

# INFRASTRUCTURE COMMITTEE MEETING

Monday, April 26, 2010

5:00 p.m.

Hampden Town Office

## A G E N D A

1. Minutes from 3/22/2010 meeting
2. Old business
  - a. Mayo Road Bids
  - b. Compost School – 3<sup>rd</sup> week in June 2010
3. New Business
  - a. Municipal Lease of John Deere Tractor
  - b. Lock in Price for Propane
  - c. Carver Road Sewer Line Easement
  - d. Proposed Libby Lane Extension
  - e. Municipal Review Committee Survey – Disposal Contract options
4. Public Comments
5. Committee Member Comments

1

## INFRASTRUCTURE COMMITTEE MEETING MINUTES

March 22, 2010

Attending:

*Chair William Shakespeare*  
*Councilor Shannon Flavin Cox*  
*Mayor Matthew Arnett*  
*Councilor Janet Hughes*  
*Councilor Jean Lawlis*

*Councilor Andre Cushing*  
*Councilor Thomas Brann*  
*Public Works Director Chip Swan*  
*Town Manager Sue Lessard*

1. Old Business

a. Water District Proposal

*The Committee discussed the proposal by the Water District that the Town pay nearly 50% of the cost of meter reading for sewer readings. It was the consensus of the committee that the Town wanted to maintain a positive working relationship with the Water District but that this proposal was not in line with payments for readings by other communities of our size. The Town Manager was directed to write a letter to the Water District offering to change the rate 'per reading' to .50 per quarter, which would more than double our annual contribution for readings. The Manager also was directed to get a copy of the minutes from the last Town/Water District meeting.*

b. Dunton Drive -- 2 Remaining Street Light Requests

1. Policy for Street Light Consideration

*It was the consensus of the committee that the Council should adopt a policy by which it considers street light requests be processed. The Town Manager was directed to work with Public Safety to prepare a draft policy for consideration by the Committee.*

c. Transfer Station Decals

1. Updated Guidelines

*The Committee reviewed the updated guidelines. Chairman Shakespeare suggested that the February 1<sup>st</sup> deadline for getting stickers be put in the guidelines to alert residents of the need to get a sticker before that date to avoid being turned away at the gate. The Committee also suggested posting large signs at the Transfer Station reminding people that February 1<sup>st</sup> is the cut-off date.*

d. Annual Road Striping Quotes

*The Committee reviewed the striping quotes obtained by Public Works Director Chip Swan. The low bidder had successfully done work for the town previously. The Committee endorsed the selection of the apparent low quote.*

e. Paving Bid Results

*The Committee reviewed the paving bids received. The apparent low bidder was Ginese Paving at a cost of \$77.70 per ton. The Public Works Director indicated that he still had checking to do on references and equipment for the low bidder but was recommending that the bid be awarded to the low bidder if all things checked out. Motion by Matt*

*Arnett, seconded by Janet Hughes to award the bid to the low bidder if all the references and equipment checking were acceptable. Vote 7 – 0.*

f. Diesel Truck Bid Results

*The Committee reviewed the three bids received. Motion by Matthew Arnett, seconded by Shannon Flavin Cox to accept the low bid of Daigle and Houghton for a 2011 International at a cost of \$118,717.92. Vote 7 - 0.*

2. New Business

a. Employee Handbook

*It was the consensus of the Committee that this was a good project but that it should be reviewed by the Finance Committee.*

3. Public Comments

4. Committee Member Comments

*Councilor Hughes – Questioned whether the Town was reimbursed for the cost of staff and supplies when it went as backup to other communities for ambulance services. The Town Manager indicated that if we were requested as backup by a Town, we received payment from that municipality for the costs incurred.*

*Councilor Cushing – Discussed his concern over the deterioration of the Kennebec Road, and several other state roads in town. Public Works Director Chip Swan informed the Committee that he was part of a working group of MDOT and Town representatives looking at alternate ways to get work done on roadways. Councilor Cushing was interested in attending a few of the working group meetings to see if there is a way to get work done on some of the worst roads. It was the consensus of the Committee to support Councilor Cushing's efforts to find creative ways for the state and town to work together to get the roads improved.*

*Mayor Arnett questioned whether it was possible to get a guarantee on road work done in terms of cracking. Public Works Director Chip Swan responded that the only guarantee of workmanship was during construction that projects be built to specifications. Poor road base and water are two of the main causes of surface failures. Mayor Arnett indicated that he wanted to be sure that the standards that the Town used for road construction were the best they could be in order to extend paving and road life.*

*Councilor Lawlis reminded the Committee and the Town Manager that it is time to start discussing Municipal Composting options again.*

*Motion by Shannon Flavin Cox, seconded by Janet Hughes to adjourn at 7:20 p.m. Vote 7 – 0.*

*Respectfully submitted,*

*Susan Lessard  
Town Manager*

TOWN OF HAMPDEN  
MAYO ROAD RECONSTRUCTION PROJECT

BID SHEET

April 22, 2010  
1:00 PM

BIDDER	BID BOND	TOTAL BID PRICE
S.H. Bridges Construction	✓	1,716,000. <sup>00</sup>
R.F. Jordan	✓	1,926,206. <sup>00</sup>
S.E. McMillion	✓	1,636,788. <sup>00</sup>
Hughes Bros.	✓	2,030,640. <sup>00</sup>
K & K Excavation, Inc.	✓	1,586,991. <sup>00</sup>
Lane Construction	✓	2,137,377. <sup>80</sup>
Sargent Corp.	✓	1,976,274. <sup>00</sup>

**MUNICIPAL LEASE WITH JOHN DEERE CREDIT**

**Greenway Equipment proposed a 5 year lease for a 2010 JD enclosed Cab Tractor. This tractor would mow in the summer and plow the municipal and pool parking lots in the winter. We currently use a 2001 JD to mowing in the summer only.**

**The benefits of having this machine is mowing and brooming with an enclosed cab in the summer with air conditioning. This eliminates the potential of bees stinging the operator.**

**Plowing with this machine would eliminating a rental machine at \$7500.00 for 3 months.**

**The price of the tractor with loader is \$56,819.00 minus \$6000.00 allowance for a 2001 tractor. Total cost would be \$50,819.00**

**The approximate cost of this machine would be \$11,191.87 per year for 5 years from the rental line item of the public works budget.**

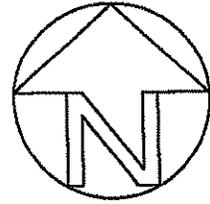
3d

# EXHIBIT A

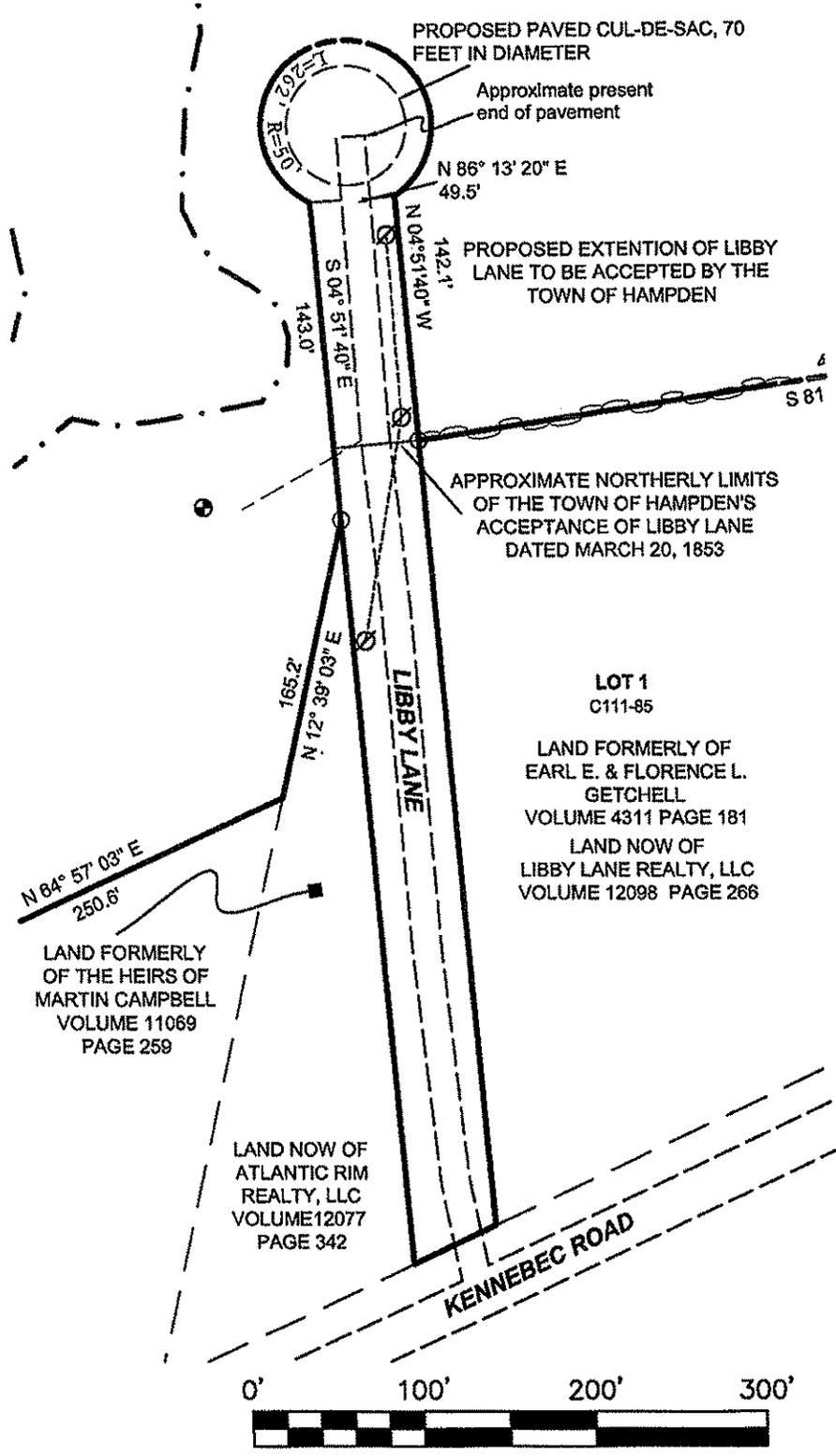
April 13, 2010

## PROPOSED LIBBY LANE EXTENSION HAMPDEN, MAINE

NORTH



MAGNETIC  
DECEMBER 1996



### NOTES

- 1) DOCUMENTS REFERENCED ON THIS PLAN ARE RECORDED IN THE PENOBSCOT COUNTY REGISTRY OF DEEDS UNLESS OTHERWISE NOTED.
- 2) REFERENCE IS MADE TO ARTICLE 12 OF THE ACTION BY THE TOWN OF HAMPDEN ON MARCH 20, 1853.

### LEGEND

- IRON ROD SET (48" No. 6 REBAR)
- IRON ROD/BOLT FOUND
- ⊙ IRON PIPE FOUND
- ⊗ WELL
- ⊘ UTILITY POLE
- + GUY/ANCHOR

LOT 1  
C111-85

LAND FORMERLY OF  
EARL E. & FLORENCE L.  
GETCHELL  
VOLUME 4311 PAGE 181

LAND NOW OF  
LIBBY LANE REALTY, LLC  
VOLUME 12098 PAGE 266

F:\2009\09271\DWG\09271.dwg - 4/13/2010 9:27:23 AM, Plisga & Day, PLS No. 1211

### Survey of Charter Municipalities on Cuts in Rebates and Increases in Net Disposal Costs

Contact information for the person completing the survey.

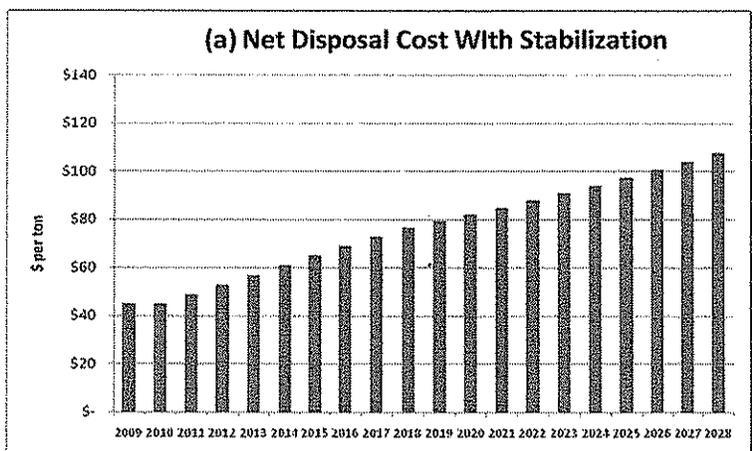
Municipality \_\_\_\_\_

Name and title \_\_\_\_\_

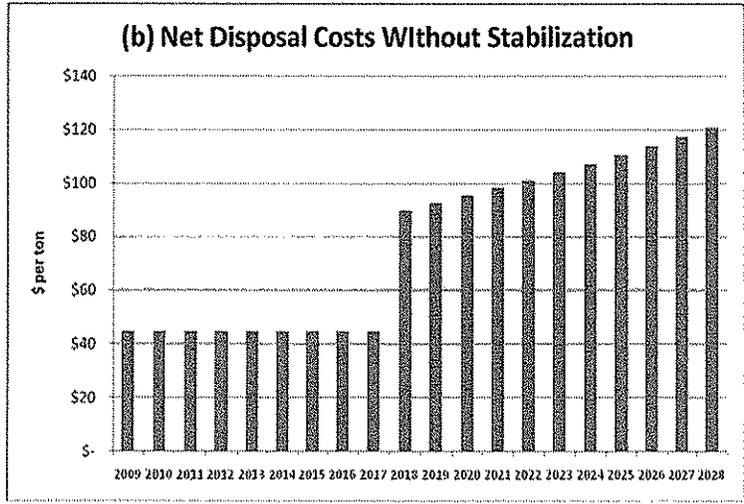
Telephone \_\_\_\_\_ Email \_\_\_\_\_

1. Solid waste disposal cost rebates and target values. Between now and 2018, would your municipality prefer to (a) reduce rebates, and phase in increases in net disposal costs, in order to stabilize net disposal costs after 2018; or (b) hold rebates and net disposal costs at \$45 per ton through 2018 without setting funds aside for stabilization after 2018.

- Circle one (a) PREFER TO PHASE IN REDUCED REBATES BEFORE 2018
- (b) PREFER TO HOLD NET DISPOSAL COSTS AT \$45/TON



Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

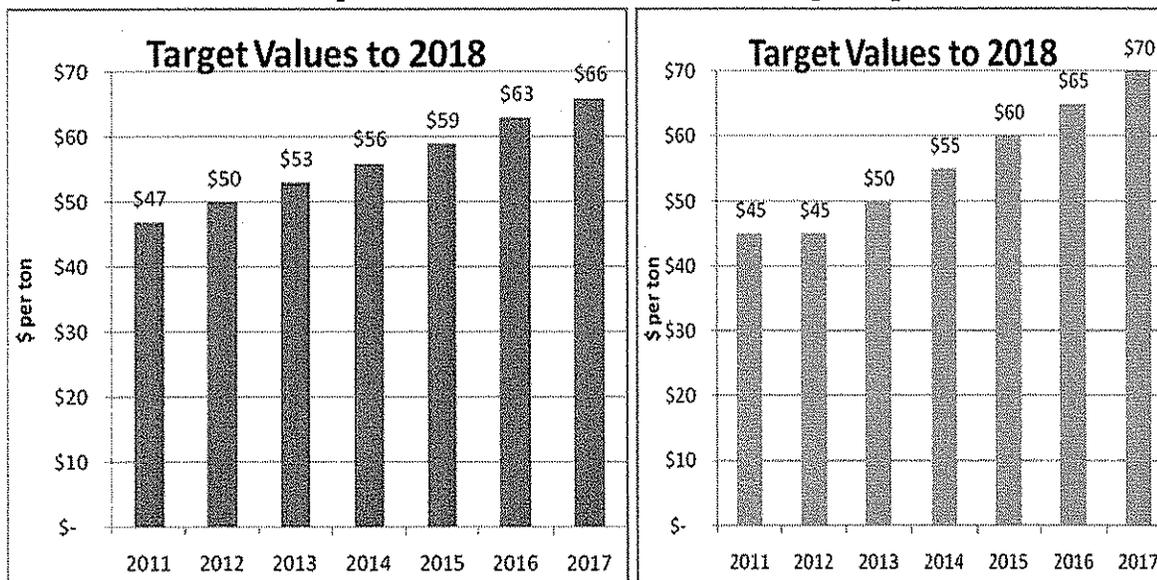


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Rate of cuts in rebates.** If rebates are cut earlier, then more funds will be available for stabilization. If the cut in rebates is deferred, then fewer funds will be available for stabilization, and each individual step increase would need to be larger in order to maintain the same fund balance. Which of the following two patterns of rebate reductions (and increases in net disposal costs) would be preferred by your municipality (*circle the preferred option*)?

**Option A**  
Start early (1 July 2011)  
Smaller steps

**Option B**  
Start later (1 July 2013)  
Larger steps



**Questions Regarding PERC Facility Purchase**

**3.** Our municipality would support a purchase of the PERC facility in 2018 by the Charter Municipalities (assuming disposal costs and risks are reasonable compared to other options).  
Circle one    AGREE STRONGLY    AGREE    DISAGREE    DISAGREE STRONGLY

**4.** Our municipality would agree to take on general obligation debt to finance a pro rata portion of a purchase of the PERC facility.  
Circle one    AGREE STRONGLY    AGREE    DISAGREE    DISAGREE STRONGLY

**5.** Our municipality would support a purchase of the PERC facility in 2018 if financed by means other than debt from individual municipalities, such as use of stabilization account funds or the proceeds of a target value increase.  
Circle one    AGREE STRONGLY    AGREE    DISAGREE    DISAGREE STRONGLY

Thank you for your input!