

FINANCE COMMITTEE

A G E N D A

MONDAY, MAY 4, 2009

5:45 P.M.

HAMPDEN TOWN OFFICE

1. Review Minutes of 4/6/09
2. Review and approve Warrants
3. Old Business
  - a. Tax Rebate Program – on hold pending budget
  - b. Social Services Request – Review of Hermon Policy
4. New Business
  - a. Hamlin Marine Project – funds for survey
  - b. Public Works Equipment – Infrastructure Committee request to consider reserve funding levels
  - c. Fees Ordinance Change Request – Town Clerk
  - d. Budget Hearing Schedule Review
5. Public Comments
6. Committee Member Comments

FINANCE COMMITTEE MEETING MINUTES  
April 6, 2009

Attending:

Mayor Matt Arnett	Town Manager Sue Lessard
Councilor Shannon Cox	Public Safety Director Joe Rogers
Councilor Tom Brann	Lieutenant Ray Pipes
Councilor Janet Hughes	Firefighter Tony Redmond
Councilor Jean Lawlis	Public Works Director Chip Swan
Councilor Andre Cushing	
Councilor William Shakespeare	

The meeting was opened at 5:45 p.m. The minutes of the March 17, 2009 meeting were reviewed. No corrections were made.

Warrants were reviewed and signed by Committee members. Motion by William Shakespeare, seconded by Shannon Cox to approve the warrants. Vote 7-0.

1. Fire Truck Bids

The Committee reviewed the recommendation of the Infrastructure Committee for purchase of the fire truck identified as the Rosenberg/Spartan from Yankee Fire and Rescue in the amount of \$374,081, with the savings included for up-front payment for the chassis.

Motion by Andre Cushing, seconded by Shannon Cox to recommend to the full council funding of the new fire truck with \$200,000 from Fire Truck Reserve and \$174,081 from the July 1, 2009 Host Community Benefit lump sum payment to be received from Casella waste. Vote 7-0.

The Committee members commended the Public Safety department for all the hard work that they put into the bidding and selection process and in coming in under the \$400,000 price ceiling that had been set prior to the bid process.

2. Paving recommendation

The Committee reviewed the Infrastructure Committee recommendation for 2008/09 paving bids. Motion by Andre Cushing, seconded by Shannon Cox to recommend to the full council a total of \$351,245.85 to Lane Construction funded by \$150,000 from the Public Works Operating Account and the balance from Streets and Roads Reserve. Vote 7-0.

3. Budget Proposal – No Cost of Living/Changes.

The Town Manager presented the budget construction proposal that she and department heads had developed which included no cost of living raises and a

change in the municipal health insurance as well as changes in hours of operation for the town office and the pool. Motion by Jean Lawlis, seconded by William Shakespeare to recommend that the full council endorse this budget preparation method. Vote 7 – 0.

Committee Member Comments:

4. School Re-use Committee

Mayor Arnett asked the Committee for endorsement for the use of the Town Attorney when necessary during the School Re-use hearings. The consensus of the Committee was that this would be acceptable as long as it was done in such a manner that the School Board and Committee were not constrained in any way from conducting their own process on this issue.

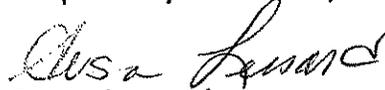
5. Outside Agency Requests

Councilor Shakespeare brought up the need for a process by which the Council reviews and accepts outside agency requests. This issue has been raised in the past by Councilor Cox as well. The Town Manager was directed to have a policy for review by the Finance Committee at the next meeting.

Public Comments – None

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,



Susan Lessard  
Town Manager

## TOWN OF HERMON

### SOCIAL SERVICES FUNDING REQUEST POLICY

The Hermon Town Council adopts the following policy for requests for support from Social Services. This policy is for requests only and does not assure funding.

#### **Section 1: Purpose**

The purpose of this policy is to standardize the process of reviewing requests for financial support from social services.

#### **Section 2: Definitions**

**Social Service:** Shall include any organization, individual, or entity requesting financial assistance for a service provided to or for the benefit of residents of Hermon. This shall not include any contracted service or service that is deemed a function of the Town or provided directly by the Town.

#### **Section 3: Administrative Procedures**

1. The Town Clerk shall keep a record of all requests submitted.
2. All requests are due not later than March 1<sup>st</sup>..
3. Any request that does not increase the previous years funding will be reviewed by the Town to determine if a requesting party needs to attend a Council Meeting.
4. New requests or requests for additional funding will be required to attend the first Council Meeting in April.
5. Failure to make a written request or attend a meeting will result in no funding for that fiscal year.
6. The Town reserves the right to accept or reject any request. The ability to fund requests is the desire of the Town, however, any or all requests may be rejected at anytime.
7. The Town reserves the right to request additional information.

4-A

[dlbhampden@hotmail.com](mailto:dlbhampden@hotmail.com)

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**From:** <dlbhampden@hotmail.com>  
**Date:** Tuesday, April 14, 2009 10:03 AM  
**To:** "Sue Lessard" <lightlady\_1@yahoo.com>  
**Subject:** Planning and Development Committee Action

Sue,

I have two action items to report to you from the April 4th Planning and Development Committee.

1. Hamlin Marine Project Consideration

**The Planning and Development Committee decided by consensus to forward, for full Council consideration, the appropriation of resources for the purposes of conducting two appraisals and one boundary survey in order to determine the value of the current Marina parcel and adjacent parcel and boundary survey of the current Hampden property. The estimated costs as solicited by Hamlin Marine for the boundary surveys and the "yellow-book" appraisals is noted below. Hamlin Marine to assume the costs of the boundary survey on the adjacent parcel.**

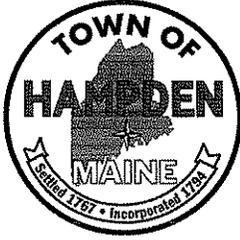
<b>Town of Hampden:</b>	<b>Two parcel appraisals:</b>	<b>\$ 7,250</b>
	<b>One boundary survey:</b>	<b>\$ 5,800</b>
<b>Hamlin Marine:</b>	<b>One boundary survey:</b>	<b>\$ 1,800</b>

21-6

YEAR	DESCRIPTION	MAKE	YEAR	EST. COST
2009	TRUCK	FORD	1998	<b>\$130,000</b>
2010	LOADER	JOHN DEERE	2005	\$95,000.00
	TRUCK	STERLING	2001	\$130,000.00
				<b>\$225,000.00</b>
2011	TRUCK	FREIGHTLINER	2001	\$130,000.00
	TRUCK	FORD F-450	2006	\$70,000.00
	TRUCK	FORD F-450	2006	\$70,000.00
				<b>\$270,000.00</b>
2012	BACKHOE	JOHN DEERE 310	2007	\$70,000.00
	TRUCK	FREIGHTLINER	2002	\$100,000.00
				<b>\$170,000.00</b>
2013	TRACTOR	TRACKLESS	2003	\$130,000.00
	TRUCK	FREIGHTLINER	2003	\$130,000.00
	PICKUP	FORD	2009	\$30,000.00
				<b>\$290,000.00</b>
2015	TRUCK	STERLING	2005	\$130,000.00
	LOADER	JOHN DEERE	2010	\$95,000.00
				<b>\$225,000</b>
2016	TRUCK	FORD F-450	2006	\$70,000.00
	TRUCK	FORD F-450	2006	\$70,000.00
				<b>\$140,000.00</b>
2017	BACKHOE	JOHN DEERE 310	2012	\$70,000.00
	PICKUP	FORD	2013	\$30,000.00
				<b>\$100,000.00</b>
2018	TRUCK	STERLING	2008	<b>\$130,000.00</b>
2019	TRUCK	GMC-5500	2009	<b>\$100,000.00</b>
				<b>\$1,780,000.00</b>

4C

**Memorandum**



TO: Town Council Finance Committee  
FROM: Denise Hodsdon, Town Clerk  
DATE: April 24, 2009  
RE: Fees Ordinance

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Anglers Restaurant submitted a new Liquor License application this week and because it is a new license, the Council will have to hold a public hearing. I sent the public notice to the Bangor Daily News for publication and have been advised that the cost of the legal ad will be \$76.98. Ads for Victualer's Licenses are approximately the same size and cost as the ad for Anglers liquor license. According to our Fees Ordinance, the current fee for Liquor License and Victualer's License is \$50.00 each, which does not cover the cost of the legal ad.

I would like to recommend the following amendments to the Fees Ordinance:

1. Increase the fee for Liquor License to \$80.00 and add language that stipulates the fee will only apply when a public hearing is required. We currently do not charge a fee if the applicant has had a license for 5 years and requests waiver of the public hearing;
2. Increase the fee for Victualer's License to \$80.00; and
3. I have added Article 9, Annual Review by Town Council, which is not new language, but puts the language in a separate article. This language is currently at the end of the ordinance and appears directly under Article 8.16 Swim Diaper. Separating the language into its own article seems to make more sense.

Thank you for your consideration of these amendments.

**TOWN OF HAMPDEN, MAINE  
FEES ORDINANCE**

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ADOPTED: Hampden Town Council October 20, 1986  
Effective: November 19, 1986

AMENDED: Hampden Town Council December 7, 1987  
Effective: January 5, 1988

AMENDED: Hampden Town Council March 21, 1991  
Effective: April 21, 1991

AMENDED: Hampden Town Council July 6, 1993  
Effective: August 5, 1993

AMENDED: Hampden Town Council December 20, 1993  
Effective: January 19, 1994

AMENDED: Hampden Town Council May 6, 1996  
Effective: June 6, 1996

AMENDED: Hampden Town Council February 7, 1998  
Effective: March 18, 1998

AMENDED: Hampden Town Council November 17, 2003  
Effective: December 17, 2003

AMENDED: Hampden Town Council March 21, 2005  
Effective: April 20, 2005

AMENDED: Hampden Town Council April 4, 2005  
Effective: May 4, 2005

AMENDED: Hampden Town Council October 6, 2008  
Effective: November 5, 2008

**TOWN OF HAMPDEN**

**Draft**

The Town of Hampden Hereby Ordains  
Proposed Amendments to the Fees Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

**TOWN OF HAMPDEN, MAINE  
FEES ORDINANCE**

The Town of Hampden hereby ordains:

In addition to those Town fee and charges the authorization of which is provided for by Town Ordinances, the following schedule of fees for Town services is approved:

**ARTICLE 1  
ADMINISTRATION**  
*Amended 11-17-03, 3-21-05*

<b>1.1. Business or Corporation filing</b>	State Regulated
<b>1.2. Copy of Certificate (marriage/birth/death)</b>	State Regulated
<b>1.3. Copy of Subdivision Ordinance</b>	At Cost
<b>1.4. Copy of Zoning Ordinance</b>	At Cost
<b>1.5. Copy of other ordinances</b>	
1.5.1. up to 20 pages	\$0.25/page
1.5.2. and a page after that	\$0.15/page
<b>1.6. Photocopies</b>	
1.6.1. 8 <sup>1</sup> / <sub>2</sub> inch x 11 inch or smaller	\$0.25/page
1.6.2. 8 <sup>1</sup> / <sub>2</sub> inch x 14 inch	\$0.50/page
1.6.3. 11 inch x 17 inch	\$0.75/page
<b>1.7. Marriage License</b>	State Regulated
<b>1.8. Notary Fee</b>	\$3.00
<b>1.9. Record Search</b>	\$5.00/hour
<b>1.10. Recording of Pole Permits</b>	
1.10.1. 1 <sup>st</sup> page	\$2.00
1.10.2. Additional pages	\$1.00/page

<b>1.11. Tax Maps</b>	
1.11.1. (11 inch x 17 inch)	\$50.00/complete set
1.11.2. (24 inch x 36 inch)	\$4.00 map
<b>1.12 Compact Disk copies of ordinances or documents</b>	\$5.00
<b>1.13 Liquor License (if public hearing is required)</b>	<del>\$50.00</del> <u>\$80.00</u>

ARTICLE 2  
FEES FOR ACTIVITIES REGULATED BY TOWN ORDINANCE

Amended 11-17-03, 3-21-05

<b>2.1. Animal Control Ordinance</b>	
2.1.1. Animal Impoundment Fee	\$30.00 for each offense.
<b>2.2. Cable Television Ordinance</b>	
2.2.1. Initial Franchise Application Filing Fee	\$500.00
2.2.2. Renewal Franchise Application Filing Fee	\$500.00
2.2.3. Modification of a Franchise Agreement	\$500.00
2.2.4. Combined Filing Fee for participating towns	\$7,000.00
<b>2.3. Cemetery Ordinance</b>	
2.3.1. Lot Fees including perpetual care.	
2.3.1.1. Resident	\$200.00
2.3.1.2. Resident -Infant or Cremation	\$200.00
2.3.1.3. Non-Resident	\$300.00
2.3.1.4. Non-Resident Infant or Cremation	\$300.00
2.3.2. Interment fees	
2.3.2.1. Grave Openings Weekdays Adult	\$250.00
2.3.2.2. Grave Openings Weekdays Infant or Cremation	\$125.00
2.3.2.3. Grave Openings Weekends or Holidays Adult	\$350.00
2.3.2.4. Grave Openings Weekends or Holidays Infant or Cremation	\$200.00
2.3.3. Town Crypt Fees	
2.3.3.1. Resident	Free
2.3.3.2. Non-Resident	\$25.00
2.3.4. Disinterment	\$800.00
2.3.5. Vault Cremation	\$250.00
2.3.6. Public Works Dept. Labor After 3:00 PM	\$25.00/hour
<b>2.4. Concourse Gathering Ordinance</b>	
2.4.1. Concourse Gathering Permit Fee	\$100.00
<b>2.5. Floodplain Management Ordinance</b>	
2.5.1. Application Fee	\$75.00
2.5.2. Experts Fee	\$500.00 horizontal review \$1,000.00 vertical review and horizontal review. This is a draw account established for a professional to establish flood elevation data where possible. Any unspent funds are to be returned to the applicant
<b>2.6. Harbor Ordinance</b>	
2.6.1. Overnight tie up to public float	\$0.40 per ft. boat hull length.
2.6.2. Private mooring	\$25.00 annual fee.

<b>2.7. Historic Preservation Ordinance</b>		
2.7.1.	Certificate of Appropriateness Application Fee	\$75.00
2.7.2.	Historic Site or Landmark Designation Ap, Fee	\$150.00
<b>2.8. Mobile Home Park Ordinance</b>		
2.8.1.	Annual Mobile Home Park License <i>(This includes application review, initial inspection of premises and a follow-up inspection).</i>	\$150.00
2.8.2.	Additional Inspection Fee <i>(If the town needs to perform additional inspections as a result of applicant deficiencies, each inspection will be charged prior to the inspection).</i>	\$100.00
<b>2.9. Sewer Ordinance</b>		
2.9.1.	Sewer Service Charge Rate	\$3.28 per 100 cubic feet of water (c.f.w.) consumed as indicated by consumer's water meter.
	2.9.1.1. Sewer Charge Flat Rate Town Water No Meter	\$64.24
	2.9.1.2. Sewer Charge Flat Rate Well Water No Meter	\$105.44
2.9.2.	Sewer Service Capital Charge	
	2.9.2.1. Base Rate for 1 to 2,999 c.f.w. consumed	\$18.12
	2.9.2.2. 3,000 to 5,999 c.f.w. consumed (double base)	\$36.24
	2.9.2.3. 6,000 to 8,999 c.f.w. consumed (triple base)	\$54.36
	2.9.2.4. Other c.f.w. amount	Divide cubic feet of water consumed by 3,000 and round up to nearest whole number then multiply by \$18.12
2.9.3.	Sewer Service Minimum Charge Rate	\$18.12
2.9.4.	Sewer Service "Ready to Serve" Charge	\$18.12
2.9.5.	Special Sewer Service Charge	As determined by Town Council.
2.9.6.	Sewer Service Charge Rate Outside Town Limits	As determined by Town Council
<b>2.10. Solid Waste Flow Control Ordinance</b>		
2.10.1.	License Application Fee	\$10.00
2.10.2.	Annual License Fee Per Vehicle	\$25.00
<b>2.11. Special Amusement Ordinance</b>		
2.11.1.	Permit Application Fee	\$50.00
<b>2.12. Subdivision Ordinance</b>		
2.12.1.	Subdivision Sketch Plan	No Charge
2.12.2.	Minor Subdivision <i>(Less than 5 lots and no public improvements).</i>	\$35.00 plus \$20.00/acre
2.12.3.	Minor Subdivision Review/Inspection Draw	not required.
2.12.4.	Major Subdivision Preliminary Plan <i>(Five or more lots and /or public improvements).</i>	\$85.00 plus \$50.00/acre plus \$1,000.00 peer technical review draw account.

2.12.5. Major Subdivision Final Plan (Review/Inspection Draw Account)	Fee based on 10% of estimated cost of completing all on-site public improvements plus 10% of estimated cost of completing all off-site public improvements.
2.12.6. Major Subdivision Final Plan (Mobile Home Park Construction Review/Inspection Draw Account)	Fee based on 10% estimated cost of completing all on-site improvements plus 10% of estimated cost of completing all off-site improvements.
<b>2.13. Victualers Ordinance</b>	
2.13.1. Victualers License Application (This includes public notice and initial inspection of premises. If the town needs to perform additional inspections as a result of applicant deficiencies, each inspection will be charged \$50.00 prior to the inspection).	\$50.00 <del>\$80.00</del>
<b>2.14. Waste Disposal Facility Licensing Ordinance</b>	
2.14.1. Application Fee <i>This is a draw account to be used by the Council to hire consultants as necessary to review the proposal. If at any time balance drops to \$10,000.00 the applicant shall deposit an additional \$10,000.00. Any unexpended balance shall be returned after a final decision on the application is rendered.</i>	\$50,000.00
<b>2.15. Yard Sale Ordinance</b>	
2.15.1. Permit Fee	\$5.00
<b>2.16. Zoning Ordinance</b>	
2.16.1. Building Permit Applications for all Construction	\$25.00 plus \$0.10 per sq. ft. of total building area including but not limited to finished areas, basements, attics, decks, pools, porches, sheds, garages, etc. <i>State Regulated</i>
<i>(Plumbing Permit Application)</i>	
2.16.2. Demolition/Earth Moving Permit Application	\$25.00
2.16.3. Sign Permit Application	\$25.00 per sign
2.16.4. Certificate of Compliance Application (Change of use, resumption of use, new use without building permit application)	\$50.00
<i>The above application fees include all inspections required by Section 109 of the Town of Hampden Building Code.</i>	
2.16.5. Additional Final Inspections	\$25.00 per hour up to 50% of cost of building permit
<i>(If the town needs to perform additional inspections as a result of applicant deficiencies, each inspection will</i>	

*be charged prior to the inspection).*

2.16..8. Zoning Board of Appeals Variance Application		
2.16..8.1. General Variance		\$100.00
2.16.8.2. Dimensional Variance		\$100.00
2.16.8.3. Disability Variance		Free
2.16.8.4. Administrative Appeal Application		\$100.00
2.16.9. Zoning Ordinance Map or Text Amendment Request		\$650.00
2.16.10. Site Plan Review Applications		
2.16.10.1. Minor Development		\$75.00
	<i>This includes reuse proposal or new structures with less than 3,000 sq. ft., and total site improvements of less than 5,000 sq. ft</i>	
2.16.10.2. Major Development		\$500.00
	<i>This includes new structures in excess of 20,000 sq. ft or developments with more than 50,000 sq. ft. of site improvements</i>	
2.16.10.3. All Others		\$150.00
2.16.11. Commercial Secure Landfill Applications		\$0.005/cubic yard of capacity
	<i>(Application to expand or construct a Commercial Secure Landfill in addition to the above fees).</i>	
2.16.12. Peer Technical Review Draw Accounts		
	<i>(In addition to the Planning Board application fees the Town shall assess a Peer Technical Review draw account accompanying a complete application as defined by ordinance and prior to review by the Board based on the following schedule. Applications which require subsequent re-review of additional information, or amended submittals shall be responsible to provide additional funds to cover these full peer review costs. Upon exhausting in excess of 75% of the funds in the original submittal, the applicant shall provide additional funding increments of 50% of the original fee. Any remaining fees held in the account upon completion of the review process shall be returned to the applicant).</i>	
2.16.12.1. Engineering Analysis		\$600.00.
	<i>(Where the staff or planning board requires an Engineering Analysis based on any on-site or off-site impacts).</i>	
2.16.12.2. Stormwater Analysis		\$500.00.
	<i>(Where the staff or planning board requires a pre-development and post-development storm-water impact study based on 2 acres of proposed impervious surface or other local stormwater drainage problems).</i>	
2.16.12.3. Traffic Analysis		\$1,000.00.
	<i>(Where the staff or planning board requires a Traffic Impact Study based on 100 peak hour trips generated on-site or other known local traffic congestion problems).</i>	

ARTICLE 3  
FIRE DEPARTMENT  
Amended 11-17-03, 4-4-05

3.1.	<i>Private Culvert Flushing</i>	Hourly call rate
3.2.	<i>Report Copies</i>	\$10.00
3.3.	<i>Request for Tank Truck</i>	\$25.00/hour plus man hours
3.4.	<i>Fee for pumping: 1 time emergency</i>	Free
3.5.	<i>Additional calls to same address</i>	\$25.00/hr. minimum 1 hour fee.
3.5.	<i>Advanced Life Support 1 Rates</i>	
3.5.1.	ALS 1 Base Rate	\$400.00
3.5.2.	ALS 2 Base Rate	\$500.00
3.5.3.	ALS Non-Emergency Rate	\$295.00
3.5.4.	ALS Mileage	\$10.00
3.5.5.	ALS Backup Fee	\$80.00
3.6.	<i>Basic Life Support Rates</i>	
3.6.1.	BLS Base Rate	\$275.00
3.6.2.	BLS Non-Emergency Rate	\$275.00
3.5.3.	BLS No Transport Rate	\$125.00
3.5.4.	BLS Mileage	\$10.00
3.7.	<i>Ambulance Stand-by fee for special events</i>	\$75.00 per officer (each event)* *Plus Administrative Costs (12 admin cost/hr)
3.8.	<i>Life Support Services</i>	
3.8.1.	Oxygen	\$50.00
3.8.2.	ET (Endotracheal Tube Therapy)	\$95.00
3.8.3.	IV (Intravenous Infusion Therapy)	\$75.00
3.8.4.	Monitor	\$100.00
3.8.5.	Defibrillation	\$75.00
3.8.6.	Cervical Immobilization	\$50.00
3.8.7.	Usable Supplies	Set by Medicare/Medicaid

ARTICLE 4  
POLICE DEPARTMENT  
Amended 11-17-03

4.1.	<b>Report Copies</b> (accident or criminal)	\$10.00 for the first page plus .25 per page thereafter
4.2.	<b>Special Detail</b> (Dances, games, guard duty, etc.)	\$75.00 per officer (each event)* *Plus Administrative Costs (\$12.00 admin. cost/hr)
4.3.	<b>Concealed Weapons (Hand Gun) Permit</b>	
4.3.1.	First Permit - State Maximum	\$35.00
4.3.2.	Renewal	\$20.00
4.4.	<b>Alarms</b>	
4.4.1.	Monitoring - limit	\$30.00/year
4.4.2.	False alarm - 2 per month	2 hour min. call out

ARTICLE 5  
PUBLIC WORKS  
Amended 11-17-03

5.1. *Additional Fees*

5.1.1.	Public Works Dept. Labor After 3:00 PM	\$25.00/hour
5.1.2.	Opening Public Way (Deposit)	\$300.00
5.1.3.	Sewer Hookup	\$200.00

5.2. *Solid Waste Fees*

5.2.1.	Business Companies Hauling Trash	\$200.00/annually
5.2.2.	Business Hauling directly to Pine Tree Landfill or to the transfer station	\$25.00/annually
5.2.3.	Non-resident Business working on Hampden Project (temp permit)	\$25.00/annually
5.2.4.	Resident Transfer Station Sticker	\$5.00

ARTICLE 6  
RECREATION  
Amended 11-17-03

- 6.1. **Recreation Fee Waiver Policy:** Any person interested in any Hampden Recreation program that feels they do not have the financial means to afford the full fee shall receive a waiver at the sole discretion of the Recreation Director. Full or partial fee waivers may be given as determined by financial need and the recreation program for which the waiver is requested.
- 6.2. **Program Fees:**
- |  |                    |
|--|--------------------|
| 6.2.1. Kids Kamp                                   | \$110.00/full week |
| 6.2.2. Kids Korner morning session                 | \$6.00/day         |
| 6.2.3. Kids Korner afternoon session               | \$10.00/day        |
| 6.2.4. Team Sport Resident eight week session      | \$25.00            |
| 6.2.5. Team Sport Non-Resident eight week session  | \$30.00            |
| 6.2.6. Individual Sport – length of session varies | Cost plus basis    |
- 6.3. **Resident Play Field Rental Fees** (all requests subject to availability and require submission of a completed facility request form):
- |  |                 |
|--|-----------------|
| 6.3.1. Single Field, Single Game                   | Cost plus basis |
| 6.3.2. Single Field, Entire Day                    | Cost plus basis |
| 6.3.3. Single Field, Multi-week Program            | Cost plus basis |
| 6.3.4. Single Field, In-Town Travel Teams per game | Free            |
- 6.4. **Non-Resident Play Field Rental Fees** (all requests subject to availability and require submission of a completed facility request form):
- |                                    |                           |
|------------------------------------|---------------------------|
| 6.4.1. Single Field, Single Game   | \$50.00 plus Cost         |
| 6.4.2. Single Field, Entire Day    | \$100.00 plus Cost        |
| 6.4.3. Single Field, Multi-week    | \$40.00 plus Cost/per use |
| 6.4.4. Single Field, Use of Lights | \$15.00 per event         |

ARTICLE 7  
**LIBRARY**  
Amended 11-17-03

<b>7.1. Library Fees</b>	
7.1.1. Resident Annual Fee	Free
7.1.2. Non-Resident Annual Fee	\$20.00/year
7.1.3. Overdue Fees	
7.1.3.1. Books and Periodicals	\$0.05/day
7.1.3.2. Audio or Video	\$0.50/day
7.1.3.3. Maximum Overdue Fee	\$3.00/item
<b>7.2 Self-service Photocopies</b>	
7.2.1. 8 <sup>1</sup> / <sub>2</sub> x 11 or smaller	\$0.10/page
7.2.2. 8 <sup>1</sup> / <sub>2</sub> x 14	\$0.10/page
7.2.3. 11 x 17	\$0.10/page
<b>7.3 Self-service Printer Pages</b>	
7.3.1. 8 <sup>1</sup> / <sub>2</sub> x 11 or smaller	\$0.10/page
7.3.2. 8 <sup>1</sup> / <sub>2</sub> x 14	\$0.10/page

ARTICLE 8

POOL

Amended 11-17-03, 4-4-05, 10-6-08

**8.1. Pool Fee Waiver/Scholarship Policy:** Any person interested in Lura Hoyt Pool's resident swim lessons (8.9) and non-resident swim lessons (8.10) that feels they do not have the financial means to afford the full fee shall receive a waiver/scholarship at the sole discretion of the Pool Director to be paid for with the scholarship fund. Full or partial fee waivers may be given as determined by financial need for the learn to swim program only.

**8.2. Annual Resident Membership Fees:**

8.2.1. Family	\$255.00
8.2.2. Single Adult	\$155.00
8.2.3. Youth/Teen	\$120.00
8.2.4. Senior	\$145.00

**8.3. Six Month Resident Membership Fees:**

8.3.1. Family	\$155.00
8.3.2. Single Adult	\$ 95.00
8.3.3. Youth/Teen	\$ 75.00
8.3.4. Senior	\$ 90.00

**8.4. Three Month Resident Membership Fees:**

8.4.1. Family	\$ 95.00
8.4.2. Single Adult	\$ 60.00
8.4.3. Youth/Teen	\$ 50.00
8.4.4. Senior	\$ 55.00

**8.5. Annual Non-Resident Membership Fees:**

8.5.1. Family	\$280.00
8.5.2. Single Adult	\$180.00
8.5.3. Youth/Teen	\$145.00
8.5.4. Senior	\$170.00

**8.6. Six Month Non-Resident Membership Fees:**

8.6.1. Family	\$170.00
8.6.2. Single Adult	\$110.00
8.6.3. Youth/Teen	\$ 90.00
8.6.4. Senior	\$105.00

**8.7. Three Month Non-Resident Membership Fees:**

8.7.1. Family	\$105.00
8.7.2. Single Adult	\$ 70.00
8.7.3. Youth/Teen	\$ 60.00
8.7.4. Senior	\$ 65.00

<b>8.8.</b>	<b><i>Daily Swim Fee during family or lap swim times</i></b>	
8.8.1.	Single Swim - Resident	\$ 4.00
8.8.2.	Single Swim – Non-Resident	\$ 5.00
8.8.3.	Resident 12 Use Punch Card	\$30.00
8.8.4.	Non-Resident 12 Use Punch Card	\$36.00
<b>8.9.</b>	<b><i>Resident Swim Lessons (8 Classes):</i></b>	
8.9.1.	Members	\$25.00
8.9.2.	Non-Members	\$35.00
<b>8.10.</b>	<b><i>Non-Resident Swim Lessons (8 Classes):</i></b>	
8.10.1.	Members	\$30.00
8.10.2.	Non-Members	\$40.00
<b>8.11.</b>	<b><i>Resident Adult Aqua Aerobics (10 Classes):</i></b>	
8.11.1.	Members	\$25.00
8.11.2.	Non-Members	\$30.00
<b>8.12.</b>	<b><i>Non-Resident Adult Aqua Aerobics (10 Classes):</i></b>	
8.12.1.	Members	\$30.00
8.12.2.	Non-Members	\$35.00
<b>8.13.</b>	<b><i>Adult Aqua Aerobics Drop Ins:</i></b>	
8.13.1.	Members	\$4.00/class
8.13.2.	Non-Members	\$5.00/class
<b>8.14.</b>	<b><i>Gentle Aerobics</i></b>	\$1.50/class
<b>8.15.</b>	<b><i>Pool Facility Rental Fees (Limited Availability):</i></b>	
8.15.1.	Resident Pool Rental	\$70.00/hour includes 2 guards
8.15.2.	Resident Lounge Rental	\$20.00/hour
8.15.3.	Non-Resident Pool Rental	\$85.00/hour includes 2 guards
8.15.4.	Non-Resident Lounge Rental	\$25.00/hour
8.15.5.	Each Additional Lifeguard (As Required by Rules)	\$15.00/hour
<b>8.16.</b>	<b><i>Swim Diaper</i></b>	\$1.00

An itemized listing of fees for each town department will be submitted to the Town Council by the Town Manager on or before October of each year for the Councils review, revision, and approval.

ARTICLE 9  
ANNUAL REVIEW BY TOWN COUNCIL

9.1 An itemized listing of fees for each town department will be submitted to the Town Council by the Town Manager on or before October of each year for the Council's review, revision, and approval.

TOWN OF HAMPDEN  
2009/2010 BUDGET MEETING SCHEDULE

4-d

(Meetings start at 6:00 p.m. and are held in the Council Chambers on non-council meeting dates. Budget discussions on Council meeting nights follow the regular agenda. )

- |                    |  |
|--------------------|--|
| May 11, Monday:    | Public Safety<br>Police<br>Fire<br>Administration<br>Town Council<br>Municipal Building<br>Tax Collector<br>Elections<br>Assessor/Planning<br>Economic Development<br>GIS/IT<br>Communications |
| May 18, Monday:    | (Council Meeting)<br>Library<br>Recreation<br>Lura Hoyt Pool<br>Debt Service   |
| May 20, Wednesday  | Reserves<br>General Assistance<br>Education<br>County Tax<br>Revenues<br>Social Service Agency Requests  |
| May 27, Wednesday: | Public Works<br>Municipal Garage<br>Solid Waste<br>Buildings & Grounds<br>Marina<br>Non-Departmental Utilities<br>The Bus  |
| June 1, Monday:    | (Council Meeting)<br>Budget Review – Post for Public Hearing   |
| June 2, Tuesday:   | Budget Review – if necessary – Post for Public Hearing   |
| June 15, Monday:   | (Council Meeting)<br>Budget Adoption   |