

SERVICES COMMITTEE MEETING

Monday, August 10, 2015

6:00 pm

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES – July 13, 2015
2. OLD BUSINESS
 - a. Audio/Visual/Cable TV Equipment Upgrade
 - b. Town Attorney RFQ Responses
 - c. Recreation Fields Update – Mayor Ryder
3. NEW BUSINESS
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

SERVICES COMMITTEE MEETING MINUTES
Monday, July 13, 2015

Attending:

Councilor Terry McAvoy	Councilor Dennis Marble
Councilor William Shakespeare	Councilor Stephen Wilde
Councilor Greg Sirois	Mayor David Ryder
Interim Town Mgr. Susan Lessard	Recreation Director Shelley Abbott

The meeting was opened at 6 p.m. by Chairman McAvoy.

1. MINUTES – June 8, 2015 – Motion by Councilor Marble, seconded by Mayor Ryder to approve the minutes. Unanimous vote in favor.
2. OLD BUSINESS
 - a. Parks Update – The Manager reported that the barbecues had been installed at Dorothea Dix and that picnic tables and trash cans had been installed at other parks. Mayor Ryder updated the Committee during Councilor Comments on the Dorothea Dix trails project. He had spoken with a representative from Prentiss & Carlisle and the project is on track to be done during two weeks in August. He and the company representative and the public works director will be meeting to walk the property and review the trails locations.
 - b. David Barrett - Re-appointment to Library Board of Trustees – Motion by Councilor Marble, seconded by Mayor Ryder to recommend to the Council that David Barrett be re-appointed to the Library Board of Trustees. Unanimous vote in favor.
3. NEW BUSINESS
 - a. Equipment Donation – Skehan Center – The Town Manager presented a proposal submitted by resident Danny Lafayette to donate weight lifting equipment to the Town to be used at the Skehan Center. Recreation Director Shelley Abbott discussed the proposal with the Committee. Concerns raised were related to lack of sight lines and ventilation to the room where they would be located, the need to change the flooring in the room to accommodate the weight equipment, the lack of hot water for showers due to the high electrical cost of maintaining the currently installed system, limited hours of operation, the location of the room which would create foot traffic through the gym area when it was otherwise in use, limited staffing to monitor use, lack of trained staff, and additional cleaning costs. It was the consensus of the Council that the Town was not in the position at this time to accept this donation and add this to the list of activities available at the Skehan Center. They acknowledged the generosity and good intent by Mr. Lafayette but are not prepared to accept the gift given the issues raised.

4. PUBLIC COMMENTS - None

5. COMMITTEE MEMBER COMMENTS – See Parks above.

Motion by Mayor Ryder, seconded by Councilor Shakespeare to adjourn at 6:30 p.m.

Respectfully submitted,

Susan Lessard
Interim Town Manager

Worksheet

Client Name: Susan M. Lessard
 Title: Town Manager
 Company: Town of Hampden
 Address 1: 106 Western Avenue
 Address 2: Hampden, Maine
 ZIP: 04444

Cable TV upgrade - Equipment Specifications

QTY	MFG	Model	Description	Unit Sell	Sell
<u>AUDIO</u>					
2	Shure	SCM810	Auto Mixer	\$1,260	\$2,520
6	Sound Tube	RS-4EZ-WH	Standard	\$104	\$624
1	Extron	60-850-01	200w 70v Amp	\$414	\$414
1	Extron	60-190-01	Rack Shelf	\$78	\$78
1	Radial	RAD-PROAV1	Passive 1 channel DI with stereo inputs	\$131	\$131
1	Crestron	DM-TX-201-C	DM Transmitter with HDMI, VGA and Audio	\$780	\$780
1	Crestron	DM-RMC-100-C	DM Reciever	\$780	\$780
1	FM Systems	ALM473	Automatic Level Master	\$620.00	\$620
1	FM Systems		400 SERIES STAND ALONE MOUNT	\$245.00	\$245
1	Fostex	SAM-400 RM-3	Audio Monitor	\$500	\$500
6	AC-RSEZ-HH-2	QTY TBD	20' hanging kit QTY TBD	\$47	\$282
1	TASCAM	TCM-SS-R200	Single-rackspace Solid State Recorder	\$550	\$550
2	Tecneq	8XLM-8XLF-100	8-Channel XLRf-XLRM Audio Snake 100ft	\$278	\$556
1	Tecneq	Misc TBD	Audio Cables I/O	\$240	\$240
1	Procurve	1920-16G	16 Port Data switch	\$300	\$300
1	RDL	STD-10K	Audio Combiner	\$75	\$75
				<u>Audio Components Total</u>	<u>\$8,695</u>

VIDEO

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1	Sony	MCS8M	Compact Audio Video Mixing Switcher	\$5,940	\$5,940		
3	Panasonic	AW-HE60H	HD/SD pan/tilt/zoom camera	\$3,800	\$11,400		
3	Vaddio	535-2000-223	Wall Mount for AW- HE60H camera	\$195	\$585		
1	Panasonic	AW-RP50	Sub-compact remote camera controller	\$1,914	\$1,914		
1	LG	32LS33A-5D	32" monitor w/ 200x200VESA	\$494	\$494		
1	Dynex		19" LED 720	\$125	\$125		
1	Ikegami	ULE-217	21.5 HD monitor w/ HD- SDI	\$824	\$824		
1	JVC	SR-HD2500US	BLU-RAY DISC & HDD RECORDER w/HDSDI	\$3,570	\$3,570		
1	AJA	FS1	HD/SD Frame Synchronizer UDC	\$3,146	\$3,146		
1	DECIMATOR	MD-RDA	HD/SDI DA	\$300	\$300		
1	AJA	Audio Breakout	25pin to XLR	\$120	\$120		
1	AJA	MISC DA UDC	TBD Baeds on CAD Drawing	\$1,440	\$1,440		
1	Extron	60-1324-02	SMP 351 3G-SDI - H.264 Streaming Media Processor with 3G-SDI Input	\$3,594	\$3,594		
				Video Components Total	\$33,452		
Labor					\$6,000		
Programming					\$0		
Cables and Connectors and Hardware					\$695		
Freight Est.					\$700		
SYSTEM TOTAL					\$49,542		
OPTIONS							

QTY MFG Model Description Unit Sell Sell

Other Items to Consider