

INFRASTRUCTURE COMMITTEE MEETING  
Monday, April 25, 2011

HAMPDEN TOWN OFFICE

6 p.m.

A G E N D A

1. Minutes of 1/31/2011
2. Old Business
  - a. Charging businesses for snow removal
3. New Business
  - a. Paving Bids
  - b. Coldbrook Road Sewer Extension
  - c. Salt Bids
  - d. Striping and Crosswalk Quotes
  - e. Public Works 2011/12 Budget
  - f. Reserves for 2 – F450 trucks
4. Public Comment
5. Committee member comments

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INFRASTRUCTURE COMMITTEE MEETING MINUTES  
January 31, 2011

Attending:

Councilor Hughes	Councilor Shakespeare
Councilor Hornbrook	Mayor Arnett
Councilor Lawlis	Town Manager Sue Lessard
Councilor Brann	Public Works Director Chip Swan

1. Motion by Councilor Hughes, seconded by Mayor Arnett to approve the minutes. Vote 6 – 0.
2. Old Business
  - a. Stretcher Bids – Motion by Mayor Arnett, seconded by Councilor Brann to recommend to the full council acceptance of the low bid of \$12,571.20 from Stryker EMS Equipment for the power stretcher. Vote 6 – 0.
  - b. Hamlin Marine – tables
  - c. Home Composters 2011 – Motion by Mayor Arnett, seconded by Councilor Brann to recommend that the Town participate in the 2011 Home Composter Program through the State Planning Office and to subsidize 50% of the cost of the composters. Vote 6 – 0.
  - d. Board of Assessment Review Applicant – Rich Armstrong. Motion by Councilor Shakespeare seconded by Councilor Brann to recommend to the full Council approval of Rich Armstrong as a member of the Board of Assessment review. Vote 6 – 0. Mayor Arnett requested that the Assessor do a workshop for Councilors on factors that impact assessments and property values at some point after the upcoming budget work is completed.
3. New Business
  - a. 2011 Public Works Truck – Request to go to bid. – Motion by Councilor Hughes, seconded by Councilor Lawlis to recommend to the full council that the Public Works Director be allowed to go out to bid for a 2011 Plow Truck to replace the 2001 Freightliner. Vote 6 – 0. The Public Works Director also discussed the need for two other trucks in the upcoming budget to replace two F450 two wheel drive trucks with two F350 four wheel drive trucks. Further discussion will be had on this item during the upcoming budget review process.
4. Public Comments
5. Committee Member Comments

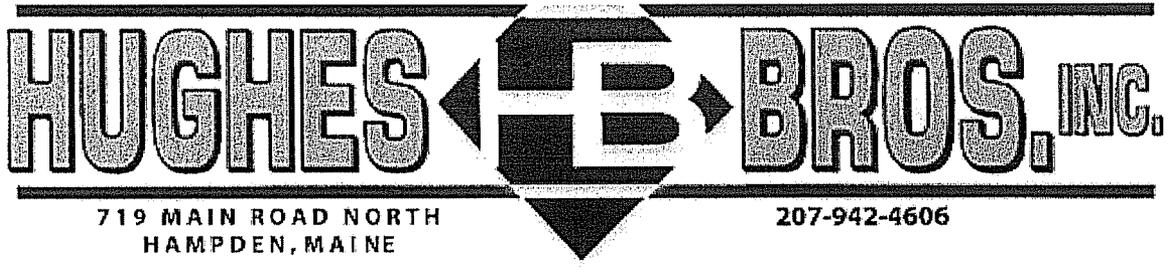
Councilor Brann – recommended to the Committee that they review Book 1 of the Comprehensive Plan that was provided by GIS/IT staff member Gretchen Heldmann.

Councilor Hughes - Planning and Development is cancelled for this month. The final report of the BEAR project will be presented to the Comp Plan Implementation Committee. The school re-use issue will be on the Finance Committee agenda. The next newsletter can be used to positively explain the town council support for the original plan provided by WBRC for reuse of the high school property. The Town Manager was asked to check on whether ambulance billing to Winterport included costs of medications provided during transport.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Susan Lessard  
Town Manager



Chip Swan

April 18, 2011

Town of Hampden  
106 Western Ave.  
Hampden, Maine 04444

RE: Sewer Extension – 101 Coldbrook Road

Dear Chip:

In 2007, Plaza Properties and Hughes Bros., Inc. (Hughes) collaborated to extend the public sewer from the corner of Coldbrook Road and Laskey Lane extending along Coldbrook Road and 600' along the property line of Hughes Bros. to behind the Plaza Properties property (now known as Angler's Restaurant). The cost for this work was paid for by Hughes and Plaza Properties. The Town accepted this portion of the sewer as public sewer in 2009, and Angler's Restaurant was connected to the system. Hughes proposes to extend the 8" pvc sewer main from the last existing precast concrete manhole for approximately 300' and install one additional precast concrete manhole. An 8' PVC stub will be installed and plugged in the precast manhole for future purposes. Hughes proposes to install three 6" pvc services along the proposed sewer main including a connection to an existing metal building along Route 202, and two future service connections (capped in a watertight manner) which are shown as stubs, as shown on the attached drawings. One of the proposed service stubs is to connect to an existing building in the future and the other is to support future development. The two existing buildings are currently serviced by an onsite subsurface wastewater disposal system. All proposed work will be conducted in accordance with the Town of Hampden's sewer ordinance.

After construction, Hughes Bros. will request that the proposed sewer main be accepted by the Town of Hampden as Public Sewer, as shown on the attached drawings prepared by Carpenter Associates, Inc. A 20' wide easement will be provided by Hughes to the Town as required, as shown on the drawings. The sewer services will remain as private connections owned by Hughes.

We have enclosed four sets of full size drawings and associated specifications for review and approval of design. We have also provided an electronic copy by email to help facilitate review by the Town's infrastructure committee on April 25, 2011. We will provide record drawings upon completion of the work planned for May.

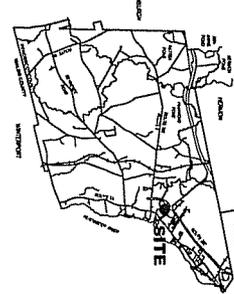
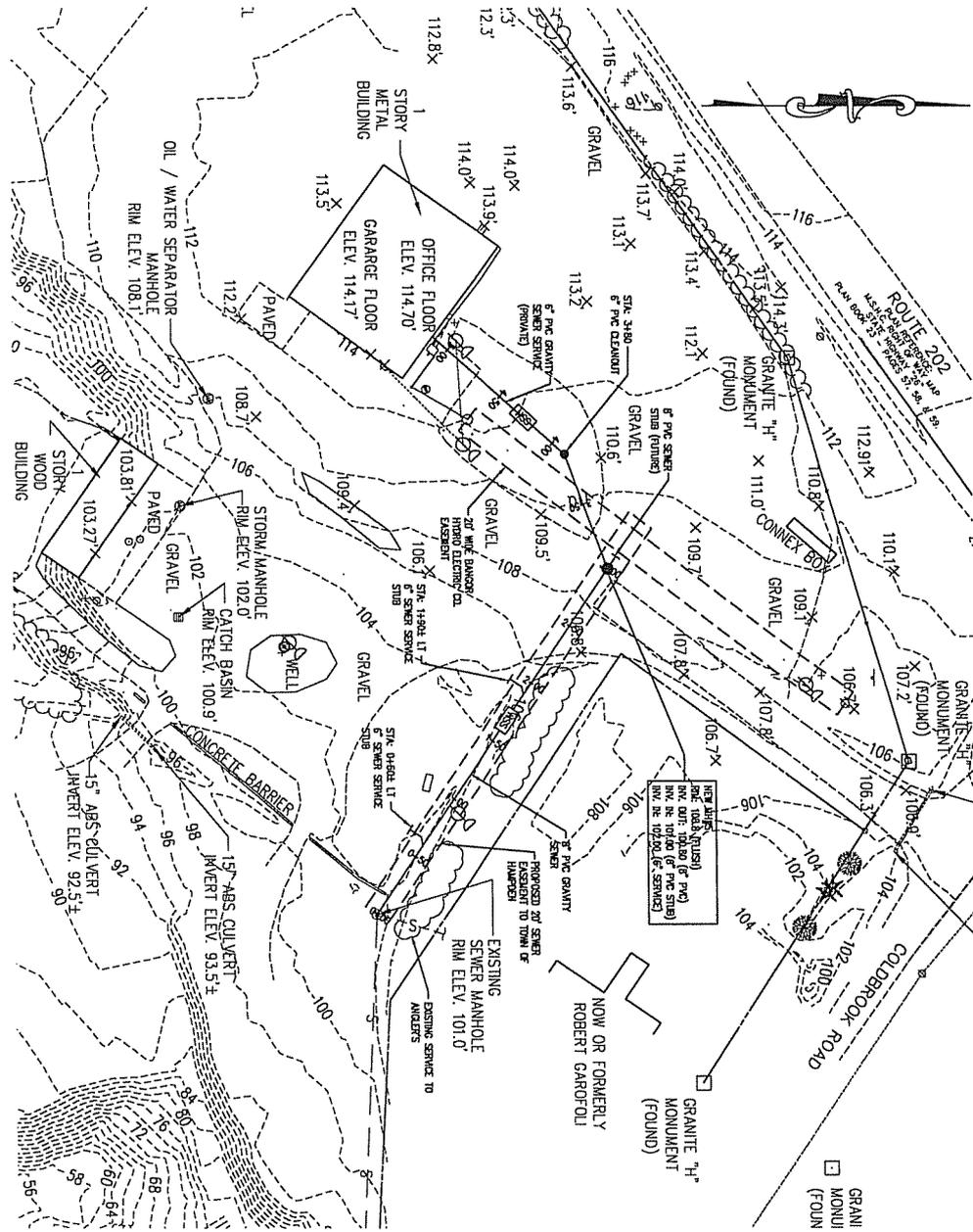
We understand that Woodard & Curran, Inc. will be providing review as the Town's consultant, and have provided an extra copy for you to send to them. Please feel free to call me with any questions or concerns.

Sincerely,

HUGHES BROS., INC.

Larry A. Langille II  
Project Manager

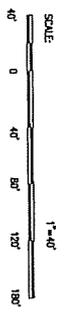
Cc: Jim Wilson, Woodard & Curran, Inc.



- NOTES:**
1. EXISTING CONDITIONS SHOWN ON THESE PLANS ARE BASED ON AERIAL PHOTOGRAPHS DATED JAN. 14, 2008.
  2. CONSTRUCTION OF THIS PROJECT WILL BE IN ACCORDANCE WITH THE MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) REGULATIONS.
  3. CONSTRUCTION OF THIS PROJECT WILL BE IN ACCORDANCE WITH THE MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) REGULATIONS.
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**LEGEND**

- IRON PIPE FOUND
- IRON ROD FOUND
- GRANITE MONUMENT
- UTILITY POLE
- UTILITY POLE WITH LIGHT
- POLE ANCHOR
- CATCH BASIN
- SPOT ELEVATION
- MANHOLE
- SEWER MANHOLE
- SIGN
- CORRUGATED BLACK PLASTIC PIPE
- CIMP
- ABS
- SOFTWOOD TREE
- HARDWOOD TREE
- INDEX CONTOUR
- 2' CONTOUR
- RIGHT OF WAY / PROPERTY LINE
- EDGE OF PAVEMENT / GRAVEL
- OVERHEAD WIRES
- TREELINE



**FOR REVIEW**  
 4-14-11

REVISIONS		
NO.	DATE	DESCRIPTION

**CARPENTER ASSOCIATES**  
 CONSULTING ENGINEERS  
 877 HILLWATER AVENUE • OLD TOWN • MAINE 04468



HUGHES BROTHERS, INC.  
**PROPOSED SEWER EXTENSION**  
 HAMPDEN, MAINE

**SITE PLAN**

Drawn: BB  
 Checked: BB  
 Scale: 1"=40'  
 Date: 4/7/11  
 Project No: 21148  
 Sheet Number: 1





3-C

**FW: Rock Salt bid results**

Friday, April 8, 2011 6:59 AM

**From:** "Chip Swan" <hampdenpw@tds.net>  
**To:** "Light Lady" <lightlady\_1@yahoo.com>

Susan,

I would like to extend our salt price with Harcros for next year with the same price as we paid this year. Thanks  
Chip J

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**From:** Demerchant, Terry L [mailto:Terry.L.Demerchant@maine.gov]  
**Sent:** Thursday, April 07, 2011 2:53 PM  
**To:** Chip Swan  
**Subject:** RE: Rock Salt bid results

Chip, the State has agreed to extend the contract with Harcros for another year at existing prices for our MDOT regions. Harcros has offered to extend your price of \$63.42/ton too if you are willing. Please let me know if you wish to extend and what your estimated tonnage would be. Thanks!

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**From:** Chip Swan [mailto:hampdenpw@tds.net ]  
**Sent:** Thursday, June 10, 2010 1:45 PM  
**To:** Demerchant, Terry L  
**Subject:** RE: Rock Salt bid results

Terry,

Could you send me the bid results. Thanks Chip

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**From:** Demerchant, Terry L [mailto:Terry.L.Demerchant@maine.gov]  
**Sent:** Thursday, June 10, 2010 11:03 AM  
**To:** hampdenpw@tds.net  
**Subject:** Rock Salt bid results

Harcros was the low bidder for your town and the price would be \$63.42 per ton. You will have until 5:00 on 6/25 to get back to me on whether you want to commit or not. Please let me know - thanks :)

3-d



**TOWN OF HAMPDEN**  
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

April 20, 2011

To: Sue Lessard  
From: Chip Swan  
Subject: ANNUAL ROAD STRIPING

Below are the results of three quotes I received on the annual road striping for 2011.

	<u>AMOUNT</u>
L&D SAFETY MARKING CORP	\$7564.40
WILSON'S LINE STRIPING	\$7855.00
FINE LINE	\$8500.00

The price is higher this year because I am starting to stripe additional roads double yellow and the addition of the striping on Mayo RD. This year Shaw Hill and Coldbrook Rd will receive double lines. Going forward as we pave roads with striping I will have the contractor repaint double lines and work those roads into the annual striping program.

I budgeted \$9800.00 for this years striping

As you can see L&D was low bidder.  
I would like your approval to accept L&D quote.

Yours truly,

Chip Swan, PWD

3-d



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

April 20, 2011

To: Sue Lessard  
From: Chip Swan  
Subject: ANNUAL Cross Walk Striping

Below are the results of three quotes I received on the Cross Walk striping for 2011.

	<u>AMOUNT</u>
WILSON'S LINE STRIPING	\$3490.00
L&D SAFETY MARKINGS	\$3672.00
FINE LINE	\$6500.00

The price is higher this year because of the addition of the striping on Mayo RD.

As you can see Wilson's was low bidder.  
I would like your approval to accept Wilson's quote.

Yours truly,

Chip Swan, PWD