

SERVICES COMMITTEE MEETING

Monday, July 11, 2016

6:00 pm

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES

a. June 6, 2016

2. OLD BUSINESS

3. NEW BUSINESS

a. Update regarding Cable Franchise Agreement negotiations and next steps from June 23 meeting of Penobscot Downeast Cable Television Consortium

b. Discussion of Town objectives for flags in Town Center

c. Discussion of work plan and priorities for FY17

4. PUBLIC COMMENTS

5. COMMITTEE MEMBER COMMENTS

SERVICES COMMITTEE MEETING

Monday, June 6, 2016

MINUTES – DRAFT

Attending:

Councilor Terry McAvoy, Chair

Mayor David Ryder

Councilor Ivan McPike

Councilor Mark Cormier

Councilor Stephen Wilde

Councilor Dennis Marble

Town Manager Angus Jennings

Recreation Director Shelley Abbott

CEO Myles Block

Resident Bill Shakespeare

Resident Tom Brann

Resident Alex King

Hist. Pres. Commission Members:

Kristen McAlpine

Brittany Goetting

Chairman McAvoy called the meeting to order at 6 p.m.

1. MINUTES

- a. **Minutes from May 9, 2016** – *Motion by Councilor McPike seconded by Councilor Marble to approve the May 9 meeting minutes. Approved 6-0.*

2. OLD BUSINESS

- a. **Correspondence regarding Time Warner Cable merger with Charter Communications** – *There was discussion of recent correspondence from Time Warner Cable regarding their acquisition by Charter Communications. There is no new information regarding executing an update Cable Franchise Agreement.*
- b. **Review of recent correspondence from Historic Hampden Academy LLC re Skehan Center lease** – *Manager Jennings reported that, since he had sent correspondence to Historic Hampden Academy, LLC earlier this year identifying areas of potential non-compliance with the Skehan Center lease terms, the building owner has contracted with vendors and made a number of changes to bring the building into compliance with the lease. Manager Jennings said that the lease still refers to replacement of the boiler within 18 months of the lease beginning, and suggested that this should be removed from the lease if the Town is in agreement with what was reportedly agreed during a meeting between the building owner and the former Town Manager. Councilor Marble asked whether each of the issues we raised have been addressed. Director Abbott advised that the parking spaces have been marked as dedicated to the Skehan Center, but that all parties understand that parking challenges will continue due to the site limitations. She said that*

letters from contractors indicate that the issues regarding separation of electrical and HVAC services have been resolved. She said that our HVAC vendor recommends blowing water out of the HVAC lines with compressed air before next winter, and that she has spoken with Mr. Lafayette and he agreed to have this done in the fall. Councilor McAvoy asked about the correspondence from Mr. Lafayette citing amounts due, and Manager Jennings summarized the amounts included in the correspondence and said that payment of insurance and taxes on a proportional basis was included in the lease terms but hadn't previously been invoiced.

Manager Jennings advised the Committee that new information was received today regarding insurance requirements for Children's Day. He recommended that the Committee add this item for discussion. Motion by Councilor McAvoy seconded by Councilor Marble to add this item to the agenda. Passed 6-0.

c. Insurance for Children's Day – *Manager Jennings advised the Committee that the Town had learned earlier in the day that Children's Day activities are not covered under the Town's Property & Casualty Insurance and that, because the Town does not lead this event (including signing agreements with vendors, etc.), as currently structured the Town has been advised that it could not provide coverage for the event. Director Abbott explained that Children's Day is registered with the State of Maine as a not-for-profit, and that the Board will meet again this coming Thursday. There was discussion about options to secure insurance, whether Children's Day obtains insurance independently or whether the work flow is changed to put the Town in more of a primary role. Resident Brann, a member of the Children's Day Board, said that until about 2013 Children's Day was a Town activity, but that after that time due to changes to Rec Department staff the not-for-profit was established. He said that the Town has previously accepted responsibility to provide insurance. Resident Shakespeare, a member of the Children's Day Board, said that the Council had previously voted to provide insurance and that he thought it had been covered. He said that Children's Day would look into the cost of getting insurance directly, and indicated this may be preferable to it again becoming a Town event. Mr. Brann said that Town officials had signed the paperwork to create the not-for-profit, in part because the Town could not accept the boat donation and run a raffle, which is a major fundraiser for the event. Manager Jennings said that the Town was committed to the success of Children's Day. Director Abbott said that because the event is on the grounds of RSU-22 there may be an option for their insurance to cover at least a portion of the event. Director Abbott will attend the upcoming Children's Day meeting and keep the Manager apprised of how this issue can best be resolved.*

3. NEW BUSINESS

a. Review of application for Certificate of Appropriateness pursuant to Historic Preservation Ordinance for work completed at 96 Main Road

North – Mark Savard – *[Note: the Services Committee was joined for this matter by the two members of the Historic Preservation Commission, which lacks an appointed quorum].* CEO Block summarized the application that was before the Committee, noting that the work has already been completed because the homeowner had not been aware of the requirement for a Certificate of Appropriateness. Kristen McAlpine asked whether a permit is required to modify the interior of a building and CEO Block advised this is only required if it's a designated historic building (as opposed to being located within the Historic Preservation District). Councilor McAvoy asked what the HPC is charged with doing and Ms. McAlpine said that proposed work is reviewed to ensure that it would not compromise the historic integrity or character of a building. There was discussion about whether the proposed work is appropriate, and Councilor McAvoy asked the two members of the HPC about their recommendation. They both said they would recommend issuance of a Certificate of Appropriateness. Motion by Councilor McAvoy seconded by Councilor Marble to issue the Certificate. Motion approve 6-0 (and both HPC indicated their agreement as well).

- b. Update from MMA Technology Conference regarding municipal broadband / high speed internet options – Kyle Severance, GIS/IT Specialist** – *Mr. Severance reported on his attendance at a recent conference regarding municipal broadband. He said ConnectME offers strategic planning grants and that he would recommend that Hampden pursue a grant, but said there is work that would need to be done ahead of time in order to be competitive for a grant. He said there should be a Community Broadband Team. Councilor McAvoy asked what level of service is now available along Route 1A. Mr. Severance said that service levels drop off west of the railroad tracks and that he has been in touch with Time Warner Cable and with TDS Telecom. The internet speed at the DPW Garage is inadequate to support VOIP. Councilor Marble said the Town ought to have a clearer sense of what is available to businesses for the purposes of attracting economic development, and that a Broadband Team would help give residents a voice. He asked whether this could be looked at regionally. Mr. Severance said that Orono and Old Town worked together on a fiber initiative. He said that municipal ownership of broadband infrastructure carries risks, but he said Rockport, Ellsworth, Portland and South Portland have made investments to develop their own networks. Mr. Shakespeare said he can't envision the town investing in infrastructure for the less developed areas. Manager Jennings asked about the timing of a potential grant application and Mr. Severance reported this would probably be due in February. Manager Jennings suggested that we see about getting a working group appointed to begin work over the course of the fall leading up to a grant application.*

4. PUBLIC COMMENTS – *None.*

5. COMMITTEE MEMBER COMMENTS – *None.*

There being no further business, the meeting was adjourned at 7:05 PM.

Respectfully submitted –
Angus Jennings, Town Manager

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

TO: Services Committee
FROM: Angus Jennings, Town Manager
DATE: July 7, 2016
RE: Penobscot Downeast Cable Television Consortium

On June 23, Kyle Severance and I attended a meeting in Bangor of the Penobscot Downeast Cable Television Consortium. This was the Consortium’s first meeting since June 10, 2015, and provided a good baseline of information regarding the status of ongoing negotiations toward an updated Cable Franchise Agreement (CFA), as well as what can be expected going forward. The materials circulated at the meeting are enclosed.

Time Warner Cable’s (TWC) latest response to proposed CFA language used the City of Brewer’s agreement. TWC’s latest redlined draft and accompanying comments are attached.

It was reported at the meeting that the Consortium provided a draft to TWC in June 2015 and did not receive the TWC response until November 2015. The Consortium’s legal counsel, Mary Costigan of Bernstein-Shur, has advised that, given the negotiating dynamic, one community should serve as the lead community for purposes of negotiating terms, while working with other communities to ensure negotiations represent the goals of the Consortium members. Whatever agreement would be reached would serve as a template to update other communities’ agreements. It was reported that South Portland, which is the only community we’re aware of that has reached an updated agreement with TWC, only got this done after assigning dedicated staff to this issue – and even then, it reportedly took two years to finalize an agreement.

Steve Cornell, Bar Harbor’s IT Director, expressed his willingness to take the lead role in negotiations, but in order to do so would need to step down as Chair of the Consortium. The Consortium favored this approach, so Bar Harbor will be the lead community, but is looking for other member communities that are interested and willing to devote resources toward the negotiating process. Following the meeting, Kyle asked my authorization to participate on the negotiating subcommittee, I agreed, and he has submitted a statement of interest to do so.

New officers were elected to lead the Consortium, with Mark Leonard (Veazie Town Manager) to be Chair, Don LaGrange (Southwest Harbor Town Manager) to be Vice Chair, and Gary Fortier (Ellsworth Council) to be Treasurer. Other action taken at the meeting was to set the coming year’s dues at zero.

cc: *Kyle Severance, GIS/IT Specialist*

Penobscot Downeast Cable Television Consortium

Wednesday, June 23, 2016

1:00 p.m.

Penobscot Room, EMDC
40 Harlow Street, Bangor Maine
207-942-6389

MEETING AGENDA

1. Introductions
2. Approve agenda
3. Approve previous minutes
4. Officer Elections
5. Possible formation of a sub-committee to lead negotiations
6. Funding of dues and equipment reserve fund (Balance)
7. Identify authorized member representatives to PDCC
8. TWC Agreement status
 - a. pass out Brewer doc
 - b. Belfast suggestion that converters be provided free
 - c. Discuss TWC reply to equipment reimbursement meeting
9. Approve any outstanding bills/invoices
10. Next meeting
11. Other business
12. Comment

Penobscot Downeast Cable Television Consortium

June 10, 2015

12:30 p.m.

Penobscot Room, EMDC
40 Harlow Street, Bangor Maine
207-942-6389

MEETING Minutes

1. Introductions

Individuals in attendance: Manda Cushman, Belfast; Mark Leonard, Veazie; Don LaGrange (Treasurer), town of Southwest Harbor; Steve Cornell (Chair), Bar Harbor; Gary Fortier (Vice-Chair), Ellsworth; Jason Ingalls, Ellsworth; Sue Lessard, Hampden Town Manager; Jeff Hammond, Bucksport; Olivia Gambocarto, EMDC; Michael Leonard, Time Warner Cable; Durlin E. Lunt, MDI; Travis Roy, Old Town; Joe Spinazola, Bucksport; Karen Fusse^{ll}, Brewer; Mary Stuart, Brewer; Paul Nicklas, Bangor.

2. Approve agenda

Don L. moved to approve agenda. Mark L. seconded. Agenda approved.

Don L. nominates Steve C. as chair. Seconded.

Gary F. nominated for vice chair by Don L.

Don L. nominated as treasurer. Seconded.

Unanimously approved the slate.

3. Missing the equipment reserve fund on the account statements. Main account, used to pay bills, etc. Motion to accept the financial statement as presented by Gary F. seconded by Mark L.

4. Gary presents financials within Key Bank. Suggested to keep operational checking account and to move the rest to a secure savings account. Suggested amount is to move \$160,000 into a secure savings account and leave about \$30,000 in the operational checking account.
5. Mark L. motions to move \$160,000 into a savings account and to have the vice chair negotiate the best interest rate, seconded by Don L. Motion approved.
6. Dues: Dues can be up to 1/5 the franchise fee that is collected; in the past it has been done as 25%. Mark L. looks to move dues to 0 for this year; seconded by Gary F. Motion approved. Don L moves to discussion, for planning to decide later this year what the dues are the following year; add as line item to discuss in budget for December, discuss this in November. All in favor of this.
7. Funding of equipment reserve account. Don L moves to set the funding at zero, all in favor.
8. No bills to discuss.
9. Other business: none.
10. Meeting moved into conversation with Time Warner Cable at 12:50pm.
11. Moved by Mark L. to adjourn, seconded by Don L, unanimous at 1:54pm.

Bank Statement:

<h2 style="text-align: center;">Penobscot Downeast Cable Consortium</h2>						
<p style="text-align: center;"><i>Key Bank Account Reconciliation</i></p>						
Ck Number	Date	Description of Transaction		Debit (-)	Credit (+)	Balance
	7/1/2015	Opening Balance				\$ 186,952.71
	7/31/2016	Interest July			\$ 21.44	\$ 186,974.15
1260	8/18/2015	EMDC Invoice June		\$ 65.91		\$ 186,908.24
1261	8/18/2015	Bernstein Shur Inv#3482612,3479107		\$ 783.35		\$ 186,124.89
	8/31/2015	Interest August			\$ 21.43	\$ 186,146.32
	9/30/2016	Interest Setember			\$ 20.66	\$ 186,166.98
1262	10/13/2015	Bernstein Shur Inv#3484208		\$ 750.00		\$ 185,416.98
	10/31/2015	Interest October			\$ 21.33	\$ 185,438.31
	11/30/2015	Interest November			\$ 20.58	\$ 185,458.89
1263	12/14/2015	EMDC Inv. #13203		\$ 97.99		\$ 185,360.90
1264	12/14/2015	Bernstein Shur Inv#3489070		\$ 150.00		\$ 185,210.90
	12/31/2015	Interest December			\$ 21.27	\$ 185,232.17
	1/31/2016	Interest January				\$ 185,232.17
1265	2/11/2016	EMDC Inv. #13299		\$ 325.00		\$ 184,907.17
	2/29/2016	Interest February			\$ -	\$ 184,907.17
	3/31/2016	Interest March			\$ -	\$ 184,907.17
1266	4/28/2016	EMDC Inv.#13339		\$ 455.00		\$ 184,452.17
1267	4/28/2016	Philadelphia Ins. #04024477603		\$ 1,649.00		\$ 182,803.17
	4/30/2016	Interest April			\$ 20.46	\$ 182,823.63
1268	5/5/2016	EMDC Inv#13397		\$ 260.00		\$ 182,563.63

Equipment Balance:

Sum each town may draw down	Balance as of 1/21/15	2015 Drawdowns	Balance as of 6/30/15	2016 Drawdowns	Balance as of 6/22/16
Town of Bar Harbor	\$ 12,413.12	\$ 695.00	\$ 11,718.12	\$	\$ 11,718.12
City of Belfast	\$ 11,560.09		\$ 11,560.09	9,764.66	\$ 1,795.43
Town of Bucksport	\$ 1,760.88		\$ 1,760.88	\$	\$ 1,760.88
City of Ellsworth	\$ 17,673.48		\$ 17,673.48	1,080.00	\$ 16,593.48
Town of Hampden	\$ 7,525.54		\$ 7,525.54	7,525.54	\$ (0.00)
City of Old Town	\$ 21,511.86		\$ 21,511.86	\$	\$ 21,511.86
Town of Orono	\$ 4,818.58		\$ 4,818.58	\$	\$ 4,818.58
Town of Southwest Harbor	\$ 8,547.74		\$ 8,547.74	\$	\$ 8,547.74
Town of Veazie	\$ 6,017.93		\$ 6,017.93	\$	\$ 6,017.93
Total	\$ 91,829.22	\$ 695.00	\$ 91,134.22	\$ 18,370.20	\$ 72,764.02

----- Forwarded message -----

From: **Jeff Whalen** <JWhalen@emdc.org>

Date: Wed, Jun 22, 2016 at 8:05 AM

Subject: Penobscot Downeast Cable Consortium Meeting

To:

All,

Attached is the meeting agenda scheduled for Thursday June 23rd at 1:00PM for your review. The meeting will be held at EMDC located at 40 Harlow Street in Bangor. Additionally, in preparation for the meeting, I've attached latest iteration of the Brewer franchise agreement. The document includes some comments from Time Warner. Below is a list of all most recent comments.

- Revised Institutional Network definition. This change is a required change per our corporate offices.
- TWC is okay with revision to 11.A.1
- TWC is okay with revision to 12C
- Section 14B – subscriber numbers are proprietary. Revenues and franchise fees are provided at the time of the franchise fee payments.
- Section 16B – Currently the City of Brewer does not use their PEG channels. I've included language for them to activate & program up to 3 PEG access channel.
- Section 16C – PEG Funding is for Capital Expenditures, impacting what our customers at home see. For Brewer, since they currently do not use PEG access, I've included language to meet & negotiate in good faith should the City ever decide to activate and program their channel(s).
- Section 16E6 – TWC did not agree to this language in the model form and has not accepted it in any agreement.
- Section 16F – TWC agrees to leave unused channel language in the draft
- Section 16G – TWC did not agree to this language in the model form but has included language that it has agreed to with other communities.
- Section 16H – If the City of Brewer decide to utilize their PEG access channel(s), TWC will meet to discuss location of origination point.
- Section 17 – TWC has included line extensions that meet our current expansion construction standards.
- Section 18 – Networking Services to municipal buildings –the communities appear to have differing needs with respect to the institutional network connections. I've proposed this language so that we can move forward with the franchises.

- Section 22B2 – TWC cannot agree to complaint procedures that it is not a party to. The original language is acceptable.
- Section 23A – TWC has included the penalty provision it has agreed to with other communities.
- Section 27D – TWC will not agree to limit its ability to seek judicial review of any action on the part of the City.

Jeff Whalen
Community Affairs Manager
Eastern Maine Development Corporation
40 Harlow Street
Bangor, ME 04401
email: jwhalen@emdc.org
T: [207-974-3236](tel:207-974-3236)
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CABLE TV FRANCHISE AGREEMENT
Between the City of Brewer, Maine and Time Warner Cable
Northeast, LLC

Deleted: June 1, 2013

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Administrative Issues

1. Statement of Agreement

This Franchise Agreement (the "Agreement") is made and entered as of _____ between the City of Brewer, Maine (the "City") and Time Warner Cable Northeast (hereinafter "Company" or "Time Warner Cable") a _____ corporation organized and existing in good standing under the laws of the State of Maine.

Deleted: June 1, 2013

2. Title

This Franchise Agreement shall be known and cited as the "Brewer Cable Television Franchise". Within this document it shall also be referred to as "this Franchise" or "the Franchise".

3. Parties

A. City

1. Name: City of Brewer
2. Contact: City Manager
3. Mailing Address: 80 North Maine Street
Brewer, ME 04412
4. Telephone: 207-989-7500

B. Company

1. Name: Time Warner Cable Northeast, LLC
2. D/B/A: Time Warner Cable
3. Contact: Local Franchising
4. Mailing Address: 400 Old County Road, Rockland ME
04841
5. Telephone: 800-833-2253

C. Company Local Business Office

As required by 30-A M.R.S.A. §3010 (1)(B) and 47 CFR §76.309(c)(1)(v), Company shall maintain a Conveniently Located business office that must be open during usual business hours and have a listed toll-free telephone number capable of receiving complaints, requests for adjustments and service calls.

1. Business Office Address: 444 Perry Road, Bangor ME 04401
2. Toll-free Customer Service Number: 1-800-833-2253

D. Addresses

Such addresses may be changed by either party upon 30-days prior written notice to the other party.

4. Notices (Communications)

All notices required to be provided in this Agreement shall be provided in writing via e-mail, overnight or certified mail to:

- 1. Company: to the Company contact at the mailing address in Section 3
- 2. City: to the City contact at mailing address in Section 3

5. Grant of Authority

Pursuant to the authority in 30-A M.R.S.A. §3008 and 3010, and subject to the terms and conditions set forth herein, the City of Brewer as the Local Franchise Authority, hereby grants a non-exclusive, revocable cable television franchise to Time Warner authorizing and permitting the Company to own, construct, upgrade, install, operate and maintain a Cable Television System within the City of Brewer.

A. Franchise Area

Company is hereby granted by the City, where it has the right to do so, the right and privilege to own, construct, reconstruct, erect, operate and maintain, in the City of Brewer (herein called the "Franchise area" or "Brewer"), in, upon, along, across, above, over and under the Rights of Way now laid out or dedicated, and all extensions thereof and additions thereto, poles, wires, cables, optical fibers, underground conduits, manholes and other television and radio conductors and fixtures necessary for the installation, maintenance and operation of a Cable System. In the event of annexation by the City, any new territory shall become part of the area covered upon sixty (60) days advance written notice by the City to the Company.

B. Limited Grant

The license is intended to convey limited rights and interests only as to those Rights-of-Way in which the City has an actual interest. It is not a warranty of title or interest in any Right-of-Way; it does not provide Company any interest in any particular location within the Right-of-Way; and it does not confer rights other than as expressly provided in the grant. The license does not deprive the City of any powers, rights, or privileges it now has or may later acquire in the future to use, perform work on, or to regulate the use of, and to control the Right-of-Way in a non-discriminatory manner as to all users of the rights of way, including without limitation the right to perform work on its roadways, Right-of-Way or appurtenant drainage facilities, including but not limited to, constructing, altering, removing, paving, widening, grading, or excavating.

C. Non-Exclusivity

Company’s rights and privileges are non-exclusive and the City expressly reserves the right to grant other such franchise agreements in the City, provided however, that any such additional agreements shall not be on terms and conditions that, taken as a whole, are materially more favorable or less burdensome than those provided for herein.

D. Eminent Domain Not Conferred

No privilege or power of eminent domain is bestowed to Company by the City by this grant of this Franchise.

6. Term

This Franchise shall commence upon the effective date of this Agreement, _____ and shall expire fifteen (15) years thereafter on _____ unless renewed, revoked or terminated sooner as herein provided.

Deleted: June 1, 2013

Deleted: May 31, 2028

7. Governing Law

This Franchise Agreement shall be governed by and be subject to federal law, all applicable FCC rules and regulations and the laws and rules of the State of Maine. Company shall be subject to the jurisdiction of the courts of the State of Maine in any suit arising out of this Franchise Agreement except that this provision shall not limit Company’s right to initiate a proceeding or to remove a proceeding to the United States District Court for the District of Maine.

8. Effect of Acceptance

By accepting the Franchise, Company and the City: (1) acknowledge and accept each party’s legal right to execute and enforce the Franchise; and (2) accept and agree to comply with the provisions of this Agreement and generally-applicable, non-discriminatory municipal ordinances; and (3) neither party will raise any procedural claims attempting to invalidate the agreement.

9. Definitions

For the purpose of this Franchise Agreement, the following words, terms, phrases, and their derivations shall have the meanings given herein, unless the context clearly requires a different meaning. When not inconsistent with the context, words used in the present tense included the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory, except where noted. Where the following definitions are in conflict with definitions in law, it is the express intent that the definition in applicable Federal or State law shall take precedence.

1. **Affiliate or Affiliated Person:** An entity which owns or controls, is owned or controlled by, or is under common ownership with a Cable Operator.
2. **Area Outage:** An area outage occurs when cable or equipment is damaged, fails, or otherwise malfunctions (collectively called “malfunctions”), and ten or more Subscribers receiving services from that section of cable or that equipment receive unusable or no service as a result of that malfunction.
3. **Basic Cable Service:** The lowest service tier transmitted to all Subscribers, which includes, at a minimum, (a) all signals of domestic television broadcast stations entitled to "must carry" status under FCC rules, and (b) any public educational and governmental programming required by this Franchise Agreement to be carried on the basic tier.
4. **Broadcast:** Over-the-air transmission by a radio or television station.
5. **Cable Act:** Cable Communications Policy Act of 1984 (the “1984 Cable Act”), Public Law No. 98-549, 98 Stat. 2779 (1984), as amended by the Cable Television Consumer Protection and Competition Act of 1992 (the “1992 Cable Act”), Public Law No. 102-385, 106 Stat. 1460 (1992) and the Telecommunications Act of 1996, Public Law No. 104-104, 110 Stat. 56 (1996), as the same may be amended from time to time .
6. **Cablecast:** Programming (exclusive of Broadcast signals) carried on the Cable System.
7. **Cable Service or Service:** The one-way transmission to Subscribers of video programming or other programming service, together with Subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service.
8. **Cable System:** Shall be defined in accordance with Section 602 of the Cable Act. A facility consisting of a set of closed transmission paths and associated signal generation, reception and control equipment designed to provide Cable Service (including video programming) to multiple Subscribers within a head-end service area. This shall mean the facility serving the City owned, constructed, installed, operated and maintained by Company, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designated to provide cable service which includes video programming and which is provided to multiple subscribers within a community, but such term does not include (a) a facility that serves only to retransmit the television signals of one or more television broadcast stations; (b) a facility that serves subscribers without using any public right-of-way; (c) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Cable Act, except that such facility shall be considered a cable system (other than for purposes of section 621(c) of the Cable Act) to the extent such facility is used in the transmission of

video programming directly to subscribers unless the extent of such use is solely to provide interactive on-demand services; or (d) an open video system that complies with section 653 of this title, or (e) any facilities of any electric utility used solely for operating its electric utility systems.

9. **Channel or Video Channel:** A portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television channel.
10. **City:** The City of Brewer, Maine, or its successor.
11. **Company:** Any Person or Persons owning, controlling, operating, managing or leasing a Cable System within the City, pursuant to any Franchise granted to it by the City. This term shall include any lawful successor(s) to the interest of such Person or Persons where consent to such successor(s) is approved under any applicable terms of the Franchise Agreement.
12. **Contractor or Subcontractor or Agent:** Any person or entity who or which directly or indirectly works for or is under the direction of “The Company” for the purpose of installation or repair of any portion of the Company’s Cable system in the City.
13. **Converter:** A special tuner or device attached to the Subscriber’s television set that expands reception capacity and/or unscrambles coded signals distributed over the Cable System.
14. **Designated Access Provider:** The entity or entities which may be designated from time to time by the City to provide PEG access to the residents of the City of Brewer.
15. **Downstream Channel:** A channel over which Signals travel from the Cable System Head end to an authorized recipient of programming.
16. **Downstream Transmission:** Signals traveling from the head-end to the Subscriber’s location.
17. **Drop or Cable Drop:** The interconnection between each home or building and the feeder cable of the Cable System.
18. **FCC:** The Federal Communications Commission or any successor agency.
19. **Feeder Cable:** The cable, connected to trunk cable, from which cable television signal service is distributed to multiple Subscribers, as distinguished from trunk cable (which distributes cable television service throughout the Franchise area) and drop cable.

20. **Franchise Agreement:** The non-exclusive Cable Television License to be granted to Company by this instrument to include the right, privilege and franchise to construct, operate and maintain a Cable System, and appurtenances or parts thereof, in the Streets, roads, alleys, and other Public Ways of the City.
21. **Gross Annual Revenue:** Revenue of any form or kind received by the Company from the carriage of Cable Service over the Cable System serving the City of Brewer calculated in accordance with generally accepted accounting principles, including, without limitation: the distribution of any Cable Service over the System; Basic Service monthly fees; all other Cable Service fees; fees paid for pay and/or pay-per-view services, installation, reconnection, downgrade, upgrade and any other similar fees; fees paid for channels designated for commercial use; converter, remote control and other equipment rentals, and/or leases and/or sales; all home shopping service(s) revenues; and advertising revenues. Gross Annual Revenue shall not include any taxes or fees other than franchise fees on services furnished by Company imposed directly on any Subscriber or user by any governmental unit and collected by Company for such governmental unit. In the event that an Affiliate is responsible for advertising on the Cable System in the City, advertising revenues shall be deemed to be the pro-rata portion of advertising revenues excluding commissions and/or applicable agency fees, paid to the Company by an Affiliate for said Affiliate's use of the Cable System for the carriage of advertising. It is the intention of the parties here to that Gross Annual Revenues shall only include such revenue of Affiliates and/or Persons relating to the provision of Cable Service over the Cable System and not the gross revenues of any such Affiliate(s) and/or Person(s) itself, where unrelated to Cable services. Gross Annual Revenue shall be computed in accordance with Generally Accepted Accounting Principles.
22. **Head-end:** A company owned or leased facility through which Broadcast and cablecast signals are electronically acquired, translated, or modified for distribution over the Cable System.
23. **Interactive Service:** Any service that offers to Subscribers the capability of both transmitting and receiving Signals of any kind.
24. **Institutional Network or I-Net:** A communication network which is available only to municipal and educational institutions for non-commercial purposes and may not be interconnected with the facilities of any other party, including Municipality, without Company's prior written consent.
25. **Leased Channel or Leased Access:** A video channel which the Licensee shall make available pursuant to Section 612 of the Cable Act.
26. **Origination Point:** A connection to the cable system which is provided to allow for live or recorded programming to be transmitted from that location Upstream to

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the Head-end and from there Downstream to the Subscribers over one or more access channels, also referred to in this Agreement as a return feed.

27. **Other Programming Service:** Information that Company may make available to all Subscribers generally.
28. **Outlet:** An interior receptacle, generally mounted in a wall, that connects a subscriber's or user's television set to the Cable System.
29. **Parent:** When used in reference to Company, any Person holding direct or indirect ownership or control of thirty percent (30%) or more of the rights of control of Company; and any Person holding such ownership or control of a Parent to Company.
30. **Pay Cable or Premium Service:** Optional programming delivered for a fee or charge to Subscribers on a per-channel basis, or as a package of services.
31. **Pay-Per-View:** Programming delivered for a fee or charge to Subscribers on a per-program or time basis.
32. **PEG Programming:** Public, Educational, and Governmental programming that is non-commercial used in conjunction with Access Channels, support and facilities.
33. **Person:** Any corporation, partnership, limited partnership, association, trust, organization, other business entity, individual, or group of individuals acting in concert.
34. **Programming or Video Programming:** Programming provided by, or generally considered comparable to programming provided by, a television broadcast station.
35. **Public Building:** All state accredited public schools, police and fire stations, public libraries, City Hall, and other public buildings owned or leased by the City, but shall not include buildings owned by the City but leased to third parties or buildings such as storage facilities at which government employees are not regularly stationed.
36. **Public Way, Streets or Rights-of-Way:** The surface of, and the space above and below, any public Street, highway, bridge, land path, alley, court, boulevard, sidewalk, parkway, way, lane, Public Way, drive, circle, or other public right-of-way, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses and any temporary or permanent fixtures or improvements located thereon now or hereafter held by the City, in the City which shall entitle the Company to the use thereof for the purpose of installing, operating, repairing, and maintaining the Cable System. "Street" or "Public Way" shall also mean any easement now or hereafter held by the City

within the City for the purpose of public travel, or for utility or public service use dedicated for public travel, or for utility or public service use dedicated for compatible uses, and shall include other easements or rights-of-way as shall within their proper use and meaning entitle the Company to the use thereof for the purposes of installing or transmitting the Company's Cable Service or other service over poles, wires, cables, conductors, ducts, conduits, vaults, manholes, amplifiers, appliances, attachments, and other property as may be ordinarily necessary and pertinent to the Cable System. Reference herein to "Public Way" or "Street" shall not be construed to be a representation or guarantee by the City that its property rights are sufficient to permit its use for any purpose, or that the City shall gain or be permitted to exercise any rights to use property in the City greater than those already possessed by the City.

37. **Signal:** Any transmission of electromagnetic or optical energy which carries Video Programming from one location to another.
38. **State:** The State of Maine.
39. **Subscriber:** Any person, firm, corporation, or other entity who or which elects to subscribe to for any purpose, a Cable Service provided by the Company by means of, or in connection with, the Cable Television System.
40. **Subscriber Network:** The 750 MHz bi-directional-capable network to be owned and operated by the Company, over which Cable Service(s) can be transmitted to Subscribers.
41. **Transfer:** The disposal by the Company directly or indirectly, by gift, assignment, sale, merger, consolidation or otherwise, of the ownership or control of the System or of the Franchise Agreement to a Person, or a group of Persons acting in concert.
42. **Two-way Capability:** The ability to transmit Signals upstream and downstream on the Cable System.
43. **Upstream Channel:** A channel over which Signals travel from an origination point to a system distribution point.
44. **Upstream Transmission:** Signals traveling from origination points on the Cable System to a cable distribution point.

10. Construction and Maintenance

A. General Provisions

1. Quality

In the construction, reconstruction, maintenance and repair of the Cable System, Company shall ensure the Cable System meets the rules and regulations of the Federal Communications Commission.

2. Compliance with Laws and Regulations

All work, including all working conditions and facilities, associated with the construction, operation, maintenance, repair and removal of the Cable System shall comply with:

- a. All applicable Federal Laws, Rules and Regulations;
- b. All applicable State Laws, Rules, Regulations and Codes, including building and electrical codes; and,
- c. All generally applicable ordinances, including zoning ordinances, of the City.

Company shall obtain all generally applicable permits before commencing any construction, reconstruction, repair, maintenance, or other work or property use in the public rights of way. Permits for emergency work shall be obtained as soon as possible, but in no event later than one business day after the work is begun. The grant of permits by the City shall be timely and shall not be unreasonably withheld.

3. Public Ways Hazards

Any openings or obstructions in Streets or other municipal or public property made by Company shall be guarded and protected at all times by the placement of adequate barriers, fences, boardings, or other protective devices at the sole expense of Company. During the periods of dusk and darkness, the protective devices shall be clearly designated by warning lights.

4. Tree Trimming

Company shall have the authority to trim any trees upon and overhanging the City's Streets or Public Ways to the minimum extent necessary to prevent the branches of such trees from coming in contact with the wires and cables of Company; provided that, except for incidental trimming

done by Company employees in the course of performing their other duties, any tree trimming within the rights of way of the City's Streets and Public Ways done by Company shall take place only after providing 48-hour notice to the City Manager. In performing tree trimming, Company shall use its best efforts to avoid any unnecessary damage or injury to trees, and shall comply in all respects with any City ordinances governing tree trimming.

5. Restoration of Damage

Company, at its sole expense, shall restore all damage to property, both public and private, caused by the construction, operation, maintenance or repair of the Cable System, so as to return the damaged property to a condition as good as reasonably possible before the damage was done. Such restoration shall be made as soon as practicable after completion of work necessitating the restoration. Absent force majeure, such restoration shall be made insofar as reasonably possible within fifteen business days, weather permitting, after Company's receipt of notification from the owner of the property so damaged unless otherwise mutually agreed by Company and the property owner; provided, that if any such damage involves curbs, sidewalks or driveways, the damage shall be repaired to the satisfaction of the City (curbs and sidewalks) or the owner or tenant in possession of the property (driveways) within ten business days. Company shall provide the City with immediate notice for any damage Company causes to: Streets, water-mains, storm or sanitary sewers, or other public facilities. If Company does not make the repairs to such public facilities, Company shall be financially liable for the reasonable cost of any repairs. If Company fails to make such restoration on a timely basis, the City may fix a reasonable time for such restoration and repairs and shall notify Company in writing of the restoration and repairs required and time fixed for performance hereof. Upon failure of Company to comply within the specified time period, the City may cause proper restoration and repairs to be made and the reasonable expense of such work shall be paid by Company upon demand by the City.

6. Contractors, Subcontractors and Agents

All contractors, subcontractors and agents of Company must be properly licensed under all applicable federal, state and local laws and regulations.

B. Cable System Location

1. Map of Physical Facilities

With reasonable advanced notice to Company, the City shall have the right to inspect street maps which identify the location of all trunk and

feeder runs including underground. Said maps will be maintained by Company and available upon request.

2. Location of System

Wherever available to Company on reasonable terms and conditions, the distribution system shall use the existing facilities of the public utilities. Poles shall not be installed for the sole purpose of supporting a portion of the distribution system without written justification and approval of the City, which approval shall not be unreasonably withheld, pursuant to the City's generally applicable law, ordinances, rules and regulations.

- a. Where the cable or wire facilities of the public utilities are installed underground, Company shall install its cable distribution system underground. Vaults and pedestals shall be suitably landscaped.
- b. In all areas where public utility lines are aerially placed, if subsequently during the term of this Franchise Agreement such utility lines are relocated underground, Company shall similarly relocate its cable distribution system underground at its sole expense. If other owners of utility lines or other users are entitled to reimbursement for such relocation costs and the source of funding for said reimbursement allows it, Company shall have its relocation costs reimbursed as well.

3. No Interference with Rights of Way

Except during temporary construction, installation, or maintenance activities, all lines, cables and distribution structures, and equipment, including poles and towers, erected, installed or maintained by Company within the City shall be located so as not to obstruct or interfere with the proper use of Streets and Public Ways and to cause minimum interference with the rights of property owners who abut any of the said Streets and Public Ways, and not to interfere with existing public utility installations. Company shall not place new poles, towers or other obstructions in Streets or Public Ways, or relocate existing poles, towers or other obstructions, without first obtaining the City's approval, which approval shall not be unreasonably withheld. Company shall have no vested right in any location, and such construction shall be removed by Company at its own cost and expense whenever the same restricts or obstructs or interferes with the operation or location or any future operation or location of said Streets or Public Ways by the City for a municipal purpose.

Company shall at all times comply with applicable state laws including but not limited to 35-A M.R.S.A. Chapter 25 (e.g., pole location permits) and 23 M.R.S.A. §2351 (excavation permits).

4. Construction by the City

If at any time during the term of this Franchise Agreement the City shall elect to alter, or change the grade or location of any Street, or shall engage in any construction, reconstruction, widening, repairs or other public works in, on or under the Streets, Company shall, upon reasonable notice by the City, remove and relocate its poles, wires, cables, conduits, manholes and other fixtures (“fixtures”) at its own expense, and in each instance comply with the City’s generally applicable, non-discriminatory standards and specifications. If other owners of utility lines or other users are entitled to reimbursement of costs for relocations required by this section and the source of funding for said reimbursement allows it, Company shall have its relocation costs reimbursed as well.

5. No Interference with Other Fixtures

Company shall not place fixtures above or below ground where the same will unreasonably interfere with any existing or fully permitted gas, electricity, telephone fixtures, water hydrants, or other utility use, and all such fixtures placed in or upon any Street shall be so placed as to comply with all generally applicable requirements of the City or other state authority.

6. Temporary Relocations

Company shall, on request of any Person holding a permit issued by the City or other appropriate authority, temporarily move its fixtures to permit the moving or erection of buildings or other objects, with the expense of any such temporary removal to be paid in advance by the Person requesting same, and Company shall be given reasonable notice to arrange for such temporary relocation. Company shall bear any expense to temporarily move its fixtures to permit the moving or erection of publicly owned or constructed buildings or other objects.

C. Communications

1. Company Notice

Except in an emergency, and except for interruptions of four hours or less, Company shall give Subscribers at least 24 hours’ notice, if practical, of any interruption of service for purposes of maintenance or repair. In an emergency, Company shall give such notice as is reasonable in the circumstances. Notice given on the alphanumeric channels on Basic Cable Service shall be considered sufficient. During any rebuild of the Cable System, Company shall not be required to provide 24 hour notice of any

interruption of service if such interruption is the direct result of rebuild work. However, Company shall be required to provide written notification to Subscribers and the City of planned rebuild work schedules and when Subscribers may experience service interruptions in excess of four hours. Company shall use its best efforts to minimize the length of any service outage due to the rebuild. Company shall promptly notify the City in writing of any significant interruption in the operation of the Cable System. For this purpose, a "significant interruption" shall mean any interruption of more than four hours to more than ten Subscribers.

2. Subscriber Requesting Maintenance

Subscribers may request maintenance at the Business Office of Company or by calling the toll-free telephone number each of which is required by 30-A M.R.S.A. §3010(1)(B).

3. Company Responses

Company responses to such requests shall be governed by the applicable standards of the Federal Communications Commission and state law.

4. Subscriber-Owned Equipment Excluded

The requirements for maintenance and repair shall not apply to Subscriber television or radio receivers or other Subscriber-owned equipment.

11. Operations

A. Performance Standards

1. System Design

- a. Upon written request via electronic or regular mail, Company shall provide the City with a description of the current system design and operational standards. Such description shall include at a minimum, Cable materials, (i.e. coaxial cable or fiber), the bandwidth capacity of the system in MHz, the channel capacity of the system, bi-directional capability, overall measured system reliability and performance in respect to FCC requirements and any other relevant standards that the Company may wish to describe. This requirement does not preclude the Company from providing this information to the City in advance of the signing of this Franchise.
- b. If the Company elects to upgrade its system in the Franchise Area, the Company shall notify the City.

2. Operations

The Cable System shall be constructed, operated and maintained to comply with all applicable standards of the Federal Communications Commission.

B. Performance Testing

The City is entitled to review copies of FCC Proof of Performance upon request.

C. Emergency Alert System

Company shall comply in full with the requirements for an Emergency Alert System (EAS) as provided in FCC regulations, 47 CFR Part 11, and with any applicable State emergency notification requirements not preempted by Federal law.

D. Subscriber Antennae

Notwithstanding a required disconnection of Subscribers' existing antennae and down leads to receivers connected to the Cable System, Company shall not remove or suggest to the Subscriber the removal of such antennae and down leads. Company shall furnish to each Subscriber so requesting, at the Subscriber's expense, a switch permitting the Subscriber to change from cable reception to home antenna reception, and back, at the option of the Subscriber. Installation of such switches at the time of initial installation of service to a Subscriber shall be without charge other than for such purchase cost.

E. Video Recording Device/Cable Compatibility

Company shall comply with applicable Federal Communication Commission standards for compatibility with consumer electronics equipment.

12. Insurance

A. Company Insurance

1. Company shall maintain insurance throughout the term of this Franchise and any removal period, with an insurance agency authorized to conduct business in the State of Maine, protecting as required in this Franchise, Company and listing the City as an additional insured, against any and all claims for injury or damage to persons or property, both real and personal, caused by the construction, installation, operation, maintenance or removal of its Cable System.

The amount of such insurance for liability for damage to property shall be no less than One Million Dollars (\$1,000,000.00) as to any one occurrence. The amount of such insurance for liability for injury or death to any person shall be no less than One Million Dollars (\$1,000,000.00) as to any one occurrence. The amount of such insurance for excess liability shall be Five Million Dollars (\$5,000,000.00) in umbrella form. Policy will contain a provision that the City will be provided thirty (30) days written notice prior to any cancellation, material modification or non-renewal.

2. Company shall carry insurance against all claims arising out of the operation of motor vehicles and general tort or contract liability in the amount of One Million Dollars (\$1,000,000.00). Policy will contain a provision that the City will be provided thirty (30) days written notice prior to any cancellation, material modification or non-renewal.
3. All insurance coverage, including Workers' Compensation shall be maintained throughout the period of this Franchise. All expenses incurred for said insurance shall be at the sole expense of the Company. Policy will contain a provision that the City will be provided thirty (30) days written notice prior to any cancellation, material modification or non-renewal.
4. Company shall provide the City with certificates of insurance upon execution of this Agreement or as otherwise provided by its insurance company.

B. Insurance to be provided by Subcontractors

All contractors and subcontractors shall provide adequate insurance coverage.

C. Indemnification of the City

Company hereby indemnifies and holds the City, its councilors, officers, agents, employees, members of boards and committees, with respect to the construction, installation, operation and maintenance of the Cable System, harmless from and against all expenses, losses and claims, demands, payments, suits, actions, recoveries, and judgments of any nature and description, other than as a result of the negligence of the City, including reasonable attorney's fees, resulting from claims, any act or omission of Company, its agents or employees, in the construction, operation, maintenance, repair or service of its Cable System, or by reason of any suit or claim for royalties, license fees, or infringement of copyright or patent rights arising from Company's performance under this Franchise Agreement. In the event of the commencement of any action against the City, or its councilors, officers, agents, employees, or members of boards and committees

which is within the scope of this indemnification, the City will give notice thereof to Company within fifteen business days after the City is formally served in any such action, and, after consultation with the City, Company will have the right to select and furnish counsel for the defense of any such action, at no cost or expense to the City. The City's failure to give timely notice to Company of the commencement of any such action shall not relieve Company of its obligations under this section unless such failure to give timely notice causes actual prejudice to Company's ability to defend any such claim. Except for settlements involving only the payment of money, no settlement which creates an obligation for the City, or any such action, or any claim therein, shall be made by Company or by counsel selected by Company without the approval of the City, which approval shall not be unreasonably withheld.

The extent of the indemnification agreement will not be limited by the requirements for liability insurance in this Agreement.

D. Indemnification of Company

The City will indemnify Company for any and all claims arising out of programming of PEG channels, except where Company or its agents or employees provided the programming.

E. Municipal Immunities

The provisions of this section, including the indemnity provisions in sub-sections C and D and the procurement by Company of insurance policies meeting the requirements of this section 12, shall not be interpreted or construed to effect any waiver, suspension, release or alteration of or to any and all immunity or other immunities or damage limits as may be available to the City by law.

13. Performance Bond

A. Performance Bond

Company shall obtain and maintain during the term of this Franchise Agreement, at its sole cost and expense, and file with City, an irrevocable performance bond, running to the City, with a surety authorized to do business as a surety in the State of Maine, to guarantee the faithful performance by Company of all of its obligations under this Franchise Agreement. Such performance bond shall be in the amount of at least one hundred thousand dollars (\$100,000).

B. Conditions

The performance bond shall provide, but not be limited to, the following conditions. There shall be recoverable by the City, jointly and severally from the principal and surety, subject to the provisions in Section 23(C), within 30 days

after written request by the City, any and all penalties due to the City and any and all damages, losses, costs and expenses suffered or incurred by the City resulting from the failure of Company to comply with the provisions of this Franchise Agreement. Such losses, costs and expenses shall include, but not be limited to, reasonable attorney's fees and other legal, consulting and auditing expenses. Not less than thirty days' prior notice to the City shall be provided of Company's or the surety's intention to cancel, materially change, or not to renew the performance bond.

C. Forfeiture

Subject to the provisions in Section 23C, the total amount of the bond or security fund shall be forfeited in favor of the City in the event Company fails to complete any construction or rebuild obligations or breaches any material provision of this Franchise Agreement.

D. Replenishment

In the event that any portion of the performance bond is forfeited or withdrawn for any reason, Company shall be required to post an additional bond in an amount equal to the forfeiture within 30 days of the date of the forfeiture or withdrawal. Failure to post an additional bond on a timely basis shall constitute a violation of a material provision of this Franchise Agreement within the meaning of Section 23 hereof.

E. City Rights

The rights reserved to the City with respect to the Performance Bond are in addition to all other rights of the City, whether reserved by this Franchise Agreement or authorized by law, and no action, proceeding or exercise of a right with respect to such sections shall affect any other rights the City may have.

14. Records and Reports

A. Availability of Records to the City

Upon reasonable written notice to the Company, the City shall have the right to inspect Company's books and records during Normal Business Hours and on a non-disruptive basis, as are reasonably necessary to ensure compliance with the material terms of this Franchise, including any federal, state, laws or regulations or generally applicable ordinances referenced herein. Records should be produced within 5 business days of receipt of written request, unless for good cause Company responds that a longer amount of time will be needed. Such written notice from the City shall specifically reference the section or subsection of the Franchise which is under review, so that Company may organize the necessary books and records for appropriate access by the City. Company shall not be

required to maintain any books and records for Franchise compliance purposes longer than three (3) years. Notwithstanding anything to the contrary set forth herein, Company shall not be required to disclose information that it reasonably deems to be proprietary or confidential in nature, nor disclose any of its books and records not relating to the provision of Cable Service in the Franchise Area. The City shall treat any information disclosed by Company as confidential and shall only disclose it to employees, or the City's agents bound by a confidentiality and non-disclosure agreement reasonably acceptable to Company, or as may be necessary to enforce the provisions hereof. Company shall not be required to provide Subscriber information in violation of Section 631 of the Communications Act, and 47 USC §551.

Company shall at all times after the effective date maintain:

1. Records of all written complaints for a period of two (2) years after receipt by Company (The term "complaint" as used herein refers to complaints about any aspect of the Company's service operations, Complaints recorded will not be limited to complaints requiring an employee service call.);
2. Records of area outages for a period of two (2) years after occurrence, indicating date, duration, and the number of Subscribers affected, type of area outage, and cause;
3. Records of service calls for repair and maintenance for a period of two (2) years after resolution by Company, indicating the date and time service was required, the date of acknowledgment and date and time service was scheduled (if it was scheduled), and the date and time service was provided, and (if different) the date and time the problem was resolved;
4. Records of installation/reconnection and requests for service extension for a period of two (2) years after the request was fulfilled by Company, indicating the date of request, date of acknowledgment, and the date and time service was extended; and
5. A map showing the area of coverage for the provisioning of Cable Services.

The City reserves its right to copy books and records as allowed under FCC regulation.

B. Annual Report

Upon written request from the City, Company shall provide to the City a summary of the Company's activities in the City for the previous calendar year including a summary of:

- ;
1. Total miles of new cable plant installed;
 2. Total number of service calls indicating number of dispatches and number repaired;
 3. Listing of all charges and fees for cable or cable-related services;
 4. All area outages, including date and duration;

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Total number of cable subscribers

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5. Equipment or equivalent funding provided to the PEG channels(s) (if any);
6. Other information Company chooses to include.

Deleted: <#>The total revenues upon which a franchise fee (if any) is paid (broken down by major category);¶

Deleted: <#>The total franchise fee for the year;¶

C. Charges for Audits or Tests

If an inspection or audit of Company’s records shows that Company underpaid the franchise fee by four percent or more for any payment period, Company shall reimburse the City for all reasonable costs including expert fees arising from the inspection or audit, and any additional inspection or audit until it is determined Company is in full compliance. In addition, except as federal law prevents the City from enforcing any standards, if it is determined that Company has not materially complied with FCC standards, the City shall have the right to charge all costs arising from these tests, including expert fees, to Company until it is determined that Company is in full compliance. Notwithstanding the foregoing, the obligation to pay the City’s costs for tests of the performance of the Cable System shall only arise if the City’s test is (1) a test of an area where Company has represented that it has corrected a problem, and the problem was not in fact corrected; (2) a second test of an area by the City, where Company had been notified of the problem and been given an opportunity to cure it; or (3) where Company challenged the validity of a City test, and the City agrees to retest, and the re-test confirms the validity of the initial City test. These charges are incidental to the enforcement of the Franchise; they do not limit any right the City may have to exercise any other remedy.

Municipal Benefits

15. Franchise Fee

Company shall provide a Franchise Fee to the City or its designee, equal to five percent (5%) of Company's Gross Annual Revenues. Upon ninety (90) days notice to the Company, the City, by action of its City Council, may change the Franchise Fee, subject to the maximum of five percent (5%) of Company's Gross Annual Revenues.

A. Payment

Company shall pay the Franchise Fee to the City on a quarterly basis, no later than forty-five (45) days after the end of the calendar quarter for which payment is made. The payment for the last quarter of the last year of the term of this Franchise shall be due and payable sixty (60) days after the end of that quarter. The quarterly payment shall include a statement showing the basis for the payment, including a breakdown by category (e.g., basic service, home shopping channels, advertising) and source of Gross Annual Revenues for the quarter.

B. Late Payments

In the event that the fees herein required are not tendered on or before the dates fixed in Section 15(A) above, interest due on such fee shall accrue from the date due at one and one-half percent (1.5 %) per month.

C. Acceptance of Payment

Acceptance of payment by the City shall not be construed as accord that amount paid is the correct amount. The City reserves its rights to inspect relevant books and seek any underpayments due. If the City has not begun process to challenge or audit payment of franchise fee within 24 months of receipt of final annual payment, and breakdowns provided pursuant to Section 15(A) are certified, payment is deemed accurate. If the breakdowns provided pursuant to Section 15(A) are not certified, the time frame hereunder is 48 months.

16. Public, Educational and Governmental Access (PEG)

A. Use of PEG Access Channels

Channel capacity for public, educational and governmental (“PEG”) access shall be provided in accordance with federal law, 47 USC §531 and §546, and as further set forth below.

B. Channels

Currently the City does not program PEG access channels. However, Company shall provide the City with up to three (3) channels for public, educational and governmental (“PEG”) access programming. Said PEG channels shall be located on the Company’s basic tier of service. ↴

Deleted: During the term of this Franchise Agreement, an additional PEG channel will be provided upon thirty (30) days notice to Company if, the City determines that its legitimate needs for PEG access, in terms of quantity and scheduling, require dedication of an additional PEG access channel

C. PEG Facilities and Equipment Support

Should the City decide to activate and program PEG Access Channels, as outlined in Section 16B above, Company agrees to meet and negotiate in good faith, a capital payment. ↴

Deleted: Within thirty (30) days of the Effective Date of this Franchise Agreement

Deleted: shall provide to the City

D. Reimbursement for PEG Costs Associated with Relocation of Channel

If a PEG channel is relocated by Company, Company shall reimburse the PEG provider for documented out of pocket costs associated with changing logos, letterhead, business cards etc. to reflect a new channel number, provided that such reimbursement shall not exceed three hundred (\$300) for each such relocation. The City and Company may also negotiate the promotion of this change. Company will provide the City with at least 30 days’ notice of any relocation of any PEG channel.

Deleted: in the amount of fifty dollars (\$50) for each of Company’s cable service subscribers in Brewer, calculated as of the date of payment, for PEG capital support. In its sole discretion, the Municipality may utilize PEG capital support funds provided by the Grantee under this subsection, in whole or in part, to provide, replace or upgrade equipment and facilities necessary to fully implement the Institutional Network, in lieu of utilization for PEG access purposes. The \$50 per subscriber PEG capital support shall not be utilized by the Municipality for general government or related purposes

E. Exclusive Use, Channel Designations and Interconnectivity

1. City, or its designee(s), shall have the exclusive use of PEG Access Channels. Use of PEG Access Channels shall be non-commercial and subject to such rules as the City, or its designee(s), may adopt.
2. There shall be no charge by Company for the use of the PEG Access Channels.
3. Company shall not appropriate PEG programming for use by company on any other channel.

4. Unless otherwise agreed to by the parties, PEG channels shall be carried on the basic tier at no additional cost.
5. Company shall include appropriate designation of the City's PEG Access Channels on channel cards and channel listings provided to Subscribers in a manner comparable to which it identifies other Channels. This provision does not obligate Company to list PEG programming content on said channel cards and channel listings. If Channels are selected by a viewer through a menu system, Company shall display the City's PEG Access Channels designation in a similar manner as other channels.
- 6.

Deleted: With respect to any new or existing PEG channel as defined in this franchise and subject to 30-A M.R.S.A. §3008 (7) (C) and (E), the equipment associated with the interconnection of PEG transmission facilities between a PEG facility and the Company's head end within the Company's cable system as well as the formatting of PEG programming for transmission to the subscriber is considered PEG facility or equipment and the costs thereof shall be borne by the Company.

F. Unused Channels

Pursuant to 47 U.S.C. §531(d), the following is the procedure to be followed by the City to permit Company to use PEG channel capacity not being used by the City and to cease such permission.

1. Company shall request in writing that the City permit Company to use a designated PEG channel granted to the City.

Request shall include:

- Channel number requested;
- Timeframe as to when the channel is needed; 24-hour/365-day use or lesser amount;
- How Company will use channel (e.g., intended content)
- Duration for which Company seeks use (in months).

2. The City will either grant or deny permission in writing within 60 days of receipt of request; or as soon as reasonably possible if an urgent programming request is submitted.
3. The City may revoke permission, for any cause, by providing Company no less than 6-months written notice.

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Deleted: Company shall not take any actions that alter or otherwise adversely affect the transmission of PEG programming that result in deterioration of the PEG signals, the transmission of PEG programming, the picture quality, or the absence of closed captions and Secondary Audio Programming as compared to adjacent channels.¶

¶
2. Each channel shall, with respect to the transmission of an analog signal or channel supplied by the Company to the cable operator, be capable of carrying a television signal equal or superior to the National Television System Committee (NTSC) standard, and shall, with respect to the transmission of a digital signal or channel supplied by the PEG operator to the cable operator, be capable of carrying a television signal equal or superior to the current digital standard in use by the Company (QAM (Quadrature Amplitude Modulation), VSB (Vestigial Sideband Modulation) and/or Advanced Television System Committee (ATSC) standards, etc.), should the Company choose to adopt a digital format. In the event Company's system becomes all digital, all access channels shall be delivered to the subscriber in the digital format.

G. Minimum PEG Signal Quality and Transmission Standards

The PEG access signal and channels shall meet FCC Technical Standards commensurate with those offered on adjacent channels. All access channels shall be delivered to the subscriber in the digital format.

- 1.

H. PEG Studio Origination Points

If the City activates and programs PEG Access Channels, under Section 16B, Company shall meet with the City to determine location and costs for an Origination Point, and necessary transmission equipment, to the Company's head end.

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Deleted: (return feeds), and supply and maintain all

Deleted: from

Deleted: to up to three sites to be designated by the City. These Origination Points shall be adequate to permit the simultaneous transport of up to three (3) PEG channels to the Company's head end at a quality standard that meets FCC Technical Standards. Such return feeds shall be installed no later than ninety (90) days from Company's receipt of a written request for installation from the City.

I. PEG Promotion

In the event that the Company implements local advertising sales on Channels received by Subscribers within the City, the City or its designee(s) may want to seek time for non-commercial PEG Access program or service promotional spots on said channels. Nothing in this section shall be construed to require the Company to provide access to promotional spots at no cost to the City or its designee(s).

17. Build-out

A. Area To Be Served

1. Company shall make Cable Service available to every residential dwelling unit within the City where the minimum density is at least eighteen (18) single family dwelling units occupied on a year round basis per aerial mile providing however, that any plant extension is measured from the existing Trunk and Distribution System and Company is able to obtain from property owners any necessary easements and/or permits on terms and conditions acceptable to Company. Subject to the density requirement, Company shall offer Cable Service at standard installation rates to all new homes or previously unserved homes located within one hundred fifty (150) aerial feet of Company's Distribution Cable. For non-Standard Installations (those exceeding 150 aerial feet) Company shall, upon receipt of payment and pending any identified construction or other issues (e.g., make ready, weather) offer said service within thirty (30) days of a Subscriber requesting such for aerial installations and sixty (60) days of a Subscriber requesting such for underground installations.

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Deleted: and twenty (20) dwelling units per underground mile

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2. Regardless of the density requirements outlined above, Company shall provide a cost-sharing arrangement as follows. On the request of a resident desiring service, Company shall prepare an engineering survey and cost analysis to determine the cost of plant extension required to provide service to the subscriber. If a request for extension of service into a residential area requires the construction of cable plant that does not pass at least 18 homes per mile (aerial), Company and those residents requesting cable services will each bear their proportionate share of construction costs. For example, if there are nine (9) single family homes

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per mile (aerial) who agree to subscribe to cable service, Company shall share one-half of the construction cost and the remaining cost will be shared equally among the residents requesting cable services. Company may require advance payment of the customer pro-rata cost prior to commencing construction.

3. Installation costs shall conform to the Cable Act. Any dwelling unit within an aerial 150 feet of the Trunk and Distribution Cable shall be entitled to a Standard Installation rate in accordance with applicable federal and state laws. Underground installations are considered non-standard installations. All non-standard installations shall be provided at a rate established by the Company in accordance with applicable federal and state laws.
4. Provided Company has at least ninety (90) days' prior written notice concerning the opening of residential subdivision trenching, or of the installation of conduit for the location of utilities, and the density requirements outlined above are met, it shall install its cable in such trenching or conduits or may seek permission to utilize alternative trenching or conduits within a comparable time frame. The City, or its designee, shall exercise reasonable efforts to have the Planning Board and developers give timely written notice of trenching and underground construction to Company. Developer shall be responsible for the digging and back-filling of all trenches.

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18. Networking Service to Municipal Buildings

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The City currently has the locations identified in Exhibit A connected to an institutional network. The City will work with the Company's Government/Educational Department to determine its needs with respect to these existing connections and any additional connections it should determine to make over the term of this Agreement.

Deleted: Company shall maintain, throughout the term of this Franchise Agreement, the Institutional Network as described in Section 5(b) of the prior franchise agreement dated as of September 16, 1998 between the City and Frontiersion Operating Partners, L.P., and shall comply with all of the requirements contained in said Section 5(b) all is if set forth herein. Company shall maintain, at no cost to the City, activated I-NET drops at the Current I-NET Drop Locations listed in Exhibit A hereto. In addition, within 90 days of the City's request, Company shall install and maintain, at no cost to the City, activated I-NET drops at the Additional I-NET Drop Locations listed in Exhibit A hereto provided that as of the date of such request Company's existing cable plant is located within three hundred feet (300') of such additional locations.

Consumer Issues

19. Rates & Services

A. Prices And Charges

1. All rates, fees, charges, deposits and associated terms and conditions to be imposed by Company for any Cable Service as of the Effective Date shall be in accordance with all applicable FCC's rate regulations. Before any new or modified rate, fee, or charge is imposed, Company shall follow the applicable FCC and State notice requirements and rules and notify affected Subscribers, which notice may be by any means permitted under applicable law. Nothing in this Franchise shall be construed to prohibit

the reduction or waiver of charges in conjunction with promotional campaigns for the purpose of attracting or retaining Subscribers.

Complete information concerning billing and collection procedures, including dispute resolution, procedures for ordering changes in, or termination of services, and company's discontinuation policies and procedures shall be provided to each subscriber at least annually.

2. The City acknowledges that certain costs of Public, Educational and Governmental ("PEG") Access and other Franchise imposed costs, may be passed through to Subscribers in accordance with federal law.

B. Basic Cable Service

Company shall make available a Basic Cable Service tier to all subscribers in accordance with 47 USC §534 and applicable regulations, including 76.1618 of the FCC Rules and Regulations, and shall provide notice of the basic tier pursuant to 30-A M.R.S.A. §3010.

C. Programming

Pursuant to federal law, all Video Programming decisions, excluding PEG Access Programming, are at the sole discretion of Company, except that pursuant to 47 USC §544(b)(2) (B) and (h) and 47 CFR §76.1603 the City may require "broad categories" of programming.

20. Rights of Individuals

A. Customer Service

Company shall comply with all customer service federal laws, regulations of the FCC and state laws as they may be amended from time to time.

B. Protection of Subscriber Privacy

Company shall comply with all applicable federal and state privacy laws and regulations, including 47 USC §551 and regulations adopted pursuant thereto and 30-A M.R.S.A. §3010.

C. Employee Identification Cards

All of Company's employees, and subcontractors, including repair and sales personnel, entering private property shall be required to display an identification card issued or approved by Company indicating that employee or subcontractor is working on behalf of Company.

D. Monitoring

Company may only monitor customer accounts consistent with applicable federal and state law.

E. Privacy Written Notice

At the time of entering into an agreement to provide any Cable Service or other service to a Subscriber, and annually thereafter to all Cable System Subscribers, the Company shall provide Subscribers with written notice, as required by Section 631(a)(1) of the Cable Act, (47 USC §551) which, at a minimum, clearly and conspicuously explains the Company's practices regarding the collection, retention, uses, and dissemination of personal subscriber information, and describing the Company's policy for the protection of subscriber privacy.

F. Subscriber's Right to Inspect And Verify Information

1. The Company shall make available for inspection by a Subscriber at a reasonable time and place all personal subscriber information that the Company maintains regarding said Subscriber.
2. A Subscriber may obtain from the Company a copy of any or all of the personal subscriber information regarding him or her maintained by the Company. The Company may require a fee for making said copy.
3. A Subscriber may challenge the accuracy, completeness, retention, use or dissemination of any item of personal subscriber information. Such challenges and related inquiries about the handling of subscriber information shall be directed to the Company. The Company shall change any such information upon a reasonable showing by any Subscriber that such information is inaccurate.

21. Unauthorized Connections/Continuity of Service

It shall be the right of all Subscribers to receive Cable Service insofar as their financial and other obligations to the Company are honored, provided that the Company shall have no obligation to provide Cable Service to any Person who, or which the Company has a reasonable basis to believe, is using an unauthorized Converter or is otherwise obtaining Cable Service without required payment thereof or who threatens Company's employees or damages Company's equipment. The Company shall ensure that all Subscribers receive continuous, uninterrupted Service, except for necessary Service interruptions. When necessary non-routine Service interruptions in excess of four hours can be anticipated, the Company shall notify Subscribers of such interruption(s) in advance.

22. Subscriber Complaints

A. Dispute Resolution

The Company shall establish a procedure for resolution of Complaints by Subscribers. Said procedure shall at a minimum include the provisions of 30-A M.R.S.A. §3010.

B. Investigation of Complaints

Upon reasonable notice, the Company shall expeditiously investigate and resolve all Complaints regarding the quality of Service, equipment malfunctions and similar matters. In the event that a Subscriber is aggrieved, the City or its designee(s) shall be responsible for receiving and acting upon such Subscriber Complaints and/or inquiries, as follows:

1. Upon the written request of the City or its designee(s), the Company shall, within ten (10) business days after receiving such request, send a written report to the City with respect to any Complaint. Such report shall provide a full explanation of the investigation, finding and corrective steps, if any, taken by the Company.
2. Should a Subscriber have an unresolved Complaint regarding cable television operations, the Subscriber shall be entitled to file his or her Complaint with the City or its designee(s), who shall have primary responsibility for the continuing administration of this Renewal License and the implementation of Complaint procedures. The Subscriber shall thereafter meet jointly with the City or its designee(s) and a representative of the Company, within thirty (30) days of the Subscriber's filing of his or her Complaint, in order to fully discuss and resolve such matter in accordance with applicable laws.

C. Complaint Policy

Company shall provide the City a copy of Company's complaint policy annually and no later than 30-days after any revisions. If Company maintains a publicly available website, Company's complaint policy shall be posted on its website.

23. Penalties

A. Amounts

Because Company's failure to comply with provisions of this Agreement will result in injury to the City, and because it will be difficult to estimate the extent of such injury, the City and Company agree to the following liquidated damages for the following violations. These damages represent both parties' best estimate of

the damages resulting from the specified injury.

For failure to comply with the material provisions of this agreement: fifty dollars (~~\$50~~/day).

Deleted: one hundred
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B. Date of Violation, Notice

The date of violation will be the date the Company receives written notice of the violation.

C. Procedure for Liquidated Damages

Before the City may assess any liquidated damages under this Franchise Agreement:

1. The City shall notify the Company, in writing, of the alleged failure or violation, which notice shall specify the alleged failure or violation with reasonable particularity.
2. The Company shall, within thirty (30) days after receipt of the notice or such longer period as the City may specify in such notice, either cure the alleged failure or violation or, in a written response to the City’s City Manager, either present facts and arguments in refutation or excuse of such alleged failure or violation or state that the alleged failure or violation will be cured and set forth the method and time schedule for accomplishing such cure.
3. Unless the City Manager determines that the matter has been resolved, the Company’s response shall be submitted to the Elected Officials, to schedule a public hearing at which the Elected Officials shall determine (i) whether a failure or violation has occurred; (ii) whether such failure or violation is excusable; and (iii) whether such failure or violation has been or will be cured by the City; and (iv) the appropriate remedy for the failure or violation.
4. The City shall provide thirty (30) days’ written notice of the public hearing to the Company. During the public hearing, Company shall have the right to appear and be heard, including the opportunity to present evidence, question witnesses, if any, and the hearing shall follow the procedures set forth for public hearings. If the Elected Officials determine that such failure has not occurred, or that such failure either has been or will be cured in a manner and in accordance with a reasonable schedule satisfactory to the Elected Officials or that the failure is excusable, such determination shall conclude the matter, unless Company fails to comply with the schedule for cure.

24. Transfers

A. Company's Right to Transfer

The Franchise may be sold, assigned or otherwise transferred, (a "Franchise Transfer") in accordance with the procedure set forth in federal law and this Franchise.

B. City's Right to Approve

Pursuant to 47 USC §537, the City, as Local Franchise Authority, reserves its right to approve any sale or transfer of the Cable System. Municipal approval shall not be unreasonably withheld.

A transfer or assignment of a Franchise or control thereof between entities under common control, between affiliated companies, or between parent and subsidiary corporations, shall not constitute a transfer or assignment of a Franchise or control thereof. An "affiliated company" is any person or entity that directly or indirectly or through one or more intermediaries controls, is controlled by, or is under common control with another person or entity.

C. Notice to City

Company shall provide to the City Notice of the proposed transfer. The contents of the Notice shall include:

1. FCC Form 394, or successor form, and all identified attachments; and
2. Certification by transferee that it will accept the provisions of this Franchise Agreement for the remainder of the Franchise Term.

D. Time to Review

The City will have 120 days from receipt of the Notice to take action on the request for transfer. The City need not, but may, act to approve the transfer.

E. Public Hearing

The City may conduct a public hearing on the proposed transfer no later than 90 days after the receipt of the notice of transfer.

F. No Waiver or Release

The consent or approval of the City to any Transfer of the Cable System or this Franchise Agreement granted to the Company shall not constitute a waiver or

release of the rights of the City in, and shall by its terms be expressly subordinate to, the terms and conditions of this Franchise Agreement.

25. Successors/Assigns

The obligations of this Franchise apply to any and all successors and assigns of the Company, unless the City expressly and in writing agrees to release the successors and assigns from this Franchise or any portion thereof.

26. Renewal

This Franchise may be renewed by the parties in accordance with state and federal law.

27. Revocation and Termination

A. Right to Revoke or Terminate

In addition to all other rights and powers of the City by virtue of this Franchise Agreement and after notice and opportunity to cure pursuant to section 27B, the City may revoke this Franchise Agreement and all rights and privileges of Company hereunder in the event Company either:

1. Violates any material provision of this Franchise Agreement or any rule, order or determination of the City made pursuant thereto where such violation remains uncured for a period of thirty days following written notice to Company by the City that such violation is deemed to exist unless cure is not feasible in such time period in which event the parties shall meet and agree to a cure schedule;
2. Attempts to evade any material provision of this Franchise Agreement or practices any fraud or deceit upon the City; or
3. Arbitrarily ceases to provide service over the Cable System or fails to restore service after ninety-six (96) consecutive hours of interrupted service except in cases of force majeure or when approval of such interruption is obtained from the City.

B. Procedures to Revoke or Terminate

The City shall follow the following procedures in revoking a franchise:

1. The City shall provide to Company the City's notice of intention to revoke this Franchise. The written notice shall be sent by certified or overnight mail and shall describe in reasonable detail the specific violations alleged to have occurred;

2. Company shall have ninety (90) days from receipt of notice to either correct the alleged violation, or, dispute the City's allegations. In the event that by nature of the alleged violation, such violation cannot be cured within such ninety (90) day period, the parties shall meet and agree to a cure schedule;
3. If Company disputes the City's allegations, the City shall review the dispute and make its determination as to whether a violation has occurred;
4. If the City continues to maintain that a violation did occur, the City shall notify Company in writing. Company shall then either remedy the violation within ninety (90) days or notify the City in writing that Company continues to dispute the allegations;
5. Upon Company's failure to remedy the violation within the time period prescribed or upon receipt of Company's written position pursuant to subsection 4, City may revoke this Franchise Agreement by providing Company written notice of revocation or by following the procedure outlined in Section C below.

C. Public Hearing

The City may conduct a public hearing on the revocation. Company shall have the right to participate in such hearing and present witnesses, and the City shall issue a written determination of its findings. Such public hearing must take place no less than 30 days prior to the decision to revoke.

D. Judicial Review

Company shall have the right to seek judicial review of the City's determination to revoke

Deleted: to the extent provided by law

28. Abandonment

If company shall cease providing service in the City pursuant to 30-A M.R.S.A. §3008(3)(B), the Company shall remove all of its supporting structures, poles, transmission and distribution systems, and other appurtenances from the Public Ways and shall restore the areas to their original condition as is reasonably possible and as soon as reasonably possible. If such removal is not complete within six (6) months of such end of service, the City may deem any property not removed as having been abandoned. Upon written request of the Company, the City may waive this requirement of removal for good cause shown.

29. Expiration of Agreement

Upon the expiration and non-renewal, or revocation of this Franchise Agreement and exhaustion of all judicial appeals, the Cable System shall be disposed of according to 47 USC §546 and this Franchise Agreement.

30. Changes in Law

In the event a federal or state law, regulation or decision by a court of competent jurisdiction renders a provision in this Franchise Agreement void or otherwise unenforceable, the provision shall be considered preempted. This preemption will last for as long as the law, regulation or decision is effective; if the law, regulation or decision is subsequently repealed, rescinded, amended, voided, overturned or otherwise changed so that the preemption is nullified, the provision shall thereupon return to full force and effect as provided by such proceeding and shall be binding and enforceable in accordance with the terms thereof.

31. Amendments

This Franchise Agreement may be amended in the future by written agreement of both parties to reflect changed circumstances, including changes in federal or state law. This Franchise Agreement shall not be amended or modified except by written agreement executed in the same manner as this Franchise Agreement. Where applicable, the amendment shall be consistent with the provisions of 47 USC §545.

32. Miscellaneous

A. Force Majeure

The Parties shall not be responsible for any delay or failure to perform their obligations under this Franchise Agreement if doing so is prevented by Act of God, flood, storm, fire, explosions, strikes, riots, wars whether or not declared, insurrections, epidemics, or any law, rule or act of any court of competent jurisdiction or instrumentality of government or any cause or event beyond the control of the City or the Company.

B. Severability

If any provision of this Franchise Agreement is held by any court or Federal or State agency of competent jurisdiction to be invalid as conflicting with any Federal or State law, rule or regulation now or hereafter in effect, or is held by such court or agency to be modified in any way in order to conform to the requirements of any such law, rule or regulation, said provision shall be considered a separate, distinct and independent part of this Franchise Agreement, and such holding shall not affect the validity and enforceability of all other provisions hereof, all of which shall remain in full force and effect for the term of this Franchise Agreement.

C. Effect on Prior Agreements

This Franchise Agreement shall supersede any prior franchise agreements between the parties. Immediately upon the taking effect of this Franchise Agreement, all prior franchise agreements and any and all extensions thereof, shall terminate and shall have no further force and effect; provided, however, that any vested rights relating to billings and the City's rights to receive franchise fees shall not be affected thereby.

D. Non-Enforcement Not Waiver

Neither party shall be excused from complying with any of the terms and conditions of this Franchise Agreement by any failure of either party upon one or more occasions to insist upon or to seek compliance with any such terms or conditions. No course of dealing between the Company and the City, nor any delay on the part of the City or Company in exercising any rights hereunder, shall operate as a waiver of any such rights of the City or Company or acquiescence in the actions of the Company or the City in contravention of such right, except to the extent expressly waived by either party or expressly provided for in this Franchise Agreement. No decision by the City or Company to invoke any remedy under this Franchise Agreement or under any statute, law or ordinance shall preclude the availability of any other such remedy. This provision does not extend any applicable statute of limitations.

E. Company Warranties

Company warrants, represents and acknowledges that, as of the Execution Date of this Franchise Agreement:

1. The Company is duly authorized to do business under the laws of the State;
2. The Company has the requisite power and authority under applicable law and its bylaws and articles of incorporation and/or other organizational documents, is authorized by resolutions of its Board of Directors or other governing body, and has secured all consents which are required to be obtained as of the execution date of this Franchise Agreement, to enter into and legally bind Company to this Franchise Agreement and to take all actions necessary to perform all of its obligations pursuant to this Franchise Agreement;
3. This Franchise Agreement is enforceable against Company in accordance with the provisions herein; and

4. There is no action or proceedings pending or threatened against Company that would interfere with performance of this Franchise Agreement.

Execution

Signatures:

| Date: , 2015

CITY OF BREWER

By: _____

Its: Chairman, City Council

Deleted: June

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| Date: , 2015

TIME WARNER CABLE NORTHEAST, LLC

By: _____

Its:

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**EXHIBIT A (To be discussed)
SECTION 18 - I-NET LOCATIONS**

Current I-NET Drop Locations

- 1) Brewer Auditorium (Rec and Technology Depts) - 318 Wilson Street
- 2) City Hall - 80 North Main Street
- 3) City Hall Annex (Code Dept.) – 120 North Main Street
- 4) Public Safety Building (Police and Fire) – 151 Parkway South
- 5) Public Works/Engineering/Planning/Water - 221 and 223 Green Point Road
- 6) Water Pollution Control Facility - 37 Oak Street
- 7) Brewer High School - 79 Parkway South
- 8) Brewer Community School - 92 Pendleton Street
- 9) School Superintendent’s Office - 261 Center Street
- 10) Alternative Education Program - 261 Center Street

Additional I-NET Drop Locations

- 1) Library - 100 South Main Street
- 2) WPCF Training Building - 37 Oak Street
- 3) Landfill - Side Arey Drive
- 4)

Comment [A1]: Franchise Agreement covers the City of Brewer

Deleted: Water Ozone Treatment Plant - 257 Hatcase Pond Rd, Eddington

Comment [A2]: I-net locations in the current Franchise Agreement. Some of these sites may no longer be connected or needed. Sites to be discussed with GOV/ED Rep.

1. City Hall	North Main Street
2. Water Pollution Facility	Oak Street
3. Public Works Garage	Hardy Street
4. Public Safety Dispatch	South Main Street
5. Police Department	South Main Street
6. Fire Department	South Main Street
7. Recreation Department	State Street
8. Capri Street School	Capri Street
9. Washington Street School	Washington Street
10. State Street School	State Street
11. Brewer Middle School	Somerset Street
12. Brewer High School	Parkway South
13. Pendleton Street School	Pendleton Street
14. Alternative Education Center	Wilson Street



Shelley Winchenbach
Director, Government Affairs

July 6, 2016

Dear Town/City Official,

We are writing to you as part of our ongoing efforts to keep you apprised of developments affecting Time Warner Cable (now Charter Communications) customers in your community.

Time Warner Cable's agreements with programmers and broadcasters to carry their services and stations routinely expire from time to time. We are usually able to obtain renewals or extensions of such agreements, but in order to comply with applicable regulations, we must inform you when an agreement is about to expire. The agreements with the programmers/broadcasters on the list below are due to expire soon and we may be required to cease carriage of one or more of these services/stations in the near future where these services are offered.

WBGR-LP SD&HD, Music Choice channels 1900-1950, POP SD&HD, Pivot, GMA Life TV, GMA Pinoy, RFD, Outdoor Channel SD&HD, Fuse SD&HD, Weather Channel SD&HD, YouToo

Please note some channels listed may not be available in your service area. Please consult your local listings for more details at: www.timewarnercable.com/northeast. The following changes are scheduled to take place:

Pop TV (fka TV Guide) scrolling guide service will cease on or about August 12, 2016

Again, this is a routine notice and we are confident agreements will be reached with these networks. A copy of the ad that will run in the local daily paper can be found on our website at: www.twc.com.

These ads are placed in the first and third Wednesday of each month. This information is also located on customer bill statements.

Please do not hesitate to contact us if you have any questions.

Shelley Winchenbach
Director, Government Affairs
Charter Communications

N.Eng



Angus Jennings <townmanager@hampdenmaine.gov>

Flags

1 message

Angus Jennings <townmanager@hampdenmaine.gov>

Thu, Jul 7, 2016 at 7:57 AM

To: Bill Shakespeare <wmshakespeare@hotmail.com>, Tom Brann <tombrann@tds.net>

Cc: Sean Currier <publicworks@hampdenmaine.gov>, Rosemary Bezanson <adminasst@hampdenmaine.gov>, Paula Scott <clerk@hampdenmaine.gov>

Good morning,

Now that we're through the budget process, I'd like to bring the questions regarding flag display to resolution. I've set out below my understanding of the questions that need to be addressed, and request that you let me know if I've missed something or have framed something incorrectly.

- Presently, flags and flag brackets are installed on select utility poles running generally from the Town Offices on Western Ave, easterly to Main Road North, then southerly to Kennebec Road. It appears that there are ten flags at present.
- The flags are presently maintained entirely by volunteers (Bill Shakespeare and Tom Brann), which it is agreed is not a sustainable approach.
- Flag brackets are periodically failing and not being replaced, and there is no dedicated funding for this work.
- When flags fall or are attached to broken brackets they are removed and presently are stored at the Town Office. Generally, the Town Office (through Rosemary) is notified of any issues with the flags, and she in turn notifies the volunteers.
- Questions to be resolved:
 - Does the Town wish to continue flying flags in the area outlined above, or to scale back the number of locations?
 - In either instance, is DPW able to take over responsibility for hanging and maintaining flags? If so, who would be the primary point of contact for this service?
 - If the location of flags is scaled back (perhaps only to the one flag at the Town Offices), is there intent to increase the number of locations for flags around Memorial Day, Veterans Day and/or July 4th?
 - When flags are not in service, what is the best location for their storage?
 - Is there a need to retire any current flags from service based on either the condition of the flag(s) or a scaled-back display of flags?
 - If funding is made available from the VFW, is there an identified purpose for this funding?

The Services Committee meets on Monday night and I'd like to put this item on that agenda for discussion. Please let me know your thoughts.

Thanks,
Angus

--

Angus Jennings
Town Manager

Town of Hampden
106 Western Avenue
Hampden, ME 04444
(207)-862-3034
townmanager@hampdenmaine.gov

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town Business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return email. Thank you for your cooperation.



Angus Jennings <townmanager@hampdenmaine.gov>

Re: Flags

1 message

william <wmshakespeare@hotmail.com>
To: Angus Jennings <townmanager@hampdenmaine.gov>

Thu, Jul 7, 2016 at 9:54 AM

I will be attending the Services meeting on Monday evening and expressing my opinion. I believe, after speaking with Tom a number of times about this subject, he feels the same way.

Originally, the VFW (Auxillary) came to the Town and requested permission to hang a flag on selected poles that have lighting. They were granted permission and they assured us that they would be "funding" all the expense and doing all the work. Since then most of the members have "past away" and the VFW only verbally supports the process. Certain members then came to the Town and asked if we would be willing to "take over" the responsibility. We did that as a Town, but I do not believe we received **all** the money they had promised us. I have been told that they have money in a special account for the flags, but they never seem to want to share that funding with the Town.

Both Tom and I have taken on the obligation of "hanging" the flags for the past two years. However, as I have expressed to you, the holders are worn-out or are not adequate to support the poles. I do not have the time to constantly service these flags when they lose their support.

I remove them and store them in the Town's closet. I gave the VFW four (4) of them to be disposed of properly during their 4th of July because they were torn and soiled.

Ironically both Tom and I were the only Councilors who voted against hanging the flags on the poles. We felt it was not necessary to show our patriotism in this manner because there are flags all over the Town at the Town's office, Post office, the banks, schools, and at a number of residences. I do not feel the Town should carry this financial load, nor should the DPW spend their time (baby-sitting) the flags.

I have been told by Terry Bean of the VFW that they have money for the flags in an account, and they have a member with a lift truck who is willing to do this work of hanging the flags. Please place this on the agenda for Monday. I think the VFW should be invited. Councilor Sirois is a member and could make contact if requested. Thanks, Bill Shakespeare

From: Angus Jennings <townmanager@hampdenmaine.gov>
Sent: Thursday, July 7, 2016 7:57 AM
To: Bill Shakespeare; Tom Brann

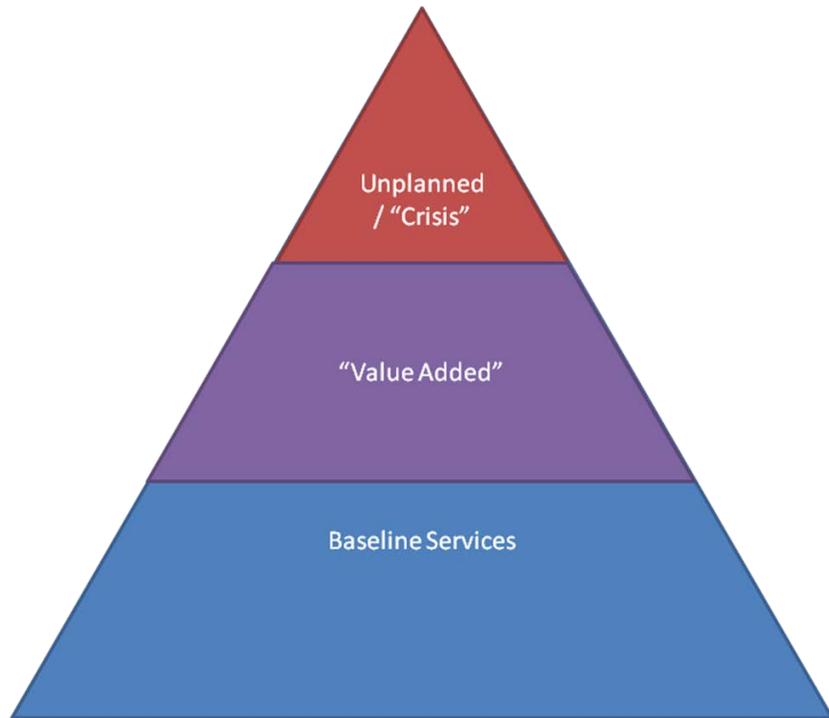
Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

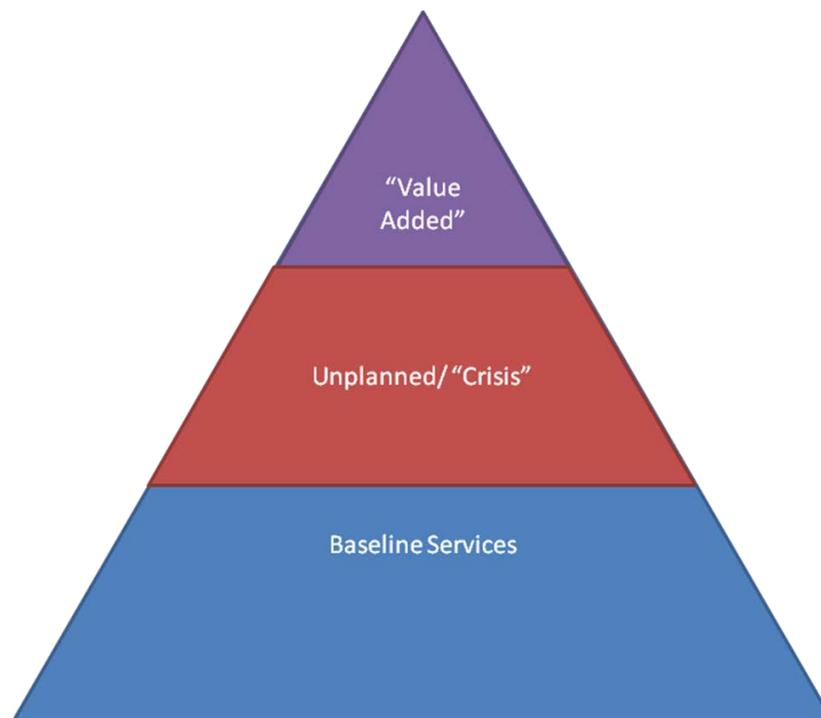
TO: Town Council Committees
FROM: Angus Jennings, Town Manager
DATE: July 2, 2016
RE: Work plan and priorities for FY17

Now that FY16 is over, Mayor Ryder and I have agreed that it will be important in July and August to review, within each of the Council’s four Committees, anticipated work plan and Council and Manager priorities for FY17. The FY17 Budget has been adopted, giving us baseline information regarding financial and personnel resources for the year ahead. Over the course of my municipal career I’ve come to think of the services towns provide in three categories, illustrated as follows:



Baseline services include functions that are mandated by local, State or Federal statute, regulation or administrative agency. “Value added” services include, for example, proactive planning and zoning efforts, grant applications, and non-mandated services that are nonetheless provided on a regular basis. Unplanned services represent issues that are not part of a specific work plan but, when they arise, must be addressed. In some departments more than others, this category can represent “crises” in a true sense of the word. The pyramid is intended to illustrate relative time impact (in personnel hours) of the various types of services (i.e. on a week to week basis, Baseline Services occupy the greatest share of staff time, etc.).

As a practical matter, when Unplanned/Crisis situations arise, these have the effect – for whatever the duration of the event – of displacing time toward Value Added services, while in every circumstance the Baseline Services must continue to be provided. So, during periods where Unplanned/Crisis work arises, the pyramid looks more like this:



For this reason, it is important to re-evaluate work plan and priorities on a regular basis in order to make adjustments to the timing of Value Added services if/as needed to accommodate Unplanned/Crisis work while also maintaining Baseline Services.

As we discussed during the Town Manager interview process last summer, it is my opinion that true prioritization requires a statement of both what is to be done, and of what will not be done (either at all, or on a particular timeframe, i.e. extending the time horizon for certain Value Added services that may be important, but that – in light of overall work planning – are not near-term priorities).

As we also discussed during the interview process, it is my opinion that government is notoriously bad at leveling with the public (and, sometimes, itself) regarding what will not be achieved within a defined period of time. In my experience this has two inevitable and unfortunate consequences: the first is that the public can become frustrated by statements of what will be achieved, but a failure to achieve the goals on the established timeline; and, because the system of government is trying to achieve more than it has the capacity to achieve, the quality of work suffers because tasks are done with an emphasis on speed rather than diligent attention, and balls can be dropped because the system is over capacity. Personnel fatigue and burnout can also result.

During the selection process, I made a commitment to the Council that I would not proceed in this manner, but rather would work with the Council based on clear information regarding priorities, capacity/bandwidth, and the time it takes to accomplish

particular tasks, in order to establish meaningful priorities that can actually inform the work planning for municipal personnel and private sector and institutional partners. While it is not easy to state on the public record that certain public goals – which are understood to be important – will not get done (on a certain timeframe), it is absolutely imperative to do so. If the municipal government is unable (or unwilling) to establish and maintain priorities, every new commitment of resources (whether mandated, “value added” or “crisis”) simply competes against those commitments already underway, and can threaten the system’s ability to meet the commitments it has already made. Over time, in addition to doing actual harm (i.e. balls dropped), this affects municipal government’s credibility, and can undermine public confidence.

We are at a point where this exercise of prioritization is essential. We have been short-staffed in the planning and economic development arena for seven (to become eleven) weeks, during which time I (along with Myles and Rosemary) have taken on significant additional responsibilities. We are at a period of staff transition as we’ll be working to integrate a new Town Planner into our operations, modify several staff job descriptions and responsibilities (regarding payroll, finance, administration and DPW administration), and add a new administrative staff person with direct involvement in daily cash and financial transactions. We are also entering the most time-intensive and critical phase of the year from a financial management standpoint as we prepare for the FY16 Audit and for the issuance of a Tax Anticipation Note for FY17. And, the work to be ready for a November 2016 bond authorization referendum must also begin in earnest.

A review of the past year’s meeting agendas and identified work items of each of the Council’s Committees (many which fall into the “Value Added” category) illustrates a mismatch between policy “priorities” and actual personnel resources to get this work done (concurrently, anyway). This is not an issue of capability; we have excellent personnel in every area of the organization. It is an issue of capacity i.e. bandwidth.

So, Mayor Ryder and I would like to work with each of the four Committees and their Chairmen during the summer months to advance from “priorities” to **priorities**. In so doing, we will need to identify important work items that can be deferred. However, we will also agree to work items that are of greater importance in FY17 and, in so doing, we can more effectively partner with private sector and institutional partners to actually deliver on the commitments we make (and have made). This exercise will also be critical to my ability to effectively manage personnel resources so that each of our municipal departments can actually “plan their work and work their plan.”

Building on the February Goal Setting sessions and the intensive FY17 budget process in May and June, I look forward to beginning this process in earnest at Tuesday’s Administration and Finance meeting, Wednesday’s Planning & Development Committee meeting, and at the July meetings of the Services and Infrastructure Committees.

To inform your consideration, I have attached a tasks matrix that I began working on last August and have periodically updated since then. This has not been updated since May 1, and is not exhaustive, but can provide a foundation for this work. I have also attached a prioritization matrix that we reviewed at the February Goal Setting sessions. I have found this matrix useful and offer it as a resource; of course you may prefer your own approach if you have a different method that is effective for you.

Present

Future

A
Vital

B
Important

C
Optional

D
Worthless
