

**MINUTES**  
**Planning and Development Committee**  
**October 21, 2009**  
**6:00 PM**  
**Council Chambers**

Attendees: Matt Arnett  
Janet Hughes  
Jean Lawlis  
William Shakespeare

Staff: Bob Osborne  
Ben Johnson  
Dean Bennett

1. Approval of September 16th Minutes

Action: The minutes were approved unanimously.

2. Invited Guests: None

3. Old Business

- a. Review of correspondence from Tom Russell on proposed ordinance amendments.

The Committee discussed Mr. Russell's letter and made suggestions to staff regarding the recommendations proposed. The principal recommendation was that they did not wish to set a specific height limitation for the Commercial Services District. Staff indicated that at the next meeting they would provide the amended text to the Committee reflecting the changes discussed.

Action: None.

- b. Review of proposals for implementation of BEAR program.

Dean Bennett discussed the proposals received and the committee identified which companies they wish to interview.

Action: Committee identified those companies they wish to interview.

4. New Business:

- a. Signage provisions in zoning ordinance.

Staff discussed the Zoning Ordinance sign provisions with the Committee who offered some suggestions.

Action: None.

5. Public Comments:

There were no public comments.

6. Committee Member Comments:

There were no member comments.

The meeting was adjourned at 9:00 pm.

Respectfully submitted,

Robert Osborne,  
Town Planner