase for 2019 (6 months)
05-20 LIFE	0		\$ 228	188	82.5%	\$ 228	0	
<b>SUPPLIES</b>								
10-01 OFFICE	300		\$ 100	107	107.0%	\$ 100	0	
10-18 FLOWERS	1,000		\$ 1,000	0	0.0%	\$ 1,500	500	Landscape flowers & plantings, incl. at cemetery and burial lots
10-20 SUPPLIES/MATERIALS	3,000		\$ 5,025	1,530	30.4%	\$ 4,300	(725)	
Flags, hand tools (rakes, shovels etc.), signage, garbage bags.								
10-75 MAPS/MARKERS	2,500		\$ 1,200	0	0.0%	\$ 100	(1,100)	
<b>UTILITIES</b>								
15-15 WATER	300		\$ 1,325	325	24.5%	\$ 1,150	(175)	Projected rate increase of 22.84% (customers); reduced estimate of usage based on FY18 actual
Water service at Cemetery.								
<b>MAINTENANCE/REPAIRS</b>								
20-01 EQUIPMENT REPLACEMENT	5,040		\$ 5,760	3,859	67.0%	\$ 2,020	(3,740)	2 trimmers, push mower, echo blowers
20-05 EQUIP.MAINT.	1,450		\$ 1,050	869	82.8%	\$ 1,250	200	
Trimmer tune-ups, mower blades, plugs, parts; misc. parts								
20-35 BUILDING MAINTENANCE	800		\$ 600	335	55.8%	\$ 1,000	400	Misc. bldg repairs
20-50 GROUNDS IMPROVEMENTS	1,500		\$ 13,885	3,938	28.4%	\$ 15,995	2,110	Includes grub prevention (6 sites), poison ivy control (4 parks), flower bed maintenance (town office)
Flower beds and curbing at Municipal Bldg; or plantings for cemeteries.								
<b>EQUIPMENT</b>								
25-05 SAFETY	500		\$ 600	600	100.0%	\$ 600	0	Safety vests, hard hats, goggles, etc.
25-10 RENTAL	1,146		\$ 2,292	1,288	56.2%	\$ 3,840	1,548	Port-a-potty rental and cleaning
<b>BUILDINGS/GROUNDS</b>	<b>196,495</b>	<b>178,858</b>	<b>\$ 233,092</b>	<b>163,883</b>	<b>70.3%</b>	<b>\$ 235,223</b>	<b>2,131</b>	

Hampden		Proposed FY19 Budget							
		2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
				June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 38-10 OUTSIDE AGENCIES</b>									
<b>MISC</b>									
<b>43-01 EXPENSES</b>									
		\$	-					0	
38-00-00-01	Hammond St. Sr. Ctr.	\$	-					0	
38-10-04-04	Eastern Area Agency	\$	-					0	
38-00-00-05	UCP	\$	-					0	
38-10-04-05	Hampden Historical	\$	-					0	
38-10-04-06	Com.Health & Counsel	\$	-					0	
38-10-04-07	Bangor STD Clinic	\$	-					0	
38-10-04-08	Penquis Cap	\$	-					0	
38-10-04-09	American Folk Fest.	\$	-					0	
38-10-04-03	Hampden Kiwanis	\$	-				\$ 9,500	9,500	<i>Kiwanis Civic Center O&amp;M costs (paid in FY18 from HCB).</i>
38-10-04-03	Hampden Kiwanis						\$ 6,115	6,115	<i>Spray foam insulation for Kiwanis basement (improve heating costs)</i>
38-10-04-10	Red Cross	\$	-					0	
38-10-04-13	Snowmobile Club	\$	-					0	
	Bangor YMCA	\$	-					0	
	The Children's Dyslexia Center, Inc.	\$	-					0	
	Health Equity Alliance	\$	-					0	
	Spruce Run Womancare Alliance	\$	-					0	
	Landmark Heritage Trust	\$	-					0	
	Lifeflight Foundation	\$	-					0	
	<b>OUTSIDE AGENCIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 15,615</b>	<b>15,615</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 40-10 GENERAL ASSISTANCE / GEN'L ASSIST</b>		Not aud. adj.	June 19, 2017	4/30/2018	<b>83.0%</b>	May 1, 2018		
MISC								
43-01 EXPENSES	6,000.00		\$ 7,000	2,253	32.2%	\$ 6,000	(1,000)	
<b>GENERAL ASSISTANCE</b>	<b>\$ 6,000.00</b>	<b>\$ 4,457.00</b>	<b>\$ 7,000</b>	<b>2,253</b>	<b>32.2%</b>	<b>\$ 6,000</b>	<b>(1,000)</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Actual	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 45-10 COUNTY TAX / COUNTY TAX</b>			June 19, 2017	4/30/2018	<b>83.0%</b>	May 1, 2018		
MISC								
55-10 COUNTY TAX	792,558		\$ 834,723	834,723	100.0%	\$ 911,927	77,204	
<b>COUNTY TAX</b>	<b>792,558</b>	<b>792,558</b>	<b>\$ 834,723</b>	<b>834,723</b>	<b>100.0%</b>	<b>\$ 911,927</b>	<b>77,204</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Actual	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 50-10 DEBT SERVICE / GENERAL</b>			June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>DEBT SERVICE</b>								
50-04 Mayo Road Rebuild 2011	124,236		\$ 121,056	122,621	101.3%	\$ 120,945	(111)	Debt service increased from amortization schedule due to Federal sequestration.
50-15 FIRE STATION 2002	107,653		\$ 103,342	103,343	100.0%	\$ 84,300	(19,042)	Reduced debt service (letter received from MMBB 12/17/17)
50-20 BUSINESS PARK 2000	108,097		\$ 90,000	90,000	100.0%	\$ 90,000	0	
# TBD ROUTE 1A BOND (\$600K principal)			\$ -			\$ 48,318	48,318	Pending voter authorization June 2018, and assuming SRF financing
# TBD GRIST MILL BRIDGE BOND (\$436K principal)			\$ -			\$ 26,000	26,000	Pending voter authorization June 2018, and assuming SRF financing
<b>DEBT SERVICE</b>	<b>339,986</b>	<b>339,973</b>	<b>\$ 314,398</b>	<b>315,964</b>	<b>100.5%</b>	<b>\$ 369,563</b>	<b>55,165</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Actual	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 65-10 ED GEN'L SVS / EDUCATION GENERAL SERVICES</b>			June 19, 2017	4/30/2018	83.0%	May 1, 2018		
MISC								
55-20 ED GEN'L SVS	6,308,863		\$ 6,370,594	5,308,829	83.3%	\$ 7,194,360	823,766	<i>Proposed local budget <b>not final</b>. Hampden share of proposed RSU-22 budget to be proposed by School Board 5/16/18.</i>
<b>RSU-22 TOWN ASSESSMENT</b>	<b>6,308,863</b>	<b>6,308,862</b>	<b>\$ 6,370,594</b>	<b>5,308,829</b>	<b>83.3%</b>	<b>\$ 7,194,360</b>	<b>823,766</b>	

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Actual	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept/Div: 66-01 OVERLAY / OVERLAY</b>			June 19, 2017	4/30/2018	83.0%	May 1, 2018		
MISC								
55-01 OVERLAY	110,704		\$ 66,224	0			(66,224)	TBD upon tax commitment, August 2017
<b>OVERLAY</b>	<b>110,704</b>		<b>\$ 66,224</b>	<b>0</b>			<b>(66,224)</b>	

**Note:** Approved FY18 budget overlay was greater, but reduced during year due to Council approved budget amendments (incl. \$100k transfer to Muni Bldg Reserve toward mold remediation).

Hampden Proposed FY19 Budget								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept/Div: 67-01 TIF / TIF REIMBURSEMENT</b>								
MISC								
55-25 TIF	0		\$ 148,602			\$ 148,602	0	Available for eligible purposes per Emera TIF (approx. \$142k) and Dennis Paper TIF (approx. \$6k)
55-25 TIF Estimated payments to Emera and Dennis Paper through Credit Enhancement Agreements.	158,511		\$ 174,483			\$ 174,483	0	CEA payments to Emera, Dennis Paper. (Havelock Estey Curran TIF ended FY18).
<b>TIF</b>	<b>158,511</b>	<b>158,428</b>	<b>\$ 323,085</b>	<b>323,088</b>	<b>100.0%</b>	<b>\$ 323,085</b>	<b>0</b>	

Hampden		Proposed FY19 Budget - REVENUES							
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)	
<b>Dept: 01 GENERAL GOVT</b>		<i>Not aud. adj.</i>	<i>June 19, 2017</i>	<i>4/30/2018</i>	<b>83.0%</b>	<i>May 1, 2018</i>			
03 INT ON TAXES	11,000	11,749	\$ 8,659	9,478	109.5%	\$ 9,500	841		
05 INTEREST/COSTS ON TAX LIENS	23,500	19,801	\$ 23,863	21,146	88.6%	\$ 24,000	137		
09 SALE OF TAX ACQUIRED PROPERTY	0		\$ -	0		\$ -	0		
15 MV EXCISE TX	1,780,000	2,015,234	\$ 1,891,624	1,561,536	82.6%	\$ 2,000,000	108,376	<i>Increased based on projected increase due to Emera corp. relocation by 7/1/19 (per TIF agreement).</i>	
17 BOAT EXCISE	10,000	11,477	\$ 10,000	3,712	37.1%	\$ 11,000	1,000		
18 AGENT FEES	20,500	25,706	\$ 23,221	18,916	81.5%	\$ 23,221	0		
19 CLERK FEES	14,500	13,086	\$ 13,861	10,150	73.2%	\$ 13,300	(561)		
20 TRANSFER IN FROM RESERVES	0		\$ 12,004	0	0.0%	\$ -	(12,004)	<i>Instead of budgeting reserve revenue, removed some proposed expense budget items for recommended reserve funding</i>	
23 INTEREST EARNED ON ACCOUNTS	10,000	9,779	\$ 5,000	1,508	30.2%	\$ 8,500	3,500		
25 RENTAL INCOME	2,000	2,000	\$ 2,000	2,000	100.0%	\$ 2,000	0	<i>Post Office lease proceeds</i>	
27 PLUMBING FEE	8,500	8,188	\$ 8,500	8,043	94.6%	\$ 9,000	500		
29 CODE ENFORCEMENT FEES	20,500	18,160	\$ 20,000	28,083	140.4%	\$ 32,000	12,000		
31 PLANNING BOARD FEES	2,500	23,033	\$ 43,168	2,615	6.1%	\$ 2,750	(40,418)	<i>Reduced based on pre-FY19 anticipated resolution of developer escrow accounts.</i>	
33 CARRIED BALANCES	0	0	\$ -	0		\$ -	0		
35 CABLE TV FEE	39,000	33,644	\$ 39,000	14,242	36.5%	\$ 16,000	(23,000)	<i>Since Jan. 2017, revenue trending lower; change in cable company plus more people "cutting the cord"</i>	
37 FEE/PERMITS	1,000	78	\$ 98	367	374.5%	\$ 350	252		
41 HCB REVENUE	0	0	\$ -	0		\$ 400,000	400,000	<i>HCB balance \$509,927 (5/1/18)</i>	
45 SERVICE FEE- PAYMENT IN LIEU	13,540	9,116	\$ 9,110	8,512	93.4%	\$ 13,540	4,430	<i>Projected to increase based on outcome of pending appeal.</i>	
47 BUSINESS PARK REVENUE	0	0	\$ -	0		\$ -	0		
48 ENVIRONMENTAL TRUST - INCOME	120,000	120,089	\$ 77,585	14,417	18.6%	\$ 123,860	46,275	<i>Funds to offset budgeted stormwater expenses. Plus \$80k for Schoolhouse Lane sw repairs. <u>(With approval of Env. Trust and Council, could increase to \$140-150k if full rebuild of Schoolhouse Ln). All amounts require Committee and Council approval.</u></i>	

60 TIF budgeted expense offsets			\$ 50,000	50,000	100.0%	\$ -	(50,000)	<i>Change in TIF accounting will make TIF revenues available for eligible purposes.</i>
78 SEWER INCOME	160,000	60,769	\$ 60,000	60,000	100.0%	\$ 60,000	0	<i>Proposed \$100k payback of interfund transfer should not be budgeted.</i>
79 MISC INCOME	0	18,152	\$ 109,881	110,321	100.4%	\$ 500	(109,381)	<i>FY18 included one-time Mayo Road bond proceeds (to offset debt service expense).</i>
81 TREE GROWTH	3,400		\$ 3,700	4,015	108.5%	\$ 4,015	315	
82 VETERAN'S REIMBURSEMENT	6,700		\$ 6,900	6,502	94.2%	\$ 6,500	(400)	
86 GENERAL ASSISTANCE REIMBURSEMENT	3,000	2,932	\$ 3,500	1,178	33.7%	\$ 3,000	(500)	<i>Half budgeted GA expense</i>
87 SNOWMOBILE REIMBURSEMENT	2,654	1,178	\$ 2,200	2,469	112.2%	\$ 2,450	250	
88 REVENUE SHARING	377,135	379,813	\$ 393,636	304,269	77.3%	\$ 416,958	23,322	
89 401 Forfeiture Funds	6,192	6,082	\$ -			\$ 25,277	25,277	<i>One-time revenues. Report from ICMA-RC 4/30/18</i>
93 Reserve Use for Budget	0		\$ -				0	
99 APPROPRIATION FROM FUND BALANCE	0	0	\$ 300,000	0	0.0%		(300,000)	<i>May propose an amount later in budget process</i>
<b>GENERAL GOVT</b>	<b>2,635,621</b>	<b>2,790,066</b>	<b>\$ 3,117,510</b>	<b>2,243,479</b>	<b>72.0%</b>	<b>\$ 3,207,721</b>	<b>90,211</b>	

Hampden		Proposed FY19 Budget - REVENUES						
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>Dept: 05 PUBLIC SAFETY</b>		Not aud. adj.	June 19, 2017	4/30/2018	<b>83.0%</b>	May 1, 2018		
01 ANIMAL CONTROL FEES	3,000	3,817	\$ 4,520	1,260	27.9%	\$ 3,500	(1,020)	
05 AMBULANCE FEES	200,000	170,382	\$ 175,038	296,731	169.5%	\$ 300,000	124,962	
15 POLICE RECEIPTS	2,500	2,230	\$ 2,332	1,360	58.3%	\$ 2,200	(132)	
16 FIRE RECEIPTS	2,000	4	\$ 5	24	480.0%	\$ 20	15	
17 Underage Drinking Grant	0		\$ -			\$ -	0	
20 POLICE WAGE REIMBURSEMENT	160,000	146,538	\$ 144,770	125,946	87.0%	\$ 144,770	0	MDEA reimb., RSU for SRO, witness fees.
<b>PUBLIC SAFETY</b>	<b>367,500</b>	<b>322,971</b>	<b>\$ 326,665</b>	<b>425,321</b>	<b>130.2%</b>	<b>\$ 450,490</b>	<b>123,825</b>	

Hampden Proposed FY19 Budget - REVENUES									
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)	
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018			
<b>Dept: 10 PUBLIC WORKS</b>									
01 CEMETERY FEES	6,100	7,432	\$ 6,100	3,875	63.5%	\$ 7,000	900		
05 SALE OF CEMETERY LOTS	2,500	3,163	\$ 2,500	813	32.5%	\$ 3,000	500		
07 CEMETERY RES. USE	5,000	5,000	\$ -	0		\$ -	0		
20 MAINT. REVENUE	0	1,000	\$ 500	0	0.0%	\$ 500	0	<i>Skehan Center plowing offset</i>	
25 MAINE LOCAL ROAD ASSISTANCE PR	65,316	65,316	\$ 65,316	66,960	102.5%	\$ 66,960	1,644	<i>Held at FY18 levels. Expect to receive MDOT letter in June.</i>	
<b>PUBLIC WORKS</b>	<b>78,916</b>	<b>81,911</b>	<b>\$ 74,416</b>	<b>71,648</b>	<b>96.3%</b>	<b>\$ 77,460</b>	<b>3,044</b>		

Hampden Proposed FY19 Budget - REVENUES								
	2017 Budget	2017 Recorded Not aud. adj.	FY18 Budget June 19, 2017	2018 YTD 4/30/2018	Percent Complete 83.0%	FY19 Town Mgr May 1, 2018	Change FY18 to FY19	Notes (FY19)
<b>Dept: 15 SOLID WASTE</b>								
01 TRANSFER STATION PERMITS	31,795	32,805	\$ 32,690	28,945	88.5%	\$ 33,000	310	
05 SOLID WASTE RECYCLING	4,500	8,107	\$ 7,518	9,385	124.8%	\$ 9,500	1,982	
10 PERC REVENUE	65,000	48,737	\$ 109,417	91,169	83.3%	\$ -	(109,417)	\$57k of FY18 revenues were one-time dollars from PERC contract end.
Exercise of PERC Put Option (\$29,839)								
Refund of Debt Service Reserve Fund (\$27,308)								
20 HAULER LICENSING			\$ -	400		\$ 800	800	
25 MRC REBATES			\$ -	0		\$ 17,000	17,000	MRC advised budgeting rebates based on historical MSW tonnage times \$5. (4/30/18)
<b>SOLID WASTE</b>	<b>101,295</b>	<b>89,649</b>	<b>\$ 149,625</b>	<b>129,899</b>	<b>86.8%</b>	<b>\$ 60,300</b>	<b>(89,325)</b>	

Hampden Proposed FY19 Budget - REVENUES								
	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>Dept: 20 RECREATION/CULTURE</b>								
01 LIBRARY FEES	6,500	7,119	\$ 7,090	5,004	70.6%	\$ 7,000	(90)	
23 POOL SWIM DIAPERS	40	22	\$ 21	29	138.1%	\$ 25	4	
24 POOL BUSINESS RENTAL	6,400	9,804	\$ 11,018	9,975	90.5%	\$ 11,018	0	
25 L HOIT POOL FEES	20,000	18,931	\$ 19,129	18,304	95.7%	\$ 21,000	1,871	
26 POOL PUNCH CARDS	12,500	12,540	\$ 13,100	9,136	69.7%	\$ 14,400	1,300	Based on 5% fee increase
27 POOL MEMBERSHIP	32,000	33,376	\$ 31,240	26,144	83.7%	\$ 32,500	1,260	
28 POOL SWIM LESSONS	63,000	69,467	\$ 70,552	50,787	72.0%	\$ 74,000	3,448	
29 POOL WEEKEND RENTAL	21,060	19,297	\$ 20,759	15,171	73.1%	\$ 21,590	831	
31 REC/KIDS KAMP	41,300	43,372	\$ 45,675	44,515	97.5%	\$ 47,500	1,825	\$5 price increase/wk as a result of min. wage
32 REC/KIDS KORNER	169,400	178,217	\$ 185,850	171,125	92.1%	\$ 185,850	0	
33 REC/LATE FEES	250	200	\$ 40	0	0.0%	\$ 40	0	
34 REC/SOCCER CAMP	21,200	24,535	\$ 24,535	0	0.0%	\$ -	(24,535)	Seeking alternate program options for 2018
35 REC/CONCESSIONS	2,620	3,472	\$ 3,080	3,741	121.5%	\$ 3,800	720	Added round robin concessions
36 REC/DROP IN PROGRAMS	15,434	24,861	\$ 22,864	20,678	90.4%	\$ 23,000	136	Anticipating loss of line dance instructor (moving)
37 REC/ADS,DONATIONS,SPONSORSHIP	4,320	5,883	\$ 4,320	2,229	51.6%	\$ 3,000	(1,320)	Have not attracted new banner clients (renewals at 100%);RSU-22 turf campaign
38 REC/GATE ADMISSIONS	4,300	323	\$ 300	802	267.3%	\$ 800	500	Round robin, summer carnival
39 REC/SPEC'L EVENT/RENTALS	14,400	29,184	\$ 21,520	29,774	138.4%	\$ 27,500	5,980	Anticipated final year of rental for John Bapst
40 REC/SUMMER PROGRAMS	8,800	9,080	\$ 13,160	17,124	130.1%	\$ 17,000	3,840	Softball \$4000; track & field \$5000; misc. programs \$5500; late fees \$50
41 REC/FALL PROGRAMS	11,720	16,652	\$ 12,390	17,624	142.2%	\$ 17,500	5,110	Field hockey \$480; flag \$960; soccer \$7920; art \$1500; misc. programs \$5000; late fees \$100
42 REC/WINTER I PROGRAM	9,400	11,280	\$ 10,005	15,921	159.1%	\$ 15,500	5,495	Ski/board \$3375; basketball \$8550; late fees \$100
43 REC/WINTER II PROGRAM	3,862	3,909	\$ 4,160	5,460	131.3%	\$ 5,400	1,240	Art \$750; DD \$540; field hockey \$800; misc. \$2240; late fees \$50
44 REC/SPRING PROGRAM	5,337	6,330	\$ 5,945	3,968	66.7%	\$ 5,945	0	Running \$300; tee/base \$3200; art \$1050; DD \$540; misc. programs \$985; late fees \$70
<b>RECREATION/CULTURE</b>	<b>473,843</b>	<b>527,854</b>	<b>\$ 526,753</b>	<b>467,511</b>	<b>88.8%</b>	<b>\$ 534,368</b>	<b>7,615</b>	

Hampden		Proposed FY19 Budget - RESERVES			
		2017	2018	FY19	
		Budget	Budget	Town Mgr	Notes
<b>Dept: 70 RESERVES</b>				May 1, 2018	
55-02-70-99	Munic Bldg (3-702-00)	\$ 14,000	14,000	\$ 35,000	LED lighting in public safety training room (incl. for elections)
55-10-70-99	City Bus (3-710-00)	\$ 5,850	5,850	\$ -	
55-11-70-99	Computer (3-711-00)	\$ 14,100	14,100	\$ 14,100	Plotter replacement; LCD Projectors (2); Public Safety Server; Town Office Server; Laptops (2); Networking equipment; Phone system; Ambulance laptops (2); A/C for network equipment; CCTV Surveillance system; Cruiser laptops (3).
55-17-70-99	DPW Equipment (3-717-00)	\$ 31,680	31,680		
55-19-70-99	Twn Record Reserve (3-719-00)	\$ 2,940	2,940	\$ 13,872	Town Records archival preservation (see backup)
55-25-70-99	Plan & Comm (3-725-00)	\$ 15,000	15,000	\$ -	
55-27-70-99	Economic Dev (3-727-00)	\$ 6,730	6,730	\$ -	
55-33-70-99	Personnel (3-733-00)	\$ 25,000	25,000	\$ 35,000	Unbudgeted personnel costs (FMLA backup; retirement/separation of service payments; etc.)
55-37-70-99	Ambulance (3-737-00)	\$ 20,000	20,000	\$ 20,000	Toward ambulance purchase (est. FY26)
55-41-70-99	Fire Truck (3-741-00)	\$ 50,000	50,000	\$ 50,000	Toward fire engine purchase (est. FY23)
55-45-70-99	Fire Building (3-745-00)	\$ 2,361	2,361	\$ -	
55-47-70-99	Fire Camera (3-747-00)	\$ 10,000	10,000	\$ 1,000	
55-53-70-99	Police Cruiser (3-753-00)	\$ 27,000	27,000	\$ 27,000	Toward annual police cruiser purchase.
55-61-70-99	Roads/Streets (3-761-00)	\$ 67,000	67,000	\$ 70,000	Toward Sucker Brook culvert (\$50,000); Baker Road (\$20,000).
55-67-70-99	Rec Area Res (3-767-00)	\$ 10,000	10,000	\$ -	
55-68-70-99	Playground (3-768-00)	\$ 5,000	5,000	\$ -	
55-71-70-99	Pool Facility (3-771-00)	\$ 5,000	5,000	\$ 20,000	
55-73-70-99	Marina (3-773-00)	\$ 5,000	5,000	\$ -	
55-75-70-99	Bldg/Grounds (3-775-00)	\$ 5,280	5,280	\$ 5,280	Pickup truck for cemetery crew to replace #52
55-77-70-99	SW/Garage (3-777-00)	\$ 90,000	90,000	\$ 35,000	
55-78-70-99	Matching Grant (3-780-00)	\$ 40,000	40,000	\$ -	
		<b>\$ 502,019</b>	<b>\$ 451,941</b>	\$ -	<b>\$ 451,941</b>

Hampden Proposed FY19 Sewer Fund Budget								
Dept/Div:	2017 Budget	2017 Recorded	2018 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
		Not aud. adj.	June 19, 2017	4/30/2018	83.0%	May 1, 2018		
<b>60-10 SEWER FUND</b>								
<b>01 - COMPENSATION</b>								
05 - WAGES	60,000	60,000	60,000	60,000	100%	60,000	0	Appropriation for contribution to public works/admin salary offset.
<b>10 - SUPPLIES</b>								
05 - POSTAGE/SHIPPING	6,000	5,640	8,000	9,165	115%	8,500	500	Cost of sewer billing printing & postage 4 times per year.
20 - SUPPLIES/MATERIALS	10,000	10,769	3,490	5,586	160%	10,200	6,710	Pump station or line repair supplies: 6 sewer manhole castings; bricks, mortar, etc.; riser rings. Includes \$4k for backup generator for Marion, Gravel Pit, Cottage pump stations.
45 - SUPPLIES/PIPES	0		0				0	
99 - MISC.	2,400	3,835	3,320	3,386	102%	6,770	3,450	Jet truck nozzles (\$1,500); Dye testing packets (\$110); Tiger tales for jet truck (\$110); grade stakes (\$150); tools to clean inverts (\$500); Trio software (\$1,200). Includes \$3,200 to configure pump station for new backup generator.
<b>15 - UTILITIES</b>								
05 - ELECTRICITY	36,000	31,836	30,400	25,943	85%	35,000	4,600	Electric charges for pump stations. Includes new pump station for MRC, partial year.
10 - FUEL	7,000	217	3,000	141	5%	2,000	(1,000)	Fuel costs for pump stations (9 propane, 1 diesel).
<b>20 - MAINTENANCE/REPAIRS</b>								
53 - CSO TANKS	52,000	0	5,500	5,858	107%	17,000	11,500	Repair costs for pump stations and sewer lines. Ferry Street pump (\$5,500), Summer Street pump (\$6,500)
<b>30 - PROFESSIONAL SERVICES</b>								
02 - PROF SVCS/METER READINGS		0	8,000	8,006	100%	8,020	20	
37 - PROF SVCS/LICENSE FEES	0	1,532	7,720	6,192	80%	7,820	100	License fees to State Treasurer (\$480); \$2,800 for Industrial Pretreatment Program Admin fee; Annual report fee (\$190); Trio annual software costs (\$1,135); Annual rent to Maine Central Railroad (\$2,550). Notice of intent (\$500). Misc. (\$1,300).
40 - LIENS/TRANSFERS	5,600	3,641	5,600	3,933	70%	5,600	0	Cost of lien placement and discharge for sewer liens.
80 - TRAINING / TRAVEL			2,800	1,170	42%	2,500	(300)	Collection system certification course.
<b>60 - SEWER EXPENSES</b>								
02 - TREATMENT SERVICE CHARGE	262,494	108,035	163,010	76,993	47%	134,400	(28,610)	Estimated sewer treatment charges by City of Bangor. Prior three years' monthly cost average (\$11,200) x 12.
04 - PUMP STATION MAINT.	43,878	55,648	59,003	57,503	97%	67,200	8,197	Cost of contracted pump station maintenance services by Bangor.
08 - COLLECTOR SYSTEM						122,500	122,500	CSO master plan (\$65k); seal CSO joints (\$30k); easement clearing (\$20k); flushing/cleaning (\$5k).
10 - O&M CONTINGENCY	5,000		5,000	6,477	130%	5,000	0	Small projects that are above and beyond routine repair costs.
16 - PRINC/INT FMHA	0	394,980	<b>458,969</b>	410,792	90%	<b>374,455</b>	<b>(84,514)</b>	<b>Total debt service</b> includes four financing obligations:
1997 State Revolving Loan Fund			96,217			0		Bond will be paid off in FY18.
2006 Sewer Bond			103,669			99,495		Bond will be paid off in FY26.
2014 1A Sewer & Pump Station			68,594			68,066		Bond will be paid off in FY35.
2009 1A Sewer Project			108,526			108,520		Bond will be paid off in FY30.
2018 Sewer Bond (June 2018 referendum)			0			98,374		

Hampden Proposed FY19 Sewer Fund Budget								
Dept/Div:	2017 Budget	2017 Recorded	2018 Budget	2018 YTD	Percent Complete	FY19 Town Mgr	Change FY18 to FY19	Notes (FY19)
<b>60-10 SEWER FUND</b>		Not aud. adj.	June 19, 2017	4/30/2018	<b>83.0%</b>	May 1, 2018		
2017 The First (overdue bills)			40,543			0		
2017 Bangor WWTP			41,420			0		
18 - LOAN FINANCE						<b>81,963</b>	81,963	<b>Total loan finance</b> includes two shorter-term loans: Loan will be paid off in FY24. Loan will be paid off in FY24.
2017 The First (overdue bills)						40,543		
2017 Bangor WWTP						41,420		
20 - I/I PROJECT						60,000	60,000	CCTV (\$60k)
19 - INTERFUND (TO GF)	100,000	100,000	100,000	0	0%	0	(100,000)	Not budgeted as expense; accounted for below. Meter pit engineering fix (\$29,000). Engineering (\$10k). Does not include Rte 1A bridge engineering; Rte 1A sewer replacement; Western Ave sewer replacement; Souad pump station (task order and work).
22 - SPECIAL PROJ	15,500	16,372	135,000	56,014	41%	39,000	(96,000)	
24 - SEWER FLUSHER REPAIRS	0		0	0			0	
26 - SEWER LEGAL & BOND COUNSEL	0	4,873	800	403	50%	5,000	4,200	Financing sewer borrowing pending voter authorization
<b>Final Totals</b>	<b>605,872</b>	<b>797,377</b>	<b>1,059,611</b>	<b>737,562</b>	<b>70%</b>	<b>1,052,928</b>	<b>(6,683)</b>	

Hampden Proposed FY19 Sewer Fund Budget - REVENUES							
Dept:	2017 Budget	2017 Recorded	FY18 Budget	2018 YTD (4/30)	Percent Complete	FY19 Town Mgr	Change FY18 to FY19
<b>60 SEWER</b>		Not aud. adj.	June 19, 2017	83.00%	<b>83.0%</b>	May 1, 2018	
01 - SEWER BILLS	943,845	941,240	1,124,086	1,053,205	94%	1,150,000	25,914
03 - INTEREST ON SEWER BILLS	1,735	2,250	2,400	2,445	102%	2,500	100
05 - INTEREST/COSTS ON SEWER LIENS	9,050	5,428	7,219	11,904	165%	9,000	1,781
08 - ABATEMENTS	0	(4,377)	(4,500)	(3,965)	88%	(5,000)	(500)
23 - INTEREST EARNED	1,230	1,011	781	634	81%	781	0
24 - CONSTRUCTION INTEREST	0	3	5	0	0%	0	(5)
60 - SEWER - DEBIT CARD	0	(304)	(348)	(336)	97%	(300)	48
79 - MISC SEWER INCOME	0	1,419	56,784	56,375	99%	1,500	(55,284)
TBD - INDUSTRIAL USER SURCHARGE	0		3,479		0%	1,800	(1,679)
<b>Final Totals</b>	<b>955,860</b>	<b>946,670</b>	<b>1,189,906</b>	<b>1,120,262</b>	<b>94%</b>	<b>1,160,281</b>	<b>(29,625)</b>
						Projected Surplus (Deficit):	107,353
						Contribution to Interfund Deficit to General Fund:	100,000
						<b>Net Projected Surplus (Deficit):</b>	<b>7,353</b>

Year 3 of multi-year payback. (Year-end FY18 deficit, \$450k).

## EXECUTIVE SESSION STATUTES

The eight subjects permitted to be discussed in Executive Session are as follows:

PERSONNEL MATTERS:	1 M.R.S.A. § 405(6)(A)
SCHOOL STUDENT SUSPENSIONS/EXPULSIONS:	1 M.R.S.A. § 405(6)(B)
REAL ESTATE; ECONOMIC DEVELOPMENT:	1 M.R.S.A. § 405(6)(C)
LABOR CONTRACTS/NEGOTIATIONS:	1 M.R.S.A. § 405(6)(D)
ATTORNEY-CLIENT CONSULTATIONS:	1 M.R.S.A. § 405(6)(E)
CONFIDENTIAL RECORDS:	1 M.R.S.A. § 405(6)(F)
EMPLOYMENT EXAMINATIONS:	1 M.R.S.A. § 405(6)(G)
CODE ENFORCEMENT CONSULTATIONS:	1 M.R.S.A. § 405(6)(H)