



TOWN OF HAMPDEN

PUBLIC WORKS DEPARTMENT

Driveway/e911 Address Permit Application

APPLICATION DATE: _____

OWNER/APPLICANT INFORMATION

Applicant or Agent's Name: _____ Phone # _____

Mailing Address: _____
Address Town/City State Zip Code

Land Owner's Name: _____ Phone # _____

Mailing Address: _____
Address Town/City State Zip Code

Check here if you need an e911 Address. You must still fill out the rest of this application as applicable and follow the instructions regarding staking/flagging the proposed driveway location. If you are on a state road, you need to apply with the state for a driveway permit, but the town assigns the e911 Address. Once the state approves your driveway location, the town will GPS locate your driveway and assign you an address. Attach copy of state approved permit.

PROPERTY INFORMATION

Road Name: _____ Street Number (if applicable): _____

North South East West – Side of Road

Distance of Proposed Driveway from Nearest Intersection: _____
(estimate in tenths of a mile)

Name of Nearest Intersection: _____ Nearest Utility Pole # _____

Tax Map & Lot # _____

PROPOSED LOCATION OF DRIVEWAY MUST BE STAKED AND FLAGGED BY APPLICANT

DRIVEWAY/ENTRANCE INFORMATION

Does your property have an existing access? Yes No

Desired Width of Driveway: _____ Type of Surface: _____
(in feet) (gravel, pavement, etc.)

Are you proposing a new entrance to the property? Yes No

Proposed Driveway Purpose: _____

(single-family home, timber-harvesting, subdivision street, etc.)

CONSTRUCTION INFORMATION

Construction expected to begin on: _____ Completed by: _____
(date) (date)

Person/Company Constructing Driveway: _____

Construction Contact's Name: _____ Phone # _____

SITE SKETCH (OR ATTACH PLOT PLAN)	NORTH ↑

THE OWNER/APPLICANT HEREBY AGREES:

1. To provide, erect and maintain all necessary barricades, lights, warning signs and other devices to direct traffic safely while the work is in progress.
2. To at no time cause the Road to be closed to traffic.
3. To obtain, deliver to the site and install any culverts and/or drainage structures necessary for drainage; the size, type and length of such culverts or structures shall be as specified by the Town of Hampden Public Works Department. **All culverts and/or drainage structures shall be new.**
4. **TO COMPLY WITH ALL FEDERAL, STATE AND LOCAL LAWS AND ORDINANCES**
5. To not alter, without prior written approval, any culverts, drainage patterns or swales within the Town Right-of-Way.
6. To notify the Town of Hampden Public Works Department if the use or purpose of the Driveway is to be changed.
7. To make all repairs which may become necessary as a result of the driveway installation.

FURTHER CONDITION OF THE PERMIT: The applicant shall become liable, and shall indemnify and save harmless said Town of Hampden against all suits, claims, damages and proceedings of every kind arising out of the construction and maintenance of said driveway approach including snow removal.

SIGNATURES

Signature of Owner: _____ Date: _____

Signature of Applicant/Agent: _____ Date: _____

I hereby certify that I have been granted permission from the property owner to act on their behalf.

TOWN OFFICE USE ONLY

Date Permit Issued: _____

Permit Issued by: _____

NOTES: _____

