

INFRASTRUCTURE COMMITTEE MEETING
Monday, May 23, 2011

HAMPDEN TOWN OFFICE

5 p.m. -6 p.m.

A G E N D A

1. Minutes of 4/25/2011
2. Old Business
 - a. Pool Air Handler
 - b. 2011 Snowmobile Trail Certification
 - c. Transfer Station Operation
 1. Request to add C&D dates in April and May
 2. Transfer Station Decal –
 - a. Group Home Business Designation
 - d. Streetlight Request – Jay's Way
3. New Business
 - a. Sucker Brook Watershed
4. Public Comment
5. Committee member comments



INFRASTRUCTURE COMMITTEE MEETING MINUTES
Monday, April 25, 2011

Attending:

*Councilor William Shakespeare
Councilor Andre Cushing III
Councilor Tom Brann*

*Public Works Director Chip Swan
Town Manager Sue Lessard
Darrell Sproul, resident*

1. Minutes of 1/31/2011 – *The minutes of the January 31, 2011 meeting were reviewed. No changes or corrections were made.*
2. Old Business
 - a. Charging businesses for snow removal – *The Public Works Director explained that a resident had expressed concern over the cost of snow removal, primarily adjacent to the Hannibal Hamlin Plaza. The resident was concerned that the Town hauled away snow that was plowed into the right of way from the large parking lot. The Public Works Director explained that in fact, the business owners in the plaza paid to have snow hauled away from the site – not the Town. He further explained that the Town only hauls away snow in areas that cause public safety concerns such as the Route 1A/Western Avenue intersection, the Kennebec Road/1A intersection and along the Main Road north area. No action was taken on this item.*
3. New Business
 - a. Paving Bids – *The Town received 6 bids for paving prices. The low bid was from Vaughn Thibodeau II for \$67.37 per ton. The Public Works director recommended acceptance of the low bid. Motion by Councilor Brann, seconded by Councilor Shakespeare to recommend Vaughn Thibodeau II for paving at a per ton price of \$67.37 and to forward this item to the Finance Committee to make a recommendation on funding of the paving. Vote 2-0.*
 - b. Coldbrook Road Sewer Extension – *Public Works Director Chip Swan explained that Hughes brothers had contacted the Town to request whether the Town would be interested in taking over a sewer line that was to be installed to handle businesses adjacent to Angler's Restaurant. It was the consensus of the Committee to recommend to the full Council acceptance of sewer lines adjacent to the Angler development to the full Council. Vote 2-0.*
 - c. Salt Bids – *The Public Works Director requested permission to extend the 2010 Salt contract with Harcross for another year at the current price of \$63.42 per ton. The Town piggybacked the bid with the State of Maine in 2010 and the State is continuing the contract as well without going back out to bid. No problems with supply or quality have been experienced with this vendor. It was the consensus of the Committee to recommend to the full Council that the Town continue the State salt bid price for a second year at \$63.42.*

- d. *Striping and Crosswalk Quotes – The Public Works Director obtained prices from three vendors for road striping and crosswalk striping. The low bid was L & D Safety Markings at a cost of \$7,564 for striping of roads and \$3,490 for striping of crosswalks.*
 - e. *Public Works 2011/12 Budget – The Public Works Director briefly introduced the Public Works budget for 2011/2012. Pressures on the upcoming budget are primarily due to items related to petroleum – fuel for the garage, fuel for the vehicles, steel blades for plows, and the cost of paving.*
 - f. *Reserves for 2 – F450 trucks – The Public Works Director discussed his desire to replace two F450 2 wheel drive trucks that are due for replacement this year with 2 F350 four wheel drive trucks. The total cost of two new trucks including dump bodies and plows is approximately \$96,000. With trade ins on the old trucks of +/- \$6,000 each, the net cost to the Town would be \$84,000. It was suggested that perhaps one could be purchased a year over the next two years, or that the Town could consider lease purchases for the vehicles which would level out the payments over the five year life of the vehicle.*
4. *Public Comment – Darrell Sproul commented that the Town should be careful about accepting sewer lines if a truck wash facility was involved due to the nature of the material that would be discharged. The Public Works Director responded that any facility constructed would have to meet all the parameters of the Sewer Ordinance in terms of traps and separation, etc. Mr. Sproul also discussed the idea of spacing out the purchase of the two 350's over a few years instead of purchasing both in the same year.*
5. *Committee member comments – Councilor Cushing reported that he and other area legislators had met with School District personnel to discuss the desire for continued use of the old Hampden Academy property by the District. He also reported that the estimated cost of retaining the old facility would be approximately \$300,000 per year. In addition, Councilor Cushing discussed his belief that there should be a sidewalk adjacent to the entrance to the new high school that runs at least as far as Roe Village in order to improve safety at the Route 202/Western Avenue Intersection.*

The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

*Susan Lessard
Town Manager*

2 a.

MEMORANDUM



TO: Darcey Peakell, Pool Director
FROM: Jim Wilson, P.E.
DATE: May 16, 2011
RE: Lura Hoit Pool Ventilation

Darcey,

Thanks for taking the time to discuss the pool ventilation system and the information you had gathered on the air handling unit condition.

As we discussed, the chlorine rich environment in the pool has caused significant damage to the existing air handling unit to the point that Mechanical Services feels it is nearly beyond repair and that full replacement should be considered. Based on your photos of the unit, there is little question that they are correct.

We understand you are trying to establish a budget for next year that would include the needed upgrade and therefore, you are interested in a budget level assumption of cost. As you know, time has not been sufficient to fully evaluate the existing unit, it's function, it's control or its size. In an effort to help you estimate a likely budget, we have called a few manufacturer's and received verbal quotes in the range of \$50,000-\$80,000 for the unit. The unit would be a heat recovery ventilation unit similar to the existing one and built for the chlorine rich environment. We would suggest an installed price range is probably \$100,000 to \$125,000 and you should assume an additional \$10,000 of Engineering and \$10,000 in contingency for a total range of \$120,000-\$145,000.

We suggest that prior to proceeding with steps to install a similar unit, that you have an evaluation of the existing system focusing on how well it meets the facility needs and whether there are energy saving opportunities with a different unit or other system improvements that should be made in conjunction with the unit replacement. We recommend an additional fee budget of \$3,500 for the investigation and evaluation of existing equipment and systems.

Hopefully this helps you establish a budget for further investigation and replacement of this unit. Please call if you would like us to proceed with further investigation and selection of the unit. I would anticipate a couple weeks for that effort and an additional week or so to develop a specification so it will take us about a month to develop the documents necessary to solicit bids for the equipment replacement.

E. Stephen Eyles

May 11, 2011

Town of Hampden
Attn: Susan Lessard
106 Western Ave.
Hampden, ME 04444

Susan,

The coordinator for our municipal snowmobile trail grant has requested a new Project Certification letter for the 2011 – 2012 snowmobile season.

Attached please find the current Project Certification for the 2010 – 2011 that we have use during the past season.

The only change to the upcoming agreement is the last line, which states that this program will remain in effect until canceled.

If you would please review the new document, copy on Town of Hampden Letterhead and sign.

I'll take it from there.

Thanks again for your help and support.

Best Regards



Steve Eyles
Trail Master
Goodwill Riders Snowmobile Club

Copy on town
letterhead & Sign
this one

Office of Selectman, Assessors, and Overseers of the Poor

Project Certification

THIS IS TO CERTIFY that the Town of Hampden has authorized and hereby authorizes Richard H Peck of Newport to make application for financial assistance under the provisions of the Bureau of Parks & Lands Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3 for maintenance of the Town of Hampden's ITS snowmobile trail system(only the ITS system) .

THIS FURTHER CERTIFIES that the Town of Hampden is familiar with the terms and conditions of the grant-In-Aid Program administered by the Bureau of Parks & Lands from the Snowmobile Trail Fund and has authorized and hereby authorizes Richard H Peck of Newport to enter into said agreement between the Town of Newport and the State of Maine upon approval of the above identified project by the Bureau of Parks & Lands.

THIS FURTHER CERTIFIES that the Town of Hampden has been legally constituted and is responsible for planning for and carrying out the municipal recreation program and the Goodwill Riders Snowmobile Club will be responsible, on behalf of the Town of Hampden for continued operation and maintenance of the completed ITS project in accordance with the terms and conditions of the Snowmobile Trail Fund Grant-In-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department.

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given or promised under other State or Federal programs.

Date:

Town of Hampden

Name of Municipal:

Signature:

Title:

Office of Selectman, Assessors, and Overseers of the Poor

Project Certification
For the Winter Snowmobile Season

THIS IS TO CERTIFY that the Town of Hampden has authorized and hereby authorizes Richard H Peck the Project Director of Newport, to make application for financial assistance under the provisions of the Bureau of Parks & Lands Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3 for maintenance of the Town of Hampden's ITS snowmobile trail system(only the ITS system) .

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AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given or promised under other State or Federal programs.

AND THIS FURTHER CERTIFIES that this authorization will remain in agreement until cancelled.

Date:

Town of Hampden

Name of Municipal:

Signature:

Title:

Town of Hampden
106 Western Avenue
Hampden, Maine 04444

*This WAS
the 2010-2011
SEASON Agreement*

Phone: (207) 862-3034
Fax: (207) 862-5067
email: hampden@midmaine.com

Project Certification

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AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given or promised under other State or Federal programs.

7-28-2010

Date:

Signature:

Richard H Peck

Town of Hampden

Name of Municipal:

Title:

Town Manager



To: Mayor Hughes and Hampden Town Council
From: Bob Osborne, Town Planner *RO*
Subject: Stormwater: Sucker Brook, Shaw Brook and the DEP TMDL Report
Date: May 11, 2011

The purpose of this memorandum is to inform the Town Council of impacts that federal and state laws place upon Sucker Brook and Shaw Brook watershed areas and what they will mean for the town in the near future. (These brooks are also in Bangor and/or Hermon and the noted impacts would apply to them as well). Essentially, Sucker Brook and Shaw Brook have been placed on a state/federal government list as being polluted. The Maine Department of Environmental Protection has issued a report (on the two brooks along with many others) which is currently in a comment period. Subsequent to state and federal acceptance of the report the EPA and DEP will require special treatment of stormwater for both new developments and remedial treatment of stormwater for existing site developments. The Town and property owners within the watersheds will inevitably encounter additional responsibilities and expenses in EPA/DEP mandated efforts to improve the water quality of the brooks and remediate outdated stormwater management practices. The Town of Hampden does not have any policies, ordinances or dedicated funds currently to address this question. It is important that the Council become informed about the laws governing urban impaired streams and make comment on the report during the comment period to the DEP which appears to be until June 15, 2011 although it may be extended. You can contact DEP's Melissa Evers at Melissa.evers@maine.gov

The subject document is "Draft Maine Impervious Cover Total Maximum Daily Load (TMDL) for Aquatic Life-Impaired Waters" written for the Maine Department of Environmental Protection by: FB Environmental Associates, Inc. 97A Exchange Street, Suite 305 Portland, Maine 04101. The report is available at the Bangor DEP Office or online.

http://www.state.me.us/dep/blwq/comment/2011/imp_cover/ME%20IC%20TMDL_Preliminary%20Draft.pdf

This report provides a framework for addressing aquatic life and habitat impairments associated with developed area stormwater runoff in the streams and rivers of Maine. Developed areas and associated impervious cover (IC) result in increased stormwater volume and pollutant loads to receiving waterbodies.

The report states that municipal officials, landowners and other stakeholders need to systematically identify, evaluate, and prioritize sites for stormwater mitigation in the next phase of the assessment and implementation process. This iterative watershed restoration approach includes stakeholder involvement through a series of cooperative, iterative steps to: 1. Characterize existing conditions; 2. Identify and prioritize problems; 3. Define management objectives; 4. Develop protection or remediation strategies; and 5. Implement and adapt selected actions as necessary. The outcomes of this process are documented in a type of implementation plan called a watershed management plan (WMP) with nine specific elements required by the EPA. A WMP serves as a guide to protect and improve water quality in a defined watershed and includes analyses, actions, participants, and resources related to developing and implementing the plan. Bangor has WMPs for Birch Stream and Penjajawoc Stream that you could look at with regard to cost of the plans and cost of their implementation.