FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, June 3, 2013

5:30 p.m.

Hampden Town Office

1. Meeting Minutes
    a. May 20, 2013
2. Review & Sign Warrants
3. Old Business
    a. 2013/2014 Budget
        1. Pool Endowment
        2. Library Endowment
        3. Recreation Enterprise Account
        4. Skehan Center Enterprise Account
    b. Bus Ridership Report
    c. Public Works Truck Bid Results
4. New Business
5. Public Comment
6. Committee Member comments

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES
Monday, May 20, 2013

Attending:

Councilor Tom Brann
Councilor Carol Duprey
Councilor David Ryder
Councilor William Shakespeare
Councilor Jean Lawlis
Town Manager Susan Lessard
Interested citizens

1. Meeting Minutes
   a. May 6, 2013 – The minutes were adopted by unanimous consent with no changes.
2. Review & Sign Warrants – The Warrants were reviewed by the Committee and signed with no changes requested.
3. Financial Statements – April 2013 – The Town Manager reviewed the financial statements with the Committee. A number of questions were asked about the categories of reserves that the town maintains. It was the consensus of the Committee that Finance & Administration should review the list and make recommendations for consolidation or changes. The Town Manager will put that item on the agenda for the next meeting.
4. Old Business
   a. Jeep Bid Results – Motion by Councilor Lawlis, seconded by Councilor Shakespeare to award the bid to Barry Moses, the highest bidder for the amount of $4,567.89. Unanimous vote in favor.
   b. Public Works Truck Bid Results – This item was postponed for discussion until after the Infrastructure Committee meeting on May 28th.
5. New Business - None
6. Public Comment - None
7. Committee Member comments – None

The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

3-a-1

Initial Request Worksheet Taxation			
July 2013 - June 2014	Dept/Div: 20-20 REC/CULTURE / L HOIT POOL		
	Account	Current Budget	Budget Request
		2012-2013	2013 - 2014
COMPENSATION			
	01-01 SALARIES		$ 84,316.00
	01-05 WAGES	$ 180,696.00	$ 96,160.00
INSURANCE			
	05-01 FICA/MEDI	$ 13,823.00	$ 13,823.00
	05-05 MSRS/ICMA-ER	$ 7,082.00	$ 7,082.00
	05-10 W/C	$ 4,987.00	$ 4,987.00
	05-15 HEALTH	$ 17,694.00	$ 17,694.00
	05-20 LIFE	$ 226.00	$ 226.00
	05-25 DENTAL	$ 150.00	$ 150.00
	05-35 LIABILITY		
	Total Taxation no increase	$ 224,658.00	$ 224,438.00

Initial Request Worksheet Enterprise			
July 2013 - June 2014	Dept/Div: 20-20 REC/CULTURE / L HOIT POOL		
	Account	Current Budget	Budget Request
SUPPLIES			
	10-01 OFFICE	$ 913.00	$ 913.00
	10-05 POSTAGE/SHIP	$ 450.00	$ 450.00
	10-10 GENERAL EXP		
	10-15 BOOKS/PUBL		
	10-20 SUPPLY/MATRL	$ 1,050.00	$ 1,050.00
	10-80 Chemicals	$ 6,943.00	$ 6,943.00
	10-82 LANDSCAPING		
	10-99 MISC.		
UTILITIES			
	15-01 TELEPHONE	$ 1,039.00	$ 1,039.00
	15-05 ELECTRICITY	$ 22,000.00	$ 22,000.00
	15-10 FUEL	$ 55,250.00	$ 55,250.00
	15-15 WATER	$ 3,250.00	$ 3,250.00
	15-20 SEWER	$ 3,000.00	$ 3,000.00
MAINT/REPAIR			
	20-01 EQUIP.REPLAC		
	20-05 EQUIP.MAINT.	$ 13,000.00	$ 13,000.00
	20-25 VEHICLE MAIN		
	20-35 BLDG MAINT.	$ 4,500.00	$ 4,500.00
	20-45 STATION #2		
PROF.SERVICE			
	30-01 ADS	$ 1,400.00	$ 800.00
	30-80 TRAIN/TRAVEL	$ 1,500.00	$ 1,500.00
Total		$ 114,295.00	$ 113,695.00
Estimated Revenue Budget		$ 155,000.00	$ 155,000.00
HCB Repayment			$ 8,000.00
Reserve Funding			$ 20,000.00

3-a-2

Edythe L. R. Dyer Community Library Endowment Fund Ordinance

RECITALS:

WHEREAS, the Trustees of the Edythe L. R. Dyer Community Library conducted an endowment campaign for the purpose of establishing an endowment fund to provide a source of supplemental revenue for the provision of programming, books, periodicals, or library materials for the benefit of the Library and its patrons; and

WHEREAS, donors to the endowment fund made their donations based on the representation that the fund would be used solely to provide supplemental funding for programming, books, periodicals, or library materials for the Library, said supplemental items to be over and above those provided by the Town of Hampden as part of its annual municipal budget; and

WHEREAS, since its inception, the endowment fund has been managed and administered by the Trustees; and

WHEREAS, the Town's auditor has included the endowment fund in the annual audit for the Town of Hampden; and

WHEREAS, it is the intention of the Town Council to formalize the original intent and the historical operation of the endowment fund and to protect and enhance the integrity of its original purpose.

NOW, THEREFORE, the Town of Hampden hereby ordains as follows:

SECTION I - Establishment of Edythe L. R. Dyer Community Library Endowment Fund.

The Edythe L.R. Dyer Community Library Endowment Fund is hereby established as a dedicated fund of the Town of Hampden, which fund shall be managed, administered and governed in accordance with the provisions of this Ordinance. The Fund shall include all principal and income earned thereon currently existing in the endowment fund(s) established as part of the endowment campaign, as well as all subsequent and future donations thereto or income earned thereon.

SECTION II - Purpose of Fund.

The purpose of the Fund is to provide a source of supplemental funding for programming, books, periodicals, or library materials over and above those provided by the Town of Hampden as part of its annual municipal budget. The principal of the fund, including future donations thereto, as well as all income earned thereon, shall be dedicated to the exclusive purposes set forth in this Ordinance.

SECTION III - Administration of Fund.

The management and administration of the Fund shall be exclusively vested in the Board of Trustees of the Edythe L. R. Dyer Community Library. The authority of the Board shall include, but not be limited to, investment management (including the authority to engage the services of an investment advisor or manager), acceptance of gifts or donations, establishment of policies and procedures, and the determination of the appropriate utilization of and disbursements from the Fund for the purposes set forth in Section II. The Board shall maintain and keep records of its activities, and shall make the records available to town officials and the public.

SECTION IV - Ratification of Prior Acts.

All prior acts of the Board of Trustees concerning the management and administration of the fund are hereby ratified and reaffirmed, including, but not limited to, its engagement of investment advisors or managers.

SECTION V - Miscellaneous.

Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, such determination of invalidity shall not invalidate or affect any other section or provision of this Ordinance.

Adopted: 1/21/97

Morgan Stanley

CLIENT STATEMENT | For the Period April 1-30, 2013

#BWNJGWM

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH
HAMPDEN ME 04444-1659

TOTAL VALUE LAST PERIOD (as of 3/31/13)	$389,289.12
NET CREDITS/DEBITS	(970.52)
CHANGE IN VALUE	(4,119.53)
TOTAL VALUE OF YOUR ACCOUNT (as of 4/30/13)	**$384,199.07**

(Total Values include accrued interest)

Your Branch

23 WATER STREET
BANGOR, ME 04401
Telephone: 207-561-2000
Alt. Phone: 866-247-3640
Fax: 207-561-2025

Your Financial Advisor Team
The Arata Group
207-561-2000

Your Financial Advisors

William Arata
Senior Vice President
William.Arata@morganstanley.com
207 561-2015

Daniel Rozario
First Vice President
Daniel.Rozario@morganstanley.com
207 561-2016

Aram Khavari
Vice President
Aram.Khavari@morganstanley.com
207 561-2017

Robin Coombs
Associate Vice President
Robin.Coombs@morganstanley.com
207 561-2018

Access your accounts online

www.morganstanley.com/online

052946 MSGDD047 044927

Morgan Stanley Smith Barney LLC. Member SIPC.

484 014106 076 1 0

Account Summary

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

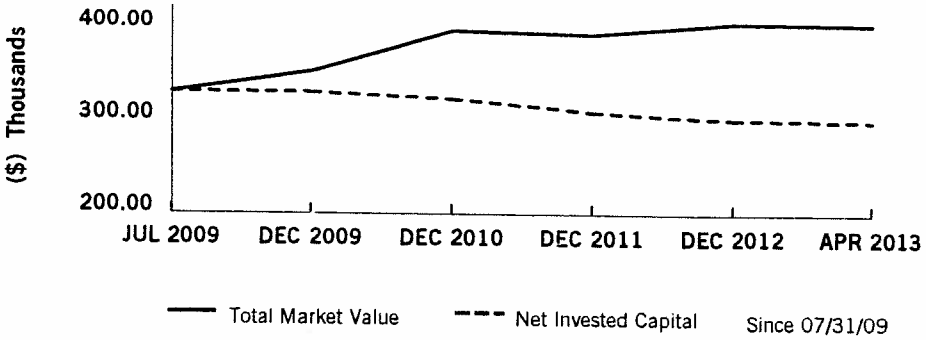
CHANGE IN VALUE OF YOUR ACCOUNT

	This Period (4/1/13-4/30/13)	This Year (1/1/13-4/30/13)
Total Beginning Value(includes accrued interest)	$389,289.12	$385,544.51
Credits	—	—
Debits	(970.52)	(1,935.16)
Security Transfers	—	—
Net Credits/Debits	$(970.52)	$(1,935.16)
Change in Value	(4,119.53)	589.72
Total Ending Value(includes accrued interest)	$384,199.07	$384,199.07

Net Credits / Debits include investment advisory fees to the extent applicable. Please see the activity section of your statement for more specific details on any advisory fees.

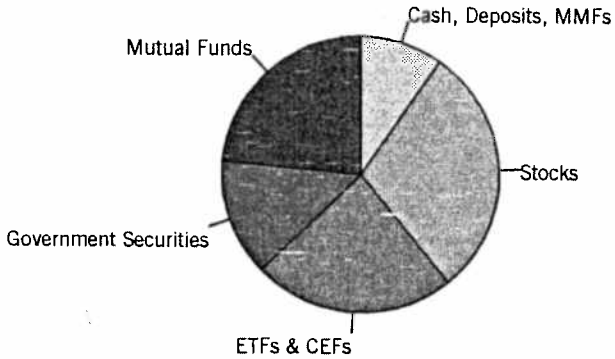
CHANGE IN VALUE OVER TIME

This graph compares the total value of your account to the net amount invested. Net investment is the total amount Invested minus the total amount withdrawn.



This exhibit may not include transactions for investments in Annuities or where Morgan Stanley Smith Barney LLC is not the custodian. This may affect the reported Net Invested Capital. If we are not the custodian there may also be a delay in the reporting of your Market Value.

ALLOCATION OF HOLDINGS



	Market Value	Percentage %
Cash, Deposits, MMFs*	$37,068.05	9.6
Stocks	113,422.60	29.5
ETFs & CEFs	90,468.35	23.5
Government Securities ^	53,034.74	13.8
Mutual Funds	90,205.33	23.5
TOTAL VALUE ^	**$384,199.07**	**100.0%**

*This allocation represents holdings on a trade date basis, and projected settled Cash/Deposits/MMF balances; and may differ from Asset Allocation reports you might receive. These classifications are not intended to serve as a suitability analysis. * Bank Deposits are eligible for FDIC insurance; FDIC rules apply and deposits are not SIPC insured. Cash and securities (including Money Market Funds) are eligible for SIPC coverage. Please see Expanded Disclosures. ^ Includes Estimated Accrued Interest*

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Yvonne

Account Summary

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

BALANCE SHEET

	Last Period (as of 3/31/13)	This Period (as of 4/30/13)
TOTAL VALUE (incl. accr. int.)	**$389,289.12**	**$384,199.07**
ASSETS	**$389,289.12**	**$384,199.07**
Cash, Deposits, Money Market Funds	37,725.29	37,068.05
Stocks	111,766.44	113,422.60
ETFs & CEFs	98,359.00	90,468.35
Government Securities ^	53,245.01	53,034.74
Mutual Funds	88,193.38	90,205.33

LIABILITIES (Outstanding Balance)

There are no liabilities for this account.

^ Includes Estimated Accrued Interest

CASH FLOW

	This Period (4/1/13-4/30/13)	This Year (1/1/13-4/30/13)
OPENING CASH, DEPOSITS, MMFs	**$37,725.29**	**$37,122.27**
INVESTMENT RELATED ACTIVITY	**$313.28**	**$1,880.94**
Dividend Reinvestments	(262.46)	(1,022.45)
Income	575.74	2,903.39
CASH RELATED ACTIVITY	**$(970.52)**	**$(1,935.16)**
Other Debits	(970.52)	(1,935.16)
CARD/CHECK ACTIVITY	—	—
Debit Card	—	—
ATM/Cash Advances	—	—
Checks Written	—	—
Automated Payments	—	—
CLOSING CASH, DEPOSITS, MMFs	**$37,068.05**	**$37,068.05**

Account Summary

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

INCOME SUMMARY

	This Period (4/1/13-4/30/13)	This Year (1/1/13-4/30/13)
TOTAL INCOME	**$575.74**	**$2,839.36**
TAXABLE INCOME	**575.74**	**2,839.36**
Qualified Dividends	168.37	813.68
Other Dividends	386.04	1,677.34
Long Term Capital Gains	—	—
Interest	21.33	25.84
Other Income	—	322.50
TAX-EXEMPT INCOME	—	—
Dividends	—	—
Interest	—	—
Other Income	—	—

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

GAIN/(LOSS) SUMMARY

	Realized This Period (4/1/13-4/30/13)	Realized This Year (1/1/13-4/30/13)	Unrealized Inception to Date (as of 4/30/13)
Short-Term			
Gain	—	—	5,354.67
(Loss)	—	—	(9,532.53)
Total ST	—	—	**$(4,177.86)**
Long-Term			
Gain	—	—	50,243.92
(Loss)	—	—	(6,879.93)
Total LT	—	—	**$43,363.99**
TOTAL	—	—	**$39,186.13**

Gain/(Loss) Summary information is provided for informational purposes only and should not be used for tax preparation. This information may change due to basis adjustments.
Refer to the Gain/(Loss) Information in the Expanded Disclosures for additional information.

ADDITIONAL ACCOUNT INFORMATION

Category	This Period (4/1/13-4/30/13)	This Year (1/1/13-4/30/13)
Foreign Tax Paid	$15.78	$62.86

Category	This Period (4/1/13-4/30/13)	This Year (1/1/13-4/30/13)
U.S. Treasury Coupon Interest	19.64	19.64

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

Investment Objectives†: Capital Appreciation, Income, Aggressive Income

Investment Advisory Account

† See the Expanded Disclosures for more information about investment objectives. Please review for accuracy and inform us if your investment objectives change.

HOLDINGS

This section reflects the impact of positions purchased/sold on a trade date basis, and will include positions purchased and omit positions sold in the current month. Please see the "Unsettled Purchases/Sales Activity" section for more information.
The "Market Value" and "Unrealized Gain/(Loss)" figures shown are representative values as of the last business day of the statement period indicated, which may not reflect the value that could actually be obtained in the market. See "Pricing of Securities" in the Expanded Disclosures. Fixed Income securities are sorted by maturity or pre-refunding date, and alphabetically within date.
Estimated annual income and estimated yield for certain securities can include return of principal or capital gains which could overstate such estimates. Estimated yield and estimated annual income are estimates and the actual income or yield may be lower or higher than the estimates. Estimated yield reflects only the income generated by an investment. It does not reflect changes in its price, which may fluctuate.
Structured products appear in various statement product categories and are identified as "Structured Products" in the Security Description column. Estimated accrued interest, estimated annual income and estimated yield for structured products with a contingent income feature (such as Range Accrual Notes or Contingent Income Notes) assume specified accrual conditions are met during the relevant observation period and payment in full of all contingent interest. If you hold structured products, please see "Special Considerations Regarding Structured Products" in the Disclosures.
New Treasury regulations require that we report on Form 1099-B after the close of the tax year your adjusted cost basis and classify the gain or loss as either long-term or short-term on the sale of covered securities acquired on or after January 1, 2011. These regulations also require that we make basis adjustments due to wash sales, certain corporate actions and transfers by gift or inheritance, which will be reflected on your Form 1099-B. Cost basis is reflected on monthly statements for informational purposes only and should not be used in the preparation of your income tax returns. Please refer to the Expanded Disclosures for additional information.

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CASH, DEPOSITS AND MONEY MARKET FUNDS

Cash, Deposits and Money Market Funds are generally displayed on a settlement date basis. However, Global Currency Deposits may include both settled and unsettled positions. Estimated Annual Income, Accrued Interest and APY% will only be displayed for fully settled positions. In the event, all or a portion of a Global Currency Deposit position is unsettled as of month end, this data will not be available.

Description	Value	Estimated Annual Income	7-Day Current Yield %	Annual Percentage Yield %
CASH	$57.30			
MORGAN STANLEY BANK N.A. #	37,010.75	19.00	—	0.050

	Percentage of Assets %	Market Value	Estimated Annual Income / *Accrued Interest*
CASH, DEPOSITS AND MONEY MARKET FUNDS	9.6%	$37,068.05	$19.00 $0.00

 # Bank Deposits are at either: (1) Morgan Stanley Bank, N.A., and Morgan Stanley Private Bank, National Association, or (2) Citibank, N.A., each a national bank, FDIC member and an affiliate of Morgan Stanley Smith Barney LLC.

Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

STOCKS

COMMON STOCKS

Security Description	Trade Date	Quantity	Unit Cost	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income	Dividend Yield %
ALTRIA GROUP INC (MO)	11/14/12	50.000	$31.150	$1,557.50	**$1,825.50**	$268.00 ST	$88.00	4.82
Share Price: $36.510; Next Dividend Payable 07/2013								
AMERICAN ELECTRIC POWER CO (AEP)	1/24/12	50.000	40.580	2,029.00	**2,571.50**	542.50 LT	98.00	3.81
Share Price: $51.430; Next Dividend Payable 06/2013								
APPLE INC (AAPL)	11/14/12	5.000	542.970	2,714.85	**2,213.90**	(500.95) ST	61.00	2.75
Share Price: $442.780; Next Dividend Payable 05/2013								
AT&T INC (T)	11/14/12	50.000	34.050	1,702.50	**1,873.00**	170.50 ST	90.00	4.80
Share Price: $37.460; Next Dividend Payable 05/01/13								
BARRICK GOLD CORP (ABX)	5/19/10	50.000	42.269	2,113.43	**985.50**	(1,127.93) LT	40.00	4.05
Share Price: $19.710; Next Dividend Payable 06/2013								
BCE INC (NEW) (BCE)	1/12/11	75.000	36.200	2,715.00	3,514.50	799.50 LT		
	6/27/12	25.000	40.490	1,012.25	1,171.50	159.25 ST		
	Total	100.000		3,727.25	**4,686.00**	799.50 LT 159.25 ST	227.40	4.85
Share Price: $46.860; Next Dividend Payable 07/2013								
BHP BILLITON LTD (BHP)	6/30/04	57.000	17.390	991.23	3,831.54	2,840.31 LT A		
	Purchases	57.000		991.23	**3,831.54**	2,840.31 LT		
Long Term Reinvestments		3.000		182.56	201.66	19.10 LT A		
	Total	60.000		1,173.79	**4,033.20**	2,859.41 LT	136.80	3.39
Share Price: $67.220; Next Dividend Payable 09/2013								
CLP HOLDINGS LTD SP ADR (CLPHY)	5/19/10	300.000	7.210	2,163.00	**2,649.00**	486.00 LT	81.00	3.05
Share Price: $8.830								
COCA COLA CO (KO)	1/24/12	50.000	33.905	1,695.25	**2,116.50**	421.25 LT	56.00	2.64
Share Price: $42.330; Next Dividend Payable 07/2013								
DUKE ENERGY CORP NEW (DUK)	11/9/11	66.000	61.489	4,058.25	**4,963.20**	904.95 LT	201.96	4.06
Share Price: $75.200; Next Dividend Payable 06/2013								
FAIRFAX FIN HLDG SUB VTG (FRFHF)	11/18/09	10.000	361.480	3,614.80	**4,005.80**	391.00 LT	100.00	2.49
Share Price: $400.580; Next Dividend Payable 01/2014								
GOLDCORP INC (GG)	6/30/04	50.000	11.598	579.88	**1,479.00**	899.12 LT A	30.00	2.02
Share Price: $29.580; Next Dividend Payable 05/2013								
JOHNSON & JOHNSON (JNJ)	11/12/08	50.000	58.900	2,945.00	**4,261.50**	1,316.50 LT A	132.00	3.09
Share Price: $85.230; Next Dividend Payable 06/2013								
KINDER MORGAN ENERGY PTRS LP (KMP)	2/12/03	128.000	34.340	4,395.52	11,321.60	6,926.08 LT A		
	Purchases	128.000		4,395.52	**11,321.60**	6,926.08 LT		
Long Term Reinvestments		122.000		5,939.41	10,790.90	4,851.49 LT A		

Security Mark at Right

Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

STOCKS

COMMON STOCKS (CONTINUED)

Security Description	Trade Date	Quantity	Unit Cost	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income	Dividend Yield %
	Total	250.000		10,334.93	**22,112.50**	11,777.57 LT	1,300.00	5.87
Share Price: $88.450; Next Dividend Payable 05/15/13								
MEDTRONIC INC (MDT)	1/12/11	75.000	36.700	2,752.50	**3,501.00**	748.50 LT	78.00	2.22
Share Price: $46.680; Next Dividend Payable 07/2013								
MICROSOFT CORP (MSFT)	6/27/12	100.000	30.106	3,010.62	**3,310.00**	299.38 ST	92.00	2.77
Share Price: $33.100; Next Dividend Payable 06/2013								
NESTLE SPON ADR REP REG SHR (NSRGY)	11/14/12	50.000	63.520	3,176.00	**3,561.50**	385.50 ST	91.35	2.56
Share Price: $71.230; Next Dividend Payable 05/24/13								
NEWMONT MINING CORP (NEW) (NEM)	7/22/02	50.000	25.520	1,276.00	**1,620.00**	344.00 LT A	70.00	4.32
Share Price: $32.400; Next Dividend Payable 06/2013								
PEMBINA PIPELINE CORP COM (PBA)	11/14/12	100.000	27.396	2,739.60	**3,280.00**	540.40 ST	159.20	4.85
Share Price: $32.800; Next Dividend Payable 05/15/13								
PFIZER INC (PFE)	6/27/12	100.000	22.697	2,269.65	**2,907.00**	637.35 ST	96.00	3.30
Share Price: $29.070; Next Dividend Payable 06/2013								
PROCTER & GAMBLE (PG)	11/14/12	50.000	66.770	3,338.50	**3,838.50**	500.00 ST	120.30	3.13
Share Price: $76.770; Next Dividend Payable 05/15/13								
SEADRILL LTD (SDRL)	1/12/11	100.000	34.096	3,409.58	**3,849.00**	439.42 LT	340.00	8.83
Share Price: $38.490								
SINGAPORE TELECOM LTD ADR NEW (SGAPY)	1/12/11	100.000	24.000	2,400.00	3,175.00	775.00 LT		
	11/9/11	100.000	24.400	2,440.00	3,175.00	735.00 LT		
	6/27/12	200.000	25.410	5,082.00	6,350.00	1,268.00 ST		
	Total	400.000		9,922.00	**12,700.00**	1,510.00 LT 1,268.00 ST	493.60	3.88
Share Price: $31.750								
STUDENT TRANSN INC COM (STB)	11/14/12	500.000	6.226	3,113.10	**3,240.00**	126.90 ST	278.00	8.58
Share Price: $6.480; Next Dividend Payable 05/15/13								
VERIZON COMMUNICATIONS (VZ)	1/24/12	50.000	37.640	1,882.00	2,695.50	813.50 LT		
	6/27/12	50.000	43.790	2,189.50	2,695.50	506.00 ST		
	Total	100.000		4,071.50	**5,391.00**	813.50 LT 506.00 ST	206.00	3.82
Share Price: $53.910; Next Dividend Payable 05/01/13								
VERMILION ENERGY INC (VET)	11/18/09	50.000	28.141	1,407.05	**2,562.50**	1,155.45 LT	118.40	4.62
Share Price: $51.250; Next Dividend Payable 05/15/13								
WAL MART STORES INC (WMT)	11/14/12	50.000	71.720	3,586.00	**3,886.00**	300.00 ST	94.00	2.41
Share Price: $77.720; Next Dividend Payable 07/2013								

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

	Percentage of Assets %	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income / Accrued Interest	Yield %
STOCKS	29.5%	$84,481.53	$113,422.60	$24,280.74 LT $4,660.33 ST	$4,879.01 $0.00	4.30%

EXCHANGE-TRADED & CLOSED-END FUNDS

Consulting Group Investment Advisor Research (CG IAR) status codes (FL, AL or NL) may be shown for certain exchange-traded funds. Please refer to "CG IAR Statuses in Investment Advisory Programs" in the quarter-end statement (or your first statement, if you have not yet received a statement at the quarter-end) for a description of these status codes. All status codes represent the opinions of CG IAR and are not representations or guarantees of performance.

Security Description	Trade Date	Quantity	Unit Cost	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income	Dividend Yield %
ABERDEEN ASIA-PAC PR INC FD (FAX)	11/18/09	1,000.000	$6.540	$6,539.90	**$7,620.00**	$1,080.10 LT	$375.00	4.92
Share Price: $7.620; Next Dividend Payable 05/17/13								
ISHARE SILVER TRUST (SLV)	5/19/10	100.000	17.827	1,782.68	2,346.00	563.32 LT		
	1/12/11	150.000	28.826	4,323.90	3,519.00	(804.90) LT		
	Total	250.000		6,106.58	**5,865.00**	(241.58) LT	—	—
Share Price: $23.460								
ISHARES GOLD TRUST (IAU)	11/11/11	1,000.000	17.260	17,260.00	**14,350.00**	(2,910.00) LT	—	—
Share Price: $14.350; CG IAR Status: AL								
MARKET VECTORS GOLD MINERS (GDX)	11/14/12	300.000	48.345	14,503.50	**9,108.00**	(5,395.50) ST	138.60	1.52
Share Price: $30.360								
MARKET VECTORS JR GOLD MINES (GDXJ)	6/27/12	100.000	18.966	1,896.55	1,282.00	(614.55) ST		
	11/14/12	300.000	22.558	6,767.28	3,846.00	(2,921.28) ST		
	Total	400.000		8,663.83	**5,128.00**	(3,535.83) ST	300.00	5.85
Share Price: $12.820								
SPDR GOLD TR GOLD SHS (GLD)	3/10/05	65.000	44.250	2,876.25	9,280.05	6,403.80 LT A		
	11/11/11	60.000	172.160	10,329.60	8,566.20	(1,763.40) LT		
	1/24/12	10.000	161.880	1,618.80	1,427.70	(191.10) LT		
	Total	135.000		14,824.65	**19,273.95**	4,449.30 LT	—	—
Share Price: $142.770; CG IAR Status: AL								
STRATEGIC GLOBAL INCM FUND (SGL)	11/18/09	1,000.000	10.260	10,259.70	**10,590.00**	330.30 LT	688.00	6.49
Share Price: $10.590; Next Dividend Payable 05/2013								
VANGUARD SHORT-TERM CORPORATE (VCSH)	1/24/12	230.000	78.512	18,057.65	**18,533.40**	475.75 LT	376.05	2.02
Share Price: $80.580; Next Dividend Payable 05/06/13								

Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

	Percentage of Assets %	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income / Accrued Interest	Yield %
EXCHANGE-TRADED & CLOSED-END FUNDS	23.5%	$96,215.81	$90,468.35	$3,183.87 LT	$1,877.65	2.07%
				(8,931.33) ST	$0.00	

GOVERNMENT SECURITIES

TREASURY SECURITIES

Security Description	Trade Date	Face Value	Orig. Unit Cost / Adj. Unit Cost	Orig. Total Cost / Adj. Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income / Accrued Interest	Yield %
US TREASURY BOND FED STRIP I NTEREST	1/24/12	20,000.000	$99.672	$19,934.31			—	—
PAYMENT			$99.938	$19,987.62	$19,995.40	$7.78 LT	—	
CUSIP 912833DE7								
Unit Price: $99.977; Zero Coupon; Matures 08/15/2013; Issued 02/15/85								
UNITED STATES TREASURY	1/24/12	15,000.000	105.024	16,149.13				
NOTE-INFLATION INDEXED			105.024	16,560.77	16,518.86	(41.91) LT		
CUSIP 912828QD5	1/24/12	15,000.000	105.016	16,147.94				
			105.016	16,559.55	16,518.86	(40.69) LT		
	Total	30,000.000		32,297.07			39.42	0.11
				33,120.32	33,037.73	(82.60) LT	1.61	
Unit Price: $104.758; Coupon Rate 0.125%; Matures 04/15/2016; Int. Semi-Annually Apr/Oct 15; Factor 1.05124000; Moody AAA; Issued 04/15/11; Current Face 31,537.200								

	Face Value / Percentage of Assets %	Orig. Total Cost / Adj. Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income / Accrued Interest	Yield %
GOVERNMENT SECURITIES	50,000.000	$52,231.38			$39.42	0.07%
		$53,107.94	$53,033.13	$(74.82) LT	$1.61	
TOTAL GOVERNMENT SECURITIES (incl.accr.int.)	13.8%		$53,034.74			

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

MUTUAL FUNDS

OTHER MUTUAL FUNDS

"Total Purchases vs Market Value" is provided to assist you in comparing your "Total Purchases," excluding reinvested distributions, with the current value of the mutual fund positions in your account.

"Cumulative Cash Distributions" when shown, may reflect distributions on shares no longer held in the account. It may not reflect all distributions received in cash; due to but not limited to the following: investments made prior to addition of this information on statements, securities transfers, timing of recent distributions, and certain adjustments made in your account.

"Net Value Increase/ (Decrease)" reflects the difference between your total purchases, plus the cash distributions shown, and the current value of the fund's shares. This calculation is for informational purposes only and does not reflect your total unrealized gain or loss nor should it be used for tax purposes.
Consulting Group Investment Advisor Research (CG IAR) status codes (FL, AL or NL) may be shown for certain mutual funds. Please refer to "CG IAR Statuses in Investment Advisory Programs" in the quarter-end statement (or your first statement, if you have not yet received a statement at the quarter-end) for a description of these status codes. All status codes represent the opinions of CG IAR and are not representations or guarantees of performance.

Security Description	Trade Date	Quantity	Unit Cost	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income	Dividend Yield %
LOOMIS SAYLES STRATEGIC INC Y (NEZYX)	12/14/05	29.368	$13.993	$410.95	$477.81	$66.86 LT A		
	12/14/05	15.603	13.991	218.30	253.86	35.56 LT A		
	12/28/07	0.663	14.962	9.92	10.78	0.86 LT A		
	11/12/08	1,964.004	10.183	20,000.00	31,954.34	11,954.34 LT A		
	12/29/08	3.947	10.342	40.82	64.21	23.39 LT A		
	12/29/08	18.338	10.343	189.67	298.35	108.68 LT A		
	Purchases	2,031.923		20,869.66	**33,059.35**	12,189.69 LT		
Long Term Reinvestments		778.657		10,571.09	12,668.74	2,097.65 LT		
Short Term Reinvestments		156.862		2,397.29	2,552.14	154.85 ST		
	Total	2,967.442		33,838.04	**48,280.28**	14,287.34 LT 154.85 ST	2,469.00	5.11
Total Purchases vs Market Value				20,869.66	48,280.28			
Net Value Increase/(Decrease)					27,410.62			
Share Price: $16.270; Enrolled In MS Dividend Reinvestment; Capital Gains Reinvest								
PERMANENT PORTFOLIO INC (PRPFX)	11/14/12	206.101	48.520	10,000.00	9,901.09	(98.91) ST		
	Purchases	206.101		10,000.00	**9,901.09**	(98.91) ST		
Short Term Reinvestments		2.685		129.85	128.99	(0.86) ST		
	Total	208.786		10,129.85	**10,030.08**	(99.77) ST	56.00	0.55
Total Purchases vs Market Value				10,000.00	10,030.08			
Net Value Increase/(Decrease)					30.08			
Share Price: $48.040; Enrolled In MS Dividend Reinvestment; Capital Gains Reinvest								
PIMCO EMERGING LOCAL BD P (PELPX)	5/19/10	751.503	9.980	7,500.00	8,386.77	886.77 LT		
	Purchases	751.503		7,500.00	**8,386.77**	886.77 LT		
Long Term Reinvestments		83.893		895.28	936.25	40.97 LT		
Short Term Reinvestments		49.443		533.84	551.78	17.94 ST		
	Total	884.839		8,929.12	**9,874.80**	927.74 LT 17.94 ST	419.00	4.24

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

MUTUAL FUNDS

OTHER MUTUAL FUNDS (CONTINUED)

Security Description	Trade Date	Quantity	Unit Cost	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income	Dividend Yield %
Total Purchases vs Market Value				7,500.00	9,874.80			
Net Value Increase/(Decrease)					2,374.80			
Share Price: $11.160; CG IAR Status: AL; Enrolled In MS Dividend Reinvestment; Capital Gains Reinvest								
PIMCO TOTAL RETURN P (PTTPX)	11/18/09	909.918	10.990	10,000.00	10,318.47	318.47 LT		
	Purchases	909.918		10,000.00	**10,318.47**	318.47 LT		
Long Term Reinvestments		128.480		1,406.54	1,456.96	50.42 LT		
Short Term Reinvestments		66.181		750.97	750.49	(0.48) ST		
	Total	1,104.579		12,157.51	**12,525.93**	368.89 LT (0.48) ST	357.00	2.85
Total Purchases vs Market Value				10,000.00	12,525.93			
Net Value Increase/(Decrease)					2,525.93			
Share Price: $11.340; CG IAR Status: FL; Enrolled In MS Dividend Reinvestment; Capital Gains Reinvest								
TEMPLETON GLOBAL BD FD ADV (TGBAX)	5/19/10	576.970	12.999	7,500.00	7,852.56	352.56 LT		
	Purchases	576.970		7,500.00	**7,852.56**	352.56 LT		
Long Term Reinvestments		73.011		956.01	993.68	37.67 LT		
Short Term Reinvestments		47.612		627.40	648.00	20.60 ST		
	Total	697.593		9,083.41	**9,494.24**	390.23 LT 20.60 ST	535.00	5.63
Total Purchases vs Market Value				7,500.00	9,494.24			
Net Value Increase/(Decrease)					1,994.24			
Share Price: $13.610; CG IAR Status: FL; Enrolled In MS Dividend Reinvestment; Capital Gains Reinvest								

	Percentage of Assets %	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income *Accrued Interest*	Yield %
MUTUAL FUNDS	**23.5%**	**$74,137.93**	**$90,205.33**	**$15,974.20 LT** **$93.14 ST**	**$3,836.00** **$0.00**	**4.25%**

Transactions in mutual fund positions held directly at the Fund Company are not included in the total above and are not reflected on the Summary Page.
For more information about the pricing of Money Market Funds, please see the Expanded Disclosures.

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

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269 MAIN ROAD NORTH

	Percentage of Assets %	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income / Accrued Interest	Yield %
TOTAL MARKET VALUE	100.0%	$307,943.21	$384,197.46	$43,363.99 LT $(4,177.86) ST	$10,651.08 $1.61	2.77%

TOTAL VALUE (includes accrued interest) $384,199.07

A - You executed this transaction elsewhere and later transferred the security to your Morgan Stanley Smith Barney LLC Account. Another financial institution has provided us with the transaction detail for this position.

Unrealized Gain/(Loss) totals only reflect positions that have cost basis and/or market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' are not included.

ACTIVITY

CASH FLOW ACTIVITY BY DATE

Transaction Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
3/28	3/28	Dividend	PIMCO EMERGING LOCAL BD P DIV PAYMENT				$38.16
3/28	3/28	Dividend	PIMCO TOTAL RETURN P DIV PAYMENT				28.94
3/28	3/28	Dividend Reinvestment	PIMCO EMERGING LOCAL BD P	REINVESTMENT	3.520	10.8400	(38.16)
3/28	3/28	Dividend Reinvestment	PIMCO TOTAL RETURN P	REINVESTMENT	2.575	11.2400	(28.94)
4/1	4/1	Qualified Dividend	WAL MART STORES INC				23.50
4/1	4/1	Qualified Dividend	COCA COLA CO				14.00
4/4	4/4	Dividend	VANGUARD SHORT-TERM CORPORATE				31.28
4/10	4/10	Qualified Dividend	ALTRIA GROUP INC				22.00
4/12	4/12	Dividend	ABERDEEN ASIA-PAC PR INC FD				35.00
4/12	4/12	Service Fee	2ND QTR ADVISORY FEE				(970.52)
4/15	4/15	Dividend	BCE INC (NEW) ADJ GROSS DIV AMOUNT 8.55 FOREIGN TAX PAID IS 8.55				0.00
4/15	4/15	Dividend	PEMBINA PIPELINE CORP COM ADJ GROSS DIV AMOUNT 1.99 FOREIGN TAX PAID IS 1.99				0.00
4/15	4/15	Dividend	STUDENT TRANSN INC COM ADJ GROSS DIV AMOUNT 3.40 FOREIGN TAX PAID IS 3.40				0.00
4/15	4/15	Dividend	VERMILION ENERGY INC ADJ GROSS DIV AMOUNT 1.47 FOREIGN TAX PAID IS 1.47				0.00
4/15	4/15	Dividend	TEMPLETON GLOBAL BD FD ADV DIV PAYMENT				29.76
4/15	4/15	Interest Income	US TSY NOTE TIIN 0125 16APRG	CUSIP: 912828QD5			19.64

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

CASH FLOW ACTIVITY BY DATE (CONTINUED)

Transaction Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
4/15	4/15	Qualified Dividend	BCE INC (NEW)				48.43
4/15	4/15	Qualified Dividend	STUDENT TRANSN INC COM				19.28
4/15	4/15	Qualified Dividend	PEMBINA PIPELINE CORP COM				11.22
4/15	4/15	Qualified Dividend	VERMILION ENERGY INC				8.31
4/15	4/15	Dividend Reinvestment	TEMPLETON GLOBAL BD FD ADV	REINVESTMENT	2.200	13.5300	(29.76)
4/25	4/25	Dividend	LOOMIS SAYLES STRATEGIC INC Y DIV PAYMENT				165.60
4/25	4/25	Dividend Reinvestment	LOOMIS SAYLES STRATEGIC INC Y	REINVESTMENT	10.267	16.1300	(165.60)
4/26	4/26	Dividend	GOLDCORP INC ADJ GROSS DIV AMOUNT 0.37 FOREIGN TAX PAID IS 0.37				0.00
4/26	4/26	Qualified Dividend	MEDTRONIC INC				19.50
4/26	4/26	Qualified Dividend	GOLDCORP INC				2.13
4/29	4/29	Interest Income	MORGAN STANLEY BANK N.A. (Period 03/28-04/29)				1.69
4/30	4/30	Dividend	STRATEGIC GLOBAL INCM FUND				57.30
NET CREDITS/(DEBITS)							**$(657.24)**

Purchase and Sale transactions above may have received an average price execution. Details regarding the actual prices are available upon request.

MONEY MARKET FUND (MMF) AND BANK DEPOSITS ACTIVITY

Date	Activity Type	Description	Credits/(Debits)
4/1	Automatic Investment	BANK DEPOSIT PROGRAM	$178.72
4/2	Automatic Investment	BANK DEPOSIT PROGRAM	37.50
4/5	Automatic Investment	BANK DEPOSIT PROGRAM	31.28
4/11	Automatic Investment	BANK DEPOSIT PROGRAM	22.00
4/15	Automatic Redemption	BANK DEPOSIT PROGRAM	(935.52)
4/16	Automatic Investment	BANK DEPOSIT PROGRAM	106.88
4/29	Automatic Investment	BANK DEPOSIT PROGRAM	21.63
4/29	Automatic Investment	BANK DEPOSIT PROGRAM	1.69
NET ACTIVITY FOR PERIOD			**$(535.82)**

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Account Detail

Consulting Group Advisor Active Assets Account
484-014106-076

EDYTHE L DYER COMMUNITY LIBRARY
269 MAIN ROAD NORTH

MESSAGES

Notice Regarding Handling of Block Orders under FINRA's Front Running Rule

Due to changes occurring this year to the Financial Industry Regulatory Authority's (FINRA) Rule 5270 regarding Front Running of Block Transactions, we are required to provide clients with the following information concerning the placing of block trading orders and how those block orders are handled:

Morgan Stanley Smith Barney LLC and its trade routing destinations may trade principally at prices that would satisfy your block trading order when the principal trades are unrelated to your block order. When the principal trades are not unrelated, we or our trade routing destinations may trade principally ahead of, or alongside, your block order for the purpose of fulfilling, or facilitating the execution of, your order. For these orders you may instruct us that you do not wish us or our trade routing destinations to trade principally ahead of, or alongside, your order. However, such instruction will limit the range of execution alternatives that we are able to offer.

A copy of Rule 5270 can be obtained at www.finra.org/. Please contact your Morgan Stanley Financial Advisor if you require more information regarding how your block orders are handled.

Important Information About Advisory Accounts

Please notify your Financial Advisor if there have been any changes in your financial situation or investment objectives, or if you wish to impose any reasonable restrictions on the management of your Investment Advisory accounts, or to reasonably modify existing restrictions.

For a copy of the applicable ADV Brochure for Morgan Stanley Smith Barney LLC, or for any Investment Adviser with whom we contract to manage your investment advisory account, please contact your Financial Advisor. These ADV Brochures contain important information about advisory programs.

Standard Disclosures

The following Disclosures are applicable to the enclosed statement(s). For expanded Disclosures, refer to the Disclosures section in your last quarter-end statement (or your first statement if you have not yet received a statement at quarter end). You can also access a copy of the expanded Disclosures by logging into www.morganstanley.com/online and selecting Account Documents or by calling 800-869-3326.

Questions?

Questions regarding your account may be directed to your Financial Advisor or the Branch Manager for the branch office where you maintain your account. If you require further assistance, call Client Service at (800) 869-3326 or for account-related concerns call our Client Advocate at (866) 227-2256.

Errors and Inquiries

It is your responsibility to review your statement promptly and to seek immediate clarification about entries that you do not understand or believe were made in error by contacting the Branch Manager of the office where you maintain your account. Oral communications regarding any inaccuracy or discrepancy in this statement should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). Except as provided in your account documentation, your statement will be deemed correct unless we receive your written inquiry of a suspected error within 10 calendar days from the day you received your statement. See your account documentation for special rules regarding your rights and responsibilities with respect to erroneous electronic fund transfers, including a description of the transfers covered.

Availability of Free Credit Balances and Financial Statements

Under the customer protection rules of the SEC [17 CFR §240.15c3-2 & -3], we may use funds arising out of free credit balances carried for customer accounts, provided that these funds are payable to customers on demand. A financial statement of this organization is available for your personal inspection at its offices, or a copy will be mailed to you upon your written request.

Listed Options

Information with respect to commissions and other charges related to the execution of options transactions has been included in confirmations of such transactions previously furnished to you and such information will be made available to you promptly at your request. Promptly advise us of any material change in your investment objectives or financial situation.

Margin Privileges (not available for certain accounts such as IRAs or retirement accounts)

If you have margin privileges, you may borrow money from us in exchange for pledging assets in your accounts as collateral for any outstanding margin loan. The amount you may borrow is based on the value of the eligible securities in your margin accounts. If a security has eligible shares, the number of shares pledged as collateral will be indicated below the position.

Margin Interest Charges

We calculate interest charges on margin loans as follows: (1) Multiply the applicable margin interest rate by the daily close of business net settled debit balance, and (2) Divide by 360 (days). Margin interest accrues daily throughout the month and is added to your debit balance at month-end. The month-end interest charge is the sum of the daily accrued interest calculations for the month. We add the accrued interest to your debit balance and start a new calculation each time the applicable interest rate changes and at the close of every statement month. For current margin loan interest rates, go to *https://www.morganstanleyclientserv.com/Secure/AccountServicing/MIRates.aspx*

Information regarding Special Memorandum Account

If you have a Margin Account, this is a combined statement of your Margin Account and Special Memorandum Account maintained for you under Section 220.6 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the Special Memorandum Account as required by Regulation T is available for your inspection at your request.

Structured Products

Structured Products are complex products and may be subject to special risks. Investors should consider the concentration risk of owning the related security and their total exposure to any underlying asset. Structured Products may not perform in a manner consistent with the statement product category where they appear and therefore may not satisfy portfolio asset allocation needs for that category.

Important Information About Auction Rate Securities

Due to market conditions, certain Auction Rate Securities are experiencing no or limited liquidity. Therefore, the price(s) for any Auction Rate Securities shown on this statement may not reflect the price(s) you would receive upon a sale at auction or in a secondary market transaction, and are not an indication of any offer to purchase at such price.

Security Measures

This statement features several embedded security elements to safeguard its authenticity. One is a unique security mark--a blue rectangle printed in heat-sensitive ink on the back side of every page. When exposed to warmth, the blue rectangle will disappear, and then reappear.

SIPC Protection

Morgan Stanley Smith Barney LLC is a member of SIPC, which protects securities of its customers up to $500,000 (including $250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org. Losses due to market fluctuation are not protected by SIPC and assets not held at Morgan Stanley Smith Barney LLC may not be covered by SIPC protection. To obtain information about SIPC, including the SIPC Brochure, contact SIPC at 1-202-371-8300 or visit www.sipc.org.

Transaction Dates and Transaction Conditions

Upon written request, we will furnish the date and time of a transaction and the name of the other party to a transaction. We and/or our affiliates may accept benefits that constitute payment for order flow. Details regarding these benefits and the source and amount of any other remuneration received or to be received by us in connection with any transaction will be furnished upon written request.

Equity Research Ratings Definitions and Consulting Group Investment Advisory Statuses

Some equity securities may have research ratings from Morgan Stanley & Co. LLC, Citi Research, or Standard & Poor's. Research ratings are the research providers' opinions and not representations or guarantees of performance. For more information about each research providers' rating systems, see the expanded disclosures on your quarter-end statement, go to www.morganstanleyclientserv.com or refer to the research provider's research report. Research reports contain more complete information concerning the analyst's views and you should read the entire research report and not infer its contents from the rating alone. If your account contains an advisory component or is an advisory account, CG IAR statuses apply.

Credit Ratings from Moody's Investors Service and Standard & Poor's

The credit rating from Moody's Investors Service and Standard & Poor's may be shown for certain securities. All credit ratings represent the opinions of the provider and are not representations or guarantees of performance. Your Financial Advisor will be pleased to provide you with further information or assistance in interpreting these credit ratings.

Revised 3/2013

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3-a-4

Hampden Recreation
Skehan Recreation Center Budget
2013-2014

Kurt Mathies
Recreation Director
862-6451

Account #	Program	Income	Expense	Page #
20-07-01-05	Wages		$ 20,592.00	1
20-07-05-01	FICA/Medicare		$ 1,575.00	2
20-07-05-10	Worker's Comp		$ 562.00	3
20-07-15-10	Heating Fuel		$ 35,000.00	4
20-07-15-15	Water/Sewer		$ 2,024.00	5
20-07-15-20	Cleaning & Cleaning Supplies		$ 16,600.00	6
20-07-20-05	Electricity		$ 12,000.00	7
20-07-40-01	Adult Basketball			8
20-07-40-10	Art Programs	$ 8,060.00	$ 6,120.00	9
20-07-40-15	Concessions	$ 12,150.00	$ 3,645.00	10
20-07-40-18	Baseball Clinic	$ 520.00	$ 312.00	11
20-07-40-21	Drop in Programs	$ 9,240.00	$ 900.00	12
20-07-40-22	Dance	$ 1,120.00		13
20-07-40-23	Ads, Donations and Sponsorships	$ 20,000.00	$ 3,440.00	14
20-07-40-24	Field Hockey			15
20-07-40-36	Indoor Soccer	$ 1,675.00	$ 570.00	16
20-07-40-40	JR Hoops	$ 4,200.00	$ 1,250.00	17
20-07-40-42	Karate	$ 2,340.00	$ 2,000.00	18
20-07-40-46	Kids Korner	$ 13,680.00		19
20-07-40-54	Senior Activities		$ 1,500.00	20
20-07-40-60	Rentals and Special Events	$ 33,263.00		21
20-07-40-61	Special Programs	$ 6,200.00	$ 2,250.00	22
20-07-40-74	Tennis	$ 400.00	$ 50.00	23
		$112,848.00	$110,390.00	

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-01-05	Wages	
	2012-2013 Appropriation	
	2012-2013 Estimated Balance	
	2013-2014 Requested Appropriation	$20,592.00

Line Justification

Building Supervisors

22 hours a week @ $9.00 x 52 weeks x 2 positions = $20,592.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-05-01 FICA/Medicare

2012-2013 Appropriation	
2012-2013 Estimated Balance	
2013-2014 Requested Appropriation	$1,575.00

Line Justification

$20,592.00 X .0765 = $1,575.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-05-10 Worker's Comp

2012-2013 Appropriation	
2012-2013 Estimated Balance	
2013-2014 Requested Appropriation	$562.00

Line Justification

$20,592.00 X 3.79 X .01 X.72 =	$562.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-15-10 Heating Fuel

2012-2013 Appropriation
2012-2013 Estimated Balance
2013-2014 Requested Appropriation

Line Justification

10,000 gallons at $3.49 per gallon =	$35,000.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-15-15	Water/Sewer	
	2012-2013 Appropriation	
	2012-2013 Estimated Balance	
	2013-2014 Requested Appropriation	$2,024.00

Line Justification

Minimum $506.00 Quarterly =	$2,024.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-15-20 Cleaning and Cleaning Supplies

2012-2013 Appropriation	
2012-2013 Estimated Balance	
2013-2014 Requested Appropriation	$16,600.00

Line Justification

Floor Scrubbing Machine $300.01 per month x 12 months=	$ 3,600.00
Cleaning supplies=	$ 1,000.00
Paper Products=	$ 3,000.00
Cleaning service $700.00 monthly x 12 months =	$ 8,400.00
	$16,600.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-20-05	Electricity	
	2012-2013 Appropriation	
	2012-2013 Estimated Balance	
	2013-2014 Requested Appropriation	$12,000.00

Line Justification

$1,000.00 per month x 12 months=	$12,000.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-01 Adult Basketball

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income		
2013-2014 Expense		

Line Justification

Income

Expenses

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-10 Art Programs

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$8,060.00	
2013-2014 Expense	$6,120.00	

Line Justification

Income

Weatherbee		
18 kids @ $65.00 x 3 sessions =		$3,510.00
Mcgraw		
18 kids @ $65.00 x 3 sessions =		$3,510.00
Adult		
4 Reg @ $60.00 x 4 sessions =		$1,040.00
	Total	$8,060.00

Expenses

Weatherbee		
18 kids @ $50.00 x 3 sessions =		$2,700.00
Mcgraw		
18 kids @ $50.00 x 3 sessions =		$2,700.00
Adult		
4 Reg @ $45.00 x 4 sessions =		$ 720.00
	Total	$6,120.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-15 Concessions

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$12,150.00	
2013-2014 Expense	$3,645.00	

Line Justification

Income

Roller Derby Bouts	
$350.00 x 9 bouts =	$ 3,150.00
Fall League Basketball	
$600.00 x 12 Days =	$ 7,200.00
High School Basketball Games	
$300.00 x 6 games =	$ 1,800.00
Total	$12,150.00

Expenses

Roller Derby Bouts	
$105.00 x 9 bouts =	$ 945.00
Fall League Basketball	
$180.00 x 12 Days =	$2,160.00
High School Basketball Games	
$90.00 x 6 games =	$ 540.00
Total	$3,645.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-18 Baseball Clinic

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$ 520.00	
2013-2014 Expense	$ 312.00	

Line Justification

Income

Diamond Drills

13 Reg. X $40.00= $ 520.00

Expenses

Diamond Drills Instructor= $ 312.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-21 Drop in Programs

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$9,240.00	
2013-2014 Expense	$ 900.00	

Line Justification

Income

Reshaping Retirement	
40 participants @ $1 x 3 day/wk x 50 wks =	$6,000.00
Adult Basketball	
10 participants @ $2 x 40 weeks =	$ 800.00
Adult Volleyball	
10 participants @ $2 x 40 weeks =	$ 800.00
Adult Yoga	
10 participants @ $2 x 40 weeks =	$ 800.00
Open Gym	
7 participants @ $2 x 60 sessions/ year =	$ 840.00
Total	$9,240.00

Expenses

10 Floor Mats @ $40.00 ea =	$ 400.00
6 Basketballs @ $35.00 ea =	$ 210.00
6 Volleyballs @ $40.00 ea =	$ 240.00
1 Volleyball net @ $50.00 =	$ 50.00
Total	$ 900.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-22	Dance	Estimated	Actual
	2012-2013 Income		
	2012-2013 Expense		
	2013-2014 Income	$1,120.00	
	2013-2014 Expense		

Line Justification

Income

K-3 Dance
10 reg @ $35.00 x 2 sessions/year = $ 700.00

Pre k Dance

6 reg @ $35.00 x 2 sessions/year = $ 420.00

Total $1,120.00

Expenses

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-23 Ads, Donations and Sponsorships

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$20,000.00	
2013-2014 Expense	$ 3,440.00	

Line Justification

Income

40 Banner ads @ $500.00 per year =	$20,000.00

Expenses

40 Banners @ $86.00 ea =	$ 3,440.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-24 Field Hockey

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income		
2013-2014 Expense		

Line Justification

Income

Expenses

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-36 Indoor Soccer

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$1,675.00	
2013-2014 Expense	$ 570.00	

Line Justification

Income

Indoor Soccer

35 Registrations @ $35.00 =		$1,225.00
Heading on up		
18 Registrations @ $25.00 =		$ 450.00
	Total	$1,675.00

Expenses

60 tee-shirts @ $7 per =		$420.00
6 balls @ $25.00 ea =		$150.00
	Total	$570.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-40 JR Hoops

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$4,200.00	
2013-2014 Expense	$1,250.00	

Line Justification

Income

Jr. Hoops

120 Reg. X $30.00 = $3,600.00

Hoops U

20 reg. X $30.00 = $600.00

Total = $4,200.00

Expenses

Jr. Hoops

120 tee-shirts. X $7.00 = $900.00
10 basketballs X $20.00 ea = $200.00

Hoops U

20 Tee-shirts. X $7.50 = $150.00

Total = $1,250.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-42 Karate

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$2,340.00	
2013-2014 Expense	$2,000.00	

Line Justification

Income

9 Reg. X $65.00 X 4 sessions = $2,340.00

Expenses

Instructor fee

4 sessions X $500.00 = $2,000.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-46 Kids Korner

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$13,680.00	
2013-2014 Expense		

Line Justification

Income (overage from expansion)

McGraw PM	
3 reg. x $12/pm x 5 days/week x 38weeks =	$ 6,840.00
Weatherbee PM	
3 reg. x $12/pm x 5 days/week x 38weeks =	$ 6,840.00
Total	$13,680.00

Expenses

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-54 Senior Activities

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income		
2013-2014 Expense	$1,500.00	

Line Justification

Income

Expenses

Games and supplies for Senior Social club and meetings for Hampden Senior Monthly budget $1,500.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-60 Rentals and Special Events

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$33,263.00	
2013-2014 Expense		

Line Justification

Income

Roller Derby Practices	
$50 per practice x 110 practices =	$ 5,500.00
Roller Derby Bouts	
25% of tickets @ 375 seats x $10 x 7 bouts =	$ 6,563.00
High School Basketball Practices	
40 practices x $40 per hour x 2 hours =	$ 3,200.00
High School Games	
20 games X $50 per hour x 3 hours per =	$ 3,000.00
Birthday Parties	
20 parties x $50 per hour x 2 hours =	$ 2,000.00
Basketball Practices (AAU, travel)	
$25 per hour x 60 hours =	$ 1,500.00
Next Level Basketball	
6 hr/wk x 50 weeks @ $25/hr =	$ 7,500.00
Clinic Rentals, Baby Fair, Wrestling Meets, etc...	
Estimate of admission fees for special events	$ 4,000.00
Total	$33,263.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-61 Special Programs

	Estimated	Actual
2012-2013 Income		
2012-2013 Expense		
2013-2014 Income	$6,200.00	
2013-2014 Expense	$2,250.00	

Line Justification

Income

Winter Camp	
32 Reg. x $100.00 ea =	$3,200.00
Spring Spectacular	
Bracelet sales =	$2,000.00
Concessions =	$1,000.00
Total	$6,200.00

Expenses

Winter Camp	
Supplies for Feb. Vacation week =	$ 250.00
Spring Spectacular	
Budget for all games, activities and supplies =	$2,000.00
Total	$2,250.00

Town of Hampden
Hampden Recreation
Skehan Center budget

20-07-40-74	Tennis		
		Estimated	Actual
	2012-2013 Income		
	2012-2013 Expense		
	2013-2014 Income	$400.00	
	2013-2014 Expense	$ 50.00	

Line Justification

Income

10 Reg @ $40.00 =	$400.00

Expenses

Tennis balls	$ 50.00

BUS RIDERSHIP
TOWN OF HAMPDEN

	January	February	March	April	May	June	July	August	September	October	November	December	Total
1999	796	778	1030	896	801	787	776	838	821	874	873	770	10040
2000	592	732	806	723	708	673	675	709	732	748	662	668	8428
2001	661	485	608	646	730	637	529	543	482	677	588	610	7196
2002	626	599	675	691	669	586	610	662	706	826	670	699	8019
2003	717	618	708	713	754	553	837	787	849	1508	1614	1738	11396
2004	1487	1577	1926	1877	1623	1926	1930	2096	2010	1805	1795	1981	22033
2005	1884	1942	2425	2303	2292	2294	2048	2353	2360	2375	2255	2179	26710
2006	2367	2092	2594	2213	2412	2571	2384	2555	2302	2337	2603	2443	28873
2007	2366	2253	2952	2313	2612	2649	2554	2830	2167	2844	2737	2700	30977
2008	3064	3053	2932	3177	3238	3128	3586	3224	3031	3269	2528	2916	37146
2009	2726	2942	3415	3506	3458	3255	3507	3334	3550	3381	3704	3003	39781
2010	3167	3148	3509	3181	2724	2927	2947	3042	3049	2921	2949	3092	36656
2011	3009	2692	3149	2888	2918	2878	2692	3263	3198	3333	3709	3449	37178
2012	3533	3405	3540	3515	3595	3599	3584	4024	3516	3954	3997	4165	44427
2013	3496	3262	3433										10191

3b

Hampden Bus Ridership
by Fare Type

Month/Year	Ticketed Passes	Monthly Pass Rides	Student Passes	Umaine Fares	Cash Fare	SS Fare	Transfers	Total
Jan-10	528	1,275	56	180	597	76	455	3,167
Feb-10	543	1,199	42	206	627	65	466	3,148
Mar-10	632	1,440	49	210	604	79	495	3,509
Apr-10	554	1,357	35	198	557	64	416	3,181
May-10	397	1,200	58	163	493	74	339	2,724
Jun-10	441	1,253	17	200	620	59	337	2,927
Jul-10	522	1,391	9	191	465	38	331	2,947
Aug-10	547	1,430	10	161	504	36	354	3,042
Sep-10	550	1,403	35	199	476	45	341	3,049
Oct-10	549	1,299	113	149	437	40	334	2,921
Nov-10	641	1,244	53	150	478	41	342	2,949
Dec-10	595	1,395	24	106	533	47	392	3,092
	6,499	15,886	501	2,113	6,391	664	4,602	36,656
Jan-11	554	1,374	30	103	529	31	388	3,009
Feb-11	538	1,170	12	83	457	27	405	2,692
Mar-11	647	1,270	16	85	650	35	446	3,149
Apr-11	565	1,286	29	115	448	50	395	2,888
May-11	664	1,232	16	115	434	46	411	2,918
Jun-11	572	1,367	21	102	416	44	356	2,878
Jul-11	502	1,234	26	127	395	25	383	2,692
Aug-11	603	1,467	21	126	538	0	508	3,263
Sep-11	641	1,481	6	164	513	0	393	3,198
Oct-11	656	1,475	11	176	563	0	452	3,333
Nov-11	663	1,575	7	184	529	0	491	3,449
Dec-11	712	1,727	4	126	541	0	599	3,709
	7,317	16,658	199	1,506	6,013	258	5,227	37,178
Jan-12	734	1,632	9	143	560	0	455	3,533
Feb-12	667	1,588	3	181	490	0	476	3,405
Mar-12	692	1,709	10	203	520	0	406	3,540

Hampden Bus Ridership
by Fare Type

Month/Year	Ticketed Passes	Monthly Pass Rides	Student Passes	Umaine Fares	Cash Fare	SS Fare	Transfers	Total
Apr-12	608	1,741	24	218	495	0	429	3,515
May-12	645	1,906	8	130	508	0	398	3,595
Jun-12	735	1,794	41	111	522	0	396	3,599
Jul-12	839	1,618	32	133	529	0	433	3,584
Aug-12	1,010	1,712	12	172	610	0	508	4,024
Sep-12	817	1,460	18	213	571	0	437	3,516
Oct-12	916	1,650	88	258	522	0	520	3,954
Nov-12	987	1,557	38	273	558	0	584	3,997
Dec-12	856	1,682	36	186	957	0	448	4,165
	9,506	20,049	319	2,221	6,842	0	5,490	44,427
Jan-13	831	1,463	15	242	433	0	512	3,496
Feb-13	686	1,443	40	174	414	0	505	3,262
Mar-13	695	1,530	32	163	448	0	565	3,433
Apr-13								0
May-13								0
Jun-13								0
Jul-13								0
Aug-13								0
Sep-13								0
Oct-13								0
Nov-13								0
Dec-13								0
	2,212	4,436	87	579	1,295	0	1,582	10,191

3-C

TOWN OF HAMPDEN

DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337 FAX 862-3910

May 20, 2013

To: Sue Lessard
From: Chip Swan
Subject: 2013 FORD F-550 DIESEL TRUCK BID RESULTS

Bids were publicly opened on MAY 16th at 10:00am for one 2013 FORD F-550 DIESEL TRUCK. The bid results are as follows:

BIDDER	2013 TRUCK	TRADE	TOTAL PRICE
WHITED	$90239.80	$17000.00	$73239.80
DARLINGS			$78853.00

I would recommend acceptance of the bid from Whited Truck for the final amount of $73239.80.

I would like this item added to the May 28th infrastructure committee meeting.

Chip Swan, PWD

TOWN OF HAMPDEN
PUBLIC WORKS DEPARTMENT
2013 FORD TRUCK MODEL F-550 XL 4WD
BID SHEET

May 16, 2013
10:00 AM

BIDDER	NEW TRUCK PRICE	ADD'L PLOW EQUIPMENT	EXTENDED WARRANTY	TRADE IN VALUE (2003 Freightliner)	TOTAL PRICE
Darling's					78,853.00
Whited Ford	41,980.80	45,759.00	2500.00	17,000.00	73,239.80

3-C