

TOWN COUNCIL MINUTES

JUNE 16, 2008

The regularly scheduled meeting of the Hampden Town Council was held on Monday, June 16, 2008. The meeting was held at the municipal building council chambers and was called to order by Mayor Briggs at 7:03 p.m.

Attendance: Councilors: Mayor Rick Briggs, Andrew Colford, Matthew Arnett (until 8:45 pm), Andre Cushing, Shannon Cox and Edward Murphy. Thomas Brann was excused.

Town Manager: Susan Lessard

Town Counsel: Thomas Russell

Department Heads/Staff: Public Works Director Chip Swan, Public Safety Director Joseph Rogers, Library Director Debbie Lozito and GIS/IT Specialist Gretchen Heldmann

Mayor Briggs noted that Councilor Brann was unable to attend the meeting and had requested an excused absence. Motion by Councilor Arnett, seconded by Councilor Colford to excuse Councilor Brann – unanimous vote in favor.

A. CONSENT AGENDA

Treasurer's Warrants were circulated for approval and signatures of the Finance Committee. Councilor Cushing requested that Item A.3.c. be set aside. Motion by Councilor Arnett, seconded by Councilor Cox to accept the balance of the Consent Agenda – unanimous vote in favor.

A.3.c. STEVE FALON – MPBN MOVE TO SOUTHERN MAINE

Councilor Cushing expressed concern that there is a continued effort to shift MPBN's staffing and services to Southern Maine. He felt it is important for citizens to be aware of this. He noted that according to the memo, the decision is a follow-up to a 1995 plan by MPBN to locate all services and staffing in Southern Maine as Portland is "the cultural and economic center of Maine." Councilor Cushing said he takes umbrage at the thought that the world revolves around Southern Maine when Bangor has proven itself to be a significant contributor and our community certainly has proven to have a real interest in educational programming. He encouraged citizens to share their thoughts and concerns with the Board members of MPBN. Motion by Councilor Cushing, seconded by Councilor Arnett to accept Item A.3.c. – unanimous vote in favor.

B. PUBLIC COMMENTS

Kathy Walker of 5 Old Coldbrook Road, a member of the Hampden Academy Building Committee, reminded everyone that there is a straw poll tomorrow night and another straw poll the following Tuesday evening at the old Academy gym. She stressed the importance of public input about the site and initial building concept.

C. POLICY AGENDA

1. PUBLIC HEARINGS

a. 2009 BUDGET ADOPTION

Manager Lessard presented a PowerPoint presentation regarding the proposed budget and its various impacts (copy attached). She noted that as proposed, the budget would require an increase of \$.70 in the mil rate. She presented two options for funding the increase. The first option would require the use of Host Community Benefit funds to fund Reserves and increasing revenue estimations for Pool, Ambulance and Revenue Sharing, leaving a net increase required of \$.03. Option 2 includes financing options for vehicle purchases and increase revenue projections for Pool, Ambulance and State Revenue Sharing, leaving a net increase required of \$.38.

Mayor Briggs read the proposed amounts for each account. He explained the procedure for the public hearing and then opened the hearing.

Proponents – None; Opponents – None; General Questions or Comments – None. The hearing was closed.

Motion by Councilor Arnett, seconded by Councilor Colford to adopt the budget as read by the Mayor.

During discussion, Manager Lessard cautioned that if the budget is adopted as read, the projected revenue amount can not be increased. She encouraged the Council to add \$125,000 to the proposed revenues amount, which would reduce the mil rate increase by \$.22.

Motion by Councilor Cushing, seconded by Councilor Arnett to increase Municipal Revenues by \$125,000.00 – unanimous vote in favor.

There was considerable discussion about the use of Host Community Benefit funds to fund Reserves. There was some objection to using the principal amount but discussion about the possibility of using one year's worth of interest to help reduce the mil rate. It was determined that one year's interest on Host Community Benefits is \$56,000.00 which would reduce the mil rate by \$.10. Manager Lessard suggested increasing the revenue amount by \$56,000 to offset the budget. Under Option 2, financing vehicle purchases would reduce the mil rate by an additional \$.10, which would result in a net mil rate increase of approximately \$.28.

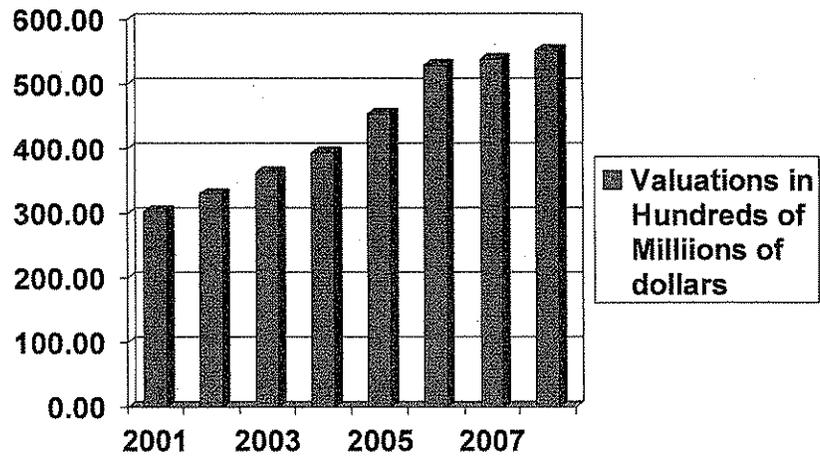
TOWN OF HAMPDEN 2008/2009 BUDGET

IMPACT OF GROWTH, FUEL COSTS,
AND INFRASTRUCTURE
INVESTMENT

Valuation Information

- The community value has grown from \$302.4 million in 2000/2001 to \$552 million in 2008/2009.
- The increase in valuation is 82.5%

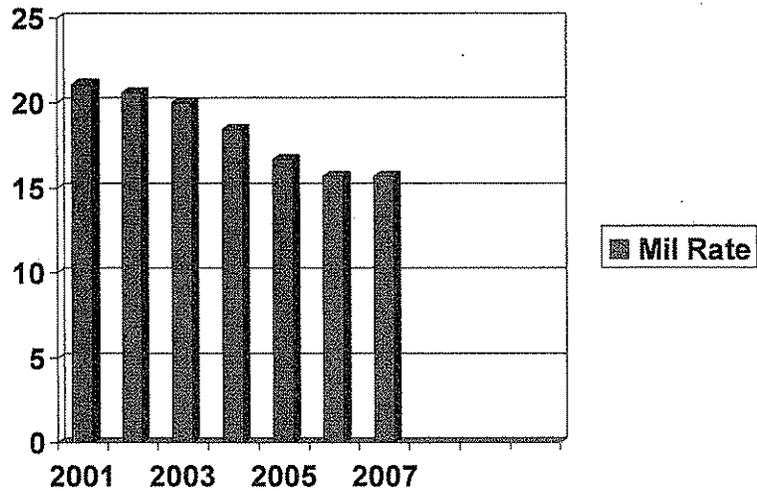
VALUATION HISTORY



Mil Rate History

- The mil rate has dropped from a high of 21.10 in 2000/2001 to 15.7 in 2007/2008
- The reduction in rate is 25.6%

Mil Rate History

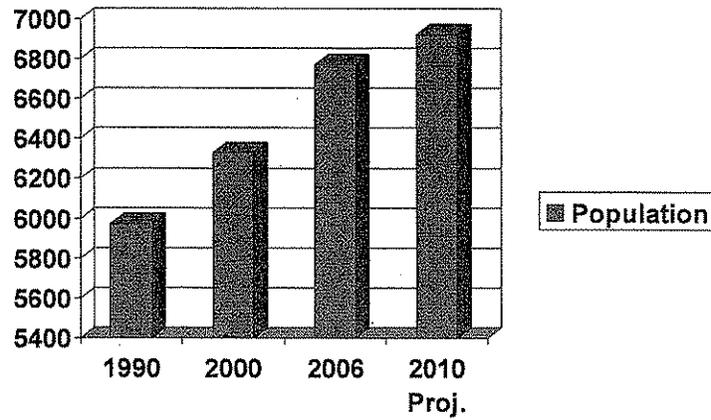


What Drives the Increases? (Development Trends)

- Hampden's population has increased from 5,974 in 1990 to 6,771 in 2006, with a projected increase to 6922 by 2010. That is a 15.9% rise. (source: State Planning Office)

Population History

Source: Maine State Planning Office Census Data

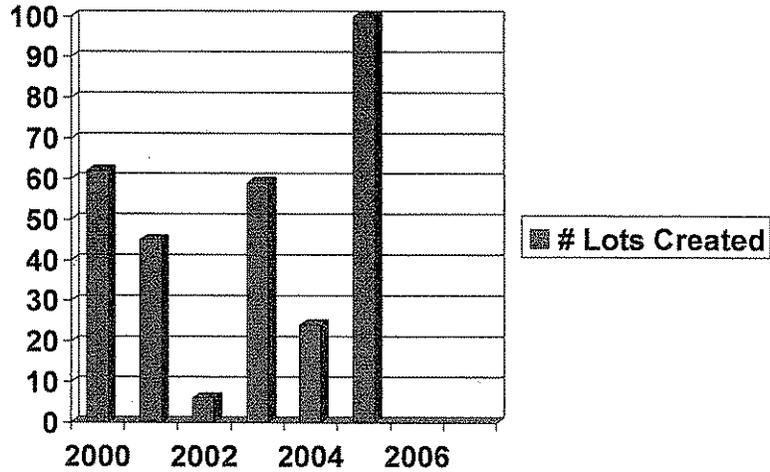


Residential Development

- Hampden added 296 new house lots from 2000 through 2005. That is a 13.4% increase in residential lots.
- Hampden has accepted 13.5 miles of subdivision roads since 2000.

Subdivision Activity

(Total New Lots 296)



Recent Major Projects With Debt Service

- Business Park Development – 2001
- Municipal Building Addition – 2002
- Route 1A Sewer Project – 2006
- LL Bean Property Acquisition – 2005
- Gravel Road Paving Project – 2007

What Drives the Increases? (Regulatory Changes)

- Hampden is part of the Bangor Urban Compact area and subject to stringent stormwater management requirements
- EPA/DEP Requirements for Public Works facilities required additional capital investment.
- Minimum wage increases impact Recreation and Pool budgets
- Environmental regulation changes requiring additional training for transfer station operation

What Drives the Increases? (Economic Factors)

- Increased fuel costs for diesel (20,000 gallons annually), gas (4,000 gallons annually) and #2 heating fuel (50,000 gallons annually) has doubled the budget in these areas to over \$350,000, or approximately .63 cents on the mil rate
- Paving costs, with paving material estimated at over \$70/ton for 2008/09 compared to \$38/ton in 2005

What Drives the Increases? (Economic Factors)

- The cost of road salt has more than doubled in the past four years from a budget of \$50,000 a year in 2004 to a budget over \$111,000 in 2008/2009.
- Electric rate changes, in particular medium user charges for the Municipal Building, Lura Hoyt Pool, and Sewer Pump Stations have resulted in 30% increases from 2005 to the current year.

STAFFING IMPACTS

- | | |
|---|---|
| • Fire Department | 2 |
| (net, 2004-2008)(replaced one administrative position with 2 line firefighter/paramedics and added 1 additional in this year's budget | |
| • Police | 0 |
| • Recreation | 0 |
| • Pool | 0 |

STAFFING (continued)

- Administration -0.5
(reduced full-time position to part time in 2007)
- GIS/IT +0.5
(part-time to full time in 2008)
- Public Works +1.5
(one summer grounds/winter plow Person and one part-time winter Employee for sidewalk maintenance in 2008)

STAFFING (continued)

- Economic Development +0.5
(changed from part-time consultant role to full-time Economic & Community Development Specialist position)

So What Can We do?

- Reduce Services
- Curtail infrastructure investment such as road paving, capital equipment purchases
- Mitigate mil rate impact through alternative budget financing

Reducing Services?

- Additional population and infrastructure make this a difficult proposition. Simply maintaining the status quo is more expensive because we are a growing community.
- Many people have chosen to live here due to the level of services that are provided from recreation to public safety to public works.

Curtail Infrastructure Investment?

- For every year that you put off funding for paving, replacing vehicles, or doing capital repairs you impact infrastructure by a minimum of 3 years.
- Within two years of such activity, sufficient damage is done that the cost of 'catching up' becomes impossible.

Funding Adjustments?

- Use of Host Community Benefit monies to fund reserves protects the money for long term projects and mitigates mil rate impact
- Increased revenue estimations based on current year actual figures and State estimates for Revenue Sharing reduces the mil rate impact... OR
- Financing vehicle purchases over time mitigates mil rate impact

2009 Mil Rate – Option 1

Increase as presented	- .70
(based on valuation estimates)	
Possible Adjustments.....	
Using Host Community Benefit	
Funds to fund Reserves	- .45
Increasing revenue estimations	
For Pool/Ambulance/Rev. Sharing	- .22
Net increase Required	.03

2009 Mil Rate – Option 2

• Increase as proposed	.70
• Finance options for vehicle purchase	-.10
• Increased revenue projections for Pool, State Revenue Sharing, and Ambulance	-.22
Net Increase	.38

Where Are We Going?

- No valuation increases this year if no property changes were made.
- Transfer station changes to stabilize/reduce expenditures
- Completion of Comprehensive Plan will provide a long-range look at community investment needs

Where Are We Going?

- Customer Service Improvements
 - Use of Debit Cards for transactions
 - Increased on-line service options
 - More interactive website
 - Continued Cable TV coverage of Council and Planning Board meetings as well as Community events

**TOWN OF HAMPDEN
FY 2009 BUDGET AS ADOPTED
BY TOWN COUNCIL
JUNE 16, 2008**

ACCOUNT NUMBER	ACCOUNT NAME	PROPOSED BUDGET 2008
01-01	ADMINISTRATION	\$537,888.00
01-02	GIS/IT	\$118,632.00
01-03	COMMUNICATIONS	\$35,614.00
01-05	TOWN COUNCIL	\$36,525.00
01-10	MUNICIPAL BUILDING	\$119,857.00
01-15	TAX COLLECTOR	\$6,000.00
01-20	ELECTIONS	\$12,963.00
01-25	PLANNING/ASSESSING	\$230,336.00
01-30	ECONOMIC DEVELOPMENT	\$92,318.00
05-03	NON-DEPT. UTILITIES	\$414,078.00
05-01	POLICE	\$968,423.00
05-05	FIRE DEPARTMENT	\$872,488.00
05-10	PUBLIC SAFETY	\$166,354.00
10-01	PUBLIC WORKS	\$1,236,520.00
10-05	MUNICIPAL GARAGE	\$37,840.00
15-10	SOLID WASTE	\$482,820.00
20-01	RECREATION	\$124,942.00
20-10	DYER LIBRARY	\$230,163.00
20-20	LURA HOIT POOL	\$360,528.00
20-25	MARINA	\$500.00
25-10	THE BUS	\$55,000.00
30-10	BUILDINGS & GROUNDS	\$86,800.00
38-00	OUTSIDE AGENCY REQUESTS	\$25,416.00
40-10	GENERAL ASSISTANCE	\$10,000.00
50-10	DEBT SERVICE	\$467,793.00
55-00	RESERVES	\$243,970.00
GROSS	MUNICIPAL BUDGET TOTAL	\$6,973,768.00
LESS	MUNICIPAL REVENUES -	\$3,821,500.00

= NET	MUNICIPAL BUDGET TOTAL	\$3,152,268.00
	SAD #22 TAXATION AMOUNT	\$5,024,921.88
	COUNTY TAXATION AMOUNT	\$586,820.80
	TIF APPROPRIATION	\$50,000.00

ESTIMATED TOTAL TAXATION REQUIREMENT \$8,814,010.68

As adopted, the 2009 Budget should result in a tax rate increase of approximately \$.28 over 2008.

Copies of the FY 2009 Budget are available for public inspection at the Hampden Town Office.

Following the discussion, Councilor Colford moved and Councilor Arnett seconded to add \$112,000.00 to revenues to reduce the burden from taxation (\$56,000 from financing of vehicles and \$56,000 from Host Community Benefit interest) – unanimous vote in favor.

The revised total taxation requirement is \$8,814,010.68. Councilor Colford moved and Councilor Cushing seconded to adopt the budget as revised. By roll call, vote was 7-0 in favor of the motion.

b. APPLICATION FOR VICTUALER'S LICENSE RECEIVED FROM
SHERYL AND CULLEN WILLIAMS d/b/a HAMPDEN NATURAL
FOODS AT 281 WESTERN AVENUE

Mayor Briggs opened the hearing.

Proponents – None; Opponents – None; General Questions or Comments – None. The hearing was closed.

Motion by Councilor Cushing, seconded by Councilor Cox to approve the application – unanimous vote in favor.

2. NOMINATIONS-APPOINTMENTS-ELECTIONS

a. JUNE 10, 2008 PRIMARY/REFERENDUM ELECTION RESULTS

Town Clerk Denise Hodsdon reported the results of the Primary Election and noted the results are posted on the Town's website. Hampden had a 22% voter turnout and Denise commended all the election workers for their hard work and dedication to the election process.

3. UNFINISHED BUSINESS

a. SEWER CAPITAL PLAN

This item was moved to the top of the Policy Agenda, before the budget adoption hearing. Public Works Director Chip Swan informed the Council that this sewer project, if approved, would coincide with DOT's Route 1-A project. Chip discussed the Budgetary Opinion of Probable Cost for Priorities 1 through 7 prepared by Woodard & Curran (copy attached) and noted that this list is a long-term plan. Priority Areas 1, 2 and 3 are the immediate concern, covering areas of Main Road North, Wheelden Heights, Northern Avenue, Perry Road, Coolidge Avenue, and Patterson Street, with a total cost of \$1,859,000.00.

Manager Lessard informed the Council that this project would be financed over 20 to 30 years and would require an increase in sewer rates with the average user seeing an increase of approximately \$8.00 per quarter.

C-3-a



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Budgetary Opinion of Probable Cost
for
Priority Areas 1 through 7
Town of Hampden
June 3, 2008

Description	Construction	Technical Services	Contingency	Total
Priority Area 1	\$502,000.00	\$57,500.00	\$84,000.00	\$643,500.00
Priority Area 2	\$483,750.00	\$56,000.00	\$80,000.00	\$619,750.00
Priority Area 3	\$463,750.00	\$54,000.00	\$78,000.00	\$595,750.00
Priority Area 4	\$597,000.00	\$67,500.00	\$100,000.00	\$764,500.00
Priority Area 5	\$437,000.00	\$51,000.00	\$73,500.00	\$561,500.00
Priority Area 6	\$358,625.00	\$43,500.00	\$60,500.00	\$462,625.00
Priority Area 7	\$366,500.00	\$44,000.00	\$61,500.00	\$472,000.00
TOTALS	\$3,208,625.00	\$373,500.00	\$537,500.00	\$4,119,625.00



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**Budgetary Opinion of Probable Cost
Priority Area 1, 2, and 3 Combined
Route 1A,
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 70,000	\$ 70,000
2	Demolition	LS	1	\$ 20,000	\$ 20,000
3	8" SDR 35 PVC Sewer Main	LF	6700	\$ 80	\$ 536,000
4	10" SDR 35 PVC Sewer Main	LF	700	\$ 90	\$ 63,000
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	122	\$ 750	\$ 91,500
7	PVC Sewer Services	LF	2700	\$ 75	\$ 202,500
8	Standard 4' dia. Manhole	EA	30	\$ 4,000	\$ 120,000
9	Temporary By-pass	LS	3	\$ 20,000	\$ 60,000
10	Directionally Drilled Services	EA	18	\$ 3,000	\$ 54,000
11	Ledge Removal	LS	1	\$ 70,000	\$ 70,000
12	Bituminous Pavement	LS	1	\$ 165,000	\$ 165,000
Subtotal =					\$ 1,452,000
Surveying =					\$ 12,500
Engineering (Des./Admin/Permit.) =					\$ 145,500
15% Contingency =					\$ 240,000
PROJECT TOTAL =					\$ 1,850,000



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**Budgetary Opinion of Probable Cost
Priority Area 1
Main Road North (Patterson to Hillside) and Wheelden Heights
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 25,000	\$ 25,000
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	1400	\$ 80	\$ 112,000
4	10" SDR 35 PVC Sewer Main	LF	700	\$ 90	\$ 63,000
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	39	\$ 750	\$ 29,250
7	PVC Sewer Services	LF	850	\$ 75	\$ 63,750
8	Standard 4' dia. Manhole	EA	12	\$ 4,000	\$ 48,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	12	\$ 3,000	\$ 36,000
11	Ledge Removal	LS	1	\$ 50,000	\$ 50,000
12	Bituminous Pavement	LS	1	\$ 50,000	\$ 50,000
Subtotal =					\$ 502,000
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 50,000
15% Contingency =					\$ 84,000
PROJECT TOTAL =					\$ 643,500



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**Budgetary Opinion of Probable Cost
Priority Area 2
Perry Road, Coolidge Street, and Coolidge Street Extension
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 25,000	\$ 25,000
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	2800	\$ 80	\$ 224,000
4	10" SDR 35 PVC Sewer Main	LF	0	\$ 90	\$ -
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	38	\$ 750	\$ 28,500
7	PVC Sewer Services	LF	950	\$ 75	\$ 71,250
8	Standard 4' dia. Manhole	EA	10	\$ 4,000	\$ 40,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	0	\$ 3,000	\$ -
11	Ledge Removal	LS	1	\$ 10,000	\$ 10,000
12	Bituminous Pavement	LS	1	\$ 60,000	\$ 60,000
Subtotal =					\$ 483,750
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 48,500
15% Contingency =					\$ 80,000
PROJECT TOTAL =					\$ 619,750



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**Budgetary Opinion of Probable Cost
Priority Area 3
Patterson Street (onto Old County Road) and Main Road North (Riverview to Frances)
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 22,500	\$ 22,500
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	2500	\$ 80	\$ 200,000
4	10" SDR 35 PVC Sewer Main	LF	0	\$ 90	\$ -
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	45	\$ 750	\$ 33,750
7	PVC Sewer Services	LF	900	\$ 75	\$ 67,500
8	Standard 4' dia. Manhole	EA	8	\$ 4,000	\$ 32,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	6	\$ 3,000	\$ 18,000
11	Ledge Removal	LS	1	\$ 10,000	\$ 10,000
12	Bituminous Pavement	LS	1	\$ 55,000	\$ 55,000
Subtotal =					\$ 463,750
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 46,500
15% Contingency =					\$ 78,000
PROJECT TOTAL =					\$ 595,750



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**Budgetary Opinion of Probable Cost
Priority Area 4**

**Main Road North (Hampden Academy to West Elm Street) and West Elm Street
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 30,000	\$ 30,000
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	2100	\$ 80	\$ 168,000
4	10" SDR 35 PVC Sewer Main	LF	1100	\$ 90	\$ 99,000
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	60	\$ 750	\$ 45,000
7	PVC Sewer Services	LF	500	\$ 75	\$ 37,500
8	Standard 4' dia. Manhole	EA	13	\$ 4,000	\$ 52,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	26	\$ 3,000	\$ 78,000
11	Ledge Removal	LS	1	\$ 10,000	\$ 10,000
12	Bituminous Pavement	LS	1	\$ 52,500	\$ 52,500
Subtotal =					\$ 597,000
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 60,000
15% Contingency =					\$ 100,000
PROJECT TOTAL =					\$ 764,500



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**Budgetary Opinion of Probable Cost
Priority Area 5
Western Avenue (Edwards IGA to Main Road North)
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 22,500	\$ 22,500
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	0	\$ 80	\$ -
4	10" SDR 35 PVC Sewer Main	LF	0	\$ 90	\$ -
5	12" SDR 35 PVC Sewer Main	LF	1700	\$ 100	\$ 170,000
6	Sewer Connection	EA	30	\$ 750	\$ 22,500
7	PVC Sewer Services	LF	990	\$ 100	\$ 99,000
8	Standard 4' dia. Manhole	EA	7	\$ 4,000	\$ 28,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	0	\$ 3,000	\$ -
11	Ledge Removal	LS	1	\$ 10,000	\$ 10,000
12	Bituminous Pavement	LS	1	\$ 60,000	\$ 60,000
Subtotal =					\$ 437,000
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 43,500
15% Contingency =					\$ 73,500
PROJECT TOTAL =					\$ 561,500



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**Budgetary Opinion of Probable Cost
Priority Area 6
Summer Street and Pleasant Street
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 18,000	\$ 18,000
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	700	\$ 80	\$ 56,000
4	10" SDR 35 PVC Sewer Main	LF	900	\$ 90	\$ 81,000
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	44	\$ 750	\$ 33,000
7	PVC Sewer Services	LF	675	\$ 75	\$ 50,625
8	Standard 4' dia. Manhole	EA	12	\$ 4,000	\$ 48,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	0	\$ 3,000	\$ -
11	Ledge Removal	LS	1	\$ 10,000	\$ 10,000
12	Bituminous Pavement	LS	1	\$ 37,000	\$ 37,000
Subtotal =					\$ 358,625
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 36,000
15% Contingency =					\$ 60,500
PROJECT TOTAL =					\$ 462,625



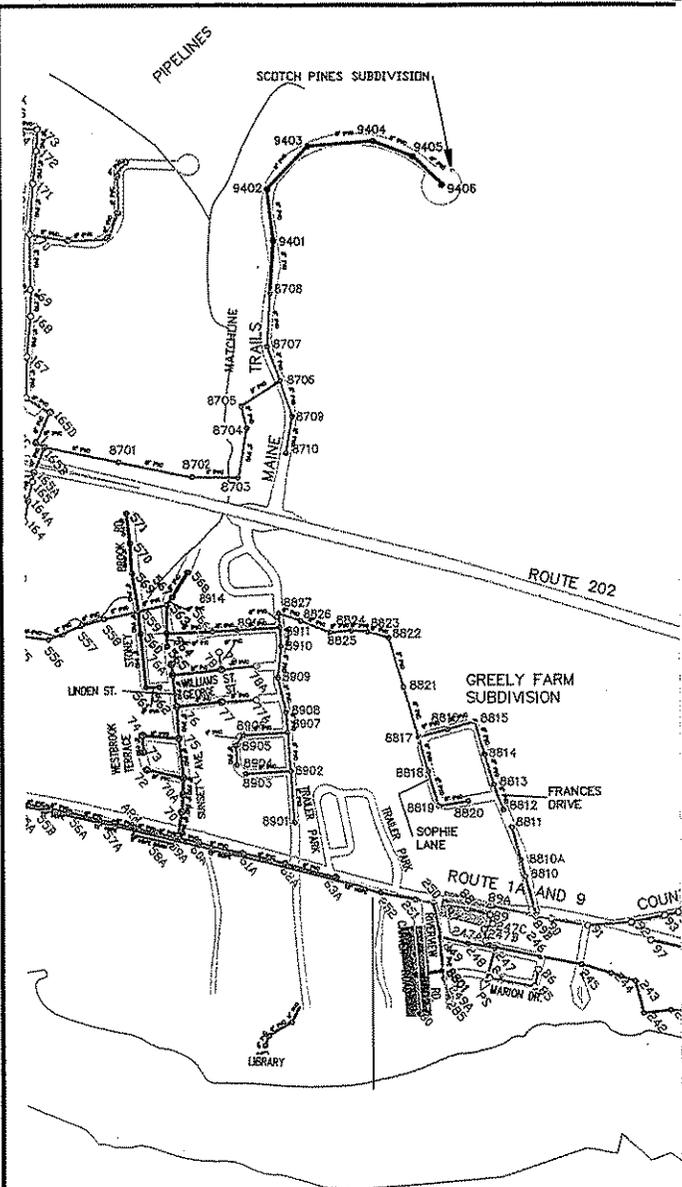
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**Budgetary Opinion of Probable Cost
Priority Area 7
Main Road North (Hughes Brothers/Riverfront Marine) and Carver Road
Town of Hampden
June 3, 2008**

Item	Description	Unit	Quantity	Unit Cost	Cost
1	Mobilization	LS	1	\$ 17,500	\$ 17,500
2	Demolition	LS	1	\$ 5,000	\$ 5,000
3	8" SDR 35 PVC Sewer Main	LF	1700	\$ 80	\$ 136,000
4	10" SDR 35 PVC Sewer Main	LF	0	\$ 90	\$ -
5	12" SDR 35 PVC Sewer Main	LF	0	\$ 100	\$ -
6	Sewer Connection	EA	30	\$ 750	\$ 22,500
7	PVC Sewer Services	LF	300	\$ 75	\$ 22,500
8	Standard 4' dia. Manhole	EA	9	\$ 4,000	\$ 36,000
9	Temporary By-pass	LS	1	\$ 20,000	\$ 20,000
10	Directionally Drilled Services	EA	14	\$ 3,000	\$ 42,000
11	Ledge Removal	LS	1	\$ 10,000	\$ 10,000
12	Bituminous Pavement	LS	1	\$ 55,000	\$ 55,000
Subtotal =					\$ 366,500
Surveying =					\$ 7,500
Engineering (Des./Admin/Permit.) =					\$ 36,500
15% Contingency =					\$ 61,500
PROJECT TOTAL =					\$ 472,000



- LEGEND**
- PRE 1980 MANHOLE
 - POST 1980 MANHOLE
 - ARM AIR RELIEF MANHOLE
 - PS4 PUMP STATION 4
 - GRAVITY SEWER
 - FORCE MAIN SEWER

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WOODARD & CURRAN

COMMITMENT & INTEGRITY DRIVE RESULTS



**SEWER PRIORITY AREA MAP
 (PARTIAL AREA 2)**

DESIGNED BY: _____ CHECKED BY: _____
 DRAWN BY: _____ 2007-04-09 Hampden Sewer Locations.dwg

**Priority Areas 1 through 7
 Town of Hampden
 June 3, 2008**

SE

Location	Technical Services	Contingency	Total
0.00	\$57,500.00	\$84,000.00	\$643,500.00
0.00	\$56,000.00	\$80,000.00	\$619,750.00
0.00	\$54,000.00	\$78,000.00	\$595,750.00
0.00	\$67,500.00	\$100,000.00	\$764,500.00
0.00	\$51,000.00	\$73,500.00	\$561,500.00
5.00	\$43,500.00	\$60,500.00	\$462,625.00
25.00	\$373,500.00	\$537,500.00	\$4,119,625.00

SOURCE:
 PLAN ENTITLED, "TOWN OF HAMPDEN, TOWN OF HAMPDEN
 SEWER LOCATIONS", DATED 03-21-2006, PREPARED BY
 JAMES W. SEWALL COMPANY

TOWN OF HAMPDEN, MAINE

SEWER COST ESTIMATE

JOB NO: 213302
 DATE: JUNE 2008
 SCALE: 1"=1500'

FIGURE 2

Motion by Councilor Arnett, seconded by Councilor Cox to refer this to the Public Works Committee for recommendation to the Council at its first meeting in July – unanimous vote in favor. A meeting of the Public Works Committee was scheduled for Thursday June 19th at 7:00 pm.

b. MEMORANDUM OF UNDERSTANDING – SAD #22

Manager Lessard reported that this is still in the negotiation process. SAD #22 has had made some amendments to the Town's draft and Attorney Russell has some concerns about some of those changes and he suggested going into Executive Session to discuss specifics. This item was postponed until the end of the meeting.

c. TOWN MANAGER PERFORMANCE REVIEW

This item was moved to the end of the Policy Agenda. Manager Lessard prepared a memo to the Council regarding her primary responsibilities as Town Manager and what went well and not so well.

Mayor Briggs noted that this review comes in the middle of Manager Lessard's current contract. He provided an overview of the evaluations he received from Councilors, staff and Manager Lessard's peers. He noted that there were no surprises – she received a 5 in almost every category. He reported that there was an overall appreciation by staff, community and Council, particularly of her competence, dedication, open-door policy and caring nature, as well as her ability to solve problems. He said there were suggestions for more department head meetings, more delegation of responsibilities to others and the need to be a little more concise. Mayor Briggs reported that there were several suggestions for a merit increase and he encouraged the Council to look into that in the near future. Mayor Briggs noted that the Town of Hampden is extremely fortunate to have her as our Town Manager.

The members of the Council expressed appreciation to Manager Lessard for all that she does.

4. NEW BUSINESS

a. PUBLIC SAFETY BUILDING SURVEILLANCE EQUIPMENT BID RESULTS

Bids were opened on June 2nd for the Public Safety security system. Six bids were received and Public Safety Director Joe Rogers and GIS/IT Specialist Gretchen Heldmann recommended acceptance of the low bid from Norris, Inc. in the amount of \$6,842.00 to be funded by the IT and Public Safety budgets. Councilor Cushing so moved; Councilor Cox seconded the motion and vote was unanimously in favor.

b. POSSIBLE GAS PIPELINE INTO HAMPDEN – CITIZEN REQUEST

The citizen who requested that this item be placed on the agenda was not in attendance but Manager Lessard requested that this item be referred to the Public Works Committee. Councilor Cushing so moved; Councilor Cox seconded the motion and vote was unanimously in favor. It will be added to the agenda for the Public Works Committee meeting on Thursday evening and a representative from Bangor Gas will be invited to attend.

c. OFF-PREMISES CATERING PERMIT – BLACK BEAR CATERING

Motion by Councilor Cushing, seconded by Councilor Colford to approve the permit – unanimous vote in favor.

D. COMMITTEE REPORTS

Councilor Cushing reported that the Committee on Committees will be meeting on Thursday at noon and will review the structure of the citizen advisory committees.

Councilor Cox reported that the Community Services Committee is scheduled to meet on June 24th, but the meeting may be rescheduled due to the Hampden Academy project straw poll scheduled for that same time.

E. MANAGER'S REPORT

A copy of the Manager's Report is attached.

F. COUNCILOR'S COMMENTS

Councilor Cushing requested that Manager Lessard make the budget PowerPoint presentation available on the Town's website.

Mayor Briggs requested a current list of all registered sex offenders.

EXECUTIVE SESSION:

Motion by Councilor Cushing, seconded by Councilor Cox to enter into Executive Session for the purpose of attorney/client consultation pursuant to 1 MRSA §405(6)(E), to include the Town Council, Town Attorney and Town Manager – unanimous vote in favor.

Motion by Councilor Cushing, seconded by Councilor Cox to re-enter regular session – unanimous vote in favor. No action was taken on the Memorandum of Understanding.

MANAGER'S REPORT
June 16, 2008

Tax Collections - Tax Collector Cheryl Johnson reports that 2007/08 Tax Collections are at 98% with two weeks to go before year end. She sent out reminders to unpaid accounts so that people would have an opportunity to pay prior to year end when the unpaid tax list goes into the Town Report.

Regional Public Health - I will be attending a meeting at Bangor City Hall on June 24th to discuss regional public health issues and service possibilities. The regulations regarding local health officers are increasing and we had discussed the idea of perhaps contracting with the City of Bangor for that service.

Bus Subsidy -We received notification today that we will be receiving a transit subsidy of \$10,396 for the 08/09 year. That should help to offset the cost of Saturday bus service if the Council determines that should be investigated for the coming year.

Stormwater Utility Meeting - On Friday, June 13th I attended a stormwater meeting sponsored by MDEP along with several staff members who work on this program. It was a sobering look at the regulations we now are responsible for meeting in terms of stormwater management, and the cost of those duties. It makes sense to look at management and funding of this effort in a regional way through a collaborative partnership with the other members of the Bangor Area Stormwater Group. I will be providing you with more information on this program in the near future.

Finance Committee - Councilor Brann asked that Finance Committee meetings be scheduled on the assigned dates for the foreseeable future (2nd & 4th Thursdays). That would make the next meeting of the Finance Committee on Thursday June 26th.

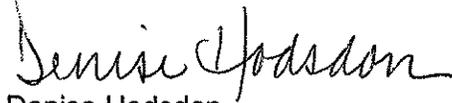
Sewer System Upgrade Results - Review of our records indicate that the last sewer upgrade to the Route 1A/Westbrook Terrace area resulted in a reduction in infiltration of nearly a hundred thousand gallons per year. That results in not only a substantial savings in what we have to pay to Bangor for treatment, but also reserves capacity for Hampden to 'grow' in areas that are accessible to public utilities.

Debit Cards - Finance & Human Resource Officer Janie Pitcher will be meeting with officials on Tuesday, June 17th to gain more information on the acceptance of debit cards for payment of vehicle registrations, licenses and fees at the Town Office. It is our goal to bring a recommendation to the Town Council at one of the meetings in July.

July Council Meeting - The first meeting of July is scheduled for the 7th and the second for the 21st. I am checking now to see whether or not we have a quorum for the 7th since we often have a difficult time getting a quorum for the first meeting in July.

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 p.m.

A handwritten signature in cursive script that reads "Denise Hodsdon".

Denise Hodsdon
Town Clerk