

**Planning and Development Committee
Minutes of May 18, 2011
6:00 PM
Hampden Council Chambers - Town Office**

Attendees: Tom Brann, Chair
Janet Hughes
Jean Lawlis
William Shakespeare
Kristen Hornbrook

Staff:
Robert Osborne
Dean Bennett

1. Approval of May 4, 2011 Minutes

Approved by Majority

2. Committee Interviews

There were no interviews scheduled.

3. Old Business

a. Comprehensive Plan Committee Charge Discussion

The Committee discussed process and responsibility of the newly created Citizens Comprehensive Plan Committee (CCPC).

Committee Action:

The Committee agreed on the following:

- Complete the review of Book One in 90 days. Initial draft will be due on September 9th.
- First meeting will be scheduled for June 9th @ 6:00pm. The first meeting will be an overview of the Comprehensive Plan, its history, purpose, and design.
- A quorum shall be 9 CCPC Members.

- Meetings will be every two weeks with the goal of discussing two sections per week. The CCPC Committee to set meeting dates and times at first meeting on June 9th.
- 30 copies of Book One, double spaced for note taking, will be provided to CCPC at first meeting.

b. Impact of State Mandates on Development Community and Staff – Ben Johnson

CED Director explained the increased delays and frustrations associated with the implementation of the newly adopted building codes of the State of Maine. The CEO described some of the changes in both requirements and code specific provisions which have resulted in numerous additional inspections.

Purpose of discussion was to advise policy makers, responsible for the safety, health and welfare of citizens, the new realities implementation and enforcement of the State Building Code and its subsequent impact on both process and staff requirements.

c. Business Park Priorities Discussion

Committee elected to table discussion. Chairperson Tom Brann asked Committee to spend a few minutes to contemplate the future of the park and the needs of the community from a strategic perspective to be prepared to discuss at a future meeting.

CED Director advised Committee members that he has received numerous calls from the two real estate companies, who were interviewed, inquiring as to the status of the desire of the Committee.

d. Marina/Park Development Update

Chairperson Brann informed the Committee that continued discussion and meetings are underway and that information will be available at the next meeting.

- e. Hampden Academy Reuse

Committee agreed to pursue meetings with the policy makers of the school reuse project.

4. New Business:

- a. Sign Provisions within Zoning Ordinance

Chairperson Brann advised Committee that in response to continued issues related to sign provisions within the zoning ordinance, staff will be working on a stand-alone Sign Ordinance, which will be designed to replace and repeal current sign provisions within the zoning ordinance. Staff will prepare and present draft at a future meeting.

5. Public Comments

6. Committee Member Comments

7. Adjourn