



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

FEBRUARY 7, 2011

7:00 P.M.

• 5:45 pm – FINANCE COMMITTEE MEETING

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. January 24, 2011

3. COMMUNICATIONS

- a. Hampden Water District/Council – Proposed Agenda for 2/28
- b. Mary Ellen Conner - Application for Reappointment to Pool Board – Referral to Services Committee
- c. Julie Johnston – New Applicant for Board of Appeals – Referral to Committee

4. REPORTS

- a. Finance Committee Minutes – 1/24/2011
- b. Infrastructure Committee Minutes – 1/31/2011
- c. Hampden Academy Status Report

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

- a. Zoning Ordinance Text Amendments re Setbacks of Small Accessory Structures in Commercial Service District – Section 3.3
- b. Mobile Home Park Ordinance Text Amendments re Required Separation Between Small Utility Structures and Mobile Homes – Sections 1.6; 5.13; and 6.7

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Rich Armstrong – New Appointment – Board of Assessment Review – Infrastructure Committee Recommendation

NOTE: The Council will take a 5-minute recess at 8:00 pm.

3. UNFINISHED BUSINESS

- a. Power Lift Stretcher Bid Results – Infrastructure Committee Recommendation
- b. Paper Talks Ad Request

4. NEW BUSINESS

- a. Backyard Composting Program 2011 – Infrastructure Committee Recommendation
- b. Authorization to Solicit Bids – 2012 Plow Truck – Infrastructure Committee Recommendation
- c. Sewer Commitment – 10/1/10 to 12/31/10

D. COMMITTEE REPORTS

E. MANAGER'S REPORT

F. COUNCILORS' COMMENTS

G. ADJOURNMENT

TOWN COUNCIL MINUTES**JANUARY 24, 2011**

The regularly scheduled meeting of the Hampden Town Council was held on Monday, January 24, 2011. The meeting was held at the municipal building council chambers and was called to order by Mayor Arnett at 7:18 p.m.

Attendance: Councilors: Matthew Arnett, Andre Cushing, Janet Hughes, Thomas Brann, Jean Lawlis, William Shakespeare and Kristen Hornbrook

Town Manager: Susan Lessard

Town Counsel: Thomas Russell

Department Heads/Staff: None

Goodwill Riders Snowmobile Club Representative Steve Eyles,
"Paper Talks" Representative Mark Pierce, Hampden Residents
Sherry Chen and Rick Instimante

A. CONSENT AGENDA

There was a request by Mayor Arnett to set aside item A-4-a. Motion by Councilor Cushing, seconded by Councilor Lawlis to accept the balance of the consent agenda. Unanimous vote.

A.4.a. LURA HOIT POOL TRUSTEES MINUTES – 12/14/2010

Mayor Arnett requested information from the Town Manager related to the increase of oil usage at the Lura Hoit Pool. The Town Manager explained that there had been some malfunction of the air handling system that had increased the fuel usage. Mechanical Services had resolved the problem, Motion by Mayor Arnett, seconded by Councilor Lawlis to accept item A-4-a. Unanimous vote.

B. PUBLIC COMMENTS

There were none.

C. POLICY AGENDA**1. PUBLIC HEARINGS**

There were none.

2. NOMINATIONS-APPOINTMENTS-ELECTIONS

There were none.

3. UNFINISHED BUSINESS

a. HAMLIN MARINA PROPERTY UPDATE

The Town Manager reported that the Finance Committee had met prior to the Council Meeting and discussed at length the ongoing plan to swap parcels of land involving the Marina and the adjacent land. Discussions also related to methods of payment by Hamlin to the Town for the parcel on which the marina sits. The Town Manager will continue to work with Hamlin, the DEP, Chevron, and other parties to obtain more information for the Council. This item may be considered again at the Infrastructure Committee meeting on 1/31/2011.

b. WATER DISTRICT MEETING 2/28/2011 – AGENDA ITEMS

The Town Manager asked the Council if anyone had issues that they wished to see on the agenda for the Town Council/Water District Trustee meeting on 2/28/2011. Councilor Brann asked that the pending Bangor Water rate increase and its impact on the Hampden Water District be included on the agenda. The Town Manager will coordinate the agenda with Water District Superintendent Torrey and distribute it to the Council prior to the meeting on 2/28 which will be held at the Water District Offices at 6:00 pm.

c. REQUEST FOR PROPOSAL – MARKETING OF HAMPDEN BUSINESS & COMMERCE PARK – PLANNING & DEVELOPMENT COMMITTEE RECOMMENDATION

Motion by Councilor Hughes, seconded by Councilor Cushing to endorse the recommendation of the Planning and Development Committee to advertise the Request for Proposal for Marketing of the Hampden Business & Commerce Park. Vote 6 in favor – 1 opposed (Brann).

d. RENAISSANCE PLANNING ASSOCIATES – PROPOSAL FOR ZONING ORDINANCE REVISION – PLANNING & DEVELOPMENT COMMITTEE RECOMMENDATION

Motion by Councilor Hughes, seconded by Councilor Brann to endorse the recommendation of the Planning and Development Committee to approve the contract with Renaissance Planning Associates as presented in the amount of \$4,750 from Economic Development Reserve with an amendment to include the number of hours involved, and clarification that the contract would include

response by the contractor to staff comments on the draft product presented. Vote 6 in favor, 1 opposed (Hornbrook).

It is the intent of the Council that the remaining ordinance work required following this draft preparation will be completed by staff members.

e. ZONING ORDINANCE TEXT AMENDMENT re MOBILE HOME PARKS and MOBILE HOME PARK ORDINANCE TEXT AMENDMENT – REFERRAL OF BOTH FOR PUBLIC HEARING

These items were referred to public Hearing by Councilor Hughes.

f. PACE ADMINISTRATION CONTRACT APPROVAL

This contract was reviewed by the Town Attorney to insure that the interests of the Town are protected. Motion by Councilor Brann, seconded by Councilor Hughes to approve the PACE Administration Contract and authorize the Town Manager to sign on behalf of the Council. Vote 7 – 0.

4. NEW BUSINESS

a. PAPER TALKS AD REQUEST

The Town Manager reported that the Finance Committee, after much discussion, had made no recommendation on this request. Motion by Councilor Brann to fund a ¼ page ad in the July 2011 edition of Paper Talks at a cost of \$800, seconded by Councilor Hughes. Councilor Shakespeare expressed his unwillingness to support the motion due to the difficult financial times facing the Council and his belief that this is a luxury not a necessity. Councilor Brann disagreed with this viewpoint and indicated that he supported the advertisement as a means of promoting the Town of Hampden as part of its Economic Development activity.

Motion by Councilor Cushing, seconded by Councilor Brann to table the discussion until the next Council meeting. Vote 5 in favor and 2 opposed (Arnett, Shakespeare).

b. AMBULANCE BILLING ABATEMENTS – 2009 BILLS

Motion by Councilor Brann, seconded by Councilor Lawlis to endorse the Finance Committee recommendation that the Council abate \$29,630.81 in ambulance charges billed for 2009 that remain uncollected. Vote 6 in favor, 1 opposed (Hughes). Councilor Hughes expressed concern that the Town did not apply an income or financial capacity standard when deciding whether to abate unpaid bills. Councilor Brann and Lawlis expressed support for the current method of billing without follow up collection activity.

c. PROPERTY TAX ABATEMENT REQUEST

The Town Manager reported that the property owner, Mrs. Chen, who had requested a tax abatement on her property, had been directed to the Board of Assessment Review for her concern. The Town Attorney provided an opinion to the Council that they did not have legal authority to change property assessments done in error, that that was the province of the Board of Assessment Review.

d. APPLICATION FOR RENEWAL OF VICTUALER'S LICENSE RECEIVED FROM WANG & LO, INC. d/b/a FRESH GINGER RESTAURANT, 64 MAIN ROAD NORTH

Motion by Councilor Shakespeare, seconded by Councilor Brann to approve the Victualer's License for Wang & Lo, Inc. d/b/a Fresh Ginger Restaurant. Vote 7 – 0.

D. COMMITTEE REPORTS

Services Committee – Councilor Lawlis reported that the Services Committee had met on January 10th. The major item on the agenda related to the MSAD #22 proposed trails project. The Memorandum of Understanding governing long term responsibility for maintenance of the trails is not yet completed. Several Councilors asked that the document be forwarded to them for review. The project involves two grants – one for bridges and the other for trails. The Dog Park group is meeting on Tuesday, January 25th at 6 p.m. at the Town Office.

Communications – Councilor Cushing consulted with other committee members and set a Communications Committee meeting for February 3rd at 6 p.m. at the Town Office.

Planning & Development – The Committee met on the first Wednesday of January and reviewed the BEAR Program final report. The report will be referred to the full Council for final approval in the near future. The Committee is also reviewing the viability of the Business and Commerce Park and the best way to proceed with its development. The next meeting is February 2nd at 6 p.m. at the Town Office.

Finance – The Town Manager reported that the Finance Committee had reviewed the warrants for bill payment and the financial statements for the month ending 12/31/2011. In addition, the Committee considered the Chen tax abatement request, discussed the Hamlin/Town land swap project, the request for an ad in Paper Talks, and abatement of unpaid ambulance billing charges related to calls in 2009.

E. MANAGER'S REPORT

The Manager's Report for 1-24-2011 is hereto attached.

MANAGER'S REPORT
1-24-2011

Newsletter – The next deadline for newsletter articles is March 18th. Editor Annie O'Reilly has notified us that this will be her last newsletter for us because her schedule will no longer allow time for it. The Communications Committee will have to meet to determine how it wishes to move forward.

Thank-You Breakfast – Guard & Reserve – The Mayor and I will be attending a Thank-You breakfast on Wednesday, January 26th sponsored by the National Guard. The purpose is to acknowledge employers who have supported the Guard over time.

School Re-use Forum – A reminder that the Hampden Academy public re-use forum is now scheduled for Thursday, January 27th at 6 p.m.

Infrastructure Committee – A reminder that the Infrastructure Committee will be meeting on Monday, January 31st at 6 p.m.

Maine Green Energy Alliance – The next Public Forum for homeowners interested in pursuing an energy audit and energy improvements that are eligible for a \$1500 incentive from Efficiency Maine and a \$500 Federal Tax Credit is February 22, 2011 at 6 p.m. in the Community Room.

Comprehensive Plan – Attached to this report please find a copy of the Comprehensive Plan, Book 1 that Gretchen has put together for each member of the Council and the Planning Board. It will be a handy reference as you work through any ordinance changes that may be proposed relative to the Comp Plan.

F. COUNCILOR'S COMMENTS

Councilor Hornbrook – Expressed thanks to her constituents for contacting her with questions and said that she is looking forward to more input from the public. She also is looking forward to the first Communications Meeting.

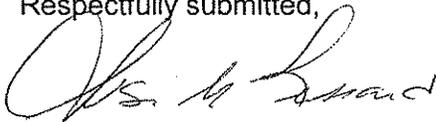
Councilor Brann – Reminded the Council and the viewing public that the Tree Board is currently inactive due to lack of membership. He invited interested persons to make application to the Town.

Councilor Lawlis – Commented that she enjoyed the most recent edition of *Hampden Highlights* and in particular the BlogSpot on the Penobscot River. The website named in the article holds not only interesting commentary on the waterway – but also has some beautiful photos taken.

G. ADJOURNMENT

The meeting was adjourned at 8:15 p.m. by Mayor Arnett without objection.

Respectfully submitted,



Susan Lessard
Town Manager



Denise Hods

A-3-a

dv>

Fw:

Light Lady <lightlady_1@yahoo.com>
To: Denise <clerk@hampdenmaine.gov>

Wed, Feb 2, 2011 at 11:41 PM

Hi Denise -
Can you please also put these items on the council agenda under communications>
Thank you -
Sue

--- On Wed, 2/2/11, Cam <ctorreyhwd@gmail.com> wrote:

From: Cam <ctorreyhwd@gmail.com>
Subject:
To: "Light Lady" <lightlady_1@yahoo.com>
Cc: "John P. Quesnel" <John.Quesnel@the1st.com>, beaufam1@gmail.com, "Dana Skinner" <danaskinner1@Juno.com>, "Darling, Don" <Don.Darling@maine.gov>, "Shane Sargent" <ssargent@mainearth.com>
Date: Wednesday, February 2, 2011, 8:05 AM

Hi Sue,

Find attached the HWD's proposed agenda for the February 28th Meeting and minutes of our last meeting. Any additions/deletions please forward to me for distribution to HWD Trustees.

Thanks,

Cam Torrey
General Manager
Hampden Water District

Ph.(207)862-3490

2 attachments

 Joint Meeting 2-11-2010.doc
31K

 February 28, 2011 HWD meeting-Town Council doc.doc
34K

**February 28, 2011 Meeting
HWD Trustees and Hampden Town Council
Hampden Water District @ 6:00**

HWD Projects 2010 (completed)

- New Pax Water Mixer at Kennebec Rd. Tank (9-2010)
- Replaced Rt.1a Pump Station (Soda Ash , Carbon Dioxide and Chlorine added)
- Replaced Water Line on Rt.1a in Conjunction with MDOT (5,100 l/ft)(SRF)
- Water Line New Hampden Academy – (5500 l/ft of 12 D.I.)
- Grant to Upgrade HWD's Facility System Plan

Bangor Water District Rate Increase

- 15% July 1, 2011

HWD Projects 2011

- Canoe Club/VFW Rd./Cottage St. New 8" D.I.(SRF)

HWD Rate Increase

- Depends on Projects to be done

Wells

- On going—Winterport Aquifer
- PMD Land (Back Winterport Rd.)

HWD Water Quality

- Lead results have dropped (New Pump Station)
- Fluoride has been decreased from 1.2 mg/l to 0.70 mg/l

HWD Meter Reading

- Review meter reading cost sharing with Town

Bi-Annual Joint Meeting Minutes

Hampden Town Council & Hampden Water District Board of Directors February 11, 2010

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District and the Hampden Town Council was held in Council Chambers at the Town Office the meeting was held on Thursday, February 11, 2010 at 6:00 pm.

Present on behalf of the Hampden Water District: Trustees John Quesnel, Mark Beauregard, Dana Skinner, Don Darling, Shane Sargent, G.M. / Treasurer - Cam Torrey, Service Manager - Jamie Holyoke, Becky Chase, George Sibley, Michelle Gushue, and HWD Accountant -Keith Bourgoin - Haverlock Estey & Curran

Members Absent: None

Present on behalf of the Hampden Town Council: Mayor Matthew Arnett, Councilman Tom Brann, Councilman William Shakespeare , and Public Works Director Galen Swan

Members Absent : Councilman Andre Cushing, Councilwomen Shannon Cox
Councilwomen Janet Hughes, Councilwomen Jean Lawlis, Town Manager Susan Lessard,

Guests: None

Meeting was brought to order at 6:00 pm.

Cam handed out a detailed agenda, along with a cost-sharing breakdown. John commented on each topic.

For Discussion :

Contributing Factors to a Rate Increase in 2010 –

- ◆ Bangor Water District increased the cost of water 15% in 2009, and is expected to increase their rates another 15% due to upgrading their system to maintain compliance with EPA regulations and the continued increase in chemical costs. This increase cost HWD approximately \$18,000.00 through December 31, 2009. Bangor Water District is projected to continue its rate increase schedule every two years.
- ◆ 2009 & 2010 Infrastructure enhancements- garage and treatment plant / pump station built in 2009, along with the potential to proceed with the Rt. 1A Project in 2010, due to low SRF rates available.



Check One: Initial Application
 Reappointment Application

A-3-c

TOWN OF HAMPDEN APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Johnston Julie A
LAST FIRST MI

ADDRESS: 6 Independence Ave Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 207-951-0852 (cell) 207-941-1805
HOME WORK

EMAIL: juliejohnston0852@gmail.com

OCCUPATION: manage the L.L Bean call center

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Board of Appeals

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

Managing a call center requires excellent communication and decision making skills which will benefit the board.

Are there any issues you feel this board or committee should address, or should continue to address? _____

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: <u>JAN 24 2011</u>
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

FINANCE COMMITTEE MINUTES

Monday, January 24, 2011

Attending:

Mayor Matthew Arnett
Councilor Jean Lawlis
Councilor Tom Brann
Councilor Andre Cushing
Sherry Chen – Resident
Rick Instamante – Resident
Steve Eyles – Resident
Mark Pierce – Resident

Councilor Janet Hughes
Councilor William Shakespeare
Councilor Kristen Hornbrook
Town Manager Susan Lessard

1. Warrant Review & Signatures - *The warrants were reviewed and signed by the members of the Committee. No questions on expenditures were asked.*
2. Financial Statements 12-31-2010 – *The Town Manager presented the Financial Statements for the month ending 12/31/10. She gave the highlights of each statement and noted that both revenues and expenditures seemed to be tracking well with budgeted figures. Motion by Janet Hughes, seconded by William Shakespeare to accept the December 2010 Financial Statements. Unanimous vote.*
3. Old Business
 - a. Hamlin Land Swap – Update and Ideas for Payment –*The Town Manager discussed ideas related to how Hamlin's might pay the Town for the land on which the marina sits. Hamlins wants to use a boat-donation-a-year method. The Manager indicated that she had talked with Steve Eyles from the Snowmobile Club about the idea of the Club doing a raffle annually for a donated boat. The Club was interested in further discussions of that possibility. Council members expressed concern over the form of collateral that would be used to guarantee payment of the \$250,000, terms related to a first-refusal options should Hamlin's decide to sell the marina lot, and some sort of guaranty that if the property were to be offered for sale by the Hamlins that whatever balance was owed for the land swap would be satisfied – that any alternative funding methodology would cease at that time and the total remaining balance would be due and payable. The Town Manager was instructed to work further with the Hamlins and the Town Attorney and bring it back to the Council. The Infrastructure Committee may have this as an agenda item on 1/31/2011.*

- b. 2011 Paper Talks Ad – Hampden resident Mark Pierce attended the meeting for the purpose of asking the Committee if they would support the Town placing an ad in the July 2011 edition of "Paper Talks". His request was for the town to purchase a ¼ page ad for \$800. The Town has purchased an ad a year in Paper Talks. The July edition features a number of articles concerning Hampden.

Motion by Councilor Brann to purchase a ¼ page ad. Motion died for lack of a second.

Motion by Councilor Lawlis to purchase a 1/9 page ad in Paper Talks. Motion died for lack of a second.

Councilor Brann indicated support for the idea because he felt that it provided good visibility for the economic development activity of the town and because he had favorable feedback on it from residents. Councilor Shakespeare indicated he could not support the action because of concerns over the looming cost increases in education.

Motion by Councilor Brann to purchase a ¼ page ad in the July edition of Paper Talks. Motion seconded by Councilor Hughes. Vote 3 in favor, 4 opposed (Arnett, Lawlis, Hornbrook, Shakespeare).

4. New Business

- a. Ambulance Abatements - 2009 - The Town Manager explained that the bulk of the requested abatements (\$26,464) were from bills for uninsured calls. The next category (\$2296) was from those calls that were denied by insurance, and the third category was for those that lacked co pay insurance. Motion by Councilor Lawlis, seconded by Councilor Cushing to recommend to the Council that \$26464 in 2009 ambulance bills for uninsured persons be abated. Vote 6 – 1 (Hughes). Motion by Councilor Lawlis, seconded by Councilor Brann to recommend to the Council to abate \$2296 in ambulance charges for 2009 for bills denied by insurers. Vote 6 – 1 (Hughes). Motion by Councilor Brann, seconded by Councilor Lawlis to recommend to the Council that \$870.60 in 2009 ambulance bills be abated covering those who lacked co pay insurance or whose co pay insurance denied the claim. Vote 6 – 1 (Hughes). Councilor Hughes indicated that she felt that there should be an income assessment for those with outstanding ambulance charges before deciding on an abatement.

- b. Abatement Request – Property Taxes – *Mrs. Sherry Chen and Rick Instamante attended the meeting to request that the Town Council abate prior year taxes in the same manner that she received an abatement for part of her 2010/2011 taxes due to condition of the property. The Town Attorney advised the Committee that the Town Council did not have authority to grant tax abatements for valuation errors, that Mrs. Chen's avenue would be the Board of Assessment Review. In addition, he advised those present that the Board of Assessment review would only have authority to affect the valuation of the property in the current year of taxation and would not be able to abate taxes assessed in prior years.*

5. Public Comment - *None*

6. Committee Member Comments - *None*

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

*Susan Lessard
Town Manager*

INFRASTRUCTURE COMMITTEE MEETING MINUTES
January 31, 2011

Attending:

Councilor Hughes	Councilor Shakespeare
Councilor Hornbrook	Mayor Arnett
Councilor Lawlis	Town Manager Sue Lessard
Councilor Brann	Public Works Director Chip Swan

1. Motion by Councilor Hughes, seconded by Mayor Arnett to approve the minutes. Vote 6 – 0.
2. Old Business
 - a. Stretcher Bids – Motion by Mayor Arnett, seconded by Councilor Brann to recommend to the full council acceptance of the low bid of \$12,571.20 from Stryker EMS Equipment for the power stretcher. Vote 6 – 0.
 - b. Hamlin Marine – tables
 - c. Home Composters 2011 – Motion by Mayor Arnett, seconded by Councilor Brann to recommend that the Town participate in the 2011 Home Composter Program through the State Planning Office and to subsidize 50% of the cost of the composters. Vote 6 – 0.
 - d. Board of Assessment Review Applicant – Rich Armstrong. Motion by Councilor Shakespeare seconded by Councilor Brann to recommend to the full Council approval of Rich Armstrong as a member of the Board of Assessment review. Vote 6 – 0. Mayor Arnett requested that the Assessor do a workshop for Councilors on factors that impact assessments and property values at some point after the upcoming budget work is completed.
3. New Business
 - a. 2011 Public Works Truck – Request to go to bid. – Motion by Councilor Hughes, seconded by Councilor Lawlis to recommend to the full council that the Public Works Director be allowed to go out to bid for a 2011 Plow Truck to replace the 2001 Freightliner. Vote 6 – 0. The Public Works Director also discussed the need for two other trucks in the upcoming budget to replace two F450 two wheel drive trucks with two F350 four wheel drive trucks. Further discussion will be had on this item during the upcoming budget review process.
4. Public Comments
5. Committee Member Comments

Councilor Brann – recommended to the Committee that they review Book 1 of the Comprehensive Plan that was provided by GIS/IT staff member Gretchen Heldmann.

Councilor Hughes - Planning and Development is cancelled for this month. The final report of the BEAR project will be presented to the Comp Plan Implementation Committee. The school re-use issue will be on the Finance Committee agenda. The next newsletter can be used to positively explain the town council support for the original plan provided by WBRC for reuse of the high school property. The Town Manager was asked to check on whether ambulance billing to Winterport included costs of medications provided during transport.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

A-4-C

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[Previous](#) | [Next](#)

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Subject: HA Status Report

From: "Marie McCaw" <mmccaw@sad22.us>

Date: Wed, February 2, 2011 10:26 am

To: aarbo8@aol.com ([more](#))

Priority: Normal

Options: [View Full Header](#) | [View Printable Version](#) | [Download this as a file](#)

Attached, for your review. Hampden Academy construction status report.

Thank you,

Marie McCaw
Secretary
MSAD #22
Superintendent's Office
Phone: 862-3255
Fax: 862-2789

Attachments:

[untitled-\[1.1\]](#)

0.1 k [text/plain]

[Download](#) | [View](#)

[3332.22-apr bi-weekly report 17 01-21-2011.pdf](#)

1.9 M [application/pdf]

[Download](#)

Phase I General Contractor: Sargent Corporation

Phase II General Contractor: J&J Contractors, Inc.

Architect's Project Representative: Bruck Wilder



January 8, 2011 through January 21, 2011.

- The Phase II temporary tenting and heating of building segments C, E and F continues.
- Masonry work continues on the mockup wall (Photo #1).
- Preparation for placing the Classroom Wing segment F slab on grade resumes (Photo #2).
- Forms are built and reinforcing installed for the 4th floor Equipment Platform wall curbs (Photo #3).
- Staging for the exterior masonry work on the east end of the Classroom Wing is set up and tented in.
- Steel erection and metal decking installation, nearing completion, stops for the winter (Photos #4 -#8).
- The installation of roof parapet wood blocking, rigid insulation and sheathing continues in segments C and F (Photo #9).
- Wood blocking for window openings continues to be installed in building segment F.
- Spray foam insulation (Photo #10) and membrane air barrier continue to be applied.
- Roof insulation, cover board and EPDM membrane continue to be installed on the building segments C (Photo #11) and F. The segment C roof is now weather tight (Photo #12).
- The framing and sheathing of the Classroom Wing 3rd floor exterior walls resumes.
- Roof drain, sanitary sewer and heat piping is ongoing in segments C, E and F.
- The layout for and installation of hangers for ductwork and piping continues in segments C, E and F.
- Work continues for providing temporary lighting and power within the building.
- The electrical switchgear installation starts in the segment C Main Electrical room (Photo #15).
- The installation of the secondary electrical conductors from the transformer vault to the Main Electrical Room is started.
- Wells continue to be drilled and piped on the geothermal bore field as weather permits (Photo #16).

PROGRESS PHOTOS:



Photo #1: View northwest of the mockup wall under construction. January 11, 2011.

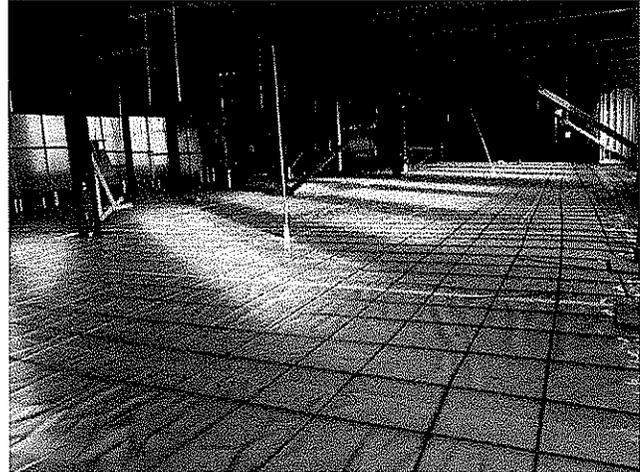


Photo #2: View northwest on the 1st floor of building segment F. January 20, 2011.



Photo #3: View east on the 4th floor of segment E. January 10, 2011.

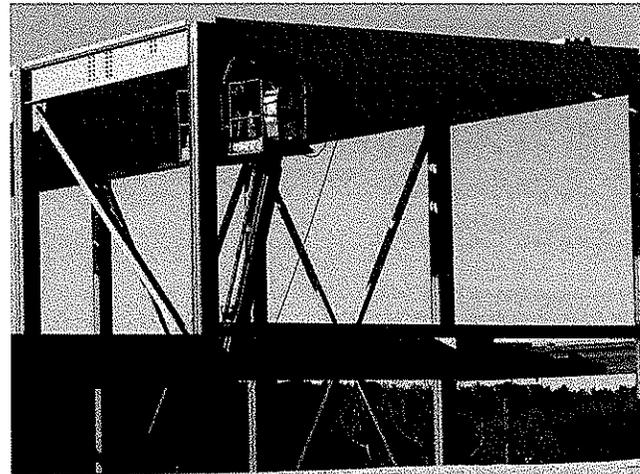


Photo #4: View northwest of the Stage House. January 10, 2011.



Photo #5: View southeast in the Theatre.
January 10, 2011.



Photo #6: View north toward the main entrance.
January 11, 2011.

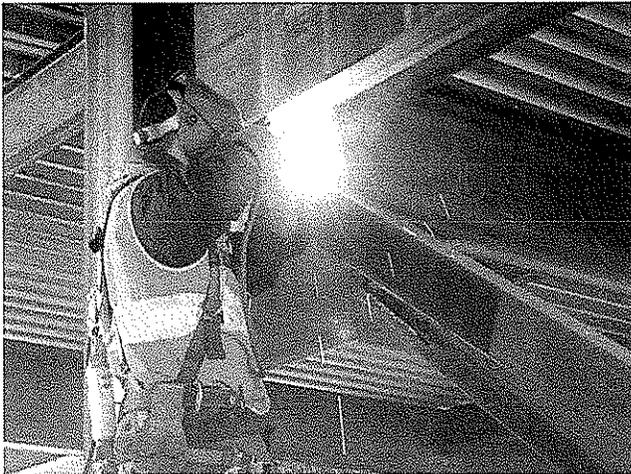


Photo #7: Welding brace connections in the Classroom Wing. January 12, 2011.



Photo #8: View northwest through the 2nd floor Lobby.
January 12, 2011.

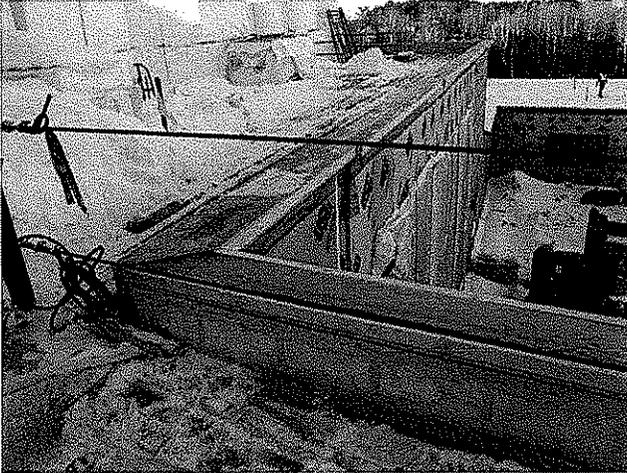


Photo #9: View north from the Classroom Wing roof. January 17, 2011.



Photo #10: View northeast on the Classroom Wing roof. January 17, 2011.

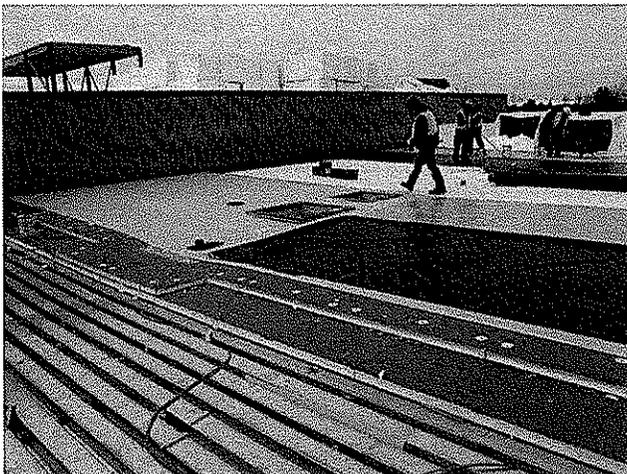


Photo #11: View northwest on the segment C upper roof. January 14, 2011.



Photo #12: View north of the segment C upper roof. January 18, 2011.

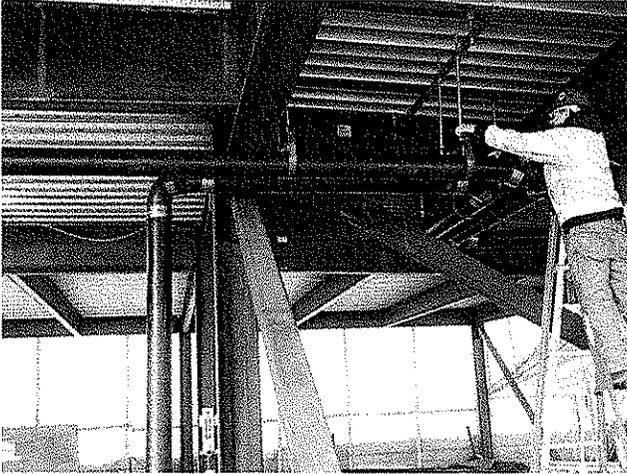


Photo #13: View north on the 3rd floor of building segment E. January 20, 2011.



Photo #14: View northeast on the 2nd floor of building segment F. January 19, 2011.

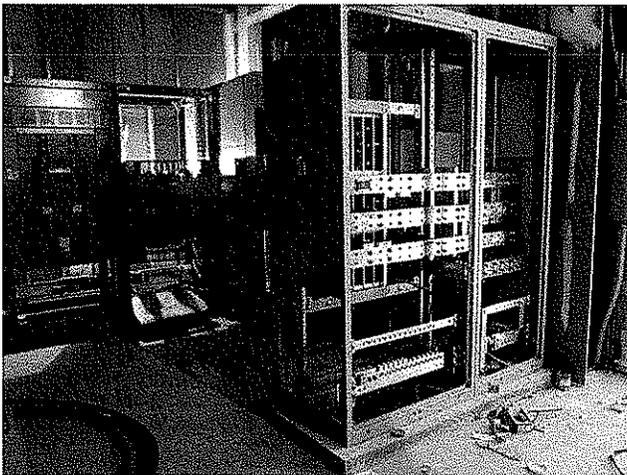


Photo #15: View northeast in the Main Electrical Room. January 14, 2011.



Photo #16: View northeast on the geothermal bore field. January 14, 2011.

Prepared by: Bruck Wilder – Architects Project Representative

WBRC ARCHITECTS • ENGINEERS

44 Central Street
Bangor, ME 04401-5116
(207) 947-4511 phone (207) 947-4628 fax
www.wbrcae.com

cc: File 16

C-1-a
C-1-b



TO: Mayor Arnett and Hampden Town Council
FROM: Robert Osborne, Town Planner *RO*
SUBJECT: Draft Zoning Text Amendments for the Commercial Service District.
DATE: January 3, 2011

Please be advised that the Planning Board at their January 14, 2011 meeting held a public hearing on the attached draft Zoning Ordinance text amendments to the Commercial Services District. The Planning Board voted unanimously to return this item to the Council with an "ought-to-pass" recommendation. There was no public comment on the item.

The Board only voted on the zoning amendment piece. They did not raise any concerns about the proposed amendments to the Mobile Home Park Ordinance which I have attached.

I would suggest that both the Zoning Ordinance and Mobile Home Park Ordinance amendments attached should be set for public hearing.

1/24/2011 - Introduced for Public Hearing

TOWN OF HAMPDEN

Draft

The Town of Hampden Hereby Ordains
Proposed Amendments to the Zoning Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

3.3. Commercial Service District

3.3.1. Purpose - This district is intended for the location of heavy commercial uses, wholesale uses, office buildings, automotive type of uses such as sales and service, convenience stores and commercial service type of uses. In general this area is devoted to service or wholesale uses.

3.3.2. Permitted Uses (Subject to Site Plan Review) - Any retail or service business, hotel and motels, business or professional offices, take-out restaurant, small restaurant, sit-down restaurant, automobile service, place of assembly, outdoor recreation and accessory uses or structures. Essential service and buildings for essential service, single family dwellings in existence on the date of this amendment. *(Amended 12-6-04)*

3.3.3. Conditional Uses (Subject to Site Plan Review) - Fast-food restaurant, outdoor dining restaurant, tavern, bar, dance hall, commercial school, drive-thru business, wholesale distribution, truck terminal, light industrial operations (but not including excavation, gravel pit and quarry activities) which do not exceed 10,000 square feet, such as warehousing assembly or fabrication. Functionally water-dependent uses along the Penobscot River. Any establishment which provides in excess of 5,000 square feet of outdoor display or storage of goods or equipment. Stockpiles (subject to *Article 4.9*) not accessory to excavation, gravel pit and quarry activities. *(Amended 4-7-03, 12-6-04, 12-17-07, 03-01-10)*

3.3.4. Lot Dimensions

Minimum Lot Area	-	20,000 sq. ft.
Minimum Road Frontage	-	100 feet
Minimum Setbacks:		
Street Yard	-	40 feet
Other Yards	-	30 feet
Maximum Ground Coverage	-	25 percent
Maximum Building Height	-	35 feet

3.3.5. Special District Regulations

1. Where a commercial or industrial use abuts any residential use or residential district, the other yard setback shall be double where it abuts the residential property.
2. Notwithstanding the maximum building height regulations in Article 3.3.4. building height may be up to 50 feet under the following standards. Buildings in excess of 35 feet in height shall provide additional setbacks on all yards as herein stipulated: Subtract 35 feet from the proposed building height and add that difference to each yard setback requirement. *(Amended 03-01-10)*

EXAMPLE: A 48 foot tall building is proposed. By subtracting the base Commercial Service District maximum building height from the proposed height the following is the result 48' – 35' = 13'.

Then add that amount to each yard or setback.

Setback Type		Base Setbacks:	Total Setback
Street Yard	-	40 feet	53 feet
Other Yard	-	30 feet	43 feet

3. Notwithstanding other requirements in this section any structure which requires access to rail service shall not be required to setback from the railroad siding. *(Amended 8-17-92, 10-4-93)*
4. Fast-food restaurant use shall be located on a lot having a minimum lot size of 1.5 acres, minimum frontage of 200 feet and no part of the vehicle queue shall be located within 100 feet of a residential structure. *(Amended 12-6-04)*
5. Sale or consumption of alcoholic beverages is prohibited for outdoor dining restaurant uses in conjunction with take-out restaurants and fast-food restaurants. *(Amended 12-6-04)*
6. Outdoor dining areas proposed for outdoor dining restaurant uses shall be clearly delineated on a site plan including barriers required under M.R.S.A. *Title 28-A*. Outdoor dining restaurant uses proposing outdoor consumption of alcoholic beverages shall comply with M.R.S.A. *Title 28-A: LIQUORS §1051. Licenses generally* which requires that outside areas be controlled by barriers and by signs prohibiting consumption beyond the barriers. *(Amended 12-6-04)*
7. Notwithstanding the maximum building height regulations buildings used for functionally water-dependent uses along the Penobscot River are not subject to the maximum building height standard in Article 3.3.4. or 3.3.5.2. provided the lot area for such a use is at least five acres in size. *(Amended 03-01-10)*
8. Notwithstanding the above requirements, residential use accessory structures which are not attached to a residential principal building may be located on a lot in accordance with the following:

<u>Accessory Structures Ground Floor Area</u>		<u>Up to 150 Square Feet</u>
<u>Maximum Height</u>	-	<u>16 Feet</u>
<u>Minimum Other Yard</u>	-	<u>5 Feet</u>

Once located in accordance with the foregoing requirements, said accessory structures shall not be attached to a principal building unless said structures are in compliance with the Other Yard requirement of the District.

C-1-b

**TOWN OF HAMPDEN
Draft**

The Town of Hampden Hereby Ordains
Proposed Amendments to the Mobile Home Park Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

**ARTICLE 1
GENERAL PROVISIONS**

1.1. Title. This Ordinance shall be known as the "Mobile Home Park Ordinance of the Town of Hampden, Maine," and shall be referred to herein as the "Ordinance."

1.2. Authority. This Ordinance is enacted under the authority granted to the Town by the constitution and statutes of the State of Maine.

1.3. Purposes. The purposes of this Ordinance are:

1. To promote the public health, safety and welfare of the residents of the Town;
2. To establish standards for mobile homes located in mobile home parks;
3. To establish standards for the maintenance and operation of mobile home parks;
4. To establish standards for the maintenance and occupancy of mobile homes and mobile home lots located in mobile home parks; and
5. To establish a licensing and enforcement mechanism for mobile home parks.

1.4. Applicability. The provision of this Ordinance shall apply to all mobile home parks, and the mobile homes located within mobile home parks, as defined by this Ordinance and by Title 30-A M.R.S.A. § 4358, located within the Town of Hampden on or after May 1, 2004.

1.5. Conflict With Other Ordinances. Whenever the requirements of this Ordinance are in conflict with the requirements of any other rule, regulation, ordinance, or statute, the more restrictive requirement shall prevail, unless otherwise prohibited by state law or expressly provided for in this Ordinance.

1.6. Definitions. For the purposes of this Ordinance, the following definitions shall apply:

Accessory Structure: A structure of a nature customarily incidental or subordinate to the principal structure.

Code Enforcement Officer: A person or persons appointed by the Town Manager to administer and enforce Town Ordinances. The term shall also include Building Inspector, Fire Inspector, Local Plumbing Inspector and the like, if applicable.

Licensee: The mobile home park owner or the applicant for a mobile home park license.

Mobile Home: Two types of mobile homes are included in this definition:

1. *Certified mobile home.* Those units constructed after June 15, 1976, which the manufacturer certifies are constructed in compliance with the United States Department of Housing and Urban Development standards, meaning structures transportable in one or more sections, that in the traveling mode are fourteen (14) body feet or more in width and are seven hundred fifty (750) or more square feet, and that are built on a permanent chassis and designed to be used as dwellings, with or without permanent foundations, when connected to the required utilities, including the plumbing, heating, air-conditioning and electrical systems contained therein. This term shall also include any structure that meets all the requirements of this paragraph except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the Secretary of Housing and Urban Development and complies with the standards established under the National Manufactured Housing Construction and Safety Standards Act of 1974, 42 United States Codes 5401, et seq.
2. *Non-certified mobile homes:* Those units constructed prior to June 15, 1976, meaning structures, transportable in one (1) or more sections, which are eight (8) body feet or more in width and are thirty-two (32) body feet or more in length, and which are built on a permanent chassis and designed to be used as dwellings, with or without permanent foundations, when connected to the required utilities, including the plumbing, heating, air-conditioning or electrical systems contained therein.

Mobile Home Owner: A person having ownership and/or legal control of a mobile home herein after referred to as home owner.

Mobile Home Park: A parcel of land under unified ownership approved by the Town for the placement thereon of three or more mobile homes.

Mobile Home Park Lot: The area of land on which an individual mobile home is situated within a mobile home park and which is reserved for use by the occupants of that mobile home.

Mobile Home Park Owner: A person having ownership and/or legal control of a mobile home park herein after referred to as Park Owner.

Mobile Home Stand: The part of an individual mobile home lot which has been constructed and reserved for the placement thereon of a mobile home.

Person: An individual, partnership, corporation, limited liability company, limited liability partnership, trust or any other form of legal entity recognized under the laws of the State of Maine.

Structure: Anything constructed or erected, the use of which requires a location on the ground or attachment to something located on the ground, including, but not limited to, buildings and mobile homes.

Utility Structure: A structure located on a mobile home lot not exceeding 150 sq. ft. and located on a mobile home lot which is designated and used for the storage and use of personal property of the mobile home occupants.

Non-Combustible Utility Structure: A metal structure not exceeding 100 sq. ft. floor area located on a mobile home lot which is designated and used for the storage and use of personal property of the mobile home occupants.

TOWN OF HAMPDEN
Draft

The Town of Hampden Hereby Ordains
Proposed Amendments to the Mobile Home Park Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

ARTICLE 5
OBLIGATIONS OF PARK OWNERS.

- 5.1. The Park Owner shall provide the occupants of the mobile home park with a copy of this Ordinance, and inform the occupants of their duties and responsibilities under this Ordinance.
- 5.2. The Park Owner shall operate the mobile home park, or cause the same to be operated, in compliance with this Ordinance, and shall provide adequate supervision to maintain the park, its facilities, improvements, and equipment in good repair and in a clean and sanitary condition, as well as in compliance with all state and local laws, regulations, or ordinances.
- 5.3. The Park Owner shall maintain all streets, roadways and driveways in the mobile home park in good repair, and shall keep the same clear of snow, ice, standing water, and debris. In addition, the streets and roadways in the mobile home park shall be constructed and maintained so as to comply with the "Fire Lane" requirements of the Town of Hampden Fire Prevention Code.
- 5.4. The Park Owner shall maintain the mobile home park in a clean, orderly, safe and sanitary condition at all times.
- 5.5. The Park Owner shall remove any abandoned, burned, dilapidated, or abandoned mobile home from the mobile home park within ten business days of a notice from the Code Enforcement Officer.
- 5.6. The Park Owner shall not permit the presence or any accumulation of any (1) abandoned, unregistered or un-inspected motor vehicles, or parts thereof, or (2) discarded, worn-out or junked plumbing, heating supplies, electronic or industrial equipment; household appliances; furniture; discarded, scrap or junked lumber; old or scrap copper, brass, rope, rags, batteries, paper trash, rubber debris, waste or scrap iron, steel or other scrap ferrous or nonferrous material, or other solid waste or debris in the mobile home park, whether on the streets or other common areas under the control of the Park Owner or on the individual mobile home lots.
- 5.7. The Park Owner shall be responsible for the proper placement of each mobile home on its mobile home stand, which includes securing its stability and installing all utility connections. Owner shall also be responsible for the disconnection of all utilities prior to the departure of a mobile home from the park.
- 5.8. The Park Owner shall conspicuously post a copy of the license in Park Owner's office or on the premises of the mobile home park at all times.
- 5.9. The Park Owner shall notify the Code Enforcement Officer and Tax Assessor, in writing, of the arrival or impending departure of any mobile home or any change of ownership that occurs within the park.
- 5.10. The Park Owner shall make adequate provision for the storage, collection, and lawful disposal of all refuse from the mobile home park, and shall take adequate measures to prevent the creation of health

hazards, rodent harborage, insect breeding areas, accident hazards, or air, water, or ground pollution. All refuse and garbage shall be bagged in plastic garbage bags by the homeowner or occupant for storage in fully and tightly enclosed, watertight, rodent-proof containers, which shall be provided by Owner in sufficient number and capacity to prevent any refuse or garbage from overflowing. Satisfactory container racks or holders shall be provided by the Owner and shall be located not more than 150 feet from any mobile home lot, or the Park Owner shall cooperate with the Code Enforcement Officer to establish mutually agreed upon locations.

5.11. The Park Owner shall bring all nonconforming non-certified mobile homes into compliance with the safety standards of Article 8. The Code Enforcement Officer may, as part of a conditional license, enter into a schedule of compliance with the Owner.

5.12. The Park Owner shall provide adequate supervision to ensure that the mobile home park, mobile home lot, mobile homes, and the owners or occupants of mobile homes comply with the provisions of this Ordinance. Owner shall include provisions in rental agreements requiring that individual owners or occupants of mobile homes shall comply with the provisions of this Ordinance, and Owner shall be obligated to pursue legal remedies for any breach of those requirements.

5.13. The Park Owner shall cooperate fully with the Code Enforcement Officer in the administration and enforcement of this Ordinance, including providing assistance in gaining access to mobile homes for the required inspections. The Park Owner shall co-apply with mobile home owners and or occupants for any building permit for a utility structure or non-combustible utility structure and shall insure that the location selected for such structures minimizes any negative impacts on safety and egress.

5.14. The Park Owner shall not assign or transfer the license without the prior approval of the Code Enforcement Officer. Any assignment or transfer shall be subject to the condition that the transferee agree in writing to abide by the terms and conditions of the license and this Ordinance.

5.15. The owner(s) of the land on which the mobile home park is located shall be ultimately responsible for compliance with this Ordinance, and shall remain responsible therefore regardless of the fact that this Ordinance may also place certain responsibilities on the license holder, or mobile home owners and/or occupants. This shall be so regardless of any agreements between the owners of the land and the license holder or owner/occupants of mobile homes as to which parties shall assume such responsibility.

ARTICLE 6 OBLIGATIONS OF MOBILE HOME OWNERS OR OCCUPANTS.

6.1. It shall be the duty of the owners or occupants of mobile homes in a mobile home park to give the Code Enforcement Officer access to the mobile homes at reasonable times for the purpose of conducting an inspection thereof to determine satisfactory compliance with the requirements of this Ordinance.

6.2. The owners or occupants of mobile homes in a mobile home park shall comply with all applicable requirements of this Ordinance, and shall maintain his/her mobile home, mobile home lot, and any facilities, improvements, or equipment, in good repair and in a clean and sanitary condition. The home owner or occupant shall not cause or permit the presence or accumulation of the items specified in Article 5.6 on his/her mobile home lot, or at any other location within the mobile home park.

6.3. No home owner or occupant shall allow animals in his/her custody to run at large, or commit any nuisance, within the mobile home park.

6.4. No home owner or occupant shall permit his/her mobile home to be occupied by a greater number of

persons than that for which it was designed.

6.5. The space directly beneath each mobile home shall be kept clean and free from refuse, or other combustible materials.

6.6. No home owner or occupant shall permit the parking of vehicles or the storage of personal property so as to interfere with access to the lots or mobile homes in the mobile home park by other owners or occupants, or especially with access by emergency vehicles or personnel.

6.7. No home owner or occupant shall locate or use a utility structure or non-combustible utility structure on his/her lot unless it is located ~~no closer than 10 feet to any mobile home or other utility structure, and is made of noncombustible materials.~~ In addition, said structure shall not exceed 150 square feet in area and 10 feet in height. In accordance with the standards found in Article 8.3.18 of this ordinance and they have first receiving a Building Permit from the Town of Hampden. Home owners and occupants shall co-apply with Park Owners for a building permit for a utility structure or non-combustible utility structure and the Park Owner shall insure that the location selected for such structures minimizes any negative impacts on safety and egress.

6.8. No home owner or occupant shall dispose of any garbage or refuse except by first bagging the garbage or refuse into a plastic garbage bag and the placing them into provided facilities in a clean and sanitary manner.

6.9. The individual owner of a non-certified mobile home shall be responsible for bringing the mobile home into compliance with the safety standards set forth in Article 8. The Code Enforcement Officer is authorized to enter into a schedule of compliance with such a home owner.



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN

APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Hemstrom Rich G
LAST FIRST MI

ADDRESS: 109 Kennebec Rd. Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 207 862 2822 207-745-0505
HOME WORK

EMAIL: Rich@snawprint.com

OCCUPATION: Printer/mailer/candle stick MAKER

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: Board of Assessment Review

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

I have a good working knowledge of Real Estate, I am a home owner, I have An Engineering Degree and I also have formerly held a Real Estate license

Are there any issues you feel this board or committee should address, or should continue to address? _____

no

3 YEAR

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: _____
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

TOWN OF HAMPDEN

PUBLIC SAFETY DEPARTMENT
EMS POWER LIFT STRETCHER
BID SHEET

January 26, 2011
12:00 PM

BIDDER	BID PRICE - STRETCHER	EXTENDED WARRANTY	TOTAL PRICE
Bound Tree Medical	13,763.70	1,352.00 (5-yr)	\$15,115.70
Stryker EMS Equipment	12,571.20	2,404.00 (5-yr)	\$14,975.20

Low Bid NO ex/extended warranty



Mike Evers-Jenkins
Account Manager

Quotation

Bound Tree Medical
P.O. Box 8023
Dublin, OH 43016
www.boundtree.com

800.533.0523 x5110
617.620.3534 *mobile*
800.533.0523 *customer service*
800.257.5713 *fax*
mjenkins@boundtree.com

Date: 1/13/2011
Valid Until: 7/13/2011
Quotation #:

Account Name: HAMPDEN FD
BILL TO:

Account Number: 108383
SHIP TO:

Contact Name:

Phone No:

Account Manager:
MEJ

Ship Method: FOB DEST
Payment Terms: pay terms

Item Number	BTM's Description	U/M	Price	Quantity	Extended Price
3211-475620	STRYKER POWER PRO COT 6500	EA	\$ 11,767.44	1	\$ 11,767.44
3265-100224	SMRT BATTERY PACK OPTION (1 SMRT PAK) A	EA	\$ 325.58	1	\$ 325.58
3265-100226	SMRT CHARGER MOUNTING BRACKET (OPTIONAL) A	EA	\$ 26.74	1	\$ 26.74
6500-035-000	12 VOLT DC CABLE	EA	\$ 30.00	1	\$ 30.00
3265-100052	STRYKER DUAL ADJUSTABLE WHEEL LOCK OPTION	EA	\$ 89.53	1	\$ 89.53
3265-100154	STRYKER POCKETED BACK REST POUCH	EA	\$ 206.98	1	\$ 206.98
3265-100152	STRYKER HEAD END STORAGE FLAT	EA	\$ 110.47	1	\$ 110.47
3265-100158	STRYKER EQUIPMENT HOOK	EA	\$ 41.85	1	\$ 41.85
3265-100212	STRYKER HEAD END OXYGEN BOTTLE HOLDER (6085)	EA	\$ 147.67	1	\$ 147.67
3265-100210	STRYKER KNEE-GATCH/TRENDELENBURG MATTRESS	EA	\$ -	1	\$ -
3265-100218	STRYKER KNEE-GATCH/TRENDELENBURG LITTER	EA	\$ 640.70	1	\$ 640.70
3265-100170	STRYKER 3 STAGE IV POLE (PATIENT RIGHT)	EA	\$ 275.58	1	\$ 275.58
3265-100186	STRYKER MAGNETIC KILL SWITCH ARM *DROP SHIP ONLY*	EA	\$ 101.16	1	\$ 101.16
3265-100176	STRYKER 6500 2 YR WARRANTY (1 YR SOFT GOODS)	EA	\$ -	1	\$ -

Merchandise Total: \$ 13,763.70

**Sales Tax will be applied to customers who are not tax exempt.
Shipping charges will be prepaid and added to the invoice unless otherwise stated.**

5 YEAR EXTENDED WARRANTY, 1 Preventative Maintenance Inspections Per Year. This fixes your cost for 5 years except batteries, mattress, and chargers. Covers Travel, labor, and parts. **\$ 1,352.00**



BID

Mitch Hankin
 NE Territory Manager
 3800 E Centre Ave
 Portage, MI 49002
 315 382-5800 Cell
 781 658-2339 Fax
 800 669-4968 Ext 8761 Voice Mail
Mitch.Hankin@stryker.com
www.strykerems.com

EMS Equipment

Quotation Number: Q0114530231
 Quotation Date: 01/24/2011

Denise Hodsdon
 Town Clerk
 Town of Hampden
 106 Western Ave
 Hampden, ME 04444

		<u>List</u>	<u>Your Cost</u>	<u>Ext</u>
1	ea Model 6500 POWER PRO AMBULANCE COT(s) Includes, 24 Volt SMRT Battery System, 110V AND 12 VDC Charger, and Mounting Plate Fed. Spec. Restraint Package, Mattress, and Auto Shutoff Interlock Bracket	\$13,803.00	\$11,180.43	\$11,180.43

Selected Options and Accessories

1	6082502010 DUAL ADJUSTABLE WHEEL LOCK	102.00	\$82.62	\$82.62
1	6500215000 3 STAGE IV POLE, PT RIGHT	313.00	\$253.53	\$253.53
1	6500130000 POCKET BACK REST POUCH	235.00	\$190.35	\$190.35
1	6500128000 FLAT HEAD POUCH	125.00	\$101.25	\$101.25
1	6082140000 EQUIPMENT BRACKET	48.00	\$38.88	\$38.88
1	6500141000 HEAD END 02 HOLDER	168.00	\$136.08	\$136.08
1	6500082000 KNEE GATCH/TRENDELEBURG	726.00	\$588.06	\$588.06
	<u>Cot Total</u>	<u>15,520.00</u>	<u>12,571.20</u>	<u>12,571.20</u>
1	<u>5 YEAR EXTENDED WARRANTY, 1 Preventative Maintenance</u> Inspections Per Year. This fixes your cost for 5 years except batteries, mattress, and chargers. Covers Travel, labor, and parts.	2,671.00	2,404.00	\$2,404.00
<u>NEW</u>	<u>7 YEAR EXTENDED WARRANTY, 1 Preventative Maintenance</u> Inspections Per Year. This fixes your cost for 7 years except batteries, mattress, and chargers. Covers Travel, labor, and parts.	3,096.00	2,787.00	\$2,787.00

Terms: Net 30 days. FOB Origin with all costs of transportation and insurance paid by Stryker

Federal Tax ID #: 38-2902424

Order subject to approval by Stryker Corporation. Taxes will be invoiced as a separate item when applicable. Credit cannot be allowed on returns of special or modified items. All approved returns will be accepted ONLY in Kalamazoo, Michigan. Proposals are effective through February 28th, 2011 but trade in prices cannot be guaranteed for more than 60 days from date of proposal.

Mitch Hankin
New England Territory Manager
3800 E Centre Avenue
Portage, MI 49002
C: (315) 382-5800 F: (781) 658-2339
V. Mail: (800) 669-4968 ext. 8761
mitch.hankin@stryker.com

stryker®

EMS Equipment

January 24, 2011

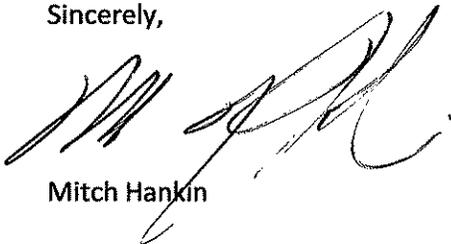
Denise Hodsdon
Town Clerk
Town of Hampden
106 Western Ave
Hampden, ME
04444

Dear Ms. Hodsdon,

Thank you for the opportunity to submit a proposal for the towns' ambulance cots. The proposal matches exactly all your specifications as we are the manufacturer. I would also support a training program at your department and setup the cot at time of delivery. If you choose the service plan a Stryker Service Technician will maintaining your cot.

Please contact me with any questions you might have. I look forward to hearing from you.

Sincerely,



Mitch Hankin

"Paper Talks" Est. 1977

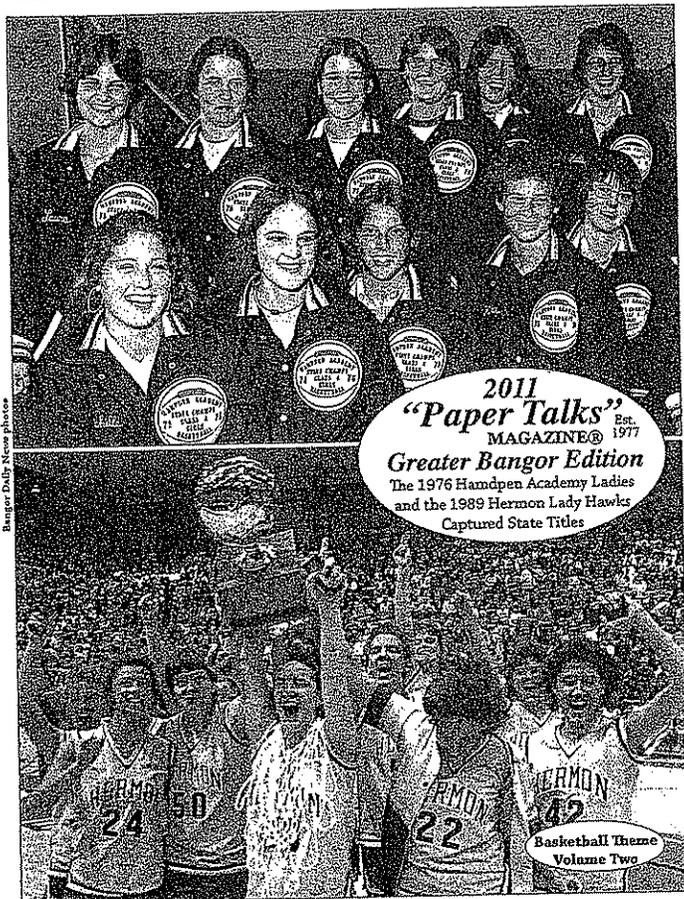
C-3-b

MAGAZINE® 1977

P.O. Box 219 • Jonesboro, Maine 04648

Tel. 207-862-4508 • Email: info@papertalks.com

G. Pierre Dumont, Sr. - editor • Mark L. Pierce, Paul M. Dumont and PJ D



Volume 2 of a three part basketball/cheerleading edition will be the featured topic for the 2011 issue covering Greater Bangor.

The 1976 Hampden Academy Ladies and the 1989 Hermon Lady Hawks will dominate the cover...both were state champions in basketball.

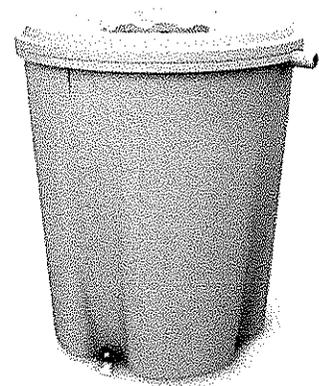
All of the area high schools and many of the grammar schools will be represented through photos of their basketball and cheerleading squads. Also included will be profiles on many of the outstanding players, coaches and referees from 1950 to 1990.

July Release • 10,000 copy run

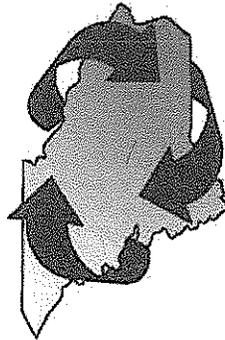
Ad Size	C.O.D.	Prepaid	# Of Copies
Back Cover	\$1590	\$1490	275
Inside Front Cover	\$1560	\$1455	250
Full Page Inside	\$1500	\$1435	250
One Half Page	\$999	\$960	160
One Third Page	\$930	\$890	140
One Quarter Page	\$885	\$850 \$800	115 125
One Sixth Page	\$765	\$735	90
One Ninth Page	\$385	\$364	50
One Fifteenth Page	\$250	\$230	30
One Eighteenth Page	\$199	\$197	25

Ad Copy Deadline is Friday, July 1st, 2011

C-4-a



MARRA Backyard Composting Campaign Participation Packet 2011



Sponsored by the
Maine Resource Recovery Association
PO Box 1838
Bangor, Maine 04402
tel 207-942-6772
fax 207-942-4017
www.mrra.net

Info Box A

Urges You to Do Your Part for Earth Day 2011: Compost Your Yard and Food Waste!



Only \$42.50
Retail Value \$100



Earth Machine Backyard Compost Bin
Converts grass, leaves and table scraps into an abundant supply of rich garden soil.
Large 80 gallon capacity
Easy, snap together assembly
10 year warranty & Instruction Booklet
Made of recycled plastic
Assembled dimensions - 33"x35"

The Rain Barrel
55gal capacity,
Great rain water collection for gardening



Price \$56.50



Only \$8

KITCHEN SCRAP PAIL
Attractive, easy to use, Hinged lid snaps securely to pail, 2 gallon capacity accommodates plates for "mess free" scraping!

Just \$17

THE WINGDIGGER
Use this handy tool to turn your compost periodically.



Pick Up Your Ordered Items at:
Info Box B

For more information call:
Info Box C

Return the coupon below before April 29, 2011. All Sales Final

- HERE'S HOW TO GET STARTED!**
1. Clip & fill out this Order Form.
 2. Mail it in with your check or money order.
 3. Pick up your ordered items at:

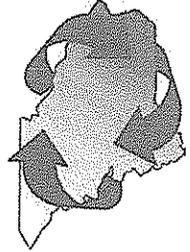
Info Box B

Item	Quantity	Unit Price	Subtotals
Compost Bin		\$42.50	
Kitchen Pail		\$8.00	
Wingdigger		\$17.00	
Rain Barrel		\$56.50	
TOTAL DUE			

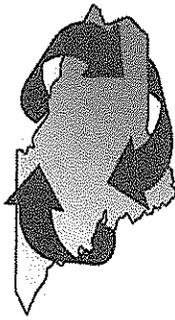
Name: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____

Make checks payable to: MRRRA (Maine Resource Recovery Association)

Mail to: **Info Box D**



ORDER FORM



Sample Press Release



FOR IMMEDIATE RELEASE

Your Town or Organization's Name Here to hold Backyard Compost Bin & Kitchen Waste Pail Sale for Earth Day 2011

Your Town's Name Here, ME: Tired of seeing all of those kitchen leftovers from preparing meals and snacks get thrown out in the trash or eaten by critters in your makeshift composting bin in the backyard? Here's your chance to turn those scraps into a rich soil amendment.

As part of Earth Day 2011 celebrations, **Your Town or Organization's Name Here** is participating in a statewide backyard composting bin sale. Through April 29, 2011 a home compost bin and how-to guide with a combined retail value of \$100 can be purchased for only **\$42.50** (tax included). The bin is black, has a 10 year warranty, and is made of 100% recycled plastic. It's approximately 35" high and 33" wide, or large enough for a family of five. Kitchen Waste Pails, for all your kitchen food scraps, are also available for sale at **\$8.00** each.

We are also happy to offer the wingdigger compost turner for a discounted price of **\$17.00**.

No compost area is complete without the 55 gallon rain barrel that can be used to collect valuable rain water for watering the garden and keeping the compost in the Earth Machine moist. The System rain barrel is available at the reduced price of **\$56.50**

It's estimated that 25 percent of the average household's waste consists of yard trimmings and kitchen scraps which can be easily composted. **Your Town's Name Here** residents can save money for every ton of waste they compost because it is not shipped out of town for disposal.

Contact **Person's Name & Phone Number/Email Address Here** to learn more or obtain an order form. **Your Town Name Here** already recycles many of its disposables. Let's increase our recycling while helping our gardens grow!

End

Sponsored by the
Maine Resource
Recovery
Association
(MRRRA)
Tel (207) 942-6772
Fax (207) 942-4017

- MRRRA -
Coordinator Checklist

Use this Coordinator Checklist to help
plan your 2011 Compost Bin Sale

Do ASAP: Signing Up to Participate!

Please Check When Completed!

- ' **Determine Date, Time, and Location** for residents to pick up compost, barrels, turners and/or pails. The items will be delivered directly to you during the week of May 9th, 2011. **Order composters and turners in multiples of 20, kitchen pails 26 at a time and rain barrels 15 to a skid.**
Early bird orders accepted April 8, 2011 along with payment for delivery week of April 11-22, 2011
- ' **IMPORTANT! Complete the Participation Form and Customized Information Sheet** clearly and legibly & mail or fax to (207) 942-4017. Once this information is received, a customized master Order Form, Poster, Tracking Sheet, Press Release and Final Order Form will be created and sent to you.

Promoting Your Sale

- ' **Distribute Order Forms** to residents through mailings, local businesses, municipal buildings, etc. Consider asking Boy Scouts, Girl Scouts or other local groups to distribute the forms at the recycling center.
- ' **Hang up Posters** in high foot traffic areas throughout the community (such as grocery stores, town offices, recycling center, library, etc.) to promote the sale.
- ' **Display Samples in your town or recycling center** (see "Participation Form" to request) to help promote the sale and provide residents with a "real life" example of the bin and/or pail. Be sure to locate them in high traffic areas for better promotion.
- ' **Request a FREE CD** to promote the Composting Bin, "Earth Machine™", for play on local cable stations. Call the Maine Resource Recovery Association (207) 942-6772 to order.
- ' **Send the Press Release** to local daily and weekly newspapers that **cover your community's events**. Also, consider writing a "Letter to the Editor" to promote the sale.

- over -

-MARRA -
- Coordinator Checklist cont'd -

Submitting Your Order

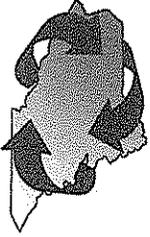
- ' **Accept only completed Order Forms** and checks payable to the MARRA (Maine Resource Recovery Association).
- ' **Use the Tracking Form** to document each order as the Order Forms and checks come in. For your convenience, keep the checks in order as they appear on the Tracking Form.
- ' **Collect Order Forms and checks** from your residents **until April 29, 2011**.
- ' **Tally all orders and complete the Final Order Form.** Please double check that the number of check(s) and orders match the amounts stated. **Do not staple order to checks when sending to MARRA**
- ' **Make a copy of the Final Order Form** for your records and mail the original along with the check(s) made payable to the MARRA using the **Order Envelope**. The Maine Resource Recovery Association must receive your Final Order Form and check(s) by **May 3, 2011**. **Order in multiples as follows: i.e. compost bins & turners = 20, kitchen pails = 26, rain barrels = 15 per order.**

Delivery of Your Order

- ' **Items will be delivered** to you during the week of May 9, 2011. Early bird orders will arrive April 11-22, 2011
- ' **Have your Tracking Form available** when your items are delivered.
- ' **Conduct an immediate inventory** of your items when you receive them. You must notify MARRA of any missing or broken pieces by June 17th, 2011. **NO EXCEPTIONS!** Replacement pieces will take 2-4 weeks to arrive.

Distributing your Bins, Pails, Wing diggers and Barrels

- ' **Distribute items** to your residents at the predetermined date, time and location.
- ' **Look forward to the 2012 Backyard Composting Campaign!**



MARRA Compost Bin Sale Participation Form 2011

Please complete this form to participate in the Maine Backyard Compost Bin, Kitchen Pail, Rain Barrel & Wingdigger Sale.

I will participate in the 2011 Backyard Compost Bin Sale. I understand that I must order in multiples of 20 for bins & wingdiggers. 26 each for Kitchen pails. 15 each for Rain Barrels.

Contact name: _____

Organization: _____

Telephone # _____ Fax # _____ email _____

I would like to receive a free sample Earth Machine™ compost bin, Wingdigger turner, Kitchen Pail, and System Rain barrel. One sample of each provided, extra samples available at regular sale price. Samples take 2-4 weeks to arrive so please return this form ASAP. Send to shipping address below

Name: _____

Street Address: no PO Boxes please _____

City: _____ State: _____ Zip code: _____

I will be selling for following checked items

Earth Machine Compost Bin in quantities of 20

Kitchen Pail in quantities of 26

Wingdigger compost turner in quantities of 20

Rain Barrel in quantities of 15

Please return this completed form to Maine Resource Recovery Association
Fax 942-4017 or email victor.horton@mrra.net

C-4-b



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

January 27, 2011

To: Sue Lessard
From: Chip Swan
Subject: Vehicle Replacement Schedule

Attached is the 10 year Public Works replacement schedule. I would like to add this subject to the next Infrastructure committee meeting.

As in the last 2 years I would like to request from the committee, permission to ask for bids early for a new 2012 Dump Truck. This has worked well. We have been able to receive the new truck before winter.

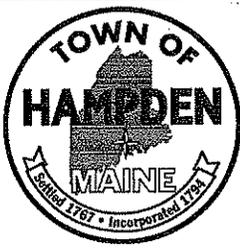
I would also like to talk about replacement of (2) 2006 F-450 trucks.

Yours truly,

Chip Swan, PWD

C-4-c

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (2
Fax: (207
email: ha

CERTIFICATE OF COMMITMENT OF SEWER USER RATES

To: Susan M. Lessard, the treasurer of the municipality of Hampden, Maine.

We, the undersigned municipal officers of the municipality of Hampden, Maine hereby certify and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A §3406 for those properties, units, and structures required by local and state law to pay a sewer rate to the municipality, for the period beginning 10/01/10 and ending 12/31/10. This list is comprised of the pages numbered 1 to 1 inclusive which are attached to this certificate. The date(s) on which the rates included in this list are due and payable is (are) 02/28/11. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum total of those lists being \$ 133,535.48. You are hereby required to charge interest at a rate of 7 % per annum on any unpaid account balance beginning 03/01/2011. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before 6/2011 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this _____ day of _____, 20__.

Municipal Officers of the Town of Hampden, Maine