

INFRASTRUCTURE COMMITTEE MEETING

March 22, 2010

6 p.m.

Hampden Town Office

A G E N D A

1. Old Business
 - a. Water District Proposal
 - b. Dunton Drive – 2 Remaining Street Light Requests
 1. Policy for Street Light Consideration
 - c. Transfer Station Decals
 1. Updated Guidelines
 - d. Annual Road Striping Quotes
 - e. Paving Bid Results
 - f. Diesel Truck Bid Results
2. New Business
 - a. Employee Handbook
3. Public Comments
4. Committee Member Comments



HAMPDEN PUBLIC SAFETY

Police - Fire - EMS
106 Western Avenue
Hampden, Maine 04444
Phone 207-862-4000
Fax: 207-862-4588



TO: Susan Lessard, Town Manager
FROM: Joseph L. Rogers, Public Safety Director
RE: Street Light Request, Dunton Circle
DATE: January 28, 2010

The Public Safety Department was contacted last year about installing streetlights at Dunton Circle and Western Avenue and Dunton Circle and Silver Drift Trail, upper and lower ends. At that time our position was that we recommended the installation of the requested lights at the above intersections.

The Infrastructure Committee has inquired about whether there were any safety concerns in the Dunton Circle/Western Avenue recommendation. This intersection is a high volume area for vehicles and the streetlights should be installed as soon as practical. The two other intersections do not have the vehicle traffic volume of Dunton Circle and Western Avenue and would not pose a significant traffic safety concern.

Once the development becomes more populated these intersections should have streetlights installed if they are not installed beforehand.

This is a new development so we have virtually no historical data concerning traffic accidents, pedestrian use or maintenance issues.

We do recommend that the Town consider a policy on new streetlights so that future requests may be reviewed using established criteria such as:

1. Number of vehicles using the road
2. Intersections
3. Pedestrian use
4. Dead end streets
5. Number of people to benefit
6. Number of residences to benefit

Thank you for your attention to this matter.

TOWN OF HAMPDEN
SOLID WASTE TRANSFER STATION RULES & REGULATIONS

The Town of Hampden has a Solid Waste Transfer Station located at the Public Works Facility on the Canaan Road. This facility is for disposal of Hampden residential trash only.

- No Commercial Haulers allowed
- No Contractor vehicles allowed

PERMITS

A permit on the vehicle is required for access to the facility. Permits are available at the Town Office at a cost of \$5 per sticker per vehicle per calendar year. **A current vehicle registration must be presented annually in order to obtain a sticker.** Only year round residents or seasonal residents who do not use their property for rental purposes are eligible to purchase stickers. Businesses and residents of apartment or private complexes with more than four units are not eligible to purchase stickers or utilize the Transfer Station.

A one-day permit is available for a resident to obtain in order to use a borrowed vehicle. To acquire this, bring the number of your existing permit to the Town Office and ask for a Temporary Vehicle Permit. The permit is available at no charge and is valid for one day only. You must accompany the vehicle for which you obtained the permit and the vehicle cannot be a commercial or contractor vehicle or larger than a full-sized pick up.

<u>HOURS OF OPERATION</u>	<u>CLOSED ALL LEGAL HOLIDAYS</u>	
MONDAY – CLOSED	New Year’s Day	
TUESDAY – CLOSED	Martin Luther King Day	
WEDNESDAY – 10 A.M. – 6 P.M.	President’s Day	Columbus Day
THURSDAY – 10 A.M. – 6 P.M.	Patriot’s Day	Veteran’s Day
FRIDAY – 10 A.M. – 6 P.M.	Memorial Day	Thanksgiving Day
SATURDAY – 8 A.M. – 4 P.M.	4 th of July	Day after Thanksgiving
SUNDAY – 8 A.M. – 4 P.M.	Labor Day	Christmas Day

DISPOSAL SCHEDULE

SOLID WASTE -

ACCEPTED ON ANY DAY THAT THE TRANSFER STATION IS OPEN.

SWAP SHOP ITEMS -

ARE ACCEPTED AT THE ‘SWAP SHOP’ ON ANY DAY THAT THE TRANSFER STATION IS OPEN, AND MAY BE TAKEN FROM THE ‘SWAP SHOP’ ON ANY DAY THAT THE TRANSFER STATION IS OPEN.

RECYCLABLES -

ACCEPTED ON ANY DAY THAT THE TRANSFER STATION IS OPEN.

CONSTRUCTION & DEMOLITION DEBRIS, WOOD, METAL, TELEVISIONS, COMPUTER PARTS, AND APPLIANCES -

THESE ITEMS ARE ACCEPTED ON THE 2ND AND 4TH WEEKEND OF EACH MONTH **ONLY.**

REFRIGERANT DISPOSAL FEE –

There is a \$15 fee for the disposal of any appliance with refrigerant (refrigerators, freezers, some air conditioners). A permit for the disposal of such items must be picked up at the Town Office prior to disposal, and these items can only be taken to the transfer station on the second and fourth weekends of each month.

BEFORE YOU GO TO THE TRANSFER STATION DISPOSAL TIPS...

REFRIGERATOR/FREEZERS must have all doors removed prior to being brought to the Transfer Station.

TIRES all must have rims removed.

PAINT CANS must be empty and rinsed out with lids removed.

METAL BARRELS, 5, 30, AND 55 GALLON DRUMS must have at least one end removed and they must be washed out,

LEAVES, GRASS, AND YARD AND GARDEN CLIPPINGS must be bagged and disposed of in the trash compactors along with solid waste

TREE LIMBS AND BRANCHES – Must not exceed 6" in diameter and 10' in length and are acceptable only on the 2nd and 4th weekends of each month.

RECYCLING

The Town has an active recycling program. The following items are currently recycled at the Transfer Station. Separate, marked areas are located at the Transfer Station for each type:

- Newspapers/Magazines – Please do not bundle newspapers with string or twine, and newspaper inserts are acceptable as recyclables as well as telephone books.
- Corrugated Cardboard – Please flatten cardboard boxes, remove excess tape, and do not deposit wet cardboard in the cardboard area.
- Tin Cans – Please rinse cans before depositing them at the Transfer Station and if possible, flatten them prior to disposal to save space. Cans are easier to flatten if both ends are removed.
- Glass Jars and Bottles – Please do not include window glass, mirrors, or light bulbs in the glass disposal area. Lids should be removed, and the glass containers should be rinsed, but labels do not have to be removed.
- #2 Plastic (milk & water jugs, detergent bottles, etc.) – These items should be flattened and placed in the labeled bin(s) at the Transfer Station.

UNACCEPTABLE WASTES

- AUTOMOTIVE PARTS include batteries, fenders, doors, body and frame parts, engines, transmissions, etc. These items should be disposed of in a salvage yard.
- STUMPS will not be accepted.
- HAZARDOUS WASTE will not be accepted. This includes paint thinners, cleaners, poisons, asbestos, chemicals, and petroleum products such as gas, oil and kerosene.

COMPOSTING

The Town of Hampden is making every effort to protect our environment and to keep waste disposal costs as low as possible. In addition to observing the guidelines above, you can help reduce the amount of waste that you produce in your home. Home composting, for example, is easy to do and not only reduces the waste stream, but produces usable garden fertilizer. The Town participates annually in the State Planning Office Home Composter Program by subsidizing the cost of home composters for interested Hampden residents. To find out more about home composting and when the next composter order will be placed - call Rosemary at 862-3337.

QUESTIONS? CALL ROSEMARY AT 862-3337.



WOOD & CONSTRUCTION & DEMOLITION DEBRIS COLLECTION WEEKENDS

JULY 2009 – JUNE 2010

MONTH	2ND WEEKEND DATES	4TH WEEKEND DATES
JULY 2009	11 TH -12 TH	25 TH -26 TH
AUGUST 2009	8 TH -9 TH	22 ND -23 RD
SEPTEMBER 2009	12 TH -13 TH	26 TH -27 TH
OCTOBER 2009	10 TH -11 TH	24 TH -25 TH
NOVEMBER 2009	14 TH -15 TH	28 TH -29 TH
DECEMBER 2009	12 TH -13 TH	26 TH -27 TH
JANUARY 2010	9 TH -10 TH	23 RD -24 TH
FEBRUARY 2010	13 TH -14 TH	27 TH -28 TH
MARCH 2010	13 TH -14 TH	27 TH -28 TH
APRIL 2010	10 TH -11 TH	24 TH -25 TH
MAY 2010	8 TH -9 TH	22 ND -23 RD
JUNE 2010	12 TH -13 TH	26 TH -27 TH

**CURRENT TRANSFER STATION DECAL REQUIRED
FOR ADMISSION TO THE FACILITY**

*****REMINDER – IF YOU WISH TO DISPOSE OF AN APPLIANCE CONTAINING A REFRIGERANT, YOU HAVE TO FIRST OBTAIN A STICKER FROM THE TOWN OFFICE. STICKERS ARE \$15 PER APPLIANCE.**

COPIES OF THIS SCHEDULE ARE ALSO POSTED ON THE TOWN WEBSITE AT www.hampdenmaine.com



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FOR ADMISSION TO THE FACILITY**

**** DUE TO THE CHRISTMAS HOLIDAY, THE TRANSFER STATION WILL BE OPEN FOR WOOD AND CONSTRUCTION AND DEMOLITION DEBRIS ON SUNDAY, DECEMBER 26TH AND MONDAY, DECEMBER 27TH.**

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TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

March 8, 2010

To: Sue Lessard
From: Chip Swan
Subject: ANNUAL ROAD STRIPING

Below are the results of three quotes I received on the annual road striping for 2010.

	<u>AMOUNT</u>
L&D SAFETY MARKING CORP	\$6,075.30
WILSON'S LINE STRIPING	\$7745.00
SUPERIOR LINES	\$7952.42

The price is higher this year because I am starting to stripe additional roads double yellow. This year Monroe and Coldbrook Rd will receive double lines. Going forward as we pave roads with striping I will have the contractor repaint double lines and work those roads into the annual striping program.

AS you can see L&D was low bidder. I would like to have this item put on the next Infrastructure committee meeting.

I would like your approval to accept L&D quote.

Yours truly,

Chip Swan, PWD