



Town of Hampden
Planning Board Workshop
Wednesday January 8, 2020

Minutes

In Attendance:

Planning Board

Gene Weldon
Richard Tinsman
Kelley Wiltbank
Jennifer Austin
Jake Armstrong
Brent Wells
Ladoiya Wells

Staff

Karen Cullen, AICP, Town Planner

Public

None

The meeting was called to order at 7:52 pm.

The Board continued review of the subdivision ordinance, which is being rewritten in its entirety. Planner Cullen noted that the DPW Director and the town's stormwater consultant will be attending the workshop meeting on Tuesday January 21 to discuss the stormwater design standards in Article 2. Member Weldon reviewed the discussion from the previous workshop meeting at which only three members were present (refer to minutes for December 17 meeting which will be approved as part of these minutes). Discussion at that meeting regarding sidewalks; it was noted that only one subdivision in town was required to install a sidewalk; concerns about maintenance and snow removal; decision was made to eliminate the requirement for sidewalks but allow the Board to require a sidewalk on new through-streets.

The Board then continued reviewing the proposed ordinance, starting with Article 3 on procedures. Points discussed included:

- The state's drinking water supply source water protection area data layer should be added to the online mapping program (for §3.2.1.3 item 3).
- delete §3.2.1.4 & 5 as these don't need to be included in the ordinance (internal processes).
- §3.2, application for minor subdivisions – the Board decided
 - the Planner can take responsibility for determining whether an application is complete (edit §3.2.2).
 - all waiver requests must be made by the applicant in writing
 - to not require mylars of the recording plan, since the registry of deeds is no longer requiring them and while digital records are not yet accepted as permanent by the state for archival purposes, we do keep them that way. It was believed that paper copies should suffice for archival purposes.

The meeting was adjourned at 8:33 pm.

Review will resume at §2.3.4, stormwater management, at the January 21 workshop meeting with the DPW Director and our stormwater consultant. At the February 18 meeting, review will continue with Article 3, Procedures, §3.3.