

FINANCE COMMITTEE MEETING

Monday, March 21, 2011

5:45 p.m.

Hampden Town Office

1. Review Minutes of 3/7/3011
2. Review Warrants for Payment
3. Financial Statements – 2/28/2011
4. Old Business
5. New Business
 - a. Draft 2011/2012 Budget Hearing Schedule
6. Public Comment
7. Committee Member Comments

FINANCE COMMITTEE MEETING MINUTES
Monday, March 7, 2011

Attending:

*Mayor Matthew Arnett
Councilor Kristen Hornbrook
Councilor William Shakespeare
Councilor Jean Lawlis
Councilor Thomas Brann
Councilor Janet Hughes
Town Manger Susan Lessard
Public Works Director Chip Swan*

1. Minutes of 2-7-2011 – *The minutes of the 2-7-2011 Finance Committee meeting were reviewed. No changes were made and the minutes were accepted as written.*
2. Review and sign warrants – *Bill payment warrants were reviewed and signed by the Committee. Councilor Shakespeare questioned expenses related to printing costs for the Town newsletter and suggested that the Town Manager call other vendors for additional quotes to make sure that we were getting a good price for printing.*
3. Old Business
 - a. 2012 Plow Truck Bid Results – *Motion by Councilor Shakespeare, seconded by Councilor Lawlis to recommend to the full council the acceptance of the low bid for a 2012 International plow truck from Daigle and Houghton for \$119,043.36. Unanimous vote.*
 - b. Scott Luciano – *Application for Reappointment to Personnel Appeals Board (Mr. Luciano will attend) – Mr. Luciano attended the meeting and discussed his re-appointment to the Personnel Appeals Board. Although the Board has not met due to no need, it was noted that Mr. Luciano has very strong credentials for this kind of board and that the Committee appreciated his interest in serving the Town. Motion by Councilor Lawlis, seconded by Councilor Hughes to recommend to the full Council that Scott Luciano be re-appointed to the Personnel Appeals Board. Unanimous vote.*
4. New Business
 - a. Acceptance of Forfeited Property – Public Safety – *Motion by Councilor Hughes, seconded by Councilor Brann to recommend to the full Council the forfeited 2002 truck*

and to allow the Police Department to sell the truck and put the proceeds into Cruiser Reserve. Unanimous vote.

- b. Julie Johnston – Board of Appeals – New Applicant - Ms. Johnston attended the meeting and discussed her interest in serving on the Appeals Board. It was noted by the Committee that she had outstanding qualifications for the committee work. She is well versed in conflict resolution through her work as the call center supervisor for LL Bean. The Committee expressed their appreciation for Ms. Johnston's willingness to serve on the Committee. Motion by Councilor Lawlis, seconded by Councilor Brann to recommend to the full Council the appointment of Julie Johnston to the Appeals Board. Unanimous vote.*
- c. Union Negotiations (added to the agenda by Mayor Arnett) – It was the consensus of the Committee that a subcommittee assist the Town Manager with contract negotiations. This item will be posted on the next regular Finance Committee agenda.*

5. Public Comment - None

6. Committee Member Comments

Councilor Shakespeare requested that the Fire Department be recognized for their work in obtaining a grant for t new brush truck for the department.

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

TOWN OF HAMPDEN
2011/2012 BUDGET MEETING SCHEDULE

(Meetings start at 6:00 p.m. and are held in the Council Chambers on non-council meeting dates. Budget discussions on Council meeting nights follow the regular agenda.)

May 9, Monday:	Public Safety Police Fire Administration Town Council Municipal Building Tax Collector Elections
May 16, Monday:	(Council Meeting) Library Recreation Lura Hoyt Pool Debt Service
May 17, Tuesday	Reserves General Assistance Education County Tax Revenues Social Service Agency Requests Assessor/Planning Economic Development GIS/IT Communications
May 23, Monday:	Public Works Municipal Garage Solid Waste Buildings & Grounds Marina Non-Departmental Utilities The Bus
June 1, Wednesday:	Budget Review – (if necessary)
June 6, Monday:	Budget Review – Post for Public Hearing
June 20, Monday:	(Council Meeting) Budget Adoption