

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, December 17, 2012

5:30 p.m.

Hampden Town Office

1. Minutes of 12/3/2012 meeting
2. Review & Sign Warrants
3. Financial Statements - November
4. Old Business
 - a. Library Furnace Bids
 - b. Council Committee Structure
 - c. Victualers Ordinance & Outdoor Wood Boiler Licensing Ordinance
 - d. Military Excise Ordinance
5. New Business
 - a. Historic Preservation Grant – Hampden Historical Society/Hampden Historic Trail
 - b. Higgins Subdivision – Acceptance of Sewer Improvements
6. Public Comment
7. Committee Member comments

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES

Monday, December 3, 2012

Attending:

Mayor Janet Hughes	Town Manager Sue Lessard
Councilor Jean Lawlis	Librarian Debbie Lozito
Councilor Shelby Wright	Councilor Elect William Shakespeare
Councilor Jeremy Williams	Citizens
Councilor Tom Brann	

The meeting was opened at 5:45 p.m. by Mayor Hughes.

1. Minutes of 10/29/2012 meeting – Motion by Councilor Wright, seconded by Councilor Williams to approve. Unanimous vote in favor.
2. Review & Sign Warrants – Committee members reviewed and signed warrants.
3. October Financial Statements – Not presented due to lack of time
4. Old Business – No items under Old Business were discussed due to lack of time.
 - a. Victualers Ordinance
 - b. Outdoor Wood Boiler Ordinance
 - c. Military Excise Ordinance
5. New Business
 - a. Library Furnace Bids Discussion – Librarian Debbie Lozito presented the information resulting from the furnace bids and the Town Manager recommended using additional money from Matching Grants reserve to augment the \$10,000 grant received by the Library. Committee members had numerous questions regarding the bid process and specifications. Since this item had not been reviewed by Services committee for a recommendation, there was a motion by Mayor Hughes, seconded by Councilor Lawlis to forward this item to the Services Committee for recommendation. Unanimous vote in favor.
 - b. Foreclosure – 1037 Kennebec Road – The Town Manager explained that this property had gone into foreclosure in February of 2012 for an expired unpaid lien filed on 2009/2010 property taxes. The property is located on Map 1 Lot 56 and is not a primary residence for a Hampden resident – it is a second home for people who live in Massachusetts. A payment arrangement was granted but it was broken in September. The total outstanding at this time is \$3,159.36. Motion by Councilor Brann,

seconded by Councilor Lawlis to recommend to the full council that the Town move forward with foreclosure and sale of Map 1 Lot 56, 1037 Kennebec Road. Unanimous vote in favor.

- c. Bangor Hydro Electric Company – Terms of Credit Enhancement Agreement Proposal – Mayor Hughes and Councilor Brann explained the credit enhancement agreement proposed for the Bangor Hydro project to the Committee. The agreement would cover a 20 year period and involve return of taxes on the project at a rate of 50% for the first five years, 75% for the second five years, 50% for the third five years, and 25% for the final five years. Motion by Councilor Lawlis, seconded by Councilor Wright to recommend approval of the proposed credit enhancement agreement for Bangor Hydro. Vote – 4 in favor, 1 abstained due to an employment conflict (Williams). Motion carried.
 - d. Calvary Apostolic Church Request for use of Old HA Library – The Committee reviewed the proposal by the Calvary Apostolic Church to use the old Hampden Academy Library and four classroom for a period of one year for a 'rental' sum of \$20,000 and an additional \$15,000 in improvements to the HA facility. The use would be 6-8 hours a week. Costs of heat and electricity would be included in the \$20,000 rental fee paid. Motion by Councilor Williams, seconded by Councilor Wright to recommend to the Council the approval of the rental agreement with the Calvary Apostolic Church. Unanimous vote in favor.
- 6. Public Comment – None due to time limitations
 - 7. Committee Member comments – None due to time limitations.

The meeting was adjourned at 7 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

Tax Collection
11/30/2012

		To Be Collected 7/1/2012	Collected as of 11/30/2012	% Collected
2012-2013 Property Taxes	\$	8,880,452.04	\$ 4,523,860.14	50.94%
2011-2012 Tax Liens	\$	133,952.10	\$ 20,102.41	15.01%
2010-2011 Tax Liens	\$	94,559.85	\$ 51,178.66	54.12%
2009-2010 Tax Liens		\$3,221.36	\$1,698.12	52.71%
2008-2009 Tax Liens		729.41	729.41	100.00%
2007/2008 Tax Liens		\$80.69	\$80.69	100.00%
Sub-total		\$9,112,995.45	\$4,597,649.43	50.45
12-13 Personal Property Tax		\$377,456.62	\$194,940.56	51.65%
11-12 Personal Property Tax		\$8,399.23	\$701.28	8.35%
10-11 Personal Property Tax		\$2,388.18	\$0.00	0.00%
09-10 Personal Property Tax		\$1,455.17	\$0.00	0.00%
08-09 Personal Property		\$1,216.35	\$0.00	0.00%
07-08 Personal Property		\$1,383.17	\$0.00	0.00%
06-07 Personal Property		\$1,295.13	\$0.00	0.00%
Sub-total		\$393,593.85	\$195,641.84	49.71
TOTAL ALL TAXES		\$9,506,589.30	\$4,793,291.27	

Sewer Collections
11/30/2012

	To be Collected Total	Amount Collected 11/30/2012	% Collected
Sewer Bills	\$299,958.37	\$255,899.69	85.31
Sewer Liens	\$33,892.28	\$14,269.41	42.10
TOTALS	\$333,850.65	\$270,169.10	80.93

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Revenue Detail Report

ALL Accounts
July to November

Account-----	Date	Jrnl	Desc---	Current Budget	Debits	Credits	Uncollected Balance
01 - GENERAL GOVT							
01 - PROPERTY TAX REVENUE				9,232,402.00	0.00	9,250,424.43	-18,022.43
03 - INT ON TAXES				9,000.00	626.55	3,818.35	5,808.20
05 - INTEREST/COSTS ON TAX LIENS				25,000.00	385.95	14,662.23	10,723.72
15 - MV EXCISE TX				1,500,000.00	1,037.39	688,326.80	812,710.59
17 - BOAT EXCISE				8,500.00	0.00	1,275.60	7,224.40
18 - AGENT FEES				21,000.00	0.00	8,122.00	12,878.00
19 - CLERK FEES				12,500.00	0.00	3,925.05	8,574.95
23 - INTEREST EARNED ON ACCOUNTS				25,000.00	0.00	9,182.10	15,817.90
25 - RENTAL INCOME				2,000.00	0.00	450.00	1,550.00
27 - PLUMBING FEE				6,000.00	0.00	3,840.00	2,160.00
29 - CODE ENFORCEMENT FEES				15,000.00	19.00	7,287.20	7,731.80
31 - PLANNING BOARD FEES				3,000.00	5.00	955.00	2,050.00
33 - Carried Balances				126,138.00	0.00	0.00	126,138.00
35 - CABLE TV FEE				39,500.00	0.00	21,133.45	18,366.55
37 - FEE/PERMITS				1,000.00	0.00	600.00	400.00
41 - HCB REVENUE				120,000.00	0.00	0.00	120,000.00
45 - SERVICE FEE- PAYMENT IN LIEU				18,000.00	0.00	6,557.00	11,443.00
47 - BUSINESS PARK REVENUE				50,000.00	0.00	0.00	50,000.00
78 - SEWER INCOME				60,000.00	0.00	0.00	60,000.00
79 - MISC INCOME				2,000.00	35.00	220.00	1,815.00
80 - HOMESTEAD EX				157,562.00	0.00	155,457.00	2,105.00
81 - TREE GROWTH				2,000.00	0.00	2,252.50	-252.50
82 - VETERAN'S REMIBURSEMENT				6,400.00	0.00	6,954.00	-554.00
85 - Business Equip Tax Reimburse				86,052.00	0.00	0.00	86,052.00
86 - GENERAL ASSISTANCE REIMBURSEMT				3,750.00	0.00	289.00	3,461.00
88 - REVENUE SHARING				600,000.00	0.00	234,768.99	365,231.01
99 - APPROPRIATION FROM FUND BALANC				535,212.00	0.00	0.00	535,212.00
Department..				12,667,016.00	2,108.89	10,420,500.70	2,248,624.19
05 - PUBLIC SAFETY							
01 - ANIMAL CONTROL FEES				1,000.00	0.00	175.00	825.00
05 - AMBULANCE FEES				200,000.00	2,638.01	72,709.64	129,928.37
15 - POLICE RECEIPTS				2,500.00	0.00	580.50	1,919.50
20 - POLICE WAGE REIMBURSEMENT				120,000.00	0.00	32,267.15	87,732.85
Department..				323,500.00	2,638.01	105,732.29	220,405.72
10 - PUBLIC WORKS							
01 - CEMETERY FEES				5,000.00	0.00	2,425.00	2,575.00
05 - SALE OF CEMETERY LOTS				4,000.00	0.00	900.00	3,100.00
07 - CEMETERY RES. USE				5,000.00	0.00	0.00	5,000.00
Department..				14,000.00	0.00	3,325.00	10,675.00
15 - SOLID WASTE							
01 - TRANSFER STATION PERMITS				15,500.00	15.00	1,965.00	13,550.00
05 - SOLID WASTE RECYCLING				23,000.00	0.00	6,469.56	16,530.44
10 - PERC REVENUE				95,000.00	1,037.38	42,418.37	53,619.01
Department..				133,500.00	1,052.38	50,852.93	83,699.45
20 - RECREATION/CULTURE							
01 - LIBRARY FEES				7,000.00	0.00	2,834.35	4165.65
Department..				7,000.00	0.00	2,834.35	4165.65

25 - THE BUS

01 - BUS GRANT FUNDS	5,000.00	0.00	0.00	5,000.00
02 - Transit Bonus	10,000.00	0.00	0.00	10,000.00
Department..	15,000.00	0.00	0.00	15,000.00
Final Totals	13,160,016.00	5,799.28	10,583,245.27	2,582,570.01

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Expense Detail Report

ALL Accounts
July to November

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Unexpended Balance
01 - GENERAL GOVT						
01 - ADMIN			589,630.00	244,299.64	3,420.21	348,750.57
02 - GIS/IT			118,084.00	47,718.94	502.53	70,867.59
03 - COMMUNICATIONS			30,371.00	9,043.43	111.16	21,438.73
05 - TOWN COUNCIL			35,290.00	11,680.10	0.00	23,609.90
10 - MUNICIPAL BUILDING			94,343.00	32,671.24	74.28	61,746.04
15 - TAX COLLECTR			6,000.00	4,418.84	0.00	1,581.16
20 - ELECTIONS			6,997.00	3,775.31	175.35	3,397.04
25 - ASSESSOR/PLANNING/CEO			252,855.00	107,283.80	0.00	145,571.20
30 - ECONOMIC DEV			115,833.00	51,541.83	0.00	64,291.17
		Department..	1,249,403.00	512,433.13	4,283.53	741,253.40
05 - PUBLIC SAFETY						
01 - POLICE			1,028,233.00	404,418.45	470.32	624,284.87
05 - FIRE DEPT.			972,981.00	372,499.07	2,212.66	602,694.59
10 - PUBLIC SAFETY			187,011.00	72,365.64	624.32	115,269.68
		Department..	2,188,225.00	849,283.16	3,307.30	1,342,249.14
06 - Non-Department Utilities						
06 - Utilities			469,150.00	222,917.15	0.00	246,232.85
		Department..	469,150.00	222,917.15	0.00	246,232.85
10 - PUBLIC WORKS						
01 - HIGHWAY			1,377,403.00	462,768.83	7,785.42	922,419.59
05 - GARAGE			30,340.00	10,495.54	0.00	19,844.46
		Department..	1,407,743.00	473,264.37	7,785.42	942,264.05
15 - SOLID WASTE						
10 - SOLID WASTE			393,636.00	149,235.30	0.00	244,400.70
		Department..	393,636.00	149,235.30	0.00	244,400.70
20 - RECREATION/CULTURE						
01 - PARKS/REC			136,570.00	57,985.21	173.01	78,757.80
10 - DYER LIBRARY			238,415.00	102,698.70	1,275.63	136,991.93
20 - L HOIT MEMORIAL POOL			224,917.00	85,554.45	0.00	139,362.55
		Department..	599,902.00	246,238.36	1,448.64	355,112.28
25 - THE BUS						
10 - THE BUS			73,000.00	9,430.07	0.00	63,569.93
		Department..	73,000.00	9,430.07	0.00	63,569.93
30 - BUILDINGS/GROUNDS						
10 - BLDG/GROUNDS			94,872.00	52,759.00	7.40	42,120.40
		Department..	94,872.00	52,759.00	7.40	42,120.40
38 - OUTSIDE AGENCIES						
10 - OUTSIDE AGENCIES			12,735.00	0.00	0.00	12,735.00
		Department..	12,735.00	0.00	0.00	12,735.00

40 - GENERAL ASSISTANCE

10 - GEN'L ASSIST	15,000.00	1,837.64	0.00	13,162.36
Department..	15,000.00	1,837.64	0.00	13,162.36

45 - COUNTY TAX

10 - COUNTY TAX	695,306.00	695,505.91	0.00	-199.91
Department..	695,306.00	695,505.91	0.00	-199.91

50 - DEBT SERVICE

10 - GENERAL	380,268.00	339,326.72	0.00	40,941.28
Department..	380,268.00	339,326.72	0.00	40,941.28

55 - RESERVE ACCT

11 - COMPUTER	20,000.00	20,000.00	0.00	0.00
17 - PUBLIC WORKS EQUIP REPLACEMENT	100,000.00	100,000.00	0.00	0.00
61 - STREETS AND ROADS	100,000.00	100,000.00	0.00	0.00
63 - LIBRARY RESERVE	5,000.00	5,000.00	0.00	0.00
Department..	225,000.00	225,000.00	0.00	0.00

65 - ED GEN'L SVS

10 - EDUCATION GENERAL SERVICES	5,299,962.00	2,208,317.68	0.00	3,091,644.32
Department..	5,299,962.00	2,208,317.68	0.00	3,091,644.32

66 - OVERLAY

01 - OVERLAY	38,704.00	0.00	0.00	38,704.00
Department..	38,704.00	0.00	0.00	38,704.00

67 - TIF

01 - TIF REIMBURSEMENT	17,110.00	8,555.00	0.00	8,555.00
Department..	17,110.00	8,555.00	0.00	8,555.00

Final Totals	13,160,016.00	5,994,103.49	16,832.29	7,182,744.80
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Account #	Description	Balance	% of Total	Checking Interest	FMV Change	Invest Interest	Total FMV/Inv	Revenue	Expense	Balance
Reserves 2012-2013										
30-Nov-12										
702	Municipal Building	\$ 11,420.52	1.4863%	\$ 31.92	\$ 2,548.72	\$ 335.17	\$ 2,883.89			\$ 11,463.85
706	Contingency	\$ 609.60	0.0793%	\$ 0.47	\$ 37.88	\$ 4.98	\$ 42.86			\$ 611.91
708	Cemetery	\$ 22,668.36	2.9501%	\$ 0.03	\$ 2.02	\$ 0.27	\$ 2.29			\$ 22,854.38
710	City Bus Purchase Reserve	\$ 1,238.59	0.1612%	\$ 0.94	\$ 75.19	\$ 9.89	\$ 85.08	\$ 100.00		\$ 1,243.29
711	Computer	\$ 87,544.04	11.3932%	\$ 0.05	\$ 4.11	\$ 0.54	\$ 4.65			\$ 87,963.19
715	Copier Reserve	\$ 239.37	0.0312%	\$ 3.64	\$ 290.38	\$ 38.19	\$ 328.57	\$ 86.95		\$ 240.27
717	Publ Wrks Equip.Replace.	\$ 59,597.97	7.7562%	\$ 0.01	\$ 0.79	\$ 0.10	\$ 0.90			\$ 60,274.13
719	Town Records Restoration	\$ 5,188.48	0.6752%	\$ 2.48	\$ 197.68	\$ 26.00	\$ 223.68	\$ 450.00		\$ 5,208.17
721	Planning Board Development	\$ 3,156.62	0.4108%	\$ 0.22	\$ 17.21	\$ 2.26	\$ 19.47			\$ 3,168.60
723	Planning Board reserve	\$ 2,462.37	0.3205%	\$ 0.13	\$ 10.47	\$ 1.38	\$ 11.85			\$ 2,471.71
725	Planning and Commissions	\$ 5,192.97	0.6758%	\$ 0.10	\$ 8.17	\$ 1.07	\$ 9.24			\$ 5,212.67
727	Economic Development Reserve	\$ 1,538.24	0.2002%	\$ 0.22	\$ 17.22	\$ 2.27	\$ 19.49			\$ 1,544.08
729	Town Properties Reserve	\$ 12,276.67	1.5977%	\$ 0.06	\$ 5.10	\$ 0.67	\$ 5.77			\$ 12,323.26
731	GIS Mapping Reserve	\$ 35,838.65	4.6641%	\$ 0.51	\$ 40.72	\$ 5.36	\$ 46.08			\$ 35,974.64
733	Wage Study	\$ 21,182.41	2.7567%	\$ 1.49	\$ 118.88	\$ 15.63	\$ 134.51			\$ 21,262.79
737	Ambulance	\$ 106,222.68	13.8241%	\$ 0.88	\$ 70.26	\$ 9.24	\$ 79.50			\$ 106,625.77
739	Vaccine/Radio (EMS)	\$ 1,024.37	0.1333%	\$ 4.41	\$ 352.34	\$ 46.33	\$ 398.67			\$ 1,028.26
741	Fire Truck	\$ 36,012.49	4.6868%	\$ 0.04	\$ 3.40	\$ 0.45	\$ 3.84			\$ 36,149.14
743	Fire Truck Refurbishing	\$ 20,684.87	2.6920%	\$ 1.50	\$ 119.45	\$ 15.71	\$ 135.16			\$ 20,763.37
745	Fire Dept. Building Reserve	\$ 7,064.49	0.9194%	\$ 0.86	\$ 68.61	\$ 9.02	\$ 77.63			\$ 7,091.30
747	Visual Aid-Fire Dept	\$ 56.74	0.0074%	\$ 0.29	\$ 23.43	\$ 3.08	\$ 26.51			\$ 56.96
749	Fire Dept. Training Reserve	\$ 2,319.78	0.3019%	\$ 0.00	\$ 0.19	\$ 0.02	\$ 0.21			\$ 2,328.58
751	Boat Reserve	\$ 1,458.08	0.1898%	\$ 0.10	\$ 7.69	\$ 1.01	\$ 8.71			\$ 1,463.61
753	Police Cruiser/Comm.	\$ 8,363.05	1.0884%	\$ 0.06	\$ 4.84	\$ 0.64	\$ 5.47			\$ 8,394.79
759	Communications Reserve	\$ 794.87	0.1034%	\$ 0.35	\$ 27.74	\$ 3.65	\$ 31.39			\$ 797.89
761	Streets and Roads	\$ 123,620.00	16.0882%	\$ 0.03	\$ 2.64	\$ 0.35	\$ 2.98			\$ 143,786.10
763	Library	\$ 18,809.84	2.4480%	\$ 5.14	\$ 410.04	\$ 53.92	\$ 463.97	\$ 19,697.00		\$ 18,881.21
765	Library Grant	\$ 255.19	0.0332%	\$ 0.78	\$ 62.39	\$ 8.20	\$ 70.60			\$ 256.15
767	Recreation Area Reserve	\$ -	0.0000%	\$ 0.01	\$ 0.85	\$ 0.11	\$ 0.96			\$ -
768	Playground	\$ 0.00	0.0000%	\$ -	\$ -	\$ -	\$ -			\$ 0.00
769	Recreation/Conservation	\$ 68,698.31	8.9406%	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00			\$ 68,959.00
771	Pool Facility Reserve	\$ 10,490.15	1.3652%	\$ 2.85	\$ 227.87	\$ 29.97	\$ 257.84			\$ 10,529.96
773	Marina Improvements	\$ 15,793.15	2.0554%	\$ 0.44	\$ 34.80	\$ 4.58	\$ 39.37			\$ 15,853.08
775	Buildings/Grounds Reserve	\$ 3,756.37	0.4889%	\$ 0.66	\$ 52.39	\$ 6.89	\$ 59.27			\$ 3,770.62
777	Solid Waste/Municipal Garage	\$ 17,867.32	2.3253%	\$ 0.16	\$ 12.46	\$ 1.64	\$ 14.10			\$ 17,935.12
778	Garage Modifications	\$ 29,321.76	3.8160%	\$ 0.74	\$ 59.27	\$ 7.79	\$ 67.06			\$ 29,433.03
780	Matching Grants	\$ 25,620.70	3.3343%	\$ 1.22	\$ 97.26	\$ 12.79	\$ 110.05			\$ 25,717.92
		\$ 768,389.06	100.0000%	\$ 31.92	\$ 2,548.72	\$ 670.34	\$ 2,883.89	\$ 20,333.95		\$ 791,638.82

Account #	Description	GL Balance	% of Total	Checking Inte	FMV Change	Invest Interest	Total FMV/In	Revenue	Expense	Balance
Reserves 2012 - 2013										
7/1/2012-11/30/2012										
702	Municipal Building	11,389.83	1.5726%	\$ 6.02	\$ 7.98	\$ 60.03	\$ 68.01	\$ -	\$ -	\$ 11,463.85
706	Contingency	607.96	0.0839%	\$ 0.32	\$ 0.43	\$ 3.20	\$ 3.63	\$ -	\$ -	\$ 611.91
708	Cemetery	21,810.65	3.0113%	\$ 11.62	\$ 15.50	\$ 116.62	\$ 132.11	\$ 900.00	\$ -	\$ 22,854.38
710	City Bus Purchase Reserve	1,235.26	0.1705%	\$ 0.65	\$ 0.87	\$ 6.51	\$ 7.38	\$ -	\$ -	\$ 1,243.29
711	Computer	71,406.50	9.8589%	\$ 37.73	\$ 124.68	\$ 366.03	\$ 490.71	\$ 20,616.25	\$ (4,588.00)	\$ 87,963.19
715	Copier Reserve	238.72	0.0330%	\$ 0.13	\$ 0.17	\$ 1.26	\$ 1.43	\$ -	\$ -	\$ 240.27
717	Publ Wrks.Equip.Replace.	83,040.70	11.4652%	\$ 42.90	\$ (20.33)	\$ 427.35	\$ 407.02	\$ 100,450.00	\$ (123,666.49)	\$ 60,274.13
719	Town Records Restoration	5,174.53	0.7144%	\$ 2.73	\$ 3.62	\$ 27.27	\$ 30.90	\$ -	\$ -	\$ 5,208.17
721	Planning Board Development	3,148.14	0.4347%	\$ 1.66	\$ 2.21	\$ 16.59	\$ 18.80	\$ -	\$ -	\$ 3,168.60
723	Planning Board reserve	2,455.75	0.3391%	\$ 1.30	\$ 1.72	\$ 12.94	\$ 14.66	\$ -	\$ -	\$ 2,471.71
725	Planning and Commissions	5,179.01	0.7151%	\$ 2.74	\$ 3.63	\$ 27.30	\$ 30.92	\$ -	\$ -	\$ 5,212.67
727	Economic Development Reserve	1,534.11	0.2118%	\$ 0.81	\$ 1.07	\$ 8.09	\$ 9.16	\$ -	\$ -	\$ 1,544.08
729	Town Properties Reserve	12,243.68	1.6904%	\$ 6.47	\$ 8.58	\$ 64.53	\$ 73.11	\$ -	\$ -	\$ 12,323.26
731	GIS Mapping Reserve	35,742.34	4.9348%	\$ 18.89	\$ 25.04	\$ 188.38	\$ 213.42	\$ -	\$ (5,000.00)	\$ 35,974.64
733	Wage Study	26,107.76	3.6046%	\$ 12.81	\$ 26.56	\$ 115.65	\$ 142.21	\$ -	\$ -	\$ 21,262.79
737	Ambulance	105,937.23	14.6264%	\$ 55.98	\$ 74.21	\$ 558.35	\$ 632.56	\$ -	\$ -	\$ 106,625.77
739	Vaccine/Radio (EMS)	1,021.62	0.1411%	\$ 0.54	\$ 0.72	\$ 5.38	\$ 6.10	\$ -	\$ -	\$ 1,028.26
741	Fire Truck	35,915.71	4.9588%	\$ 18.98	\$ 25.16	\$ 189.30	\$ 214.46	\$ -	\$ -	\$ 36,149.14
743	Fire Truck Refurbishing	20,629.29	2.8482%	\$ 10.90	\$ 14.45	\$ 108.73	\$ 123.18	\$ -	\$ -	\$ 20,763.37
745	Fire Dept. Building Reserve	7,045.51	0.9728%	\$ 3.72	\$ 4.94	\$ 37.13	\$ 42.07	\$ -	\$ -	\$ 7,091.30
747	Visual Aid-Fire Dept	56.59	0.0078%	\$ 0.03	\$ 0.04	\$ 0.30	\$ 0.34	\$ -	\$ -	\$ 56.96
749	Fire Dept. Training Reserve	2,313.54	0.3194%	\$ 1.22	\$ 1.62	\$ 12.19	\$ 13.81	\$ -	\$ -	\$ 2,328.58
751	Boat Reserve	1,454.16	0.2008%	\$ 0.77	\$ 1.02	\$ 7.66	\$ 8.68	\$ -	\$ -	\$ 1,463.61
753	Police Cruiser/Comm.	8,340.58	1.1516%	\$ 4.41	\$ 5.84	\$ 43.96	\$ 49.80	\$ -	\$ -	\$ 8,394.79
759	Communications Reserve	792.74	0.1095%	\$ 0.42	\$ 0.56	\$ 4.18	\$ 4.73	\$ -	\$ -	\$ 797.89
761	Streets and Roads	2,563.03	0.3539%	\$ 9.52	\$ 302.16	\$ 145.39	\$ 447.55	\$ 140,766.00	\$ -	\$ 143,786.10
763	Library	15,807.45	2.1825%	\$ 8.13	\$ 25.25	\$ 79.18	\$ 104.43	\$ 5,000.00	\$ (2,038.79)	\$ 18,881.21
765	Library Grant	254.50	0.0351%	\$ 0.13	\$ 0.18	\$ 1.34	\$ 1.52	\$ -	\$ -	\$ 256.15
767	Recreation Area Reserve	0.00	0.0000%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
768	Playground	0.00	0.0000%	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -	\$ -	\$ 0.00
769	Recreation/Conservation	68,513.69	9.4595%	\$ 36.20	\$ 47.99	\$ 361.11	\$ 409.10	\$ -	\$ -	\$ 68,959.00
771	Pool Facility Reserve	60,284.77	8.3233%	\$ 22.01	\$ 124.94	\$ 98.24	\$ 223.18	\$ -	\$ (50,000.00)	\$ 10,529.96
773	Marina Improvements	15,750.71	2.1747%	\$ 8.32	\$ 11.03	\$ 83.02	\$ 94.05	\$ -	\$ -	\$ 15,853.08
775	Buildings/Grounds Reserve	3,746.27	0.5172%	\$ 1.98	\$ 2.62	\$ 19.75	\$ 22.37	\$ -	\$ -	\$ 3,770.62
777	Solid Waste/Municipal Garage	17,819.30	2.4603%	\$ 9.42	\$ 12.48	\$ 93.92	\$ 106.40	\$ -	\$ -	\$ 17,935.12
778	Garage Modifications	49,172.09	6.7890%	\$ 22.04	\$ 67.53	\$ 171.37	\$ 238.90	\$ -	\$ (20,000.00)	\$ 29,433.03
780	Matching Grants	25,551.85	3.5279%	\$ 13.50	\$ 17.90	\$ 134.67	\$ 320.54	\$ -	\$ -	\$ 25,717.92
		724,285.57	100.0000%	\$ 375.00	\$ 942.35	\$ 3,596.93	\$ 4,707.25	\$ 267,732.25	\$ (205,293.28)	\$ 791,638.82



COMMITMENT & INTEGRITY
DRIVE RESULTS

One Merchants Plaza | Suite 501
Bangor, Maine 04401
www.woodardcurran.com
T 207.564.2333
T 207.945.5105
F 207.945.5492

TOWN OF HAMPDEN, MAINE
EDYTHE L. DYER COMMUNITY LIBRARY BOILER REPLACEMENT
PROJECT NO. 213357
October 23, 2012

No.	Description	Unit	Estimated Quantity	Ray Plumbing & Heating Co.		Huntley Oil Company, Inc.		Penobscot Temperature Controls, Inc.	
				Unit Price	Value	Unit Price	Value	Unit Price	Value
1	Boiler Replacement	LS	1	\$17,805.00	\$17,805.00	\$15,664.84	\$15,664.84	\$19,512.00	\$19,512.00
				TOTAL BASE BID	\$17,805.00	TOTAL BASE BID	\$15,664.84	TOTAL BASE BID	\$19,512.00
	Contractor's Proposed Alternate 1A: 5-inch S.S. Chimney Liner	LS	1	\$2,443.00	\$2,443.00		\$0.00		\$0.00
	Contractor's Proposed Alternate 2A: (2) 275-gallon Oil Tank Package	LS	1	\$2,957.00	\$2,957.00		\$0.00		\$0.00
	Contractor's Proposed Alternate 3A: Grundfos Comfort HW Recirc System	LS	1	\$1,360.00	\$1,360.00		\$0.00		\$0.00
	Contractor's Proposal Alternate 1B: Upgrad DHW Tank to Stainless Steel	LS	1		\$0.00	\$422.00	\$422.00		\$0.00
				TOTAL BID	\$24,565.00	TOTAL BID	\$16,086.84	TOTAL BID	\$19,512.00

4a



COMMITMENT & INTEGRITY
DRIVE RESULTS

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Bangor, Maine 04401
www.woodwardcurran.com

T 207.594.2833
F 207.543.5105
T 207.543.5492

TOWN OF HAMPDEN, MAINE
EDYTHE L. DYER COMMUNITY LIBRARY BOILER REPLACEMENT
PROJECT NO. 213357

November 1, 2012 - Re-Bid Under Reduced Scope

No.	Description	Unit	Estimated Quantity	Ray Plumbing & Heating Co.		Penobscot Temperature Controls, Inc.		Huntley Oil Company, Inc.	
				Unit Price	Value	Unit Price	Value	Unit Price	Value
1	Boiler Replacement	LS	1	See Below	\$9,789.00	\$9,789.00	\$9,996.02	\$9,996.02	
	Revised Original Proposal Dated October 15, 2012	LS	1	TOTAL BASE BID	\$18,244.00	\$0.00	TOTAL BASE BID	\$9,996.02	
	Revised Proposal #1	LS	1	\$15,215.00	\$15,215.00	\$0.00	\$0.00	\$0.00	
	Revised Proposal #2	LS	1	\$12,247.00	\$12,247.00	\$0.00	\$0.00	\$0.00	
					TOTAL BID	\$9,789.00	TOTAL BID	\$9,996.02	

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TOWN OF HAMPDEN
EDYTHE L. DYER COMMUNITY LIBRARY BOILER REPLACEMENT
PRE-BID SITE WALK – BOILER SYSTEM REQUIREMENTS

September 27, 2012, 10:00 A.M.

- Model EK-2 oil fired boiler by Energy Kinetics with gross input of 240 MBH and net output of 206 MBH. Verify boiler size through Energy Kinetics dealer based on Owner's historical fuel data. Provide next larger boiler size if recommended through dealer analysis.
- Internal bypass pump for shock protection and corrosion control.
- Outdoor reset control through cold start operation.
- 40-gallon indirect water heater with boiler post purge.
- Outside combustion air kit and PVC duct system per Energy Kinetic's recommendations.
- Tiger Loop® oil de-aerator and filter kit.
- Provide piping changes for a primary/secondary piping connection with primary pump control through "System Manager". Existing main circulation pumps will become the secondary pumps. Provide closely-spaced tees at least one pipe size larger than mains.
- Provide boiler drain, service valves for boiler and pumps, and safety controls (including low water cut-off).
- Contact Information:
 - Energy Kinetics
 - Jim Pike, Territory Manager
 - Energy Kinetics
 - 361 Brunswick Street
 - Old Town, ME 04468
 - Phone: 207-827-0204
 - Fax: 207-827-3756
 - Cell: 207-266-4199
 - E-mail: jpik@energykinetics.com
 - Website: www.energykinetics.com
 - Corporate Office: 1-800-323-2066, Ext. 408
 - Corporate Fax: 1-800-735-2068

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DRIVE RESULTS**

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**TOWN OF HAMPDEN
EDYTHE L. DYER COMMUNITY LIBRARY BOILER REPLACEMENT
BOILER SYSTEM REQUIREMENTS - ADDENDUM 1**

October 5, 2012, 10:00 A.M.

- Replace fuel oil piping from oil tanks to proposed replacement boiler in accordance with State of Maine Oil and Solid Fuel Board requirements.
- Coordinate with local Oil and Solid Fuel Board representative to determine if fuel oil tanks require upgrades for compliance.
- Replace existing zone valves to allow proper purge control in accordance with Energy Kinetics control system operating requirements.
- Note that the basement concrete wall extends to the underside of the first floor decking. The rim joist is bolted onto the concrete wall so that a cored hole in the concrete will be needed for the combustion air vent.
- Attached Energy Kinetics drawings SYS-05-013, ERC_10-15-20, and 10-0412R-5 are generic examples of primary/secondary requirements, zone valve zoning, and circulator zoning and do not reflect actual or complete system requirements. Coordinate with Energy Kinetics representative for details of a complete operational system.

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TOWN OF HAMPDEN

EDYTHE L. DYER COMMUNITY LIBRARY BOILER REPLACEMENT

BOILER SYSTEM REQUIREMENTS - ADDENDUM 2

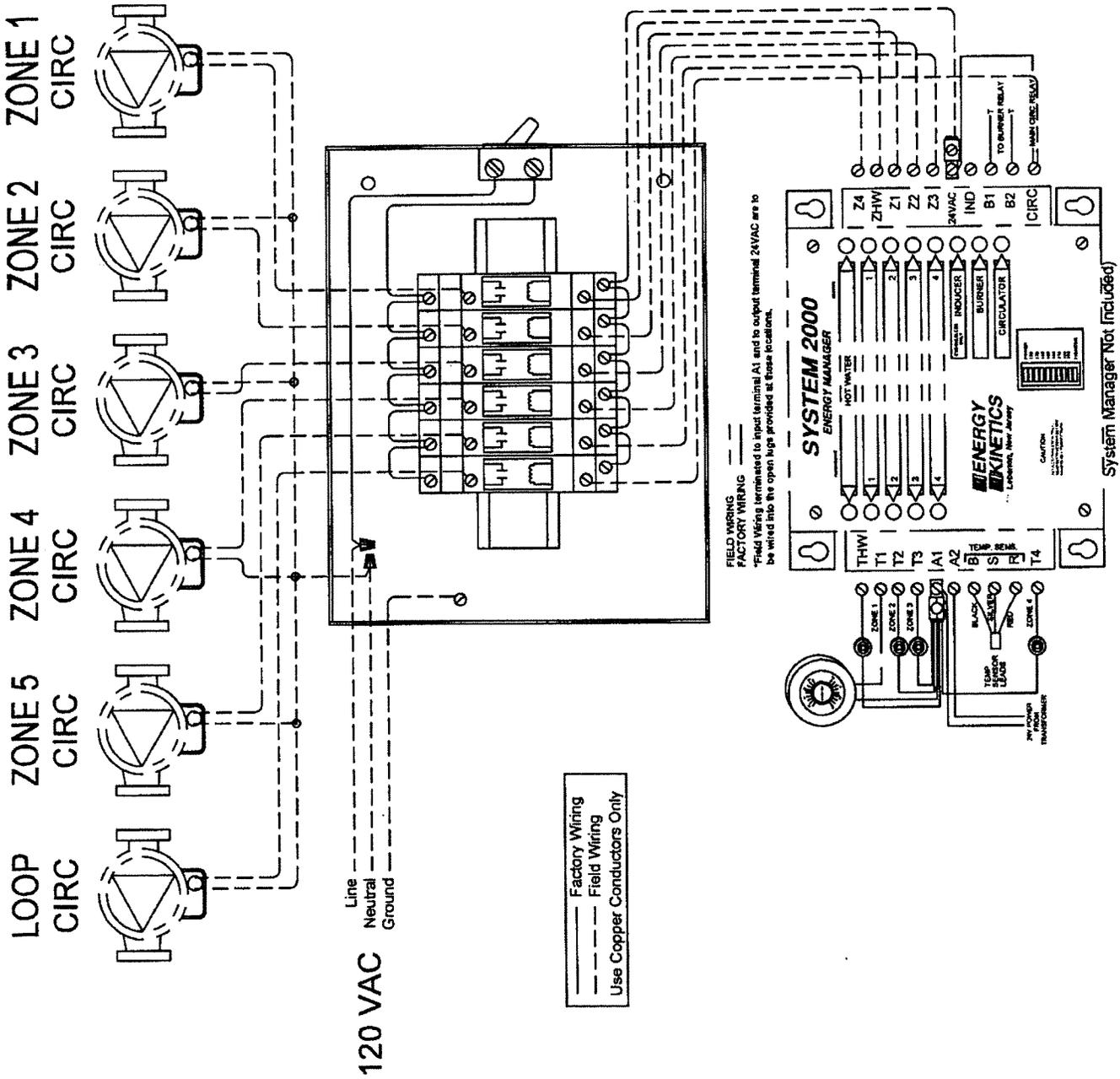
October 15, 2012



- Bid date has been extended from Tuesday, October 16 at 10:00 AM to Tuesday, October 23 at 10:00 AM.
- Provide a triple listed mixing valve equivalent to the Watts MMV series.
- Provide a thermal expansion tank, equivalent to Therm-x-trol Model ST-5, at the indirect water heater.

Five Zone Relay Kit

(Uses 6 relays, 5 for heat zones and one for a loop circulator if required)
10-0412R-5

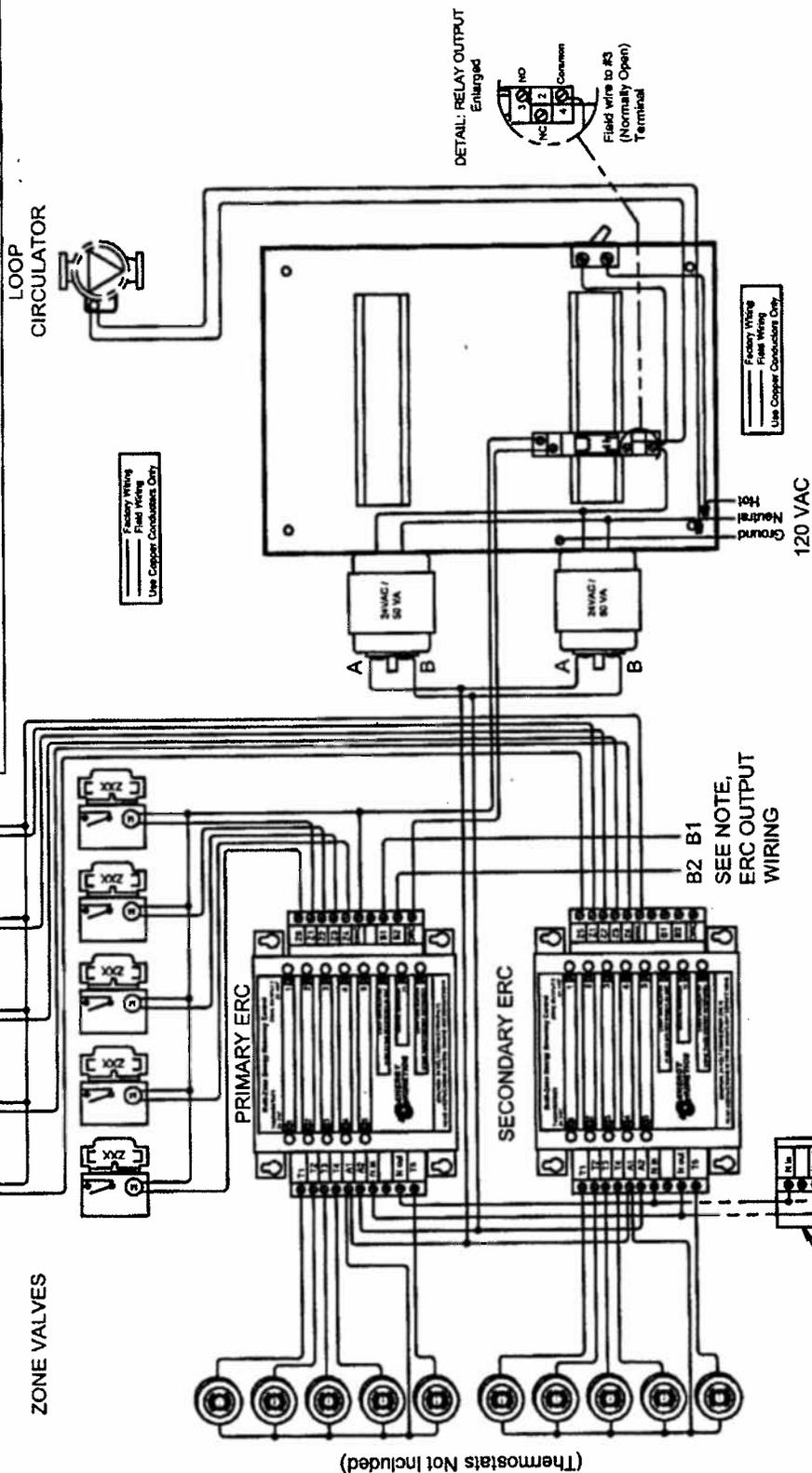


Ten Zone (and up) ERC's w/Zone Valves

(Uses one Relay to pull in a loop circulator)

10-0418E-QC2, QC3, QC4

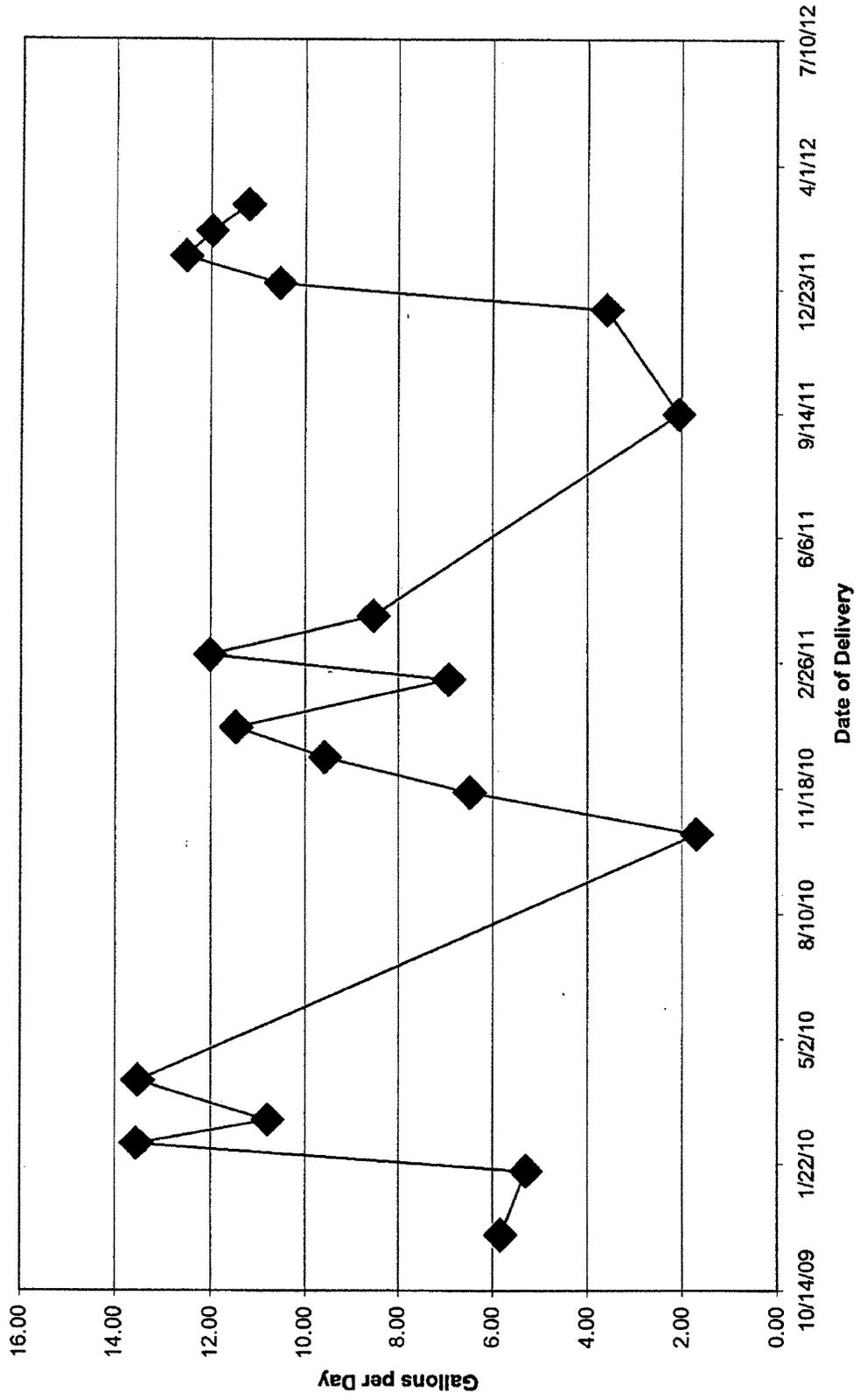
Use 2-wire (No End Switch) Zone Valves
Use 4 wire (w/End Switch) Zone Valves for Air Handlers or additional Loop Circulators.



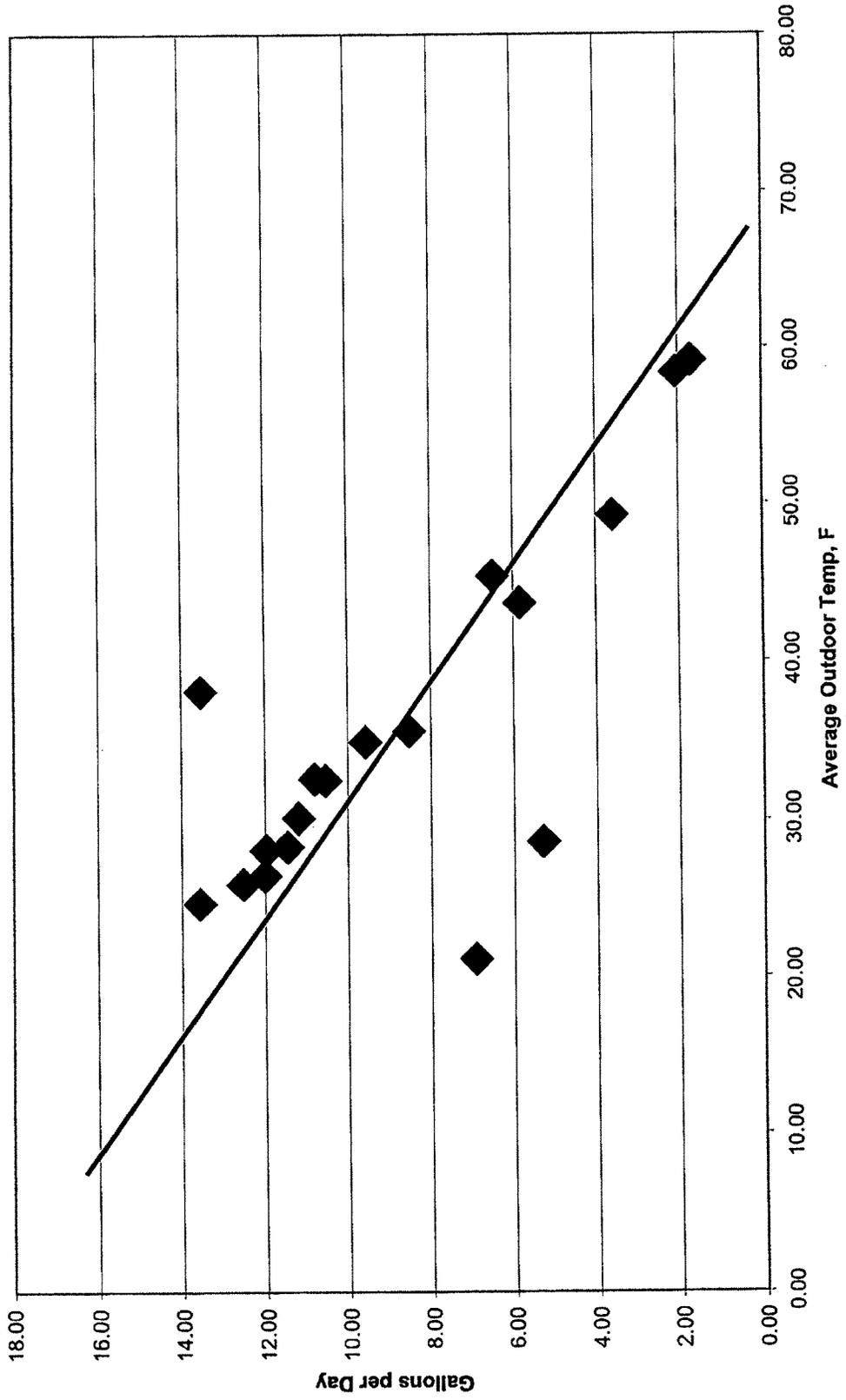
NOTE, ERC OUTPUT WIRING:
 A) For Single Boiler Injecting into a Loop:
 Connect B1-B2 on the ERC to A1-TX (Injection Zone Input) on the Digital Manager.
 B) For Multi Boilers using a Tekmar Control:
 Connect B1-B2 on the ERC to Boiler Demand 1 & 2 on the Tekmar (Note: The Tekmar Control's Boiler Demand requires voltage applied across the Boiler Demand terminals. It is recommended that an independent 24VAC transformer be wired in series between the ERC and the Tekmar to supply the required voltage.

NOTE, MULTIPLE ERC INPUT WIRING:
 When installing 15 & 20 zone ERC's:
 1. Wire "N in(s)" on all Secondary ERC's in parallel to "N out" on the Primary ERC
 2. Wire "N out(s)" on all Secondary ERC's in parallel to "N in" on Primary ERC.
 3. Wire outputs of 24VAC/50VA transformers in parallel as shown to A1 & A2 on all ERCs

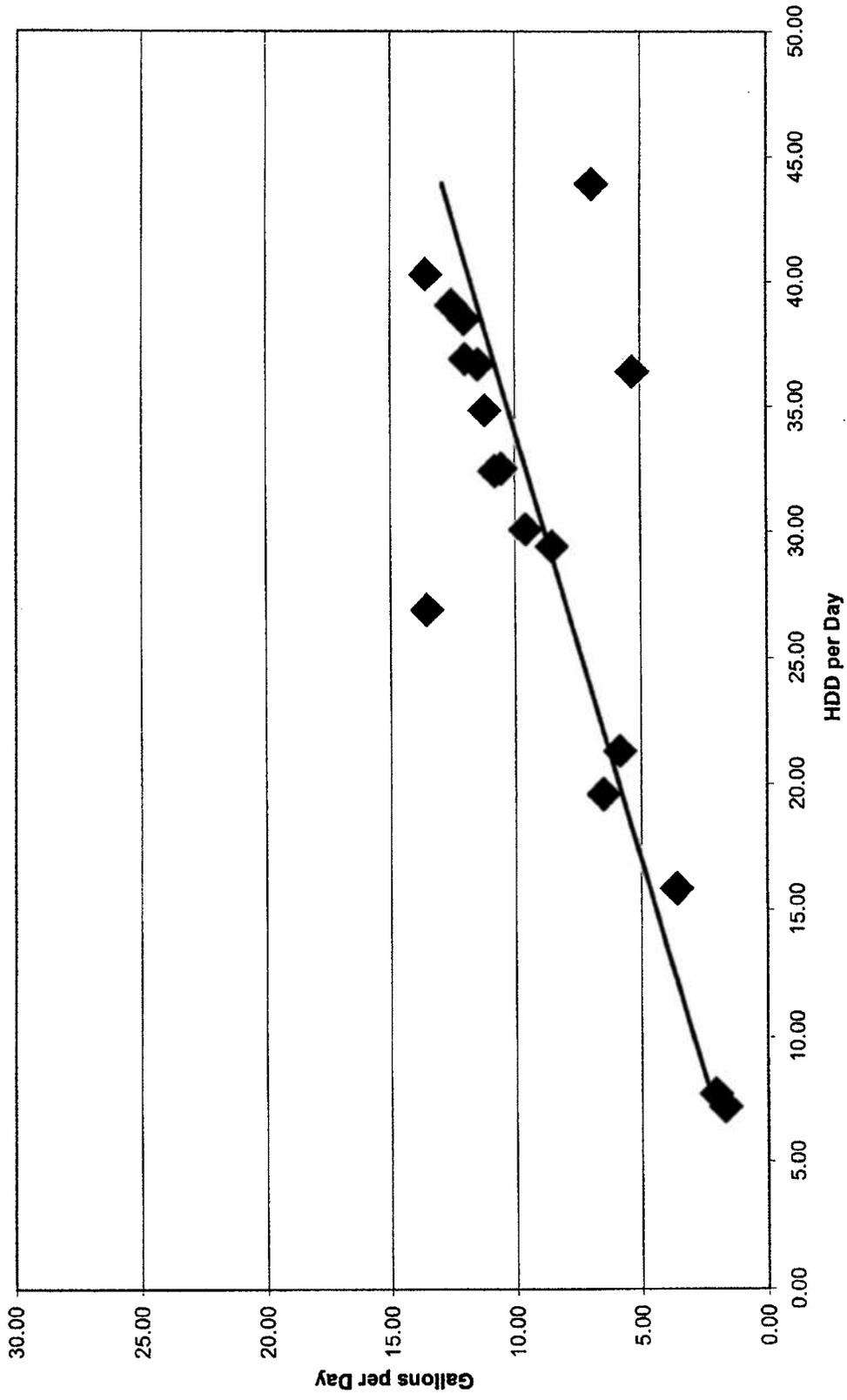
Hampden Library



Hampden Library



Hampden Library



Dealer name
 Hampden Library
 Hampden, ME 04444

Existing equipment:

Station	Basis	Gal	HDD	Kfactor	Years	Gal/Yr	HDD/Yr
Before	726079	65.00	4890.2	17,622.50	3.60	2.35	2,082.76
							7,505.50

Enter Indoor Temp
 Enter Design Day Temp

65	F
-10	F

Calculate Max Burn on Design Day

20.81 Gal/Day
 0.87 Gal/Hour
 121,405 Btu/Hour

Based on the fuel delivery and weather data, one EK1 would be needed.

This report and any associated information are not contracts, guarantees of savings, or warranties of any kind and are not intended to be used as such. This information consists of ESTIMATES only and is not to be relied upon. Many field variables exist which could significantly impact the savings estimate. The savings estimate is dependent upon, among other things, an appropriate characterization of the existing heating equipment, weather conditions, performance characteristics and fuel consumption, infiltration losses, and lifestyle operational characteristics of the occupants.

Date	Gallons	Day	Gal/Day	HDD/Day	Avg Temp	Units/Day	HDD
10/19/09				21.31	43.69	5.83	745.90
11/27/09	227.5	39	5.83	36.41	28.59	5.29	1820.50
1/16/10	264.6	50	5.29	40.34	24.66	13.55	887.50
2/7/10	298.2	22	13.55	32.45	32.55	10.79	616.60
2/26/10	205.1	19	10.79	26.93	38.07	13.53	861.90
3/30/10	432.8	32	13.53	7.19	59.15	1.69	1416.10
10/13/10	332.8	197	1.69	19.60	45.40	6.48	646.70
11/15/10	214.0	33	6.48	30.12	34.88	9.57	843.30
12/13/10	267.9	28	9.57	36.72	28.28	11.45	881.30
1/6/11	274.9	24	11.45	43.91	21.09	6.93	1668.50
2/13/11	263.2	38	6.93	38.56	26.45	12.01	771.10
3/5/11	240.1	20	12.01	29.44	35.56	8.52	912.70
4/5/11	264.2	31	8.52	7.70	58.39	2.05	1239.70
9/14/11	332.5	162	2.05	15.84	49.25	3.59	1330.40
12/7/11	301.4	84	3.59	32.55	32.45	10.53	683.60
12/28/11	221.2	21	10.53	39.10	25.90	12.52	860.30
1/19/12	275.4	22	12.52	36.94	28.07	11.97	738.70
2/8/12	239.4	20	11.97	34.89	30.12	11.19	697.70
2/29/12	235.0	21	11.19				

Library Fuel Usage
2009/10 - 2011/2012

2009-2010	
216.8	10/19/2009
227.5	11/27/2009
264.6	1/16/2010
205.1	2/26/2010
298.2	2/7/2010
242	3/30/2010
1454.2	
2010-2011	
264.2	4/5/2011
240.1	3/5/2011
263.2	2/13/2011
274.9	1/6/2011
267.9	12/13/2010
214	11/15/2010
332.8	10/13/2010
1857.1	
2011-2012	
332.5	9/14/2011
301.4	12/7/2011
221.2	12/28/2011
275.4	1/19/2012
239.4	2/8/2012
235	2/29/2012
190.8	3/23/2012
1795.7	

Description of operation:

Heat Zone: A heat zone thermostat calls the System Manager which starts the boiler circulator and fires the burner. The boiler circulator preheats the boiler, the injection pipes and tees, and the boiler side of the plate heat exchanger. Once the boiler return reaches operating temperature the Manager starts the circulator for the calling heat zone, heating the loop and supplying heat for the zone. When the heat zone thermostat call is satisfied, the burner stops firing but the boiler circulator and zone circulator will continue to operate until the heat left in the boiler and primary loop is purged to the last zone that called.

Hot Water: The hot water tank thermostat calls the System Manager, which starts the boiler circulator and fires the burner. The boiler circulator preheats the boiler, the injection pipes and tees, and the boiler side of the plate heat exchanger.

Once the boiler return reaches operating temperature the Manager starts the domestic hot water circulator (the Smart Pump), circulating cold domestic water from the tank through the plate heat exchanger, and back into the top of the tank.

When the hot water tank thermostat is satisfied, the burner stops firing but the boiler circulator and Smart Pump circulator will continue to operate until the heat left in the boiler is purged to the hot water storage tank.

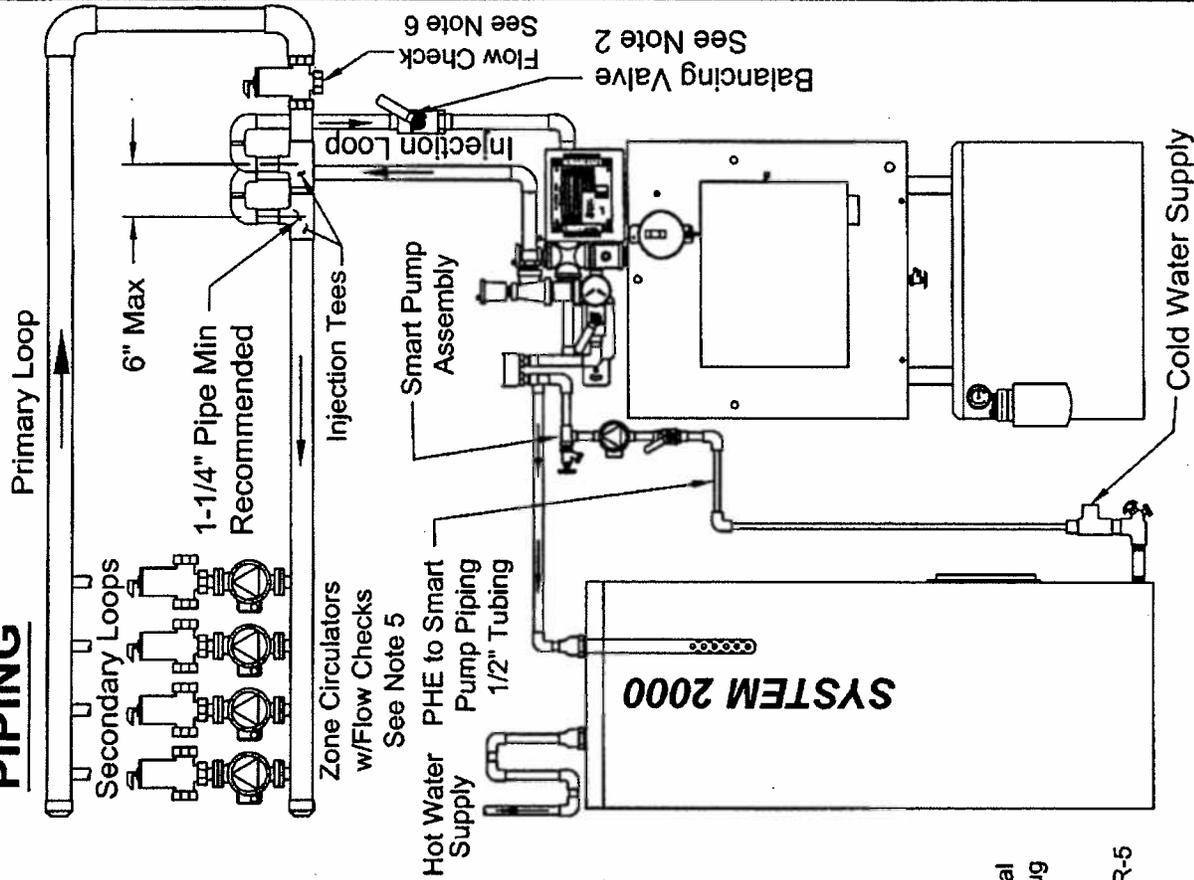
Notes:

1. Use with a Heat and Hot Water Boiler with the plate heat exchanger mounted in the boiler bypass. If you are not making domestic hot water, refer to drawing SYS-05-010.
2. Install a balancing valve in the return of the injection loop to adjust injection piping return temperature. Adjust the return balancing valve for a minimum of 130F return temperature when all heating zones are operating.
3. If boiler is installed in unheated space, insulate injection piping and tees to reduce heat loss to unheated space.
4. Existing large water volume systems should use a boiler protection kit (10-0615 for EK-1 or 10-0616 for EK-2) and 8-Way treatment. See drawing SYS-05-008.
5. Size the zone circulators for appropriate primary/secondary loop flow.
6. Install a flow check on system return before the injection tees. The flow check will prevent gravity flow backwards to system radiation during hot water production.

Zone Wiring:

1. Connect hot water tank thermostat to THW and A1.
2. Connect domestic hot water circulator (Smart Pump) black lead to "HW CIRC" terminal on 120V terminal block in system junction box. Connect the white lead to any open lug on neutral terminal block.
3. Connect heating thermostats to Tx and A1.
4. Control zone circulators, use Energy Kinetics Zone Relay Kit Part Numbers: 10-0412R-5 (up to 5 zone circs), 10-0412R-10 (up to 10 zone circs), 10-0412R-15 (up to 15 zone circs) refer to the Energy Kinetics Energy Recovery Control & Zone Relay Kits.

PIPING



This drawing provided for reference only, design subject to change. Review application to determine suitability and compliance with code requirements.



Molasses Hill Road
Lebanon, NJ 08833
1-800-323-2066

Primary/Secondary Loop w/ Heat & Hot Water
Using Zone Circs & Post Purge to Last Zone Calling

DATE: 11/09/05

REF: 3

DRAWN BY: J. SZWED

CAD FILENAME: sys-05-013-rev3.dwg

SPIC. NO. SYS-05-013

For Residential, Commercial and Institutional Applications

Job Name _____

Contractor _____

Job Location _____

Approval _____

Engineer _____

Contractor's P.O. No. _____

Approval _____

Representative _____

Series MMV

Thermostatic Mixing Valves

Sizes: ½" – 1" (15 – 25mm)

Series MMV Thermostatic Mixing Valves maintain and limit mixed hot water to a desired, selectable temperature. The MMV series can be set to any temperature between 80°F and 120°F with flow rates as low as 0.5 gpm and as high as 12 gpm (refer to capacity chart on back). This mixing valve series is listed under ASSE 1017 for valves used in hot water source applications, ASSE 1069 for single-pipe, tempered water applications and ASSE 1070 for valves used in individual or multiple fixture applications and also listed IAPMO cUPC.

The MMV-M1 uses a double throttling design to control both the hot and cold water supply to the mixed outlet. The superior flow characteristics of this valve provide accurate temperature control ($\pm 3^\circ\text{F}$) with low pressure drop across the rated flow range. As an added feature, the MMV-M1 series incorporates integral inlet filter washers and check valves in both the hot and cold water inlets to protect against cross flow.

The MMV-M1 is available with either union thread (-UT), union solder (-US), CPVC, (-QC) Quick-Connect or PEX end connectors.

Features

- Bronze body construction
- Solid wax hydraulic principle thermostat assures dependable mixing of hot and cold water
- Thermostat controls both hot and cold water
- Solder, threaded, PEX or CPVC, Quick-Connect and connection models available
- Adjustment cap with locking feature
- ASSE 1017 listed
- ASSE 1069 listed
- ASSE 1070 listed
- IAPMO cUPC listed
- Integral filter washers and check valves

Specifications

A Thermostatic Mixing Valve shall be installed on the hot water supply to fixture. The valve shall be ASSE 1017, ASSE 1069, ASSE Standard 1070 and IAPMO cUPC listed and control the temperature of the hot water. It shall have a bronze body and shall include integral filter washers and check valves and an adjustment cap with locking feature. The valve shall be provided with solder (-US), threaded (-UT), CPVC, (-QC) Quick Connect or PEX union connections. The valve shall be a Watts Regulator Company Series MMV.

Triple Listed!

ASSE 1017
ASSE 1069
ASSE 1070



MMV-US-M1

MMV-QC-M1

Applications

The MMV-M1 Thermostatic Mixing Valves are ideal for supplying sinks, baths, showers or lavatories with tempered water. The MMV-M1 valves can be used in residential, commercial and institutional environments. These thermostatically modulated mixing valves can be used anywhere preset water temperature is required for point-of-use installations such as in homes, schools, restaurants, hospitals, beauty salons, and public restrooms. The MMV-M1 is provided with an adjustment cap that includes a locking feature.

The MMV-M1 valves should be used prior to the fixture to reduce the hot water supply to a safe temperature.

WARNING!

When used in an ASSE 1017 application at the hot water source, the Watts Thermostatic Mixing Valve Series MMV cannot be used by itself to control final temperature at fixtures where ASSE Standard 1016-96 or ASSE Standard 1070 listed devices are required. Such use may result in severe bodily injury (i.e. scalding or chilling) and/or death. Additional ASSE Standard 1016-96, ASSE 1069 or ASSE Standard 1070 listed devices, such as Watts Series L111, USG or MMV, should be used at fixtures to prevent possible injury.

Recirculation systems should recirculate water at temperatures over 140°F to reduce the risk of bacterial growth in the piping. This valve should not be used to achieve these elevated temperatures. This valve can be used at fixtures in conjunction with recirculation systems to reduce the system's hot water to a safe temperature at the point of use.

IMPORTANT!

Water temperatures in excess 110°F (43°C) are dangerous and may cause scalding, severe injury or death! This valve can be adjusted to deliver water at temperatures exceeding 110°F (43°C). Consequently, when used in an ASSE 1016-96, ASSE 1069 or ASSE 1070 application, the installer must check the mixed water outlet temperature at the point of use and adjust the Watts Thermostatic Mixing Valve Series MMV to ensure delivery of water at a safe temperature not exceeding 110°F (43°C). Mechanical valves are not fail-safe. Due to the effects of various water conditions, periodic verification of outlet water temperature is required.

Watts product specifications in U.S. customary units and metric are approximate and are provided for reference only. For precise measurements, please contact Watts Technical Service. Watts reserves the right to change or modify product design, construction, specifications, or materials without prior notice and without incurring any obligation to make such changes and modifications on Watts products previously or subsequently sold.

WATTS®

Materials

Body:	Bronze
Disc:	Stainless steel
Thermostat Assembly:	Copper
O-rings:	Buna-N; EPDM
Pistons:	Udel-P1700
Springs:	Stainless Steel

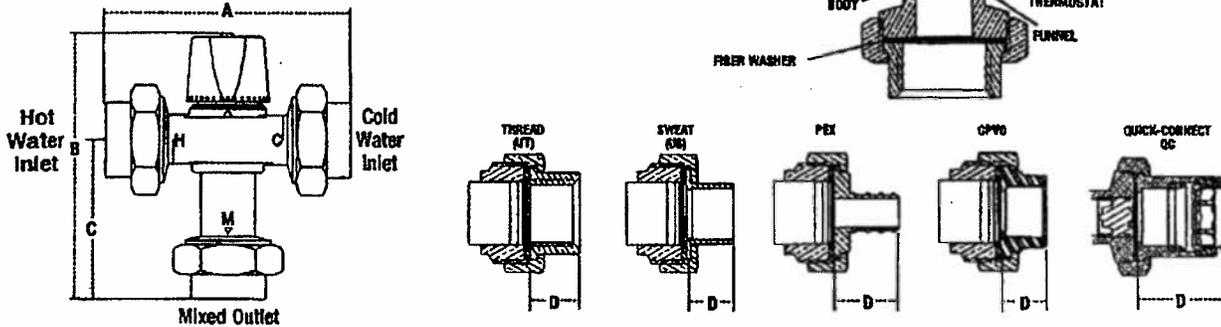
Pressure — Temperature — Flow Rate

- Minimum Supply Pressure Static: 30psi (207 kPa)
- Inlet Temperatures: hot inlet, 120°F – 180°F (49°C – 82°C), cold inlet, 39°F – 85°F (4°C – 29°C)
- Hot Water Inlet to Outlet Differential Temperature: 5°F (3°C) above set point
- Temperature Out: Field range: 80°F – 120°F (27°C – 49°C), adjustable. Accurate within ±3°F (1.7°C)
- Maximum Temperature: 200°F (93°C)
- Maximum Pressure: 150psi (10.3 bar)
- Minimum Flow: 0.5 gpm (1.9 lpm) @ 0.8psi (0.55 kPa)*
- Maximum Flow: 20 gpm (76 lpm) @ 125psi (862 kPa)*
- Max. Pressure Differential between Hot & Cold Water Supplies: 25%



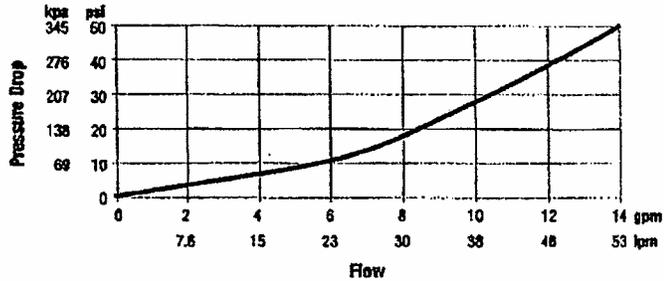
Listing: ASSE 1017, ASSE 1069, ASSE 1070 and IAPMO cUPC
 * When tested in accordance with ASSE 1017, ASSE 1069 & ASSE 1070.

Dimensions — Weights



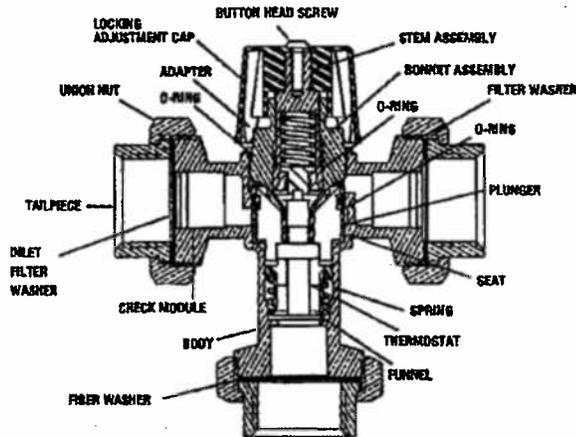
SIZE (DN)		MODEL	DIMENSIONS				WEIGHT	
in.	mm		A in. mm	B in. mm	C in. mm	D in. mm	lbs.	kg.
1/2	15	MMV-UT-M1	4 1/8 124	5 1/8 137	3 1/8 80	1/2 13	1.5	.68
3/4	20		4 1/8 124	5 1/8 137	3 1/8 80	1/2 13	1.6	.73
1	25		5 1/8 135	5 1/8 143	3 1/8 86	1 1/8 17	1.6	.73
1/2	15	MMV-US-M1	4 1/8 123	5 1/8 137	3 1/8 80	1/2 13	1.5	.68
3/4	20		5 1/8 135	5 1/8 143	3 1/8 86	1/2 13	1.6	.73
1	25		5 9/16 148	5 1/8 149	3 1/8 92	1 1/8 23	1.6	.73
1/2	15	MMV-PEX-M1	5 1/8 133	5 1/8 142	3 1/8 85	1/2 13	1.5	.68
3/4	20		5 1/8 140	5 1/8 145	3 1/8 88	1/2 13	1.6	.73
1	25		5 1/8 149	5 1/8 150	3 1/8 93	1 1/8 23	1.6	.73
1/2	15	MMV-CPVC-M1	4 1/8 121	5 1/8 136	3 1/8 79	1/2 13	1.5	.68
3/4	20		5 1/8 133	5 1/8 142	3 1/8 85	1/2 13	1.6	.73
1	25		5 1/8 144	5 1/8 147	3 1/8 90	1 1/8 23	1.6	.73
1/2	15	MMV-QC-M1	6 1/8 168	6 1/4 158	4 102	1 1/2 38	2.17	.98
3/4	20		8 1/16 177	6 1/8 163	4 1/16 106	1 1/16 42	2.88	1.31
1	25		7 1/8 181	6 1/2 165	4 1/4 108	1 3/4 44	3.65	1.66

Capacity*



Flow curves are for reference. Actual flows may vary depending on system temperatures and/or pressures.
 *Flow curve with integral inlet filters and check valves

Basic Construction



A Watts Water Technologies Company



ISO 9001-2000
 CERTIFIED

USA: 815 Chestnut St., No. Andover, MA 01845-8098; www.watts.com
 Canada: 5435 North Service Rd., Burlington, ONT. L7L 5H7; www.wattscanada.ca

Ray Plumbing Co.
P.O.Box 588, 180 Abram Way
Ellsworth, Maine 04605

Estimated Annual Fuel Use		Gallons Per Year	Fuel Cost	Annual Fuel Cost
Existing Oil Used	2080	\$	3.25	\$6,760
Years Of Use	20			\$135,200
Less Expected Fuel Savings Of Another System 10%	208			
Estimated Fuel Use	1872	\$	3.25	\$6,084
Years Of Use	20			\$121,680
System 2000 Boiler	686.4			
Less 33% Fuel Use	1393.6	\$	3.25	\$4,529
Estimated Fuel Use	20			\$90,584
Years Of Use				

Replacement System	10/15/2012	Other System - Brand A	10/31/2012	System 2000 EK-1	System 2000 EK-1	10/31/2012	System 2000 EK-1	10/31/2012
System 2000 EK-1	\$18,244	\$	11,500.00	Investment	Investment	\$15,215	Investment	\$12,247
Fuel Use/YR	\$4,529	\$6,084		Fuel Use/YR	Fuel Use/YR		Fuel Use/YR	
Yrs Of Use	\$90,584	\$121,680		Yrs Of Use	Yrs Of Use		Yrs Of Use	
Total Systems	\$108,828	\$133,180		Total Systems	Total Systems		Total Systems	
Brand A		\$133,180		System 2000	System 2000		System 2000	
System 2000		\$108,828		Additional Money Spent On Fuel To Avoid Spending Difference In	Additional Money Spent On Fuel To Avoid Spending Difference In		Additional Money Spent On Fuel To Avoid Spending Difference In	
Projected Pay Back Of Both Systems		\$24,352		Projected Pay Back	Projected Pay Back		Projected Pay Back	
System 2000	\$18,244	\$11,500.00		System 2000	System 2000	\$15,215	System 2000	\$12,247
Grant	(\$10,000)	(\$10,000)		Grant	Grant	(\$10,000)	Grant	(\$10,000)
Total	\$8,244	\$1,500.00		Total	Total	\$5,215	Total	\$2,247
Fuel Savings / Yr \$	\$2,231	\$676.00		Fuel Savings / Yr \$	Fuel Savings / Yr \$	\$2,231	Fuel Savings / Yr \$	\$2,231
Yrs To Pay Back	3.7	2.2		Yrs To Pay Back	Yrs To Pay Back	2.3	Yrs To Pay Back	1.0
ROI	27%	45%		ROI	ROI	43%	ROI	99%

Ray Plumbing Co.
P.O.Box 588, 180 Abram Way
Ellsworth, Maine 04605

PROPOSAL - Revised #2

DATE: October 31,2012

FOR: Edythe L. Dyer Community Library
JOB: Boiler Replacement, Town of Hampden, Maine

Replace Boiler

Energy Kinetics System 2000 EK-1 Frontier Premier Heat Only Package: Includes Standard Base, Air Box, Digital Manager, Filter Kit w/ Flex Oil Line, Complete Supply, Return, By-pass Piping, Main Circulator, Air Purger and Vent, Gauge, Relief Valve, Boiler Feeder & Back Flow Preventer, Ball Valve and Purge

Boiler as Listed Above, No Tank	1	
Resettable LWCO & Hi Limit Kit	1	
Re-use Expansion Tank	1	
Smoke Pipe	1	
Air Box Piping w/ Core Drill	1	
Run New Coated Oil Line, Protect @ Door	1	
##Add Tiger Loop to Oil System		
**Connect to Extg Supply & Return As Is, Re-use Circulators	1	
**10 Zone Digital Manager Upgrade	1	
% 7 Zone Interface Relay Set-up	1	
##Injection Zone Valves		
##Re-use Existing Zone Valves		
##Re-use Extg Thermostats		
**Pipe HW Storage Tank w/ Thermal Exp		
**Watts Mixing Valve for Hot Water		
% Remove Extg 80 Gal Water Heater	1	
% 30 Gal Electric Water Heater w/ Timer	1	
Wire Boiler and Controls	1	
Removal/Disposal of Boiler	1	
Total for Boiler Replacment		\$12,247

Options:

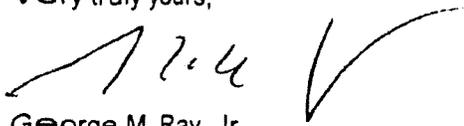
5"SS Chimney Liner, Installed	1	\$2,443
Twin 275 Gallon Oil Tank Package	1	\$2,957
##Grundfos Comfort HW Recirc System		

Notes:

- ** = Modified, ## = Deleted, % = Added.
- Code requires whole system be brought up to date, including chimney and oil tank.
- Oil tanks meet code "as is". May want to upgrade due to age.
- Oil line must be changed.
- Chimney is lined. A SS liner is recommended.
- Liner price based on no off-sets or restrictions in chimney.
- There may be a 24 hour period when heat and/or hot water will be off.

Thank you for the opportunity to quote on this project. Should you have any questions or require any additional information, please feel free to contact me.

Very truly yours,



George M. Ray, Jr.
 207.667.5536

Acceptance of Proposal

The above prices, specification and conditions satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____ Date _____
 Terms: 50% down, balance as requisitioned.



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OIL BOILERS - ODYSSEY

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FEATURES

- Its unique three-pass combustion path design generates outstanding performance with efficiencies up to 85 per cent
- The most advanced technology, NTI's Fuel smart Hydrostat 3250 from hydrolevel
- The flame envelope is totally surrounded by water resulting not only in high efficiencies but low installation clearances
- Safely operates at low water temperatures allowing a reliable "cold start" operation
- Lifting holes are provided in the casting to enable the use of lifting bars, making boiler placement efficient and safe
- All boilers are protected with a plastic film to prevent damage before installation
- Certified for low clearance and combustible floor installations
- The snap-off front panel and hinged burner door make cleaning easy and quick



SPECIFICATIONS

Model	Input GPH	Heating Capacity BTU	Efficiency	Dimension A	Water Volume	Weight (lbs)
CT-80	85	77,000	83.6%	17.5	3.6	260
CT-90	75	88,000	83.0%	17.5	3.6	260
CT-100	85	99,000	82.4%	17.5	3.6	260
CT-120	1.00	121,000	85.1%	25.5	5.4	390
CT-150	1.25	149,000	84.0%	25.5	5.4	390
CT-180	1.50	176,000	82.8%	25.5	5.4	390
CT-215	1.75	212,000	85.8%	33.5	7.3	500
CT-230	1.85	223,000	85.8%	33.5	7.3	500
CT-250	2.00	240,000	85%	33.5	7.3	500

SUPPLY AND RETURN SIZE: 1 1/4" NPT	
Stack Size	5"
Allowable operating Range °F	90-220°F
Maximum allowable temperature	240°F
Maximum allowable pressure	50 Psi

PROPOSAL

HUNTLEY OIL COMPANY, INC.
740 MAIN ROAD NORTH
HAMPDEN, MAINE 04444
(207) 945-9378

October 30, 2012

Edythe L. Dyer Community Library
PROPOSAL SUBMITTED TO
269 Main Road North
STREET
Hampden, Maine 04444

We hereby submit specifications and estimates for: Boiler Replacement at the Edythe L. Dyer Community Library.

Price for the installation: \$9,996.02

We propose hereby to furnish material and labor- complete in accordance with above specifications, for the sum of Nine Thousand Nine Hundred Ninety-Six dollars and 02/100. Payment to be made as follows: \$4,998.01 is due to start the conversion and \$4,998.01 is due once the installation is completed.

Due to recent world conditions, Huntley Oil Co., Inc. cannot and will not be responsible for any cost increase in any metal or metal made product. We will also reserve the right to substitute Pex tubing for copper tubing. This will depend on price and availability.

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. The owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance and are State of Maine licensed.

Note: This proposal may be
Withdrawn by us if not accepted
Within 30 days

Authorized
Signature 
Stephen M. Huntley, President

Acceptance of Proposal: The above prices,
Specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as
Outlined above.

Date of Acceptance _____

Signature _____

PROPOSAL

*HUNTLEY OIL COMPANY, INC.
740 MAIN ROAD NORTH
HAMPDEN, MAINE 04444
(207) 945-9378*

Edythe L. Dyer Community Library
PROPOSAL SUBMITTED TO
269 Main Road North
STREET
Hampden, Maine 04444

October 30, 2012

We hereby submit specifications and estimates for: Boiler Replacement

1-Biasi cast iron boiler B10-9

1-Rellio 40 F10 oil burner

We will be connecting to the existing piping and zoning system.

Price will include:

- All the necessary piping and wiring for boiler replacement only.
- The installation of a 41-gallon indirect storage tank and all the necessary piping.
- The re-piping of the oil tank vent piping.
- The replacement of the oil supply line and sleeving to the oil burner.
- The removal and hauling off of the existing boiler.

Please note that we recommend the oil tanks to be replaced.

Please note that the public cannot be allowed near the boiler or in the boiler room.

If a wall separation is needed, you will have to provide the necessary combustion and ventilation air requirements at an extra cost.

Please note that all existing A/C ducts need to be closed off during the winter months.

Please note that we will also advise you to have a protective cover built over the oil supply connections at the fuel oil tank.

Please note that if the existing chimney does not meet the code requirements, relining or repair of will be at an extra cost

The work will be done during normal business hours, Monday-Friday, 7:00a.m to 5:00p.m.

The installation will be installed to comply with All State & local codes.

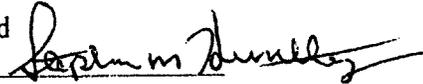
J&M Chase Electric, Inc will be a subcontractor on this replacement.

Due to recent world conditions, Huntley Oil Co., Inc. cannot and will not be responsible for any cost increase in any metal or metal made product. We will also reserve the right to substitute Pex tubing for copper tubing. This will depend on price and availability.

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. The owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance and are State of Maine licensed.

Note: This proposal may be
Withdrawn by us if not accepted
Within 30 days

Authorized
Signature


Stephen M. Huntley, President

Acceptance of Proposal: The above prices,
Specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as
Outlined above.

Date of Acceptance _____

Signature _____

The **BIASI B-10 Boiler System**



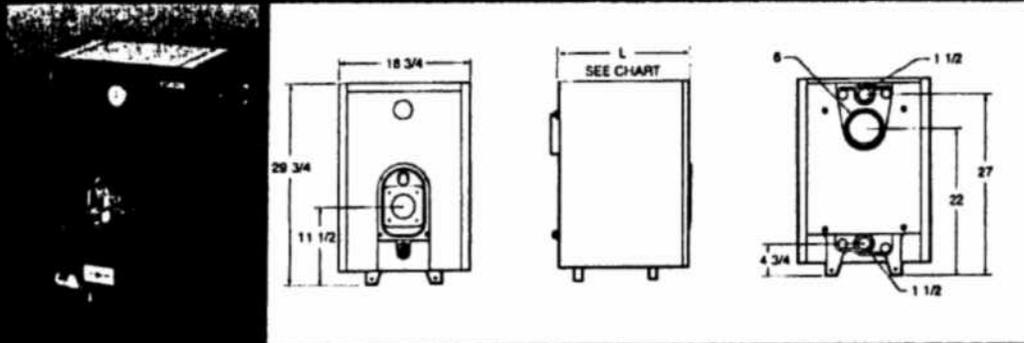
- **Energy Star compliant**
- **Compact size**
- **Limited lifetime warranty**



Quincy Hydronic Technology, Inc. • 1-800-501-7697 • E-mail: info@qhtinc.com

BIASI...The Style of Warmth

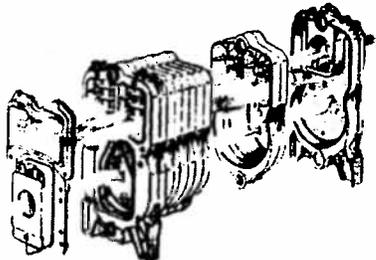
The B-10 boiler system has been heating residential buildings throughout the world for years. It has proven its fuel efficiency and durability in countries where fuel can cost up to four times as much as in the U.S. The same fuel-saving technology is now available here in North America. With the three-pass boiler design and low water content, heat is quickly supplied for your heating zones and hot water needs. Combined with a boiler temperature reset, high limit control, you can achieve a fuel savings of up to 40% over conventional single-pass boilers. You will also have peace of mind since the B-10 boiler package complies with ASME and UL standards. The B-10 boiler system is the cost-competitive heat and hot water system of choice.



The BIASI B-10 Residential Series

Boiler Model #	DOE Heating Capacity	Gross Input Burner Capacity		Net IBR Output (MBH)	AFUE Efficiency (%)	Water Content (Gals.)	Length (L) (Inches)	Weight (Lbs.)
		GPH	MBH					
B-3	67	0.55	80	58	86.6	3.7	15.5	247
B-4	97	0.80	112	84	86.8	4.7	19.5	307
B-5	124	1.00	140	108	87.2	5.7	23.5	367
B-6	153	1.25	175	133	86.7	6.7	27.5	427
B-7	185	1.50	215	161	86.8	7.7	31.5	486
B-8	211	1.80	257	183	86.8	8.7	35.5	546
B-9	257	2.10	298	223	86.5	9.7	39.5	606

Maximum water working pressure: 58 PSI. (1) The burner input is based on oil with a heat value of 140,000 BTU/Gal.; (2) The net output ratings shown are based on piping and pick-up allowance of 1.15; (3) The efficiency ratings are based on a combustion condition of 12.5% CO₂. Warranty: The BIASI B-10 boiler has a limited lifetime warranty. A copy is provided with each boiler or is available from your dealer. Built in accordance with the requirements of ASME boiler and pressure vessel code.



A 3-pass boiler design is the most efficient way to get the maximum amount of heat from the fuel, since it contains three times as much interior surface area (compared to a single-pass boiler) to extract heat from.

Technical Advantages

- Gas or oil burner compatible
- Easy-access swing door
- No flue required; can be direct vented outdoors
- Low water content boiler heats up faster with less fuel
- Efficient 3-pass heat exchanger boiler design
- GG20 cast-iron construction for superior heat retention and durability
 - ASME and UL listed
- 58 PSI cast-iron construction



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Penobscot Temperature Controls, Inc.

54 Nadine's Way
 Hampden, ME-04444
 (207)945-9350

Quote

Date	Quote #
11/1/2012	72

Name / Address
Town of Hampden 106 Western Avenue Hampden, ME 04444

		Project	Location
		New Boiler	Town Office
Item	Description	Qty	Total
Materials and labor	Edythe L Dyer Community Library Boiler Replacement. We will remove and dispose for the existing boiler. We will provide and install one NY Thermal Odyssey model # CT 120-180 boiler / Riello burner, with Tekmar outdoor reset control, one 40 gallon indirect water heater. Tiger loop oil filter unit, replace existing oil line. Use existing heating circulation pumps and zone valves Thermostat control wire connections, new boiler system start up and check out. One year warranty		9,789.00
Thank you for your business! **This quote may be withdrawn by us if not accepted within 30 days.**		Total	\$9,789.00

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One Merchants Plaza | Suite 501
Bangor, Maine 04401
www.woodardcurran.com

T 800.564.2333
T 207.945.5105
F 207.945.5492

9/19/2012



Huntley Oil Company
740 Main Rd North
Hampden, Maine 04444

Re: Request for Proposals/Invitation to Bid
Edythe L. Dyer Community Library Boiler Replacement, Town of Hampden, Maine

Dear Steve:

You are invited to attend a Pre-Bid Site Walk at the Edythe L. Dyer Community Library located at 269 Main Road North, Hampden, Maine, on September 27, 2012, at 10:00 A.M. local time. A grant has been secured for the replacement of the existing #2 Fuel hot water boiler in the basement of the facility. Proposals from qualified mechanical contractors will be accepted at the office of Woodard & Curran, One Merchants Plaza – Suite 501, Bangor, Maine 04401, until 10:00 A.M. local time on October 16, 2012.

The Work involves the removal and proper disposal of the existing boiler and associated piping, electrical, and controls. The work also includes installation of a new boiler of similar size and fuel in the same location as existing with a new indirect water heater to replace the tankless coil. The distribution system is believed to be in good condition, and removal of the various systems will be limited to just that required to remove and replace the existing boiler. The Contractor will be responsible for start-up procedures to ensure the new equipment is operating and controlled as intended. As an additional alternate, the Contractor may propose removal of the existing hot water heater which is no longer in use.

A more detailed discussion of the work and the opportunity to observe the project area will occur at the pre-bid site walk. Contractors shall coordinate any other site visits with Debbie Lozito, Library Director (862-3550).

The schedule of the work requires substantial completion of the boiler replacement within 30 calendar days of Notice to Proceed. Sequence of the work shall be developed by the Contractor to minimize the period when the Library is without heat and hot water. Coordinate with the Library and Town staff to avoid unnecessary impact to the normal operation of the facility. Pending availability of funds, it is the Owner's intent to issue a Notice of Intent to Award within 15 days of the opening of the proposals in an effort to expedite the work.

The grant funding for the projects has no specific wage requirements and bonding will not be required.

Proposals shall include technical specifications for the boiler system proposed to be installed and a separate price proposal. Enclose both in a single envelope labeled, "Edythe L Dyer Library Boiler Replacement Proposal". Review and acceptance of proposals will be based on quality and price. Quality of the system will be measured based on history of performance, warranty, and availability of local parts and service. Our assessment of the proposal will also consider impact to the existing facilities and ease with which the proposed system can be installed in the facility. The evaluation of the proposals will be completed by Woodard & Curran and recommendation made to the Owner within 5 days of the submission of bids.

Sincerely,

WOODARD & CURRAN INC.

Devon Carter, PE, LEED AP
Project Engineer

DLC/jiv
213357.00 007

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One Merchants Plaza | Suite 501
Bangor, Maine 04401
www.woodardcurran.com

T 800.564.2333
T 207.945.5105
F 207.945.5492

9/19/2012



Mechanical Services
72 Freedom Parkway
Hermon, Maine 04401

Re: **Request for Proposals/Invitation to Bid**
Edythe L. Dyer Community Library Boiler Replacement, Town of Hampden, Maine

Dear Peter:

You are invited to attend a Pre-Bid Site Walk at the Edythe L. Dyer Community Library located at 269 Main Road North, Hampden, Maine, on September 27, 2012, at 10:00 A.M. local time. A grant has been secured for the replacement of the existing #2 Fuel hot water boiler in the basement of the facility. Proposals from qualified mechanical contractors will be accepted at the office of Woodard & Curran, One Merchants Plaza – Suite 501, Bangor, Maine 04401, until 10:00 A.M. local time on October 16, 2012.

The Work involves the removal and proper disposal of the existing boiler and associated piping, electrical, and controls. The work also includes installation of a new boiler of similar size and fuel in the same location as existing with a new indirect water heater to replace the tankless coil. The distribution system is believed to be in good condition, and removal of the various systems will be limited to just that required to remove and replace the existing boiler. The Contractor will be responsible for start-up procedures to ensure the new equipment is operating and controlled as intended. As an additional alternate, the Contractor may propose removal of the existing hot water heater which is no longer in use.

A more detailed discussion of the work and the opportunity to observe the project area will occur at the pre-bid site walk. Contractors shall coordinate any other site visits with Debbie Lozito, Library Director (862-3550).

The schedule of the work requires substantial completion of the boiler replacement within 30 calendar days of Notice to Proceed. Sequence of the work shall be developed by the Contractor to minimize the period when the Library is without heat and hot water. Coordinate with the Library and Town staff to avoid unnecessary impact to the normal operation of the facility. Pending availability of funds, it is the Owner's intent to issue a Notice of Intent to Award within 15 days of the opening of the proposals in an effort to expedite the work.

The grant funding for the projects has no specific wage requirements and bonding will not be required.

Proposals shall include technical specifications for the boiler system proposed to be installed and a separate price proposal. Enclose both in a single envelope labeled, "Edythe L Dyer Library Boiler Replacement Proposal". Review and acceptance of proposals will be based on quality and price. Quality of the system will be measured based on history of performance, warrantee, and availability of local parts and service. Our assessment of the proposal will also consider impact to the existing facilities and ease with which the proposed system can be installed in the facility. The evaluation of the proposals will be completed by Woodard & Curran and recommendation made to the Owner within 5 days of the submission of bids.

Sincerely,

WOODARD & CURRAN INC.

A handwritten signature in cursive script, appearing to read "Devon Carter", is written over the typed name.

Devon Carter, PE, LEED AP
Project Engineer

DLC/jiv
213357.00 007

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9/19/2012



Penobscot Temperature Controls, Inc
54 Nadine's Way
Hampden, Maine 04444

Re: Request for Proposals/Invitation to Bid
Edythe L. Dyer Community Library Boiler Replacement, Town of Hampden, Maine

Dear Dana:

You are invited to attend a Pre-Bid Site Walk at the Edythe L. Dyer Community Library located at 269 Main Road North, Hampden, Maine, on September 27, 2012, at 10:00 A.M. local time. A grant has been secured for the replacement of the existing #2 Fuel hot water boiler in the basement of the facility. Proposals from qualified mechanical contractors will be accepted at the office of Woodard & Curran, One Merchants Plaza – Suite 501, Bangor, Maine 04401, until 10:00 A.M. local time on October 16, 2012.

The Work involves the removal and proper disposal of the existing boiler and associated piping, electrical, and controls. The work also includes installation of a new boiler of similar size and fuel in the same location as existing with a new indirect water heater to replace the tankless coil. The distribution system is believed to be in good condition, and removal of the various systems will be limited to just that required to remove and replace the existing boiler. The Contractor will be responsible for start-up procedures to ensure the new equipment is operating and controlled as intended. As an additional alternate, the Contractor may propose removal of the existing hot water heater which is no longer in use.

A more detailed discussion of the work and the opportunity to observe the project area will occur at the pre-bid site walk. Contractors shall coordinate any other site visits with Debbie Lozito, Library Director (862-3550).

The schedule of the work requires substantial completion of the boiler replacement within 30 calendar days of Notice to Proceed. Sequence of the work shall be developed by the Contractor to minimize the period when the Library is without heat and hot water. Coordinate with the Library and Town staff to avoid unnecessary impact to the normal operation of the facility. Pending availability of funds, it is the Owner's intent to issue a Notice of Intent to Award within 15 days of the opening of the proposals in an effort to expedite the work.

The grant funding for the projects has no specific wage requirements and bonding will not be required.

Proposals shall include technical specifications for the boiler system proposed to be installed and a separate price proposal. Enclose both in a single envelope labeled, "Edythe L Dyer Library Boiler Replacement Proposal". Review and acceptance of proposals will be based on quality and price. Quality of the system will be measured based on history of performance, warranty, and availability of local parts and service. Our assessment of the proposal will also consider impact to the existing facilities and ease with which the proposed system can be installed in the facility. The evaluation of the proposals will be completed by Woodard & Curran and recommendation made to the Owner within 5 days of the submission of bids.

Sincerely,

WOODARD & CURRAN INC.


Devon Carter, PE, LEED AP
Project Engineer

DLC/jiv
213357.00 007

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T 207.945.5105
F 207.945.5492

9/19/2012



Ray Plumbing Company
P.O. Box 588, 180 Abram Way
Ellsworth, Maine 04605

Re: Request for Proposals/Invitation to Bid
Edythe L. Dyer Community Library Boiler Replacement, Town of Hampden, Maine

Dear George:

You are invited to attend a Pre-Bid Site Walk at the Edythe L. Dyer Community Library located at 269 Main Road North, Hampden, Maine, on September 27, 2012, at 10:00 A.M. local time. A grant has been secured for the replacement of the existing #2 Fuel hot water boiler in the basement of the facility. Proposals from qualified mechanical contractors will be accepted at the office of Woodard & Curran, One Merchants Plaza – Suite 501, Bangor, Maine 04401, until 10:00 A.M. local time on October 16, 2012.

The Work involves the removal and proper disposal of the existing boiler and associated piping, electrical, and controls. The work also includes installation of a new boiler of similar size and fuel in the same location as existing with a new indirect water heater to replace the tankless coil. The distribution system is believed to be in good condition, and removal of the various systems will be limited to just that required to remove and replace the existing boiler. The Contractor will be responsible for start-up procedures to ensure the new equipment is operating and controlled as intended. As an additional alternate, the Contractor may propose removal of the existing hot water heater which is no longer in use.

A more detailed discussion of the work and the opportunity to observe the project area will occur at the pre-bid site walk. Contractors shall coordinate any other site visits with Debbie Lozito, Library Director (862-3550).

The schedule of the work requires substantial completion of the boiler replacement within 30 calendar days of Notice to Proceed. Sequence of the work shall be developed by the Contractor to minimize the period when the Library is without heat and hot water. Coordinate with the Library and Town staff to avoid unnecessary impact to the normal operation of the facility. Pending availability of funds, it is the Owner's intent to issue a Notice of Intent to Award within 15 days of the opening of the proposals in an effort to expedite the work.

The grant funding for the projects has no specific wage requirements and bonding will not be required.

Proposals shall include technical specifications for the boiler system proposed to be installed and a separate price proposal. Enclose both in a single envelope labeled, "Edythe L Dyer Library Boiler Replacement Proposal". Review and acceptance of proposals will be based on quality and price. Quality of the system will be measured based on history of performance, warrantee, and availability of local parts and service. Our assessment of the proposal will also consider impact to the existing facilities and ease with which the proposed system can be installed in the facility. The evaluation of the proposals will be completed by Woodard & Curran and recommendation made to the Owner within 5 days of the submission of bids.

Sincerely,

WOODARD & CURRAN INC.

A handwritten signature in cursive script, appearing to read "Devon Carter".

Devon Carter, PE, LEED AP
Project Engineer

DLC/jiv
213357.00 007

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One Merchants Plaza | Suite 501
Bangor, Maine 04401
www.woodardcurran.com

T 800.564.2333
T 207.945.5105
F 207.945.5492

9/19/2012



Ray Plumbing Company
P.O. Box 588, 180 Abram Way
Ellsworth, Maine 04605

Re: **Request for Proposals/Invitation to Bid
Edythe L. Dyer Community Library Boiler Replacement, Town of Hampden, Maine**

Dear George:

You are invited to attend a Pre-Bid Site Walk at the Edythe L. Dyer Community Library located at 269 Main Road North, Hampden, Maine, on September 27, 2012, at 10:00 A.M. local time. A grant has been secured for the replacement of the existing #2 Fuel hot water boiler in the basement of the facility. Proposals from qualified mechanical contractors will be accepted at the office of Woodard & Curran, One Merchants Plaza – Suite 501, Bangor, Maine 04401, until 10:00 A.M. local time on October 16, 2012.

The **Work** involves the removal and proper disposal of the existing boiler and associated piping, electrical, and controls. The work also includes installation of a new boiler of similar size and fuel in the same location as existing with a new indirect water heater to replace the tankless coil. The distribution system is believed to be in good condition, and removal of the various systems will be limited to just that required to remove and replace the existing boiler. The Contractor will be responsible for start-up procedures to ensure the new equipment is operating and controlled as intended. As an additional alternate, the Contractor may propose removal of the existing hot water heater which is no longer in use.

A more detailed discussion of the work and the opportunity to observe the project area will occur at the pre-bid site walk. Contractors shall coordinate any other site visits with Debbie Lozito, Library Director (862-3550).

The **schedule** of the work requires substantial completion of the boiler replacement within 30 calendar days of Notice to Proceed. Sequence of the work shall be developed by the Contractor to minimize the period when the Library is without heat and hot water. Coordinate with the Library and Town staff to avoid unnecessary impact to the normal operation of the facility. Pending availability of funds, it is the Owner's intent to issue a Notice of Intent to Award within 15 days of the opening of the proposals in an effort to expedite the work.

The grant funding for the projects has no specific wage requirements and bonding will not be required.

Proposals shall include technical specifications for the boiler system proposed to be installed and a separate price proposal. Enclose both in a single envelope labeled, "Edythe L Dyer Library Boiler Replacement Proposal". Review and acceptance of proposals will be based on quality and price. Quality of the system will be measured based on history of performance, warrantee, and availability of local parts and service. Our assessment of the proposal will also consider impact to the existing facilities and ease with which the proposed system can be installed in the facility. The evaluation of the proposals will be completed by Woodard & Curran and recommendation made to the Owner within 5 days of the submission of bids.

Sincerely,

WOODARD & CURRAN INC.

Devon Carter, PE, LEED AP
Project Engineer

DLC/jiv
213357.00 007

**COMMITMENT & INTEGRITY
DRIVE RESULTS**

One Merchants Plaza | Suite 501
Bangor, Maine 04401
www.woodardcurran.com

T 800.564.2333
T 207.945.5105
F 207.945.5492

November 2, 2012



Galen "Chip" Swan
Public Works Director
Town of Hampden
106 Western Avenue
Hampden, ME 04444

Re: Bid Recommendation - Edythe L. Dyer Community Library Boiler Replacement

Dear Chip:

All three contractors that participated in the original October 23, 2012, project bid submitted a revised scope and price yesterday. Two of the three proposals met the budget limit of \$10,000. The third (Ray Plumbing Co.) provided two alternates, both above that limit. The tabulated bid result sheet and bids are attached.

We tasked the bidders to provide you with a package that met the original intent to the extent possible within the \$10,000 budget. Penobscot Temperature Controls, Inc. appears to have provided the best package within that restraint. Both Huntley Oil Company, Inc. (Biasi boiler) and Penobscot Temperature Controls, Inc. (New Yorker boiler) proposed energy star boilers. However, the Biasi boiler is oversized (based on historic fuel consumption) and will likely short cycle. There was also no reset control included with the Biasi product. The short cycling and lack of reset control will both reduce seasonal efficiency. So, within the \$10,000 limit, we suggest you work with Penobscot Temperature Control, Inc.

The third bidder, Ray Plumbing Co., provided two alternatives at \$15,215 and \$12,247 along with payback analysis for each. Given that the Energy Kinetics EK-1 boiler has a built-in blend pump that allows the piping system temperature within the building to fully respond to the outdoor temperature (saving additional energy) while still protecting the boiler, their analysis appears reasonable. The basic reset control proposed by Penobscot requires the entire system to maintain a minimum temperature for boiler condensation and shock protection.

As part of their two revised proposals, Ray would eliminate the indirect water heater and provide a small electric water heater. Given your reportedly low domestic hot water use, a well-insulated electric unit would decrease your costs as compared to the current tankless coil situation and allow the boiler to be completely shut down in summer.

If the Town has additional funds beyond the grant that could be directed to this project, either of Ray's proposals should provide acceptable paybacks

Code issues were not comprehensively reviewed as part of our scope. The oil line is noted as being replaced for all bidders. As you can see from the bids, other code items that concerned the bidders varied per bidder. We suggest you work with local code enforcement and your selected bidder to identify code issues and additional costs prior to awarding a contract.

Please call with any questions or concerns.

Sincerely,

WOODARD & CURRAN INC.


Devon Carter, PE, LEED AP
Project Engineer

DLC/jiv
213357.00 007

Ray Plumbing Co.
P.O.Box 588, 180 Abram Way
Ellsworth, Maine 04605

PROPOSAL

DATE: October 15, 2012

FOR: Edythe L. Dyer Community Library
JOB: Boiler Replacement, Town of Hampden, Maine

Replace Boiler

Energy Kinetics System 2000 EK-1 Frontier Premier Heat and Hot Water Boiler Package: Includes Standard Base, Air Box, Digital Manager, Filter Kit w/ Flex Oil Line, Complete Supply, Return, By-pass Piping, Main Circulator, Air Purger and Vent, Gauge, Relief Valve, Boiler Feeder & Back Flow Preventer, Ball Valve and Purge, 40 Gallon Hot Water Storage Tank, Heat Exchanger, Smart Pump Kit

Boiler as Listed Above	1	
Resettable LWCO & Hi Limit Kit	1	
Re-use Expansion Tank	1	
Smoke Pipe	1	
Air Box Piping w/ Core Drill	1	
Run New Coated Oil Line, Protect @ Door	1	
Add Tiger Loop to Oil System	1	
Pipe Existing Zones Supply & Return For Primary/Secondary, Re-use Circulators	1	
10 Zone ERC Control	1	
Injection Zone Valves	2	
Replace Existing Zone Valves	7	
New Thermostats, Honeywell Programmable	7	
Pipe HW Storage Tank w/ Thermal Exp	1	
Watts Mixing Valve for Hot Water	1	
Wire Boiler and Controls	1	
Removal/Disposal of Boiler	1	
Total for Boiler Replacment		\$18,244

Options:

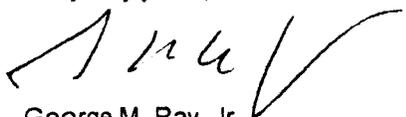
5"SS Chimney Liner, Installed	1	\$2,443
Twin 275 Gallon Oil Tank Package	1	\$2,957
Grundfos Comfort HW Recirc System	1	\$1,360

Notes:

Code requires whole system be brought up to date, including chimney and oil tank.
 Oil tanks meet code "as is". May want to upgrade due to age.
 Oil line must be changed.
 Chimney is lined. A SS liner is recommended.
 Liner price based on no off-sets or restrictions in chimney.
 There may be a 24 hour period when heat and/or hot water will be off.

Thank you for the opportunity to quote on this project. Should you have any questions or require any additional information, please feel free to contact me.

Very truly yours,



George M. Ray, Jr.
 207.667.5536

Acceptance of Proposal

The above prices, specification and conditions satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____ Date _____

Terms: 50% down, balance as requisitioned.

Ray Plumbing Co.
P.O.Box 588, 180 Abram Way
Ellsworth, Maine 04605

PROPOSAL Revised #1

DATE: October 31, 2012

FOR: Edythe L. Dyer Community Library
JOB: Boiler Replacement, Town of Hampden, Maine

Replace Boiler

Energy Kinetics System 2000 EK-1 Frontier Premier Heat Only Package: Includes Standard Base, Air Box, Digital Manager, Filter Kit w/ Flex Oil Line, Complete Supply, Return, By-pass Piping, Main Circulator, Air Purger and Vent, Gauge, Relief Valve, Boiler Feeder & Back Flow Preventer, Ball Valve and Purge

Boiler as Listed Above, No Tank	1	
Resettable LWCO & Hi Limit Kit	1	
Re-use Expansion Tank	1	
Smoke Pipe	1	
Air Box Piping w/ Core Drill	1	
Run New Coated Oil Line, Protect @ Door	1	
##Add Tiger Loop to Oil System		
Pipe Existing Zones Supply & Return For Primary/Secondary, Re-use Circulators	1	
10 Zone ERC Control	1	
Injection Zone Valves	2	
Replace Existing Zone Valves	7	
##Re-use Extg Thermostats		
**Pipe HW Storage Tank w/ Thermal Exp		
**Watts Mixing Valve for Hot Water		
% Remove Extg 80 Gal Water Heater	1	
% 30 Gal Electric Water Heater w/ Timer	1	
Wire Boiler and Controls	1	
Removal/Disposal of Boiler & 80 Gal EWH	1	
Total for Boiler Replacment		\$15,215

Options:

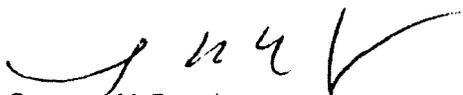
5"SS Chimney Liner, Installed	1	\$2,443
Twin 275 Gallon Oil Tank Package	1	\$2,957
Grundfos Comfort HW Recirc System	1	\$1,360

Notes:

** = Modified, ## = Deleted, % = Added.
 Code requires whole system be brought up to date, including chimney and oil tank.
 Oil tanks meet code "as is". May want to upgrade due to age.
 Oil line must be changed.
 Chimney is lined. A SS liner is recommended.
 Liner price based on no off-sets or restrictions in chimney.
 There may be a 24 hour period when heat and/or hot water will be off.

Thank you for the opportunity to quote on this project. Should you have any questions or require any additional information, please feel free to contact me.

Very truly yours,


 George M. Ray, Jr.
 207.667.5536

Acceptance of Proposal

The above prices, specification and conditions satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____ Date _____

Terms: 50% down, balance as requisitioned.

Hampden Town Council Committee Structure

Planning & Development

Meeting Date & Time: 6 p.m. 1st & 3rd Wednesdays
Staff: Dean Bennett, Robert Osborne
Departments Included: Planning, Economic Development, GIS, CEO
Citizen Advisory Committees:
 Economic Development
 Historic Preservation
 Conservation Commission

Infrastructure

Meeting Date & Time: 6 p.m.
 4th Monday of Each Month
Staff: Town Manager
Departments Included:
 Public Works Transfer Station Buildings & Grounds
 Public Safety Marina Administration
 IT Assessing

Citizen Advisory Committees:
 Board of Assessment Review
 Landfill Oversight Committee
 Personnel Appeals Board

Finance & Administration

Meeting Date & Time: 5:45 p.m. prior to each Council meeting
Staff: Town Manager
Departments Included – All
Citizen Advisory Committees:
 Hampden Environmental Trust

Services

Staff: Town Manager, Recreation Director

Meeting Date & Time:
6 p.m. 2nd Monday of each month

Departments Included:
Pool Library Recreation

Citizen Advisory Committees:
Library Trustees
Pool Trustees
Tree Board
Dorothea Dix Park Board
Recreation Committee

Communications

Staff: Town Manager

Meeting Date & Time: 6 p.m., 2nd Tuesday of Each Month

Departments Included:

Newsletter, Cable Channel 7

**TOWN OF HAMPDEN, MAINE
VICTUALERS ORDINANCE**

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ADOPTED: Hampden Town Council April 20, 1998
Effective: May 19, 1998

AMENDED: Hampden Town Council November 17, 2003
Effective: December 17, 2003

AMENDED: Hampden Town Council May 16, 2005
Effective: June 15, 2005

The Town of Hampden hereby ordains that this Ordinance be amended as follows (deletions ~~stricken~~ and additions underlined):

TOWN OF HAMPDEN, MAINE
VICTUALERS ORDINANCE

Section 1. Purpose. The purpose of this Ordinance is to regulate the sale of prepared food for consumption on or off the premises.

Section 2. License. Any person who owns or operates a place where food is prepared and served to the public as a profit-making venture for consumption on or off the premises, including but not limited to a restaurant, motel and hotel, deli, movie theater, soda fountain, bakery, sandwich shop, convenience store, or outdoor facility, shall be licensed annually as a victualer in order to operate within the Town. ~~(For those licenses in effect upon passage of this Ordinance, the license will renew in the month the last license was issued).~~

At the time of application for a license or license renewal applicant shall pay a fee in accordance with the Town of Hampden Fees Ordinance. *(Amended: 11-17-03) (Amended: 05-16-05)*

Section 3 Exceptions. A public or private school, public service organization, private club, church organization, fire department or any other non-profit organization selling food or drink to raise money for a charitable cause shall be exempt from the requirements of this Ordinance. Grocery stores, except those selling food items prepared on the premises, shall also be exempt. Establishments selling food and drink only through vending machines shall also be exempt.

The Hampden Town Council shall have the authority to decide if an establishment is exempt or not. *(Amended: 05-16-05)*

Section 4. Compliance

- A. All establishments must be inspected by the code enforcement officer and the fire inspector to determine if they are in compliance with all municipal ordinances, including zoning, state life safety, ~~food~~ and liquor regulations. Failure to be in compliance with any of the foregoing shall be grounds for denial of the application. In addition, failure to allow the code enforcement officer and the fire inspector to inspect the establishment shall be grounds for denial of the application.
- B. The treasurer and tax collector must certify that all sewer user fees and personal property taxes are paid in full, as of the date of the application. Failure to meet these requirements shall be grounds for denial of the application.

Section 5. Application. *(Amended: 05-16-05)*

- A. Application forms for a victualer's license or renewal shall be on a form designed for that purpose by the Town. Victualer applications, except for renewal applications under Subsection B below, shall be advertised by publishing notices in a local newspaper and by posting notices in at least two public places, at least seven (7) days prior to the meeting. The council shall conduct a public hearing on the applications at the next scheduled council meeting, and shall make a decision within 30 days following the public hearing. Written notice of the decision shall be provided to the applicant. *(Amended: 05-16-05)*

- B. ~~Waiver of Public Hearing Requirement.~~ Notwithstanding the provisions of this section those seeking license renewal may request a waiver of the public hearing provision if their business has been licensed for five consecutive years and no violations of this article are known. The decision to grant the waiver for the public hearing is expressly granted to the Town Manager. (Amended: 05-16-05)

As long as there are no unresolved complaints or violations, licenses for renewal applications for the same owner and the same place of business may be issued by the code enforcement officer, after consultation with the fire inspector, treasurer and tax collector, upon determination of compliance with the provisions of this Ordinance. If the code enforcement officer determines that there are unresolved complaints or violations, the application shall be processed in accordance with Subsection A above.

- C. A new license, when granted, shall be valid for one year and renewed annually in the month in which the license was issued. An establishment shall at all times display its current victualer license in a place within the establishment where it can be readily viewed by any member of the public.

Section 6. Penalty.

- A. Any person found guilty of violating any provisions of this article shall be subject to a civil penalty.
- B. In addition to a civil penalty, the Town may enjoin or abate any violation of this article by appropriate action, and may also proceed to revoke the victualer's license, after a hearing on the matter.
- C. Any person operating as a victualer within the Town without a victualer's license shall be subject to a civil penalty of \$100.00 per day for all days of operation without the required license. (Amended: 05-16-05)

Section 7. Suspension or Revocation of License.

- A. *Applicability of State Regulations; Effect of Suspension or Revocation of State License.* All victualers shall be subject to all state regulations of food service establishments, such regulations being enforced by state agencies. It is not the intent of this article to establish for the town a food service regulation scheme apart from that provided under state law. Accordingly, any suspension or revocation of a state license shall be considered as a suspension or revocation, as the case may be, of the victualer's license issued under this article on the same terms as imposed by the state. (Amended: 05-16-05)
- B. *Local Suspension or Revocation of License.* The Town Council, upon notice and hearing, for cause, may at any time suspend or revoke a victualer's license issued pursuant to this article. Cause shall mean the violation of any license provision or any provision of this article, or any condition constituting a threat to the public health, safety, or welfare, including but not necessarily limited to neighborhood disruption, disorderly customers, and excessively loud or unnecessary noise that initiates complaints to or requires a response from police, fire, or other town regulatory bodies or employees. (Amended: 05-16-05)

Section 8. Severability. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

**TOWN OF HAMPDEN, MAINE
OUTDOOR WOOD BOILER ANNUAL LICENSING ORDINANCE**

ADOPTED: Hampden Town Council, March 19, 2007
Effective Date: April 18, 2007

AMENDED: Hampden Town Council, December 21, 2009
Effective Date: January 20, 2009

CERTIFIED BY: Denise Hodsdon
Name

Town Clerk
Title Affix Seal

**OUTDOOR WOOD BOILER ANNUAL LICENSING ORDINANCE
CONTENTS**

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The Town of Hampden hereby ordains that this Ordinance be amended as follows (deletions ~~stricken~~ and additions underlined):

TOWN OF HAMPDEN, MAINE
OUTDOOR WOOD BOILER ANNUAL LICENSING ORDINANCE

ARTICLE 1
TITLE AND PURPOSE

1.1. Title. This ~~chapter~~ Ordinance shall be known as the "Town of Hampden, Maine Outdoor Wood Boiler Annual Licensing Ordinance." *Amended: 12-21-09 (Note: The term "outdoor wood-fired boiler" has been changed to "outdoor wood boiler" throughout to be consistent with Chapter 150).*

1.2. Home Rule Authority. It is adopted pursuant to Municipal Home Rule Law.

1.3. Purpose. Although outdoor wood boilers may provide an economical alternative to conventional heating systems, concerns have been raised regarding the safety and environmental impacts of these heating devices, particularly the production of offensive odors and potential health effects of uncontrolled emissions. This Ordinance is intended to ensure that outdoor wood boilers are utilized in a manner that does not create a nuisance and is not detrimental to the health, safety and general welfare of the residents of the Town. Furthermore, this ordinance is intended to comply with the minimum standards contained in DEP Chapter 150, Control of Emissions From Outdoor Wood Boilers.

ARTICLE 2
DEFINITIONS

2.1. Definitions. As used in this ~~chapter~~ Ordinance, the following terms shall have the meanings indicated:

"Commercial outdoor wood boiler" means any outdoor wood boiler used to service a commercial establishment. *Amended: 12-21-09*

"Outdoor pellet boiler" means an outdoor wood boiler designed and warranted by the manufacturer specifically to burn pellet fuel with metered fuel and air feed and controlled combustion engineering, which is operated according to the manufacturer's specifications and burns only pellet fuel. *Amended: 12-21-09*

"Outdoor wood boiler" (also known as outdoor wood-fired hydronic heater, water stove or outdoor wood furnace) means a fuel burning device designed to (1) burn wood or other approved solid fuels; (2) that the manufacturer specifies for outdoor installation or installation in structures not normally occupied by humans (e.g., garages); and (3) heats building space and/or water via the distribution typically through pipes, of a fluid heated in the device, typically water or a water/antifreeze mixture. *Amended: 12-21-09*

"Outdoor wood boiler Emission Rating" means the EPA's rating system for OWBs which rate the emissions in pounds per million BTU' or lbs/MMBtu. *Amended: 12-21-09*

"EPA Phase-One Qualified OWB" means an OWB that has received certification pursuant to the EPA Outdoor Wood-Fired Hydronic Heater Program, or such alternative certification program as may be approved by the Maine Department of Environmental Protection, that the OWB meets a particulate matter emission limit of 0.60 lbs/MMBtu heat input. *Amended: 12-21-09*

“EPA Phase-Two Qualified OWB” means an OWB that has received certification pursuant to the EPA Outdoor Wood-Fired Hydronic Heater Program, or such alternative certification program as may be approved by the Maine Department of Environmental Protection, that the OWB meets a particulate matter emission limit of 0.32 lbs/MMBtu heat input. *Amended: 12-21-09*

“Phase-Three Qualified OWB” means an OWB (or outdoor pellet boiler if the Town chooses to go with the DEP approach) that has received certification pursuant to the EPA Outdoor Wood-Fired Hydronic Heater Program, or such alternative certification program as may be approved by the Maine Department of Environmental Protection, that the OWB meets a particulate matter emission limit of 0.06 lbs/MMBtu heat input. *Amended: 12-21-09*

“Non-EPA Qualified OWB” means an OWB that has received certification pursuant to the EPA Outdoor Wood-Fired Hydronic Heater Program, or such alternative certification program as may be approved by the Maine Department of Environmental Protection, that the OWB meets a particulate matter emission limits greater than 0.60 lbs/MMBtu heat input or with no certification. *Amended: 12-21-09*

“DEP Qualified OWB” means that the manufacturer of the OWB has voluntarily submitted their product for emission rating to a government other than the US government or other testing bodies as deemed acceptable by the DEP and based on the OWB’s emission report the Maine Department of Environmental Protection classifies the OWB to the corresponding EPA standard. For purposes of this ordinance applicants must provide written documentation from the DEP to show evidence that the OWB is in fact DEP qualified. *Amended: 12-21-09*

“Neighboring Residence Setback” means the minimum linear distance that an outdoor wood boiler must be sited away from the nearest dwelling that is not on the same property as the boiler. *Amended: 12-21-09*

“Nuisance” means any odor, emission, or event that prevents the reasonable use and enjoyment of one’s property. For purposes of this ordinance, an OWB shall constitute a nuisance following three or more verified complaints within any 30 day period.

“Firewood” means trunks and branches of trees and bushes, but does not include leaves, needles, vines or brush smaller than three inches in diameter.

“Setback” means the minimum linear distance that an outdoor wood boiler must be sited away from a prescribed physical location on the ground. *Amended: 12-21-09*

“Untreated lumber” means dry wood which has been milled and dried but which has not been treated or combined with any petroleum product, chemical, preservative, glue, adhesive, stain, paint or other substance.

ARTICLE 3 ANNUAL LICENSE REQUIRED

3.1. Annual license required. In addition to any permit required under the Town’s Fire Prevention Code, no person shall cause, allow or maintain the use of an outdoor wood boiler within the Town of Hampden, Maine without first having obtained an initial annual license from the Hampden Town Council, and an annual renewal license from the Town Council or the code official responsible for enforcement of the Fire Prevention Code. Applications for ~~annual~~ licenses shall be made to the Town Clerk on the forms provided.

3.2. Standards for initial license. The Town Council shall issue an initial license for an outdoor wood boiler if it determines that:

3.2.1 A permit has been issued for the proposed outdoor wood boiler under the Fire Prevention Code; and

3.2.2 The proposed outdoor wood boiler complies with the requirements of Sections 4.2, 4.3, 4.4 and 4.6 of this Ordinance.

3.2.3 The Town of Hampden shall not issue an initial license for a non-EPA qualified OWB or non-Maine Department of Environmental Protection alternative certified OWB after the effective date of this amendment. *Amended: 12-21-09*

3.3. Standards for renewal license. The Town Council, except as provided in Section 3.4, shall issue a renewal license for an outdoor wood boiler if it determines that:

3.3.1. The code official responsible for enforcement of the Fire Prevention Code provides written documentation to the effect that the outdoor wood boiler is in compliance with the applicable provisions of that Code;

3.3.2 The outdoor wood boiler is in compliance with the requirements of Sections 4.2, 4.3, 4.4, and 4.6 of this Ordinance;

3.3.3. The outdoor wood boiler was operated in compliance with the requirements of Sections 4.1 and 4.5 of this Ordinance during the preceding year; and

3.3.4 None of the conditions set forth in Sections 5.1.1, 5.1.2, 5.1.3, 5.1.4, or 5.1.5 of this Ordinance occurred during the preceding year.

3.4. Annual renewal licenses issued by code official. As long as there are no unresolved complaints or violations, annual renewal licenses for an outdoor wood boiler may be issued by the code official responsible for enforcement of the Fire Prevention Code upon determination of compliance with the standards of Section 3.3. If the code official determines that there are unresolved complaints or violations, the application for the annual renewal license shall be processed by the Town Council in accordance with Section 3.3

~~3.4~~ **3.5. Existing outdoor wood boilers.** Any outdoor wood boiler that was installed, connected, and operating as of the effective date of this Ordinance shall be permitted to remain, provided that the owner applies for and receives an annual license from the Town Council within 120 days of such effective date. Provided, however, that upon the effective date of this Ordinance all the provisions of this Ordinance, except Sections 4.2 *Permitted Zones*, 4.3 *Minimum Lot Size*, and 4.4 *Setbacks* in the event and to the extent that the existing outdoor wood boiler in question does not comply with the same, shall immediately apply to any existing outdoor wood boiler. Any existing outdoor wood boiler that is not in compliance with Sections 4.3 and 4.4 shall not be made more nonconforming. If the owner of an existing outdoor wood boiler does not receive a permit within one year of the effective date of this Ordinance, the outdoor wood boiler shall be removed.

ARTICLE 4
SPECIFIC REQUIREMENTS

4.1. Permitted fuel. Only firewood and untreated lumber are permitted to be burned in any outdoor wood boiler. Burning of any and all other materials in an outdoor wood boiler is prohibited.

4.2. Permitted zones. Outdoor wood boilers shall be permitted in all zoning districts except the Resource Protection District as shown on the Town's Zoning Map.

4.3. Minimum lot size Outdoor wood boilers shall be permitted only on lots in accordance with the following minimum lot size: *Amended: 12-21-09*

	Minimum Lot Size
Existing Non-EPA Qualified Outdoor Wood Boilers Only	3 Acres
EPA Phase-One Qualified Outdoor Wood Boilers	1 Acre
EPA Phase-Two Qualified Outdoor Wood Boilers	0.5 Acre
Phase-Three Qualified Outdoor Wood Boilers (pellet)	0.25 Acre

The applicant for a permit under this Ordinance shall demonstrate that the Commercial outdoor wood boiler or Outdoor Wood Boiler with a thermal rating greater than 350,000 Btu/hr shall be installed and operated in accordance with Chapter 150 of the Rules of the Maine Department of Environmental Protection, "Control of Emissions from Outdoor Wood Boilers," as the same may be amended from time to time.

4.4. Setbacks and Stack Height. Outdoor wood boilers shall be set back from property lines according to the following standards: *Amended: 12-21-09*

<i>4.4.1. Property Line Setback</i>	Minimum
Existing Non-EPA Qualified Outdoor Wood Boilers Only	150 Feet
EPA Phase-One Qualified Outdoor Wood Boilers	100 Feet
EPA Phase-Two Qualified Outdoor Wood Boilers	50 Feet
Phase-Three Qualified Outdoor Wood Boilers (pellet)	20 Feet

Additionally, outdoor wood boilers shall be set back from neighboring residences according to the following standards: *Amended: 12-21-09*

<i>4.4.2. Neighboring Residence Setback</i>	Minimum
Existing Non-EPA Qualified Outdoor Wood Boilers Only	200 Feet
EPA Phase-One Qualified Outdoor Wood Boilers	120 Feet
EPA Phase-Two Qualified Outdoor Wood Boilers	70 Feet
Phase-Three Qualified Outdoor Wood Boilers (pellet)	40 Feet

4.4.3. Stack Height Requirements for New Outdoor Wood Boilers and Outdoor Pellet Boilers
Amended: 12-21-09

Existing Non-EPA Qualified Outdoor Wood Boilers are not subject to this requirement. *Amended: 12-21-09*

EPA Phase-One Qualified Outdoor Wood Boilers. No person shall install or allow the installation of any EPA Phase-One Qualified Outdoor Wood Boiler unless the outdoor wood

boiler or outdoor pellet boiler: (1) has an attached stack with a minimum stack height of 10 feet above ground level; or (2) has an attached stack extending two feet higher than the peak of the roof of the structure being served by the outdoor wood boiler or outdoor pellet boiler, if a neighboring residence is located less than 300 feet from the outdoor wood boiler or outdoor pellet boiler. *Amended: 12-21-09*

EPA Phase-One Qualified Outdoor Wood Boilers. No person shall operate any EPA Phase-One Qualified Outdoor Wood Boiler if a neighboring residence is located less than 300 feet from the outdoor wood boiler or outdoor pellet boiler, unless the outdoor wood boiler or outdoor pellet boiler has an attached stack extending two feet higher than the peak of the roof of the structure being served by the outdoor wood boiler or outdoor pellet boiler. *Amended: 12-21-09*

EPA Phase-Two Qualified Outdoor Wood Boilers. No person shall install or allow the installation of any EPA Phase-Two Qualified Outdoor Wood Boiler unless the outdoor wood boiler or pellet boiler: (1) has an attached stack with a minimum stack height of 10 feet above ground level; or (2) has an attached stack extending two feet higher than the peak of the roof of the structure being served by the outdoor wood boiler or outdoor pellet boiler, if a neighboring residence is located less than 300 feet from the outdoor wood boiler or outdoor pellet boiler. *Amended: 12-21-09*

EPA Phase-Two Qualified Outdoor Wood Boilers. No person shall operate any EPA Phase-Two Qualified Outdoor Wood Boiler, if a neighboring residence is located less than 300 feet from the outdoor wood boiler or outdoor pellet boiler, unless the outdoor wood boiler or outdoor pellet boiler has an attached stack extending two feet higher than the peak of the roof of the structure being served by the outdoor wood boiler or outdoor pellet boiler. *Amended: 12-21-09*

Phase-Three Qualified Outdoor Wood Boilers. No person shall install or allow the installation of any Phase-Three Qualified Outdoor Wood Boilers, unless the outdoor pellet boiler: (1) has an attached stack with a minimum stack height of 10 feet above ground level; or (2) has an attached stack extending two feet higher than the peak of the roof of the structure being served by the outdoor pellet boiler, if a neighboring residence is located less than 100 feet from the outdoor pellet boiler. *Amended: 12-21-09*

Phase-Three Qualified Outdoor Wood Boilers No person shall operate any Phase-Three Qualified Outdoor Wood Boilers, if a neighboring residence is located less than 100 feet from the outdoor pellet boiler, unless the outdoor pellet boiler has an attached stack extending two feet higher than the peak of the roof of the structure being served by the outdoor pellet boiler. *Amended: 12-21-09*

The applicant for a permit under this Ordinance shall demonstrate that the Commercial outdoor wood boiler or Outdoor Wood Boiler with a thermal rating greater than 350,000 Btu/hr shall be installed and operated in accordance with Chapter 150 of the Rules of the Maine Department of Environmental Protection, "Control of Emissions from Outdoor Wood Boilers," as the same may be amended from time to time. *Amended: 12-21-09*

4.5. Months of operation. Outdoor wood boilers shall be prohibited from operation between the dates of May 1 and October 1.

4.6. Spark arrestors and rain caps. All outdoor wood boilers shall be equipped with properly functioning spark arrestors. Use of a rain cap on the stack of an OWB is prohibited unless required by the manufacturer specifications. *Amended: 12-21-09*

4.7. Continued compliance required. If an outdoor wood boiler is installed in compliance with Sections 4.3 and 4.4, the outdoor wood boiler may not be used if the lot on which it is situated is altered so that the minimum lot size or setback(s) are no longer met.

ARTICLE 5
REVOCATION OF LICENSE

5.1. Revocation of license. A license issued pursuant to this Ordinance may, after notice and hearing, be revoked as the Town Council may determine to be necessary to protect the public health, safety and welfare of the residents of the Town of Hampden if any of the following conditions occur:

5.1.1. Emissions from the outdoor wood boiler exhibit opacity that obscures or partially obscures clear view of structures and trees that lay behind the smoke and haze on either the property where the outdoor wood boiler is located or on adjoining properties. This may be evidenced by photographs that are time dated;

5.1.2. Malodorous air contaminants from the outdoor wood boiler are detectable outside the property boundaries of the land on which the outdoor wood boiler is located. This may be evidenced by Town Public Safety Officials;

5.1.3. The emissions from the outdoor wood boiler interfere with the reasonable enjoyment of life or property;

5.1.4. The emissions from the outdoor wood boiler cause damage to vegetation or property; or

5.1.5. The emissions from the outdoor wood boiler are or may be harmful to human or animal health.

5.2. Prohibited use after revocation. If a license is revoked, the outdoor wood boiler in question shall not used or operated.

5.3. Reinstatement of license. A revoked license may be reinstated once the condition which resulted in revocation is remedied and reasonable assurances are given that such condition will not recur. Recurrence of a condition which has previously resulted in revocation of a license shall be considered a violation of this Ordinance subject to the penalties provided in *Section 7.1 Penalties for offenses* hereof.

ARTICLE 6
WAIVERS

6.1. Waivers. Where the Town Council finds that extraordinary and unnecessary hardships may result from strict compliance with this Ordinance, it may vary the regulations so that substantial justice may be done and the public interest secured, provided that such variations will not have the effect of nullifying the intent and purpose of this Ordinance or of jeopardizing the health, safety or welfare of the public. In varying any regulations, the Town Council may impose such conditions and requirements as it deems reasonable and prudent. The Town Council may, at its discretion, hold a public hearing as part of its review. If the Town Council grants the waiver, a license shall be issued for the outdoor wood boiler. If the Town Council denies the waiver, the outdoor wood boiler must either be brought into compliance with this Ordinance or removed. If the Town Council does not take any action with respect to the waiver within 60 days from its receipt of an application for waiver, the waiver shall be deemed denied.

ARTICLE 7
PENALTIES

7.1. Penalties for offenses. Failure to comply with any of the provisions of this Ordinance shall be a violation and, upon conviction thereof, shall be subject to a civil penalty in accordance with Title 30-A M.R.S. §4452. In addition, any license issued pursuant to this Ordinance shall be revoked upon conviction of a second offense and the subject outdoor wood boiler shall not be eligible for another license. Each day that a violation occurs shall constitute a separate offense. All penalties shall inure to the benefit of the Town of Hampden. The owners of premises upon which prohibited acts occur shall be jointly and severally liable for violations of this Ordinance. Violators shall also be responsible for any and all court fees, expert witness fees, costs, and reasonable attorney fees if the Town is the prevailing party in an enforcement action.

ARTICLE 8
EFFECT ON OTHER REGULATIONS

8.1. Effect on other regulations. Nothing contained herein shall authorize or allow burning which is prohibited by codes, laws, rules or regulations promulgated by the United States Environmental Protection Agency, Maine Department of Environmental Protection or any other federal, state, regional or local agency. Outdoor wood boilers, and any electrical, plumbing or other apparatus or device used in connection with an outdoor wood boilers, shall be installed, operated and maintained in conformity with the manufacturer's specifications and instructions and any and all local, state and federal codes, laws, rules and regulations. In case of a conflict between any provision of this Ordinance and any applicable federal, state or local ordinances, codes, laws, rules or regulations, the more restrictive or stringent provision or requirement shall prevail.

ARTICLE 9
SEVERABILITY

9.1. Severability. Should any provision of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected.

ARTICLE 10
EFFECTIVE DATE

10.1. Effective Date. The effective date of this Ordinance shall be 30 days from the date of adoption by the Town Council.



4d

Susan Lessard <manager@hampdenmaine.gov>

Military Tax Exemption

3 messages

Daniel McClure <dsmcclure66@yahoo.com>

Sun, Oct 21, 2012 at 8:35 PM

Reply-To: Daniel McClure <dsmcclure66@yahoo.com>

To: "manager@hampdenmaine.gov" <manager@hampdenmaine.gov>

I am sending this email in regards to the military tax exemption. I have been a resident of Hampden since 1978. I graduated from Hampden Academy in 1984 and enlisted in the U.S. Navy in 1986. I continue to serve in the Navy.

Nine months of discussion over the military tax exemption is pointless. Hampden is either pro-military or anti-military. Not being able to pass this legislation shows which way the town is leaning. Maine already has a tax exemption for Active Duty Military who are stationed in the state, but are residents of another state. They do not pay excise tax on vehicles registered in Maine. This new law, passed by the Maine Legislature, extends the excise tax exemption to Military members who are residents of the state.

My wife and I own 4 vehicles and a 5th wheel camper. When the military excise tax exemption passes, I will be able to use this exemption for 3 more years, until I retire back to Hampden with 30 years of honorable service.

Very respectfully,
Daniel S. McClure
LCDR, NC, USN
935 Kennebec Rd
Hampden

Daniel McClure <dsmcclure66@yahoo.com>

Tue, Oct 23, 2012 at 12:23 PM

Reply-To: Daniel McClure <dsmcclure66@yahoo.com>

To: "manager@hampdenmaine.gov" <manager@hampdenmaine.gov>

Resending the below email as I don't know if it was received.

R,
Daniel S. McClure

[Quoted text hidden]

Susan Lessard <manager@hampdenmaine.gov>

Tue, Oct 23, 2012 at 12:28 PM

To: Daniel McClure <dsmcclure66@yahoo.com>

Mr. McClure-

My apologies. I received your email and it will be included with the information for the Council on this topic. The most current edition of the Hampden Highlights newsletter that went out last week asked for feedback from those who may be eligible for this exemption and we have heard from a number already.

Sue Lessard
Town Manager
[Quoted text hidden]



Susan Lessard <manager@hampdenmaine.gov>

military excise exemption

1 message

Mary Armstrong <magouch@tds.net>

Mon, Oct 22, 2012 at 3:30 PM

To: manager@hampdenmaine.gov

Dear Sue,

Our son William Armstrong has been serving on active duty in Afganistan since April, 2012. He lives at Heritage Woods,
135 Mayo Rd. Hampden, Me. 04444.

Would you please add his name to your list for consideration for the military excise exemption.

Thank you for your help with this matter.

Mary Armstrong
(Bill's mother)



Susan Lessard <manager@hampdenmaine.gov>

Military Excise Exemption (UNCLASSIFIED)

1 message

Smith, Aaron C SGT NG NG ME ARNG <aaron.c.smith2@us.army.mil>
To: manager@hampdenmaine.gov

Thu, Oct 18, 2012 at 4:16 PM

Classification: UNCLASSIFIED
Caveats: NONE

Sir/Ma'am,
I am Aaron Smith and currently reside in Hampden. I work full time for the Maine Army National Guard (MEARNG) in Bangor. The article in the "Hampden Highlights" is a little vague on the guidelines for the exemption.

The Military Excise Exemption may apply to 5 to 10 people that I know of residing in Hampden. That number would depend on the guidelines of the ordinance. Also the term stationed elsewhere would need to be defined. For example, I am on active duty orders for the MEARNG and my orders are stationed for Bangor, but I reside Hampden. I don't think the exemption should apply to me, but if it did your number of participants would increase. If more specific guidelines were provided I could reply with a fairly accurate number for the MEARNG. Thank you.

AARON C. SMITH
Sergeant, 52 TC
Human Resources NCO

Classification: UNCLASSIFIED
Caveats: NONE



Susan Lessard <manager@hampdenmaine.gov>

Military excise exemption

1 message

Marybeth B Richards <mbrichards444@msn.com>

Wed, Oct 17, 2012 at 6:47 AM

To: "manager@hampdenmaine.gov" <manager@hampdenmaine.gov>

My son is an active duty Coast Guardsmen stationed in Astoria, Oregon. His permanent address is here in Hampden. He will be home this winter and plans to buy a used car, actually it is my current vehicle which I plan on replacing with a new vehicle. That should offset the lost excise tax for the town in this situation.

Thanks,

MaryBeth B Richards
443 Sawyer Road
Hampden

5a



TO: Mayor Hughes and Hampden Town Council
FROM: Robert Osborne, Town Planner *RO*
SUBJECT: Maine Historic Preservation Commission Grant Application for Hampden Historical Society/Hampden Historic Trail
DATE: December 12, 2012

This grant is a Certified Local Government pass through grants. The Historical Society is asking the Town as the GLG to apply for the grant for them because they are not a CLG. The purpose of the grant is to erect signage at selected historically significant sites on the Kennebec Road, Main Road South, Main Road North and Western Avenue. All of the \$15,000 cost of purchasing the signs from Museum in the Streets will come from either the grant (\$7,500) or the Historical Society through donations (\$7,500). The Town of Hampden will provide the installation of the signs which has an in kind value of \$1,000. The necessary action for the Council is to authorize the Town Manager to enter into the grant agreement with Maine Historic Preservation Commission. At a recent Planning and Development Committee meeting it was voted unanimously to recommend to the Town Council to approve this action to allow the Town Manager to enter into this grant agreement.

MAINE HISTORIC PRESERVATION COMMISSION

Survey & Planning, Development, Public Education, and Acquisition
Projects

Grant Application

October 2012

Submission Deadline: December 21, 2012

Instructions

Application Form

1. **Requested project dates.** Note that federal grants become available at different times from year to year, generally anywhere from late winter to late spring.
2. **Number of acres to be covered.** Many projects cover linear areas, such as shorelines, river banks, roads, and streets, but acreage must still be estimated. Note that an acre is a square of a little over 200 feet on each side.
3. **Geographical area.** The area defined should be specific, such as “both sides of the Anyriver Estuary from the falls at Anytown to the Othertown town line,” or “entire area of Anytown north of Main Street,” or “Anytown, tax map 3, lot 14.”
4. **Methodology.** Description of methodology should be specific, such as “shovel test-pits at 20-meter intervals on transects,” or “deed and newspaper research, combined with interior and exterior inspection of each building,” or “repointing of brick on the north wall of the building.”
5. **Focus and products.** Focus is the type of resource and/or target audience. Projects focus on prehistoric sites, historic archaeological sites, or as inventory forms, photographs, maps, reports, National Register nomination forms, publications, plans and specifications. Specific numbers need to be noted for products, such as: “approximately 20 inventory forms.” Reference should also be made to the Commission’s funding priorities for various types of projects (Section III and Appendix E of the Survey and Planning Grants Manual), and how the proposed focus and products relate to those priorities.
6. **Personnel.** Attach resumés for all persons to be valued for match purposes at more than the federal minimum wage. Also, if the professionals who would conduct the project are known at the time of application, their resumés should also be attached (unless they are already on file with the Commission).
7. **Budget.** The proposed budget for both grant funds and match must be detailed. Each individual involved must be listed by name and function, with hourly rate and total salary. Other items need also to be specified, such as equipment, materials, telephone, postage, photocopying, film.
8. **Donors, sources, kinds, and amounts of match.** This is an elaboration of whatever is included in the match column under budget. For example: Kennebec University, Faculty Salary Fund, Professor Smith’s donated (in-kind) services, \$2,300.00.
9. **Justification for budget items.** If there are no atypical or atypically large line items, the following such statement will suffice: “similar projects in the past have proven that the itemized budget items and their relative costs are necessary for the desired scope and products.”
10. **Continuing project.** This requires only a yes or no answer.
11. **Past experience.** Past experience in administrating state and/or federal grants is not limited to Commission grants.

Please feel free to attach continuation pages for any sections of the Application Form, but follow the form’s order and format and ensure that all sections are addressed.

Standard Form 424B (Rev. 7-97), Assurances – Non-Construction Programs

This form must be signed, dated, and returned along with the Application Form for projects that do not involve construction.

Standard Form 424D (Rev. 7-97), Assurances – Construction Programs

This form must be signed, dated, and returned along with the Application Form for projects that involve construction activities.

Form DI-2010, Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

This form must be signed, dated, and returned along with the Application Form.

APPLICATION FORM

HISTORIC PRESERVATION FUND GRANTS

Applications must be postmarked no later than December 21, 2012

Project Name: Hampden Historic Trail Signage

Location: Hampden, Maine on Kennebec Road, Main Road South, Western Avenue and Main Road North

Applicant Organization: Hampden Historical Society

Contact Person: Kenneth Rowell, Chairman

Mailing Address: Hampden Historical Society, 83 Main Road South, Hampden, ME 04444

Telephone Number: 207-862-2027 (Society) or 207-862-2762 (home)

E-mail Address: web10glo@msn.com

Refer to the Historic Preservation Grants Manual when completing this application.

Project Type: Survey & Planning Development
 Public Education Acquisition

Certified Local Government: Yes No

Grant Amount Requested: \$7,500

Match Amount: \$8,500

Match Source: Donations solicited from Hampden businesses and private donors.

Total Project Cost: \$16,000

APPLICATION FORM

HISTORIC PRESERVATION FUND GRANTS

- 1) Is this a continuing project that the Commission has previously funded? Yes No
- 2) Focus and Products:
Describe the project focus on attached pages (this is the “for whom,” the “what” and the “where” of the project). For more information, refer to the Focus and Products description for the applicable grant type in Section V of the Grants Manual.
- 3) Methodology:
Describe the project methodology on attached pages (this is the “why” and “how” of the project). This narrative should be specifically related to the focus and products outlined in number 2. It should discuss the goals of the project in terms of additional information that will be gained, and how the resources will be surveyed or recorded, etc.
- 4) Project Personnel:
Attach resumes and a description of professional expertise relative to the methodology of the project for all professionals known at the time of the application who would be conducting the project. Professionals must meet the minimum qualifications as set forth in Appendix C.
- 5) Public Benefit:
Provide a summary statement for publicity purposes that describes the public benefit this HPF grant would make possible.
- 6) Estimated Project Schedule:
In the space below, provide an estimated project schedule based on an August 1, 2013, completion date.

July 1, 2013 – July 31, 2013

2) Focus and Products:

Describe the project focus on attached pages (this is the “for whom,” the “what” and the “where” of the project). For more information, refer to the Focus and Products description for the applicable grant type in Section V of the Grants Manual.

This project is the “Museum in the Streets” signage system that the Commission will be familiar with. The proposal is to install a total of seventeen signs. At the ends of the proposed “Historic Trail of Hampden, Maine” there will be a directory sign indicating the all fifteen points of interest on the trail. The trail will start at Harmony Hall on 24 Kennebec Road and extend up Main Road South and Main Road North to Western Avenue and the Great Fire of 1912 area and then continue up Main Road north to the Souadabscook Stream. The purpose of the project is education and community outreach.

3) Methodology:

Describe the project methodology on attached pages (this is the “why” and “how” of the project). This narrative should be specifically related to the focus and products outlined in number 2. It should discuss the goals of the project in terms of additional information that will be gained, and how the resources will be surveyed or recorded, etc.

The project is very product specific. As the Commission is aware the “Museum in the Streets” program has a proven record of providing historical education in the communities where it has been placed and at the same time the product itself is both long lasting and highly attractive.

4) Project Personnel:

Attach resumes and a description of professional expertise relative to the methodology of the project for all professionals known at the time of the application who would be conducting the project. Professionals must meet the minimum qualifications as set forth in Appendix C.

The critical knowledge that the “museum in the streets” personnel bring the their product is the experience that comes from placing their product in so many areas of Maine and Europe.

5) Public Benefit:

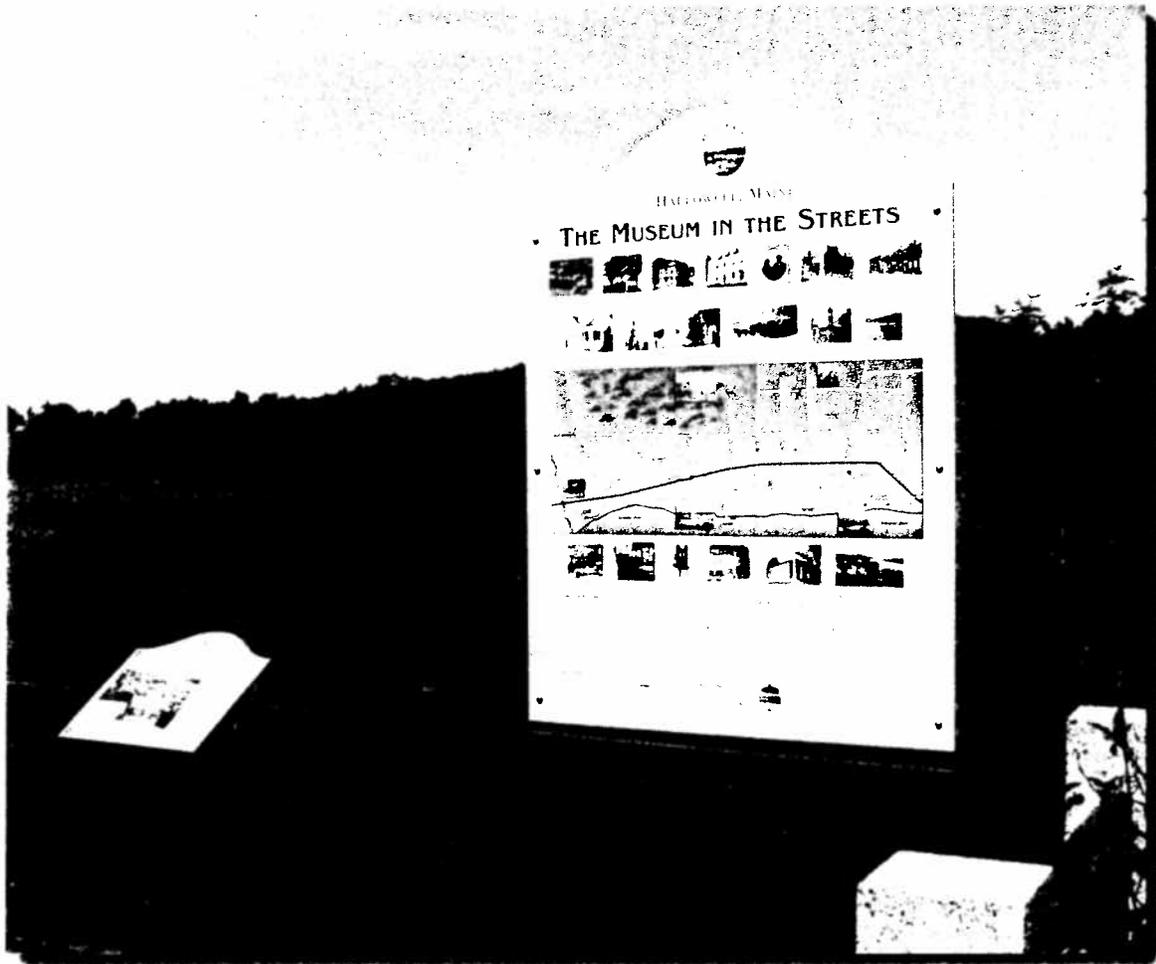
Provide a summary statement for publicity purposes that describes the public benefit this HPF grant would make possible.

This historic trail provides much needed historical education and outreach to the Town of Hampden and to the traveling public. The fact that the signage is bilingual in French and English is proof that the intended audience is much more than the citizens of the Town of Hampden. Some of the points of interest on the trail have already been lost to time and the elements and it is important that the signs provide those lost places a voice for the past.

A heritage discovery
trail for local
inhabitants and
tourists

The enhancement
of a community's
historical identity

The preservation,
transmission and
promotion of local
traditions



VIEW OF AN INSTALLATION IN HALLOWELL, MAINE

THE MUSEUM IN THE STREETS™

Recalling our past

Sharing an international design

THE MUSEUM II

The Museum in the Streets™, Le musée dans la rue™, L'histoire au fil c

A walking tour:

within a community, the streets themselves become the museum

A visitor is invited to follow a sign-posted tour to discover the history of the town that tells its own story through its architecture and images selected from archives. A large map is the point of departure.

The walking tour of illustrated panels is shown on the overall map. The panel also includes an introduction to the history of the town.



Introductory panel of the walking tour with a map:
47 x 64 x 3/8 inches (120 x 150 cm)

THE 10 KEY POINTS *of an innovative concept to promote*

- > **a discovery trail**
in the community's streets for its inhabitants of all generations and for tourists
- > **old photographs and documents**
records of local and national history, in our streets
- > **a self-guided visit**
using a pamphlet that outlines the walking tour and is a souvenir of the visit
- > **an innovative attraction, free and bilingual**
for tourists traveling in the region
- > **an affirmation of identity**
for the community and for urban renewal projects
- > **an educational tour**
for all ages
treasure hunts for younger ones

THE STREETS™

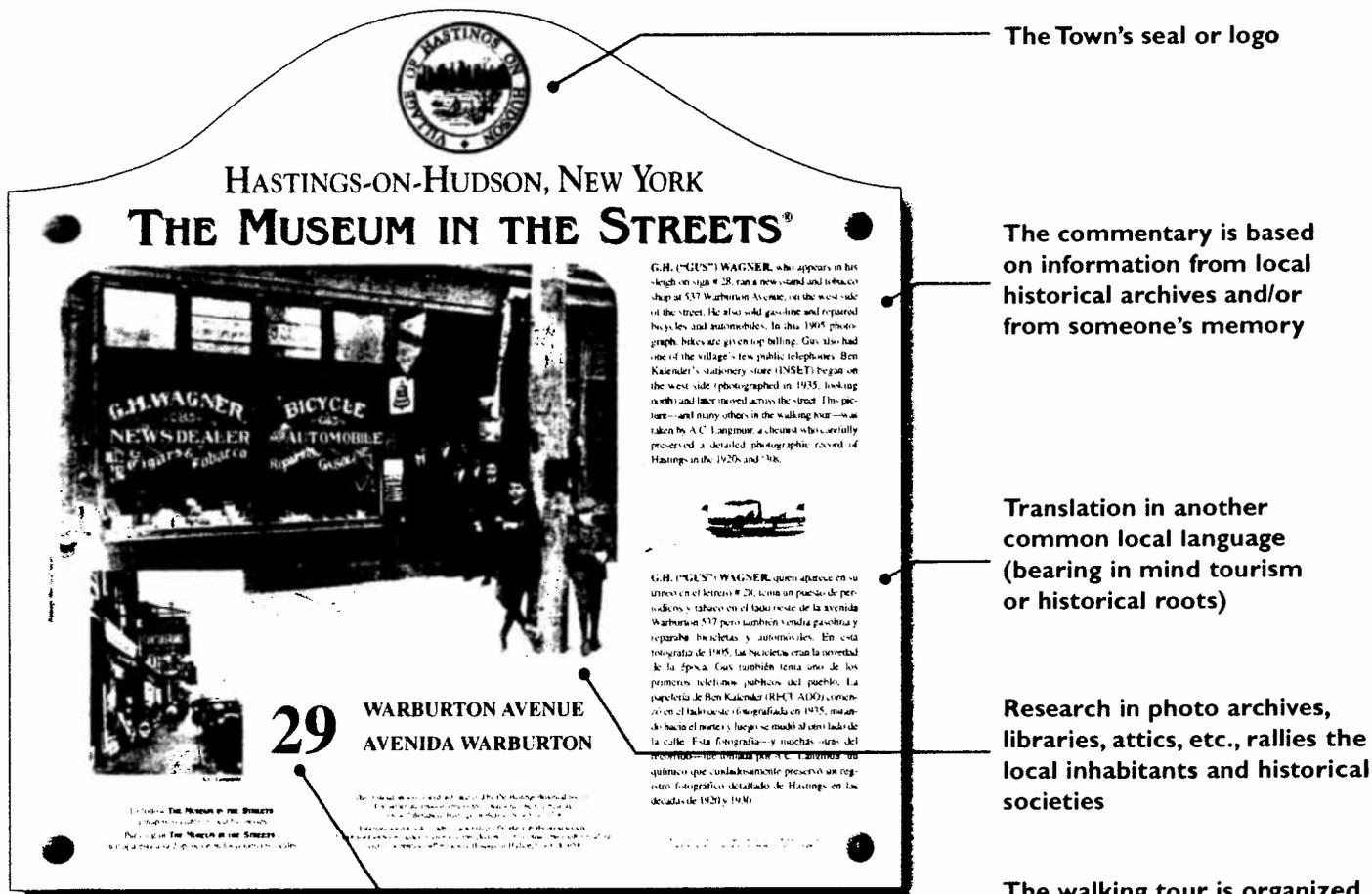
as, Il Museo lungo la Strada" are trademarks owned and protected.

The information panels:

all aspects of local cultural heritage may be presented

Everyday life, events, places and vistas, architecture, past trades . . . these information panels bring back to life activities such as markets, festive events, traditions, trades such as sail making, barrel making and daily activities

such as racing, buggy riding, fishing. All the images are accompanied by texts composed from historical information as well as comments collected from citizens who witnessed and recall the activities . . . a living testimonial.



The Town's seal or logo

The commentary is based on information from local historical archives and/or from someone's memory

Translation in another common local language (bearing in mind tourism or historical roots)

Research in photo archives, libraries, attics, etc., rallies the local inhabitants and historical societies

The walking tour is organized and each panel numbered

Individual panels:
20 x 20 x 1/4 inches (50 x 50 cm)

te awareness of our cultural heritage and develop tourism

- > **variety in subjects**
daily life (schools, fairs, outings...)
local knowledge (trades, farming...)
famous local persons and traditions
important events (celebrations, disasters...)
outstanding architecture (churches, halls...)
- > **preservation of living memory**
the recollection of the 20th century
- > **participation of local inhabitants**
historical societies, libraries, archives and individuals provide information to include in the labeling of the panels
- > **involvement of local businesses**
by the orientation of visitors through main streets, providing tourists with pamphlets, engaging them in conversations...

THE MUSEUM IN THE STREETS™



INSTALLATION IN HASTINGS-ON-HUDSON

Delivering one

of three possible complete kits to a community

> A 15-site kit

Includes one map/introductory panel
A set of 15 information panels
Technical assistance for the project

> A 25-site kit

Includes two map/introductory panels
A set of 25 information panels
Technical assistance for the project

> A 30-site kit

Includes two map/introductory panels
A set of 30 information panels
Assistance for the planning and completion of the project

The technical assets

of the panels

- A support of 1/4" and 3/8" laminate
- Resistance to acids and solvents
- Anti-UV coating
- Waterproof and resistant to freezing temperatures
- Digital printing on paper imbedded in the panel
- A warranty of quality and durability

“ . . . we are shaped by those around us as well as those who preceded us . . . ”

Professional support teams

- Extensive museum experience
- Cultural tourism
- Graphic layout and design
- High definition scanning
- Novel and durable materials
- Your walk profiled on our website
- Present on Google Maps
- Promoted through social media
- Featured in our newsletter

Your contact

Patrick CARDON

P.O. Box 11, Cushing, Maine 04563 • E-mail: info@themuseuminthestreets.com • +1 207 354 0497



Find us on Facebook  and follow StreetMuseum on Twitter 

THE MUSEUM IN THE STREETS™

The Museum in the Streets™, Le musée dans la rue™, L'histoire au fil des rues™, Il Museo lungo la Strada™ are trademarks owned and protected.

The Thirty Site Kit

Contents

- > 2 map/introductory panels
47 x 64 inches (120 x 150 cm)
- > 30 information panels with shaped
tops of 20 x 20 inches (50 x 50 cm)
- > Installation guidance
- > Hardware and brass finishing caps

Cost

- > Current estimate upon request
- > Payable in three parts
 - 1/3 upon order
 - 1/3 with the final approved
printing order
 - Final balance upon delivery

Execution of the project

Undertaken by the community

Defining the party placing the order;
exchange of signed letter of agreement

Presentation to the various associations, groups and
resource persons such as historians, elected officials,
retirees, journalists . . .

Collection of photographs and illustrations, post-
cards, archives, site-matching, and working maps

Definition of the circuit

Obtaining the permission to install the panels from
the private or public owners or authorities

Reading proofs and final approval

Ordering brochures, planning installation

Installation

Undertaken together

Final definition of the circuit

Translation

Undertaken by THE MUSEUM IN THE STREETS™

Personal organizational guidance to a work group, pres-
entation at a preparatory meeting (depending on distance)

Review of the sites iconography

Final editing and corrections of commentary

Graphic layout of the maps, photos, and texts

Corrections

Manufacturing and delivery

Technical information

- > Digital printing on paper, imbedded in the support
- > A laminate support of 1/4 inch or 3/8 inch,
satin finish
- > Shaped top
- > Finished beveled edges
- > Anti-UV coating
- > Guarantee of quality and durability

Additional options

- > Supplementary map/introductory panels
(47 x 64 inches)
- > Supplementary information panels (20 x 20 inches)
- > Reduced copies in same material
(6 x 6 inches) to use as gift items
- > Brochures for hand-outs
- > Illustrations, plans and drawings
- > A complete second set to use as a travelling
exhibition
- > The on-site installation
- > Manufacture of urban furnishings (posts, etc.)

THE MUSEUM IN THE STREETS™

SOME OF OUR REFERENCES



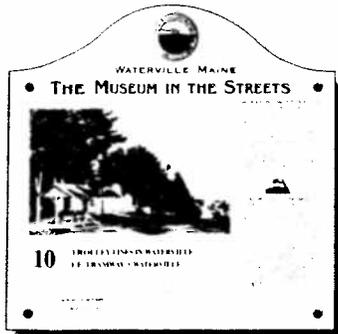
> Thomaston (Maine, U.S.A.)



> Augusta (Maine, U.S.A.)



> Biddeford (Maine, USA)



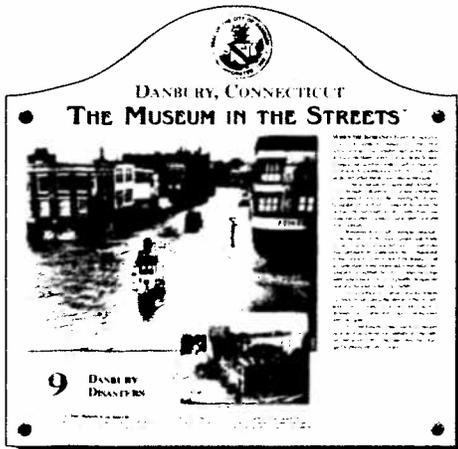
> Waterville (Maine, U.S.A.)



> Fouras (Charente Maritime, FRANCE)



> Pontlevoy (Loir-et-Cher, FRANCE)



> Danbury (Connecticut, U.S.A.)



> Vignole Borbera (ITALY)



> Hastings-on-Hudson (New York, U.S.A.)

Your contact

Patrick CARDON

P.O. Box 11, Cushing, Maine 04563

E-mail: info@themuseuminthestreets.com

+1 207 354 0497

The Museum in the Streets™
Le musée dans la rue™
L'histoire au fil des rues™
Il Museo lungo la Strada™
are trademarks owned and protected.

“The Museum in the Streets”

Sign Sponsorship - \$ 500.00

Proposed Location

Business Sponsor

1. Hampden Academy

2. Harmony Hall

3. Congregational Church

4. Emerson Store

5. 1912 Fire

6. Mystic Lodge (Masonic)

7. Souadabscook Stream

(1) Mills

(2) Bridges

Anglers Restaurant-Bud Hall

8. Federal and other Architectural Styles

9. Old Brick Store

10. Schools

11. Trolley Service

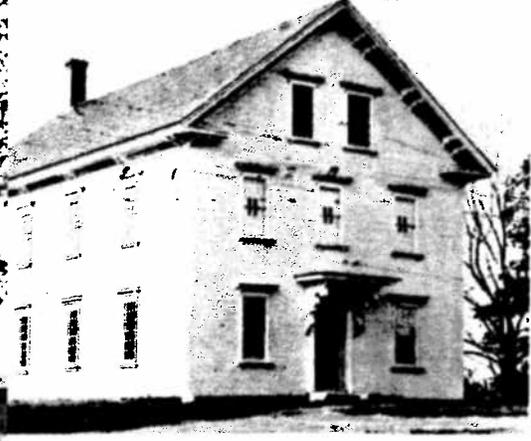
12. Hannibal Hamlin

13. Old Baptist Church

14. Battle of Hampden/Kinsley House

15. Jeremiah Hardy

HISTORIC TRAIL OF HAMPDEN, MAINE



How well do you know Hampden? You probably know Kinsley House, Hampden Academy and Mystic Lodge but what about the Great Fire, the trolley Emerson's Store, Braithwaite's Store and the Old Hampden Baptist Church? This proposed trail will contain important buildings and sites that are still around as well as those lost to time and the elements. This series of signs will help our next generation know Hampden.



APPLICATION FORM

HISTORIC PRESERVATION FUND GRANTS

In making this application for Federal assistance under the provisions of the National Historic Preservation Act of 1966, I hereby acknowledge my familiarity with the requirements listed in the Maine Historic Preservation Commission *Grants Manual*. I agree that should I receive the Federal assistance herein requested, I will carry out the project according to Federal and State requirements. I certify that I am authorized to submit this application.

Signature

Date

Name & Title (Typed or Printed)
Applicant Organization

In Witness Whereof

Notary Public

Reminder: Signed debarment certification and equal opportunity statement must accompany this application when it is mailed to the Commission

CERTIFICATION (if principal personnel are not yet selected [i.e., consultants]):

This is to certify that the applicant understands that, if funded, this project will be directed by personnel meeting the minimum professional credentials for the relevant disciplines stipulated in 36 CFR Part 61, Appendix A.

Signature

Date

ASSURANCES – NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capabilities (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-554, as amended, 7 U.S.C. §§2132 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) Which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1966 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

ASSURANCES – CONSTRUCTION PROGRAMS

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capabilities (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a and 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuming compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1966 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

U.S. Department of the Interior

Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. See below for language to be used or use this form for certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions - (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements - Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12.)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement, or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions

CHECK __ IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier covered Transactions

CHECK __ IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DI-2010

June 1995

[This form replaces DI-1953, DI-1954,
DI-1955, DI-1956, and DI-1963]

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK ___ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL

Alternate I. (Grantees Other Than Individuals)

- A.** The grantee certifies that it will or continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
- B.** The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
- Place of Performance (Street address, city, county, state, zip code)
-
-
-

Check ___ if there are workplaces on file that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK ___ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

**PART E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative Agreements**

CHECK __ IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK __ IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TYPED NAME AND TITLE

DATE



TO: Mayor Hughes and Hampden Town Council
FROM: Robert Osborne, Town Planner *RO*
SUBJECT: Acceptance of Sewer for Higgins Subdivision
DATE: December 12, 2012

Robert Higgins recently constructed a five-lot residential subdivision located at the intersection of Old County Road and Schoolhouse Lane. The public improvements consisted of individual sewer and water services to the five lots. Mr. Higgins provided the Town with an improvement guarantee in accordance with the Subdivision Ordinance. The improvements are now complete and in a typical subdivision the Town would take action to accept the street but in this case the Town would only accept the sewer. Acceptance of public improvements is necessary prior to release of the improvement guarantee. I would recommend that this item be sent to Finance Committee to recommend on the acceptance of the sewer service by the Council.