

SERVICES COMMITTEE MEETING

Monday, January 11, 2016

6:00 pm

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES – December 14, 2015
2. OLD BUSINESS
 - a. The Connector Bus – Town Manager update on meeting with Superintendent Laurie Linscott
3. NEW BUSINESS
 - a. Update on Public Safety Good Neighbor and Telecare Programs – Sergeant Bailey
 - b. Discussion of concept for Public Safety Advisory Group – Sergeant Bailey
 - c. Update from January 7, 2016 meeting of Recreation Committee and review of correspondence regarding Skehan Center lease
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

SERVICES COMMITTEE MEETING

Monday, December 14, 2015

MINUTES - DRAFT

Attending:

Councilor Terry McAvoy

Mayor David Ryder

Councilor Dennis Marble

Town Manager Angus Jennings

Councilor William Shakespeare

Councilor Stephen Wilde

Recreation Director Shelley Abbott

Resident Francis Pergolizzi

Chairman McAvoy called the meeting to order at 6 p.m.

- 1. MINUTES – November 9, 2015** – *It was motioned and seconded to approve the minutes of the November 9, 2015 Services Committee meeting. Unanimous vote (4-0) in favor.*

(Councilor Wilde arrived).

2. COMMITTEE APPOINTMENT AND RE-APPOINTMENT RECOMMENDATIONS

- a. Interview: Francis Pergolizzi, Recreation Committee – New Applicant –**
Mr. Pergolizzi appeared before the Committee and presented his experience relevant to the Recreation Committee, including 24 years as an intercollegiate athletic director and 16 years coaching college football. The Committee members expressed their appreciation for his interest to serve, and said we need more people like you. Motion by Councilor Shakespeare seconded by Councilor Marble to recommend that the Council appoint Francis Pergolizzi to the Recreation Committee. Unanimous (5-0) vote in favor.
- b. Anthony Mourkas, Dyer Library Board of Trustees – Re-Appointment**
- c. Cheri Condon, Dyer Library Board of Trustees – Re-Appointment**
- d. Patrick Foley, Pool Board – Re-Appointment**
- e. Stephanie Shayne, Recreation Committee – Re-Appointment**
Motion by Councilor Marble, seconded by Councilor Shakespeare, to recommend Council reappointment of Anthony Mourkas to the Library Board of Trustees, Cheri Condon to the Library Board of Trustees, Patrick Foley to the Pool Board, and Stephanie Shayne to the Recreation Committee. Unanimous vote in favor.

- 3. OLD BUSINESS – None.**

4. NEW BUSINESS

- a. Update on Public Safety Good Neighbor and Telecare Programs – Sergeant Bailey** – *Due to a last-minute conflict Sergeant Bailey was unable*

to attend the meeting so at the recommendation of the Town Manager this agenda item was postponed until the January 11, 2016 meeting.

- b. Discussion of concept for Public Safety Advisory Group – Sergeant Bailey** - *Due to a last-minute conflict Sergeant Bailey was unable to attend the meeting so at the recommendation of the Town Manager this agenda item was postponed until the January 11, 2016 meeting.*
- c. Skehan Center – Town Manager update on recent meeting and building tour, and ongoing facilities cost analysis – Recreation Director Shelley Abbott** – *Town Manager Jennings provided background regarding the work underway to fully understand the operating costs associated with the Town's lease of the Skehan Center. Recreation Director Abbott reported on a site visit and review including her, the Town Manager, the DPW Director and the Town's HVAC contractor when it was determined that portions of the Skehan Center building outside of the Town's leased area are being heated, with charges adding to the Town's costs. On a separate date, while electrical work was being completed outside of the leased area, the lights went out within the leased area, so it is known that these electrical lines are connected. Councilor Marble said it is the building owner's responsibility to know how the different portions of the building are heated. Mayor Ryder said that the Recreation Department needs a facility with appropriate parking and facilities, and asked Director Abbott how the Department could function if it had a different facility rather than the Skehan Center. Director Abbott said it would depend on whether a facility was designed and sized appropriately. The Skehan Center facility is oversized for the Department purposes, and it was noted that the back half of the space, including locker rooms, is underutilized but adds to heating and maintenance costs. The constraints on parking are causing challenges for senior citizens participating in programs. Mayor Ryder noted that there's very little parking, and no outdoor space for kids to run around. Director Abbott noted that the building boiler had not been replaced, as had been expected as part of the lease.*

Councilor Shakespeare said that something about how the electrical costs are allocated doesn't add up, and that the wiring is atrocious. He agreed that it is the building owner's responsibility to resolve this. He noted that senior citizens who use the facility love it. He wondered what a new facility would cost. Mayor Ryder charged Manager Jennings with communicating these issues to the building owner to see if he'd make changes to rectify the cost allocation for heating and electrical. Councilor Marble said that Manager Jennings has the backing of the Council.

Mayor Ryder asked about parking. Director Abbott said that 50-60 senior citizens attend the morning sessions, and that while our lease says we have 21 dedicated parking spaces we're down to 18 due to recent re-striping, and sometimes others (including contractors working on the building) park in spots dedicated to the Skehan Center. She noted that the Christmas Tree sales have also made a lot of spaces unavailable, pushing more people to the

Skehan Center spaces. Councilor McAvoy asked whether, if the Town was to terminate the lease, the space may still be available for rental on a per-hour basis to allow for continuation of the senior citizens' exercise program. He acknowledged that parking will continue to be a constraint, and said he would support terminating the lease. Councilor Wilde said that the information we're learning raises concerns but that we need to talk with the building owner.

Manager Jennings said that he and Director Abbott would continue to document costs associated with Skehan Center operations. The Committee directed them to prepare two alternate budget proposals for FY17: one with the Skehan Center and one without, and including analysis of how each of these scenarios would affect both costs and Recreation programming. This alternatives analysis would support the Committee's and the Council's deliberations regarding FY17 budgeting.

5. PUBLIC COMMENTS – *None.*

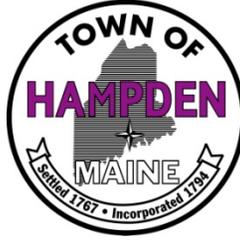
6. COMMITTEE MEMBER COMMENTS – *Mayor Ryder said that we need to look at Recreation fields and facilities town-wide in a coordinated way.*

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully submitted –

Angus Jennings
Town Manager

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

TO: Services Committee, Terry McAvoy, Chair

FROM: Angus Jennings, Town Manager

DATE: January 7, 2016

RE: Update on meeting re The Connector Bus

Following on direction from the Council to open a dialogue regarding the cost structure for The Bus (see excerpt of 11/9/15 Minutes, enclosed), I met with The Bus Superintendent Laurie Linscott on December 16. This memo summarizes my notes from that meeting, and is intended to advance the process of evaluating this service and associated costs leading up to FY17 budgeting.

The Bus is governed by the Federal Transit Authority and receives FTA funding for Small Transit Intensive Communities (STIC). Funding is based on ridership, but data in the National Transit Database runs 2-3 years behind, so it takes some time for increases in ridership to translate into more funding. The Bus had over 1 million passengers in 2013, and expects to start to see increased funding from that year in the next funding round. Additional revenue sources include advertising, fares, and municipal contributions. Efforts are underway to expand advertising revenues.

The allocation of costs among municipalities is as follows: Bangor 70%, VOOT (Veazie Orono Old Town) 15%, Brewer 10%, and Hampden 5%. These percentages have not changed since around 2011. No upward adjustment to Hampden's share was made when Saturday service was added in 2011, and no downward adjustment was made when Saturday service was discontinued.

Revenues from the sale of monthly passes are allocated toward the different communities' costs proportionally to these percentages. Fare revenues collected for riders on the Hampden route, such as from passengers boarding the Bus at the Casino bound for Hampden, are fully credited toward Hampden.

Costs for each section of the route are apportioned based on the actual maintenance, fuel and personnel costs for that route. Bus drivers are unionized, so drivers with more seniority receive

greater pay. If, for instance, the driver on the Hampden route has longer tenure, this would translate to relatively greater costs to cover this pay. Each community, including Hampden, also pays fuel and maintenance for the Bus that serves that route.

The age and condition of the Bus fleet varies significantly. Bangor recently bonded the purchase of two buses (~\$450,000/each), and The Bus secured five old buses for free from Westchester County, which then received an “end of life resuscitation” (~\$126,000). However, there are other buses in the fleet that have 800,000 miles on them. At one point in the past Hampden purchased Bus 9, but that bus is long since gone.

Recent ridership data shows the following breakdown among the routes:

	<u>Ridership</u>	<u>Percent</u>
Hampden	43,545	4.9%
VOOT	155,136	17.6%
Brewer	110,000	12.4%
Bangor	<u>575,000</u>	65.1%
	883,681	

Laurie said that there used to be more ridership from Hampden Academy students, and she suggested ways that ridership could be increased through route modifications. She emphasized that the route is entirely within the Town of Hampden’s ability to determine, and she offered to fund a mailing to properties within proximity to the Bus if that would be helpful to get public input to determine how the route or schedule could be changed to improve service.

I conveyed to Laurie the Council’s concern about the costs, and that this line item in the budget would be examined closely within the FY17 budgeting process.

b. The Connector Bus – discussion of costs and benefits – *Councilor Shakespeare spoke to discuss his request for this item to be included on the agenda. He said that he is not against the Bus running five days a week, but that it bothers him to see it running empty day after day. He said that it is utilized here and there, and picks people up at Hannaford's and along Main Road, but that he feels ¾ of the riders are from Bangor. He feels that the town should negotiate its cost share, and that the town should not be paying more than ¼ of the cost (of the Hampden route). He does not see the need for Bus service to the 4-mile square, and suggested that Hannaford's could be the area's bus stop. Councilor Sirois said that Hampden's costs should relate to who is picked up or dropped off in Hampden. Councilor Shakespeare said that they don't have the equipment or practices to track where people are picked up and dropped off. Councilor Wilde said that, north of Bangor, three towns split the cost among themselves. Councilor Shakespeare said that he's not against helping Bangor, but that we're paying almost \$100,000 a year. Councilor Wilde said that bus service supports our economic development, but Councilor McAvoy said that Hermon doesn't have bus service and it hasn't hurt them. Councilor Wilde said we need to look at the bigger picture. Mayor Ryder said we could buy a bus and hire two retirees part-time to run it. Councilor Marble said it's a bigger issue than ridership, that it can't be evaluated solely on a cost basis. Bangor provides most of the jobs for Hampden residents, and if we limit it too much we'll hurt people who rely on the service. He suggested that Town Manager Jennings contact Laurie Linscott to convey the Council's concerns regarding whether the current cost would be supported in the FY17 budget. Councilor Wilde agreed that the Town Manager should open a dialogue about the cost structure, and Councilor Marble said it should be made clear that the Council is not eager to continue at the current costs. Councilor Sirois agreed that the costs are too much, but said it's a service we need to continue. Town Manager Jennings will follow up with Laurie Linscott.*

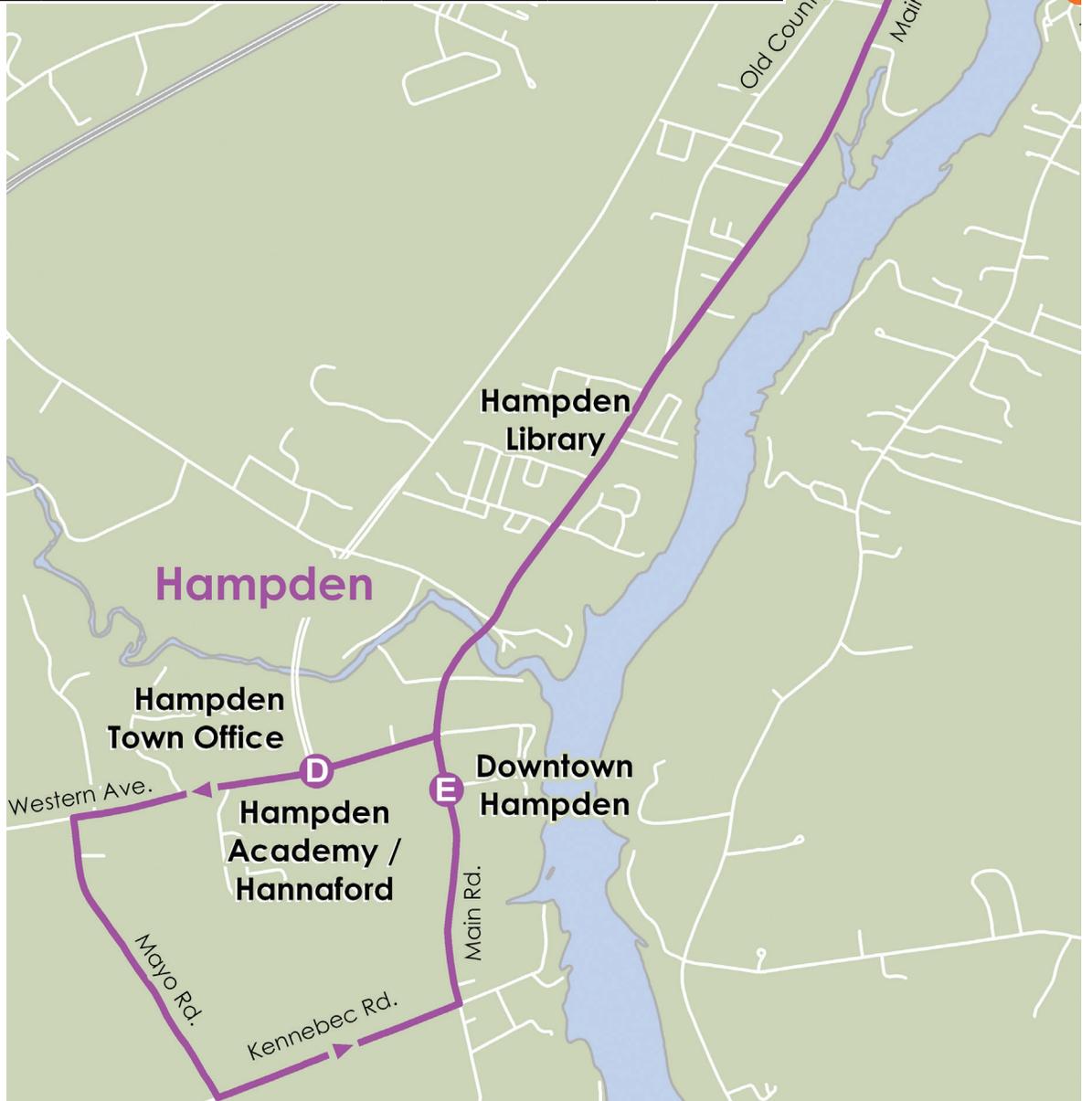
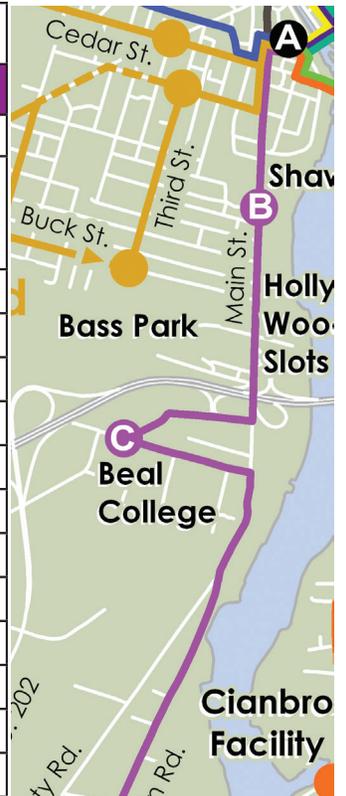
4. PUBLIC COMMENTS – *None.*

5. COMMITTEE MEMBER COMMENTS – Councilor McAvoy asked the Town Manager for an update on the town's franchise agreement with Time Warner Cable, as well as more information about the town's role in a regional consortium relative to cable. He would like to know whether the requirements for cable coverage in Hampden are being met. Mayor Ryder said it is hard to fathom that every house in town doesn't have the ability to access cable. Councilor Marble said there is a reimbursement opportunity for costs incurred for town investments in cable, and Councilor McAvoy said that PEG funds (Public Education and Government Access) were drawn from customer payments of the franchise fee on everyone's cable bills. Town Manager Jennings said he would learn more

Hampden

Monday Through Friday

A	B	C	D	E	D	B	A
Bangor Depot	Shaws	Beal College	Hannaford/ Hampden Academy	Downtown Hampden	Hannaford/ Hampden Academy	Shaws	Bangor Depot
6:15	6:20	6:23	6:35	6:45	6:48	7:00	7:10
7:15	7:20	7:23	7:35	7:45	7:48	8:00	8:10
8:15	8:20	8:23	8:35	8:45	8:48	9:00	9:10
9:15	9:20	9:23	9:35	9:45	9:48	10:00	10:10
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12:15	12:20	12:23	12:35	12:45	12:48	1:00	1:10
1:15	1:20	1:23	1:35	1:45	1:48	2:00	2:10
2:15	2:20	2:23	2:35	2:45	2:48	3:00	3:10
3:15	3:20	3:23	3:35	3:45	3:48	4:00	4:10
4:15	4:20	4:23	4:35	4:45	4:48	5:00	5:10
5:15	5:20	5:23	5:35	5:45	5:48	6:00	6:10



GOOD NEIGHBOR PROGRAM

Purpose: Hampden Public Safety would like to provide support to families affected by Alzheimer's, related Dementia or other memory or cognitive impairment issues. This voluntary program is used to identify, monitor and assist families with the safety of their loved one.

How do I get started? The person with Alzheimer's, related Dementia or other memory or cognitive impairment issues, or an authorized person, can begin the process of enrolling the affected person in the Good Neighbor Program. The authorized person must submit documentation evidencing that person's authority, such as a Power of Attorney, Guardianship, or Advance Directive. The process begins by submitting a completed Participant Form to Hampden Public Safety.

Where do I get the Participant Form? The form is available at Hampden Public Safety; 106 Western Ave or on the website at <http://www.hampdenmaine.gov>.

What happens after the Participant Form is completed? The information on the Form will be made available to public safety personnel should the person become lost or reported missing. A member of Hampden Public Safety will also meet with the person and /or family to assist with providing resources if needed. The information on the Participant Form will be kept confidential by the Town of Hampden to the greatest extent permitted by law, including the privacy of health information under the Health Insurance Portability and Accountability Act (HIPPA).

How could the Good Neighbor Program be helpful? The person with Alzheimer's, related Dementia or other memory or cognitive impairment issues may leave that person's residence or other location either on foot or in a vehicle and be unsure how to get back. If someone calls to report the person missing, Hampden Public Safety will already have most of the required information, including a recent photo. This will expedite the search process and significantly increase the chances of bringing the person home safely.

Who qualifies for the Good Neighbor Program? Any Hampden resident with Alzheimer's, related Dementia or other memory or cognitive impairment issues.

Is there any cost to participate in the Good Neighbor Program? No. This is a service provided by Hampden Public Safety.

How long do I stay in the Program? The affected person will remain in the Program until the person, or an authorized person, provides the Town with written notice of withdrawal from the Program. Hampden Public Safety personnel will periodically contact the affected person, or the authorized person, to make sure that the information on the Participant Form is still accurate. The photo may also be updated.





Hampden Public Safety Recommends TELECARE Program for Elderly Residents Living Alone

Hampden Public Safety has partnered with TELE CARE, a free daily call reassurance program offered to area elderly residents living alone.

We recognize that aging is not always graceful, and it certainly isn't easy. We all want to remain independent for as long as possible. Knowing that someone will speak with you (or your loved one) every Monday through Friday can be a comforting reassurance.

TELECARE is absolutely free. A volunteer will have daily telephone contact with the enrolled member (Monday-Friday). If they are unable to reach you, they will let us know; and we will stop by your residence to see if you need assistance.

It is our goal to deliver the highest quality progressive services possible to all members of our community. The Good Neighbor Program was implemented in an effort to better serve residents with memory or cognitive impairments. We believe the TELE CARE program is an excellent added layer of protection for our residents.

We urge all elderly residents living alone to take advantage of this free service.

TELECARE services are provided through Rosscare, an EMHS Member. For more information, or to enroll in the program, please contact them directly at 973-7848, or visit their website, www.rosscare.org.

Should you have any questions or concerns, please contact Sergeant Bailey at 862-4000, or email us at publicsafety@hampdenmaine.gov

HAMPDEN RECREATION COMMITTEE

Town of Hampden
RECEIVED

JAN 07 2016

MEETING AGENDA

Office of the
Town Manager

Date: January 7, 2016— Skehan Recreation Center
Time: 6:30 PM

Committee Members: Jane Jarvi (2018), Francis Pergolizzi (2018), Stephanie Shayne (2018), Jason Sharpe (2016), Jessica O'Neill (2016), Jonathan Perry (2016), and Nancy Fenders (2016)

Agenda:

- I. Call to Order, Roll Call
 - II. Approval of Agenda
 - III. Public Comments
 - IV. Approval of Minutes from previous meeting (March 2015)
 - V. Directors Update/Report
 - A. Fall/Winter I Program #'s
 - B. Skehan Center updates
 - VI. Unfinished Business
 - A. Recreation Plan 2015 Bullet List for Council
 - B. Bronco Travel Soccer Field Use
 - VII. New Business
 - A. Fall Soccer Plan 2016 per Council Request
 - B. 2016/2017 Budget
 - C. Program Numbers-Program Options
 - D. VFW Drive Repairs Needed
 - E. Committee Elections (previous Sept 2014)
 - VIII. Set Next Meeting Date, Adjournment
-

2015-2016 Capital Needs Hampden Recreation Department

Skehan Center

1. **Additional Parking**
2. **Permanent Secure Lobby Office Space**
3. **Energy Efficiency Upgrades to Building Heating**
4. **Upgrades for Locker Room H2O Heating**
5. **Facility Signage**

Outside Facilities

1. **Additional Field Space (multipurpose)**
2. **Resurfacing of Tennis and Basketball Courts at VFW**
3. **Addition of Permanent Bathroom and Concession Space at Outdoor Field Space**
4. **Addition of Outside Storage Space at Outdoor Field Space**
5. **Facility Signage**

2016-2017 Capital Needs Hampden Recreation Department

Skehan Center-Tenant Lease 5 year-ends September 2018

1. **Additional Parking (60-70 additional spots needed)**
2. **Energy Efficiency Upgrades to Building Heating**
3. **Permanent Secure Lobby Office Space**
4. **Upgrades for Locker Room H2O Heating**
5. **Facility Signage**

Outside Facilities-Existing

1. **Resurfacing/Repair of Tennis and Basketball Courts at VFW**
2. **Additional parking lot for Lura Hoit Complex (additional 50 spots needed)**
3. **Additional Field Space (multipurpose)**
4. **Addition of Permanent Bathroom and Concession Space at Outdoor Field Space**
5. **Addition of Outside Storage Space at Outdoor Field Space**
6. **Facility Signage**

Department Facilities-New

1. **Recreation Center-sized appropriately with needed parking, energy efficient, designed to meet program needs running concurrently, with service areas located at building entrance, meeting space, ideally located within same complex as field space**
2. **Complex style field space (multipurpose field design) with centralized storage, appropriate parking for multiple fields, concession and exterior restrooms**

**Hampden Recreation Committee Meeting Minutes
March 3, 2015**

Meeting called to order by Shelley Abbott, Director at 6:30pm (Skehan Center)

Committee Members Present:

Nancy Fenders
Jessica O'Neill
Stephanie Shayne
Nancy Foster
Jason Sharpe

Committee Members Absent:

Jonathan Perry
Jane Jarvi

Other Attendees:

Jill McLaughlin
Darla King
Alex King

Town Councilor:

Terry McAvoy

Approval of Minutes:

September and December meeting minutes approved by the committee unanimously.
Shelley to forward copies to the Hampden Town Office for review and filing.

Motion: By Jason to approve meeting minutes (for September and December)
Vote: Unanimously approved

Motion by Jason to approve the Guidelines for Affiliated Programs Document as proposed
by Shelley. Unanimously approved.

Agenda Approved:

By Jason and second by Jessica- unanimously approved

Director's Report:

Presented by Shelley Abbott

Public Comments:

Mr. McAvoy inquired about hiring/interviewing for the Recreation Department (referred to
the December 2014 minutes)

Unfinished Business:

- A. Online registrations -Shelley met with Town Manager Lessard and she has
reservations regarding this type of technology.

- B. Winter II Program updates: Jill discussed: Robotics, Dodge Ball, expanded pickle ball programming and all are going well thus far.

New Business:

- A. Jane Jarvi is not available on Tuesday evenings and requested the Committee consider moving the meeting day of week so that she may attend.
- B. The Skehan Center will be getting new lights (48 fixtures) at the cost of about \$4k for the department – due to rebates from Efficiency Maine. Installation is planned for summer 2015.
- C. Committee (Nancy Foster, Nancy Fender and Jessica O’Neill) discussion that the Recreation Department consider offering a February school break programming for school age children- Aforementioned Committee members think it would be well received and attended. Shelley disagrees and thinks the Recreation Department would be taking on the role of a daycare facility. Nancy Foster suggested this could have the potential to be a revenue-generating endeavor for the Skehan Center.
- D. Guidelines of Affiliated Programs- a multitude of programs fall under this(Travel Soccer, Bronco Football, Hampden Seniors, and Little League . Shelley proposed an update to these existing Guidelines and presented her proposed changes to the document for the Committee to review this evening.
- E. Recreation Plan: Presented by both Alex and Darla King. What are the needs of the Recreation Department?
- a. Mrs. King is concerned about losing fields – having consolidation of fields would be beneficial for the community and serve multiple age groups- long range planning will be important
 - b. The loss of the Bouchard Fields is forthcoming
 - c. Questions regarding the Skehan Center as a viable facility - consider getting the current landlord to approve a longer lease – long term lease would better secure the facility. The current lease can be cancelled with a 1 year notice and the recreation department will not be able to find another facility
 - d. Mr. King suggested that the Committee and Shelley attend Council meetings and Service Committee meetings to keep people informed on what the Recreation Committee is doing, needs, finance challenges etc.
 - e. Shelley suggested that the Recreation Committee meet monthly and target specific programming (eg. Parks, Playground, Fields)- proposed to meet on a Thursday

Next Meeting:

The next meeting is set for March 26th @ 6:30 Skehan Center.

Minutes respectfully submitted by Nancy Foster

**Hampden Recreation Committee Meeting Minutes
September 14, 2015**

Meeting called to order by Shelley Abbott, Director at 6:30pm (Town Office Conference Room-following 6 pm Services Committee Meeting)

Committee Members Present:

Nancy Fenders
Stephanie Shayne
Nancy Foster
Jason Sharpe
Jane Jarvi

Committee Members Absent:

Jonathan Perry
Jessica O'Neill (Giles)

Other Attendees:

Darla King
Jill McLaughlin
Shelley Abbott

Approval of Minutes:

March Meeting Minutes will be reviewed and submitted for approval at the next official committee meeting scheduled.

Agenda Approved:

Meeting was an unofficial meeting. Agenda items presented were reviewed by Recreation Director Abbott after the conclusion of the Services Committee meeting.

Director's Report:

Presented by Shelley Abbott

Public Comments:

None

Unfinished Business:

- A. Recreation Plan 2015-process was tentatively completed by the Recreation Committee this evening with the presentation to Services Committee. Councilor Marble has asked us to provide Council/Services Committee with a one page bullet list of priorities in order to focus discussion for future recreation planning. (We will plan to complete this at the next scheduled committee meeting.)

New Business:

- A. Bronco Travel Soccer Field Use- BTSC will be utilizing space at the Lura Hoyt fields on Sundays for home games, and on weekday evenings for practice if space exists concurrently with rec soccer practices. BTSC will provide field lining weekly of the three fields and paint supplies. Field conditions will be monitored for over-use and

addressed accordingly as situations arise. BTSC are preparing to vacate the long accessible field space off Coldbrook Road owned by the Bouchard Fields at the conclusion of the 2015 season due to potential development. This final season gives BTSC the opportunity to begin partnerships with RSU 22 and Hampden Recreation a trial run at joint field space use in the interim loss of field space and make plans for necessary adjustments for the 2016 fall season.

- B. 2015/16 Budget-Taxation, Enterprise, and Skehan Center Budgets were presented by excel spreadsheet, plus a 3 year comparison of budgets for review.
- C. Program Numbers-Program Options-Fall program numbers are large and this is the largest number of programs we have offered during the fall session. Soccer has 216 participants enrolled and currently there are 357 participants enrolled in registered programs for fall (not including drop in style programs).
- D. Staffing Changes-Two advertised positions have been filled with staff starting in early to mid-September. There will be some overlap in the Kids Korner Assistant with covering additional split shifts at Skehan during the weekend as needed during peak season.
- E. Committee Member Renewals-Committee appointments expiring at the end of 2015, Jane Jarvi, Nancy Foster, Stephanie Shayne...also have openings if perhaps others are interested in joining the committee.

Next Meeting:

The next meeting TBD January 2016.

Minutes respectfully submitted by Shelley Abbott

Meeting 10/7/15 Vermont Tennis-Ray Greenleaf

VFW Tennis Courts and Outdoor Basketball Court Maintenance Site Visit

Last maintenance done by Vermont Tennis in 2008

Crack Measured Length on 10/7/15 Needing Repair

1. Tennis Court approximately 578 ft.
2. Basketball Courts approximately 577 ft.

Currently, the inspector sees no sign of repair remaining from the 2006 repair.

Advise

1. Get on a 6-8 year regular maintenance cycle; the current conditions are a result of cracks being neglected since 2006.
2. Currently the tennis courts are in the worse shape of the two. There is cracking on the front court nearest to the entrance door that the level is starting to drop between the cracks as a result of the collapsing under the surface. This needs immediate attention to head off full court replacement being the next solution.

Options for Maintenance

1. Clean, Fill Crack with product-lowest cost, should be done early in the year Mid May to Mid June to see best results in longevity, should take about two days to complete Basketball Courts, will need to be re-done every 2-3 years, hairline cracks will probably appear the following season
2. Membrane Repair(12-14" membrane over cracks)-high cost about most effective for cracks smaller than 2" in width, should be completed in later June, July or Augusts, and is a temperature based repair, has 2 year warranty, but current conditions at the Outdoor Basketball Courts has cracks 2.5-3" wide which may not be warrantied, costs about \$25 per foot
3. Replacement
Estimates for replacement costs for 2 tennis courts to rebuild \$95,000-110,000, 3 basketball courts to rebuild \$130,000-150,000. I inquired about a simple overlay which is not an advisable solution as reflective cracking problems result from the bottom court.

Product Used-Hard Acrylic Concrete Product; 100% Silca Sand, Pure Latex, and Portland Cement as a Hardener; Hot Rubber is no longer used because it sinks down in the summer heat, and becomes a liquid causing damage to shoes, and courts.

Other contractors who preform services needed on these to facilities:

Maine Tennis-Gray, ME

Capesland Tennis-MA

BeaverBrook-ME

Company is willing to repour concrete around misaligned basket if we pull out the hoop, chip off the concrete and have ready for a work date with them for free.

VFW Tennis and Outdoor Basketball Courts

Repair Comparison

Facility	Repair Type	Quoted Cost		
		2011	2013	2015
3 Outdoor Basketball Courts	Standard Repair	\$4,681.00	\$9,823.00	\$10,960.00
2 Tennis Courts	Standard Repair	\$4,183.00	\$3,194.00	\$10,475.00
3 Basketball/2 Tennis	Standard Repair	\$6,687.00	\$13,017.00	\$13,455.00
3 Outdoor Basketball Courts	Guardian Membrane Repair	\$9,448.00	\$19,966.00	\$18,901.00
2 Tennis Courts	Guardian Membrane Repair	\$8,694.00		\$15,296.00
3 Basketball/2 Tennis	Guardian Membrane Repair	\$17,122.00		
3 Outdoor Basketball Courts	Amount of Feet Needing Repair	525 ft	564 ft	577 ft
2 Tennis Courts	Amount of Feet Needing Repair	483 ft	574 ft	580 ft
<u>repairs quoted by Vermont Tennis Court Surfacing</u>				
			2014	2015
3 Basketball/2 Tennis	Standard Repair		\$6,000.00	\$6,000.00
price does not include removal or reinstallation of tennis court fencing for machine to gain access				
<u>repairs quoted by Wilson's Ground Maintenance</u>				

RECREATION COMMITTEE						
Jane Jarvi	10 Sophie Lane	951-7975	941-7887	jarvi_family@yahoo.com		2018
Francis Pergolizzi	98 Main Trail Hampden	269-804-9619	973-1069	fpergolizzi57@gmail.com		2018
Stephanie Shayne	8 Daisey Lane	862-8095	404-5632	shaynes@husson.edu		2018
Jason Sharpe	29 Deer Hill Lane	862-6189	323-2704	jasonfsharpe@aol.com		2016
Jessica O'Neill	2629 Western Ave, Newburgh	234-7374	989-8354	jonell@machiassavings.com		2016
Jonathan Perry	211 Canaan Road	356-3838	285-3177	jperry@rsu64schools.org		2016
Nancy Fenders	407 Old County Road	944-2806	941-7153	Nfenders@gmail.com		2016
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Action Item	Priority Level	Relates to Goal #	Justification
Land identification and acquisition for 50+ acres for future field and facility development	1	1/2	Current participation levels and future growth of programs and participant levels depend on the ability to "house" these users for their chosen activity. Currently two Affiliated programs are utilizing private lands to accommodate their program, and the department is leasing space for offices, indoor department programming, and department storage. Provisions should be made to accommodate growing needs for services.
Increase Parking at the Lura Hoyt Pool Fields (Recreation portion of shared parking lot)	3	1/2	Current participation levels exceed the number of vehicles able to be accommodated in the parking lot with overflow for the recreation parking on Western Avenue. On a Saturday game parked cars on Western Avenue typically stretch from Evergreen Drive to the Town Office, and safety is a real concern for driver visibility and traffic flow.
Develop Additional Sports Field(s) for Soccer and Football Programming	1	1	Field space needs to satisfy current program participation levels with potential loss of HO Bouchard complex due to development (end of 2015) and other privately owned field spaces that could become unavailable for use in the future.
Negotiate Lease extension with HHA LLC for Skehan Recreation Center space back to 5 years, then renewable yearly, with opt out clause with one year notice by either party	1	1/2	Currently the Town is half way through the current lease agreement period of 5 years. The Skehan Center space has been successful in supporting indoor program opportunities paid entirely through user and rental fees of the Recreation Department. In consideration with the 2015 Recreation Planning Survey results over 80% of the respondents felt and indoor facility was of some importance or more to the future of recreation opportunities in Hampden.
Address facility maintenance and safety issues at VFW Recreation facility to provide safe recreation experience for user groups	2	1/2	2 Tennis Courts and 3 Outdoor Basketball Courts located at the VFW Recreation facility need resurfacing and relining to fill in large cracking on play surface. In addition, fill should be added to the parking lot side of the Outdoor Basketball Courts to even out the elevation between the parking lot and the court surface.
Creation and adoption of a long term written maintenance plan for facilities and park areas	3	1/3	In order to plan for budgeting of maintenance items, safety concerns of facilities and park areas, and regular maintenance and upkeep items that will potentially avoid costly repairs.
Promotion of available parks/trails, and the amenities that can be accessed onsite	4	3	The 2015 Recreation Plan showed a high priority for need for parks/trails maintenance/upgrade/expansion, but low user levels or lack of knowledge of available areas for use.
Research park and trail opportunities for assistance with park/trail maintenance, and/or park trail creation. This would include grant funding or manpower to complete these opportunities.	5	3	Gaining the knowledge and understanding of what opportunities exist for assistance with town parks and trails will help with feasibility for these type of projects for the future of Hampden. Many grant opportunities have set criteria to apply and may require proposals that identify matching fund sources. In addition, grant funding cycles are lengthy and often times prospective projects must be submitted well in advance of actual project occurring.
Reestablishment of a third full time department position	2	2	Additional program offerings and additional department revenue may be possible with the addition of a full time

with benefits to assist with current department services and growth, paid exclusively from the department enterprise budget.

position. Currently, the taxation budget pays for two full time positions with benefits (Department Director and Assistant Director) with much of the responsibilities of these positions being administrative and supervisory. An additional full time position with benefits would be attractive to securing a quality employee who understands the time demands for a recreational position, and has interest in gaining hands on experience in department programming and operations.