

SERVICES COMMITTEE MEETING

Monday, January 12, 2015

6:00 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES 12-08-14
2. OLD BUSINESS
 - A. Parks/Trails Policy Development
 - B. Hampden Highlights Newsletter
 - C. Cable Television Broadcast Equipment Update
 - D. Social Media – Adding Town Facebook Page
3. NEW BUSINESS
 - A. Committee Re-appointment Recommendations
 1. MaryAnn Bjorn – Library Board of Trustees
 2. Yvonne Lambert – Library Board of Trustees
 3. Mark Russell – Library Board of Trustees
 4. Karen Brooks – Pool Board of Trustees
 5. Michael Jellison – Pool Board of Trustees
 6. Victoria Levesque – Pool Board of Trustees
 7. Sarah McVeigh – Pool Board of Trustees
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

SERVICES COMMITTEE MINUTES
Monday, December 8, 2014

Attending:

- | | |
|-------------------------------|---|
| Councilor David Ryder | Town Manager Susan Lessard |
| Councilor William Shakespeare | Councilor-elect Terry McAvoy |
| Councilor Tom Brann | GIS/IT Specialist Kyle Severance |
| Councilor Ivan McPike | Jeremy Jones Volunteer Coordinator Papermill Park |
| Councilor Greg Sirois | |
| Mayor Carol Duprey | |

The meeting was opened at 6 p.m. by Councilor Shakespeare in the absence of Chairman Lawlis.

1. MINUTES 11-10-2014 – The minutes of 11/10/14 were accepted as presented with no changes or corrections.
2. OLD BUSINESS
 - A. Parks/Trails Policy Development – Those attending discussed the mission statement presented at the Infrastructure Committee that had been provided by Councilor Brann, which is “The mission of the Hampden Department of Parks and Recreation is to enhance the quality of life in our Town by providing and maintaining quality parks, trails, and green spaces, and by offering enriching recreational activities and facilities for people of all ages and abilities” (with the Town name of Hampden inserted instead of Allentown and Town used as a term instead of City which was the language in the original statement). Although there may be some minor changes to this statement, it was the consensus of the group that it adequately described the purpose.

Councilor Brann suggested that the Committee that would be formulating the policy to go with the mission statement should not be constrained up front by financial goals. Instead, they should develop goals agreed to by the group and then it would be up to the Town Council to decide how to reach those goals, whether through taxation, volunteer help, donations, etc.

Jeremy Jones did not see the need for a new department or more personnel – just a more structured approach to assigning personnel and engaging volunteers and groups for assistance. He also encouraged Councilors Brann and Lawlis to remain involved in this effort even after their terms as Councilors are done. Councilor-elect McAvoy believes that the committee work should wait until the new Town Council is seated because the majority of councilors after January 1st may not agree with expansion of parks, trails or town financial expenditures for them.

The Town Manager will put this item back on the agenda for the January Services Committee meeting so that the new Services Committee for 2015 can determine how to move forward.

3. NEW BUSINESS - None
4. PUBLIC COMMENTS - None
5. COMMITTEE MEMBER COMMENTS – None

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

3-A-1



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: BSORN MARY ANN
LAST FIRST MI

ADDRESS: 77 SUNSET AVE HAMPDEN 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 947-8869 _____
HOME WORK

EMAIL: MB77SUN@ROADRUNNER.COM

OCCUPATION: Retired

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: library trustee

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? Have worked in library. ~~am~~ trustee now I love to read.

Are there any issues you feel this board or committee should address, or should continue to address? _____

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY Date Application Received: DEC 15 2014

COUNCIL COMMITTEE ACTION: _____ DATE: _____

COUNCIL ACTION: _____ DATE: _____

NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____

3-4-2



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: LAMBERT LAST YVONNE FIRST M MI
ADDRESS: 226 MAIN RD N STREET HAMPDEN TOWN 04444 ZIP

MAILING ADDRESS (if different):

TELEPHONE: 207-945-9873 HOME WORK

EMAIL: Lambert8068@Roadrunner.com

OCCUPATION: RETIRED

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: LIBRARY

SECOND CHOICE (OPTIONAL):

How would your experience, education and/or occupation be a benefit to this board or committee? PAST YEARS ON BOARDS, BEING ON

CERTAIN COMMITTEES FOR THE BENEFIT OF THE FUTURE OF THE LIBRARY - PAST EDUC. IN LIBRARY SCIENCE.

Are there any issues you feel this board or committee should address, or should continue to address? CONTINUE WORK ON IMPROVEMENT

ISSUES IN REGARD TO BETTER USE FOR THE TOWN

3 YEAR

- CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE
FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMITTEE
TREE BOARD

5 YEAR PLANNING BOARD

FOR TOWN USE ONLY
Date Application Received: DEC 15 2014
COUNCIL COMMITTEE ACTION: DATE:
COUNCIL ACTION: DATE:
NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES:



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN

APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: RUSSELL LAST MARK FIRST E

ADDRESS: 163 STREET MAYO ROAD HAMPDEN TOWN ME ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-2502 HOME 852-7870 WORK

EMAIL: mrussell0419@hotmail.com

OCCUPATION: CLAIMS ADJUDICATOR

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: DYER LIBRARY

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee?

Asst on Staff for next years

Are there any issues you feel this board or committee should address, or should continue to address? No

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR PLANNING BOARD

FOR TOWN USE ONLY Date Application Received: DEC 10 2014

COUNCIL COMMITTEE ACTION: _____ DATE: _____

COUNCIL ACTION: _____ DATE: _____

____ NEW APPT ____ REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____



3-A-4

Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: BROOKS LAST KAREN FIRST J. MI
ADDRESS: 157 KENNEBEC RD STREET HAMPDEN TOWN 04444 ZIP

MAILING ADDRESS (if different):

TELEPHONE: 862-3642 HOME WORK

EMAIL: kdjbrooks@roadrunner.com

OCCUPATION: Retired

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: LURA HOIT POOL

SECOND CHOICE (OPTIONAL):

How would your experience, education and/or occupation be a benefit to this board or committee? Retired educator - worked with children + adults for many years.

Are there any issues you feel this board or committee should address, or should continue to address? I feel we should continue to support the pool and the many offerings it has for our community.

- CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE
FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMITTEE
TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY
Date Application Received: DEC 15 2014
COUNCIL COMMITTEE ACTION: DATE:
COUNCIL ACTION: DATE:
NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES:

3-4-5



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Jewison Michael L
LAST FIRST MI

ADDRESS: 13 Summer Str. Hampden 01444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-3153 745-1579
HOME WORK

EMAIL: mikejellison@yahoo.com

OCCUPATION: Business & Community Liaison

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Lura Hoit Pool

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

Are there any issues you feel this board or committee should address, or should continue to address? _____

3 YEAR

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY

Date Application Received: DEC 17 2014

COUNCIL COMMITTEE ACTION: _____ DATE: _____

COUNCIL ACTION: _____ DATE: _____

NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____



Check One: Initial Application Reappointment Application

3-A-6

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Levesque Victoria G
ADDRESS: 116 Shaw Hill Rd Hampden 04444
MAILING ADDRESS (if different): P.O. 288 Hampden 04449
TELEPHONE: 862-3539
EMAIL: vlevesque@tds.net
OCCUPATION: Teacher

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: Lura E Hoyt Pool Board
SECOND CHOICE (OPTIONAL):

How would your experience, education and/or occupation be a benefit to this board or committee? prior experience

Are there any issues you feel this board or committee should address, or should continue to address?

- CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE
FRIENDS OF DOROTHEA DIX PARK
3 YEAR
DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMITTEE
TREE BOARD
5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY
Date Application Received: DEC 11 2014
COUNCIL COMMITTEE ACTION: DATE:
COUNCIL ACTION: DATE:
NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES:

3-A-7



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: McVeigh Sarah E
LAST FIRST MI
ADDRESS: 127 Sunken Bridge Rd Winterport 04496
STREET TOWN ZIP

MAILING ADDRESS (if different):

TELEPHONE: 207 223-4281
HOME WORK

EMAIL: sarahemveigh@gmail.com

OCCUPATION: Interpreter

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: Lura Hoit Pool

SECOND CHOICE (OPTIONAL):

How would your experience, education and/or occupation be a benefit to this board or committee? I feel I have been a productive member of the Pool Board. I have helped organize and participated in numerous fund raisers.

Are there any issues you feel this board or committee should address, or should continue to address? Fund Raising

Sarah McVeigh

- 3 YEAR
CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE
FRIENDS OF DOROTHEA DIX PARK
DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMITTEE
TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY
Date Application Received DEC 17 2014
COUNCIL COMMITTEE ACTION: DATE:
COUNCIL ACTION: DATE:
NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: