

# SPECIAL COUNCIL MEETING

Monday, January 26, 2009

6 p.m.

## A G E N D A

1. Call to order
2. Discussion of Committee Structure & Functions
3. Council Meeting Attendance Reimbursement Policy
4. Continued Discussion of Goals & Objectives 2009

## COMMITTEE STRUCTURE IDEA – COUNCILOR BRANN

### 3 Committees –

- ◆ Internal/Infrastructure including public works (sewer, transfer station, marina, garage, facilities), public safety (police, fire, public safety, CEO), administration (GIS, Assessing, Administration)
- ◆ External/Service including recreation (pool, library, recreation), parks, economic development, planning
- ◆ Finance & Long Term Planning – responsible for warrant review and assessment of financial implications for long term plans developed by the internal and external committees.

1. Each Committee would be responsible for its own ordinance development, if necessary.
2. Each Committee would be responsible for recommendations on Appointments to advisory committees for which it is responsible.
3. There would be one regularly scheduled committee meeting per month per committee.
4. Persons from the community or staff may directly request that Committees take up an issue without prior referral from the full Town Council.
5. Each Committee shall have three members and the Mayor shall be an ex-officio member of all committees.

OUTSTANDING COMMITTEE WORK FOR 2009

Committee	Outstanding Items
Appointments	Water District Trustee Interviews Re-appointments - 2009 (see attached list of current vacancies)
Ordinance	Outdoor Wood Boiler ordinance effective dates Shoreland Zoning Updates Definition of 'Institutional Use" - relative to Res B height Building height in waterfront zone Customary Rural Business - size limits Building permits section of the Zoning Ordinance Postconstruction Stormwater Ordinance
Finance	Capital budget Tax rebate program for long term, elderly residents
Public Works	Mayo Road Pump Station Problem Transfer Station - Truck weight question Transfer Station evaluation - April 09 Stimulus package projects - Route 1A Sewer & Mayo Road Rebuild
Public Safety	Truck bids - pumper/tanker
Community Services	Dorothea Dix Park High School Wetland Mitigation - off 202
Comprehensive Plan	Comprehensive Plan - draft, implementation strategy Public review
Committee on Committees	Structure of council committees Structure of advisory committees
Communications	newsletter (April 09) Cable tv upgrades website improvements

**TO:** Susan Lessard, Town Manager  
**FROM:** Bob Osborne, Town Planner  
**SUBJECT:** Products that the Charter and Ordinance Committee have not fully resolved.  
**DATE:** January 22, 2009

The following topics are those which the Council Charter and Ordinance Committee discussed at various meetings and staff provided considerable input but the committee has not disposed of completely.

Customary Rural Business. The committee has been approached by individuals that would like the council to make CRB regulations more flexible in terms of overall size limits.

Height and Use Regulations within the waterfront area of the Commercial Services District. The committee is attempting to provide some means to allow a very tall building near the marina.

Building Permits section of the Zoning Ordinance. This is a set of amendments that would clarify under what conditions the Code Enforcement Officer can issue a building permit.

Shoreland Zoning. This would be a new freestanding ordinance to bring the town into compliance with the current state regulations. This must be in place by July 2009.

Postconstruction Stormwater Ordinance. This is a requirement of the State stormwater permit that all towns have such an ordinance by July 2009.

Zoning Ordinance definition of institution as followup to text amendments for Residential B District height standards.

**COMMITTEE VACANCIES**

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**APPLICATIONS PENDING**

Board of Assessment Review	4 Regular 2 Assoc.	This committee has only 1 member whose term expired in 2008, but he has submitted reappointment application
Dyer Library Board of Trustees	3 Regular	(Note: Bylaws indicate no less than 9 Trustees or more than 15 and they currently have 12 members)
Economic Development Committee	2 Regular	
Historic Preservation	2 Regular 1 Assoc.	(Note: One Associate member whose term expired in 2008 has not responded with reappointment application, which would make 2 Assoc. vacancies)
Lura Hoyt Pool Board of Trustees	1 Regular	
Personnel Appeals Board	1 Regular	
Planning Board	2 Regular 1 Assoc.	Note: Associate Member Thomas Blais has submitted application to become Regular Member
Recreation Committee	1 Regular	
Board of Appeals	1 Regular 2 Assoc.	
Tree Board	1	Eric McVay (7/14/08)