

Street Opening / Utility Connection Permit

Permit # _____
Date: _____
Phone: _____
Fax: _____

Dig-Safe Number: _____ Proof of Insurance: _____

Work Information

Street Address: _____ Requested Address: _____
Lot Location: _____ Type: _____
Type of Work: _____
Work Explanation: _____
Dig-Safe Start Date: _____ Dig-Safe End Date: _____

Contractor Information

ID: _____ Company: _____ Phone: _____
Contact Person: _____ Emergency Phone: _____
Contractor Address: _____

Owner Information

Owner Name: _____ Phone: _____
Owner Address: _____
Signature: _____

By signing above, I acknowledge that I have read and understand the "Instructions for Contractor" Form and reviewed the backfill requirements diagram.

Permit Issued By: _____ Fee: _____

Special Requirements

Engineer: _____

Comments: _____

The standard permit fee is \$ 50.00. A weekend work permit fee is \$210.00. Any contractor who applies for a permit after the fact, will be charged a \$420.00 fee. The permit is granted subject to the provisions of Title 23, Chapter 307, and Subchapter II of Maine Revised Statutes Annotated.

Instructions for Contractors & Backfill Requirements

1. No permit shall be issued without a Dig Safe number and proof of liability insurance. By signing this permit the contractor certifies that all utilities have been contacted and that the contractor is financially responsible for any and all utility disruptions. A copy of the permit must be available for inspection at the excavation site.
2. Contractor must comply with OSHA regulations, MUTCD work zone requirements and all applicable state, local and federal regulations.
3. Contractor must notify emergency responders prior to setting up lane closures or blocking any town road.
4. The Hampden Public Works is not responsible for locating or marking sewer or storm connections. Contractor shall not rely on any such town marking activities. Contractor is responsible for locating and marking such connections.
5. New sewer and drain connections must be made with approved connection devices and inspected by Hampden Public Works. Contact Hampden Public Works Department a minimum of 24 hours prior to excavation for approved connection devices and 24 hours prior to backfilling to schedule utility inspection.
6. Backfill shall consist of clean excavated material or clean material hauled onsite containing no frozen or perishable material and with no rocks greater than 6" in size. Material shall be approved by the Town of Hampden prior to commencing backfill. Contact Public Works prior to backfilling to schedule backfill inspection.
7. Backfill shall be placed in 12" maximum lifts and compacted to 95% using proper compaction procedures.
8. Flowable fill to 1500 psi minimum or as directed by Hampden Public Works Director.
9. Provide 2" of rigid insulation for utilities buried less than 5' deep and 4" of rigid insulation for utilities buried less than 3'.
10. Trench shall have temporary or permanent pavement within 24 hours of being backfilled (48 hours maximum weekends and holidays). Finish pavement shall be placed within 30 calendar days.
11. Contractor shall be responsible for replacement of brick sidewalks, concrete sidewalks and curbing according to Hampden Public Works Director.
12. The Town of Hampden street opening/utility connection permit is issued in accordance with _____ fees and construction requirements identified by the Hampden Water District or other independent utilities may also apply.

Contact Information

Dig Safe	PH: 811 1-888-344-7233	1-888-dig-safe
Public Works	PH: 207-862-3337 207-478-8396	FX: 207-862-5067
Water District	PH: 207-862-3490	FX: 207-862-3595
Police/Fire	PH: 207-862-4000	FX: 207-862-4588

