

HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

APRIL 16, 2013

7:00 P.M.

• **5:30 pm – Finance & Administration Committee Meeting**

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

3. COMMUNICATIONS

- a. Maine Municipal Association – 2012 Property & Casualty Pool Benefits
- b. Hampden Business Association – Awards Dinner – 5/22/2013

4. REPORTS

- a. Finance & Administration Committee Minutes – 4/1/2013
- b. Pool Board Minutes – 3/12/2013
- c. Bus Ridership Report

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

3. UNFINISHED BUSINESS

- a. Papermill Park Rehab
- b. Old Hampden Academy Property – Developer Response*

4. NEW BUSINESS

- a. Public Safety – Request for Matching Grant Reserve Funds for Stalker Dual Radar

NOTE: The Council will take a 5-minute recess at 8:00 pm.

b. Proposed Budget Schedule

- D. COMMITTEE REPORTS
- E. MANAGER'S REPORT
- F. COUNCILORS' COMMENTS
- G. ADJOURNMENT

* Due to the nature of this item, portions of the discussion may be conducted in Executive Session pursuant to 1 MRSA §405 (6)(C) (Real Estate)

The value of Membership...

2012 Property & Casualty Pool

Town of Hampden

During the 2012-2013 Property & Casualty Pool coverage year, the Town of Hampden received the *benefits* identified below:

DIVIDENDS

The governing board of Property & Casualty Pool voted dividends to be distributed in 2012. Dividends are not guaranteed year-to-year.

Dividends PAID to the *Town of Hampden*:\$3,382

UNDERWRITING

The Property & Casualty Pool does not charge for property added during a coverage term if the added value is \$1,000,000 or less. There is also no charge for adding or changing equipment and vehicles. MMA made 5 mid-term change(s) to your coverage schedules during the 2012-2013 coverage term.

The total Additional Contribution waived as a result:.....\$857

LOSS CONTROL

In the last year, Loss Control staff visited and provided 10.00 service hours.

The estimated value of this service is:.....\$950

THE TOTAL VALUE OF BENEFITS FOR THE 2012-2013 YEAR:

\$5,189*

*This is NOT a bill.

The Maine Municipal Association Property & Casualty Pool appreciates your participation.



PROPERTY & CASUALTY POOL

MMA Risk Management Services

MAINE PEOPLE WORKING FOR MAINE COMMUNITIES

Membership is the difference

ADVANTAGES:

- A Partnership of Maine Communities grouping together to fund a self-insurance pool
- Public Entity risk management is what we do and all we do
- Specialized comprehensive coverage designed for Maine Communities
- Coverage crafted to take full advantage of the protections and immunities provided to cities, towns, schools, water and sewer districts
- Providing rate stability for over 25 years

Marketing/Underwriting:

- On-site visits at your convenience
- Direct access to your underwriter to answer coverage questions
- New and renewal application assistance
- Itemized breakdowns of contributions available for each line of business

Claims Management:

- We understand the Maine Tort Claims Act and the immunities it provides
- Online, fax or paper claims reporting
- Direct access to your assigned Claims Handler
- Claims review meetings are encouraged and available at your request/location

Loss Control:

- Experienced, designated Loss Control Consultants
- MMA staff provides all services with no additional fees.
- Partnering with you to provide inspections, program and property evaluations, training and consultation, specific to municipal exposures that prevent injuries and accidents and help you control your costs

Special Coverages Available:

- Personal Automobile Deductible Reimbursement for employees
- Volunteer Accident Insurance
- Tenant Users Liability Insurance
- Volunteer Firefighter Blanket Accident Coverage
- Road Salt Contamination Coverage

For More Information Contact: Phone: (800) 590-5583

Marcus Ballou Email: mballou@memun.org | Judy Doore Email: jdoore@memun.org



HAMPDEN BUSINESS ASSOCIATION

A-3-b

P.O. Box 155 • Hampden, Maine 04444

BUSINESSPERSON OF THE YEAR AWARD DINNER

Phil & Brenda Badger of Hampden Electrical

Spectacular Events Center – 395 Griffin Road, Bangor
Wednesday MAY 22, 2013
5 PM - Social Hour
6 PM - Program & Dinner

The Hampden Business Association awards dinner held in past years has been a tremendous success honoring business people who have made a significant contribution to the quality of life in Hampden. This year's honorees are Phil & Brenda Badger of Hampden Electrical. Hampden Electrical has been in business since 1994 and Phil has been a devoted member to the Hampden Kiwanis for many years. Hampden Electrical has also donated their services to many Hampden community projects.

We hope you plan to attend, to meet with your fellow business people and congratulate this year's award recipient. We also are offering you the opportunity to join other community leaders in paying tribute to our honorees by being a sponsor of the 2013 HBA Awards Dinner. Sponsorships are offered at the following levels:

Platinum Sponsorship - \$450

Includes one table with eight buffet dinner tickets
Name inclusion in program and evening events

Gold Sponsorship - \$350

Includes one table with six buffet dinner tickets
Name inclusion in program and evening events

Silver Sponsorship - \$150

Includes two buffet dinner tickets
Name inclusion in program and evening events

Supporters of the HBA - \$50

Name inclusion in program and evening events

Individual buffet dinner tickets - \$35

Company or Supporter Name (as it is to appear in the program)

Sponsorship Level _____

Number of Individual Tickets _____

Please indicate your level of sponsorship or participation and return the form by fax to Keith Bourgoin at 207-945-5118 or email to kbourgoin@heccpa.com. Please mail your payment to HBA, PO Box 155, Hampden, ME 04444

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES
Monday, April 1, 2013

Attending:

Councilor Tom Brann	Councilor David Ryder
Councilor Jean Lawlis	Public Works Director Chip Swan
Councilor Carol Duprey	Recreation Director Kurt Mathies
Councilor William Shakespeare	Susan Lessard, Town Manager
Councilor Shelby Wright	

The meeting was called to order at 5:34 p.m. by Councilor Brann.

1. Minutes of 3/18/2013 Meeting. There were no corrections to the minutes and they were adopted by unanimous consent.
2. Review & Sign Warrants – The Committee members reviewed the warrants and signed them. Questions related to the issuance, cost, and control of meal vouchers issued to Public Works Employees during storms were asked. The Town Manager explained that this practice had been going on for at least 20 years and that it was based on the employees working overtime during storms and not being able to go home for meals.
3. Old Business - None
4. New Business
 - a. Request for Letter of Support for LD 877, an Act to Establish the Geospatial Data Reserve Fund – Motion by Councilor Brann, seconded by Councilor Lawlis to recommend to the Council that a letter of support for LD 877 be issued for the establishment of a Geospatial Data Reserve Fund at the State level. Vote 5-1 (Ryder).
 - b. Public Works Request for use of Recreation Enterprise Reserve Account Funds for Mower Purchase – The Public Works Director and the Recreation Director attended the meeting to explain the proposal to use Recreation Enterprise funds for the purchase of a new zero turn mower that is used in large part for maintenance of the ballfields and recreation areas. There was considerable discussion surrounding whether or not this mower needed to be purchased at this time, whether the Town should change its equipment replacement policy, and whether recreation enterprise funds should be the source for an equipment purchase. It was the consensus of the Committee to postpone this item until more information is available to answer the questions raised.
 - c. 2013 Paving Bids – Motion by Councilor Lawlis, seconded by Councilor Wright to allow the Public Works Director to advertise for paving bids for the 2013 paving year. Unanimous vote in favor.
 - d. Personal Property Tax Abatements – Motion by Councilor Lawlis, seconded by Councilor Wright to recommend to the full Council that the personal property taxes listed below be abated. 5-0-1 (Shakespeare abstained).
 1. Blue Sky Enterprises, LLC 2012 \$ 71.61

- | | | | |
|----|--------------------------|------|----------|
| 2. | Robert & Linda Bryant | 2006 | \$ 93.52 |
| 3. | Robert & Linda Bryant | 2007 | \$ 94.20 |
| 4. | Robert & Linda Bryant | 2008 | \$ 97.34 |
| 5. | Dana's Grill at Dockside | 2011 | \$287.79 |
| 6. | Dana's Grill at Dockside | 2012 | \$305.28 |
| 7. | Qwik Stop Video | 2011 | \$325.95 |
5. Public Comment - None
 6. Committee Member Comments – None

The meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

Lura Hoit Pool ~ Board Meeting Minutes ~ 3-12-13

Cedena McAvoy brought the meeting to order at 7:00 pm.

Those present: Cedena McAvoy, Karen Brooks, Mary Ellen Conner, Vickie Levesque, Mike Jellison, Pat Foley, Sarah McVeigh, Greg Hawkins, Josh Sargent, Jim Feverston, Darcey Peakall and Julie Macleod. Not present: all here

Susan Lessard reviewed the new pool budget structure and plan of repaying the Host Community Benefit fund for the \$80,000 that was used for the new air handler. See attachments.

The secretary's minutes were accepted as presented.

The Director's Report:

- ~ The number of participants in February was down 1,086 people. This was due to Hampden Academy Swim Team having 20 less people on the team than last year and Stillwater Academy and Job Corps canceled multiple times throughout the month.
- ~ Daily receipts in February were up \$3,828 compared to last year. Memberships were up by 62 families due to aqua exercise now being included as part of the membership benefits.
- ~ The rental income was up \$203 compared to last year.
- ~ The monthly fuel usage was down 501 gallons compared to last year.
- ~ In session II, the pool provided 169 participants in group lessons and 14 private lessons. Group swim lessons were down 17 participants and private lessons were up by 4 participants. Group lesson income was down \$818 and private lesson income was up \$695 compared to last year.

The treasurer's report was accepted as presented.

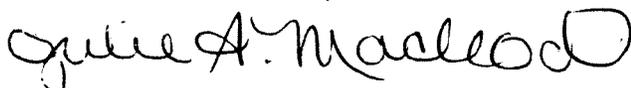
Karen and Sarah have agreed to be the nominating committee. They will propose their slate of officers at the next board meeting.

A draft of the corporate letter was passed around and Vickie has agreed to work with Sarah on the letter. A motion was made to require businesses to have 50 or more employees to qualify for the corporate membership. The motion was passed 9-0. They will present the new letter at the April 9th meeting.

Mike will be attending a conference held by Bangor Chamber of Commerce to learn how to promote your business using new media outlets (ex: Facebook, Twitter, etc...).

Meeting adjourned at 8:35pm.

Respectfully submitted,



Julie A. Macleod

BUS RIDERSHIP
TOWN OF HAMPDEN

	January	February	March	April	May	June	July	August	September	October	November	December	Total
1999	796	778	1030	896	801	787	776	838	821	874	873	770	10040
2000	592	732	806	723	708	673	675	709	732	748	662	668	8428
2001	661	485	608	646	730	637	529	543	482	677	588	610	7196
2002	626	599	675	691	669	586	610	662	706	826	670	699	8019
2003	717	618	708	713	754	553	837	787	849	1508	1614	1738	11396
2004	1487	1577	1926	1877	1623	1926	1930	2096	2010	1805	1795	1981	22033
2005	1884	1942	2425	2303	2292	2294	2048	2353	2360	2375	2255	2179	26710
2006	2367	2092	2594	2213	2412	2571	2384	2555	2302	2337	2603	2443	28873
2007	2366	2253	2952	2313	2612	2649	2554	2830	2167	2844	2737	2700	30977
2008	3064	3053	2932	3177	3238	3128	3586	3224	3031	3269	2528	2916	37146
2009	2726	2942	3415	3506	3458	3255	3507	3334	3550	3381	3704	3003	39781
2010	3167	3148	3509	3181	2724	2927	2947	3042	3049	2921	2949	3092	36656
2011	3009	2692	3149	2888	2918	2878	2692	3263	3198	3333	3709	3449	37178
2012	3533	3405	3540	3515	3595	3599	3584	4024	3516	3954	3997	4165	44427
2013	3496	3262	3433										10191

A-4-c

C-4-a

Maine Bureau of Highway Safety

INVOICE # 8

April 4, 2013

Reserve
3-780-00

TO: Hampden Police Department
Sgt. Christian Bailey
106 Western Ave.
Hampden, ME 04444

FOR: Local share for 1 Stalker Dual radars at \$995.00 per unit.

Amount Due: 1 unit(s) at \$995.00 per unit = \$995.00

Please make check payable to Treasurer, State of Maine and mail to:

Bureau of Highway Safety
164 State House Station
Augusta, ME 04333-0164

PLEASE COMPLETE THIS SECTION AND RETURN THIS FORM TO BHS:

Contact person: Sgt. Chris Bailey

Phone number: 862-4200

Radar SHIPPING address: 106 Western Ave

Hampden, Maine

E-mail address: C Bailey @ hampden maine . gov

Please return this invoice with your payment to the address above.
If it is not possible to return this invoice with payment, please send the invoice separately.

Buckle Up. Drive Safely.



Office Located At:
Central Maine Commerce Center
45 Commerce Dr, Suite 1
Augusta, ME 04330
Phone: (207) 626-3840 Fax: (207) 287-3042

C-4-b

TOWN OF HAMPDEN 2013/2014 BUDGET MEETING SCHEDULE

(Meetings start at 6:00 p.m. and are held in the Council Chambers on non-council meeting dates. Budget discussions on Council meeting nights follow the regular agenda.)

May 6, Monday (Council Meeting)
Public Safety
Police
Fire

May 8, Wednesday Public Works
Municipal Garage
Solid Waste
Buildings & Grounds
Marina
Non-Departmental Utilities
Reserves
General Assistance
Education

May 20, Monday: (Council Meeting)
Library
Recreation
Lura Hoyt Pool
Debt Service

May 22, Wednesday: Administration
Town Council
Elections
Municipal Building
Tax Collector
County Tax
Assessor/Planning
Economic Development
GIS/IT
Communications
The Bus
Revenues

May 29, Wednesday: Social Service Agency Requests
Budget Review – (if necessary)

June 3, Monday: (Council Meeting)
Budget Review – Post for Public Hearing

June 17, Monday: (Council Meeting)
Budget Adoption

