

HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

FEBRUARY 4, 2013

7:00 P.M.

• 5:30 pm – Finance & Administration Committee Meeting

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. January 22, 2013

3. COMMUNICATIONS

- a. Hammond Street Senior Center – Thank you
- b. Senior Citizen Group – Petition Requesting Continued Use of Skehan Center for Exercise Class
- c. Time Warner Cable – Rate Notification
- d. Joan Speyer & Theodore Littlefield – Email re Charter School Lease

4. REPORTS

- a. Finance & Administration Committee Minutes – 1/22/2013
- b. Infrastructure Committee Minutes – 1/28/2013

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

- a. Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Finance & Administration Committee Recommendations re Committee Reappointments:

- 1. Gerry Ouellette – Personnel Appeals Board
- 2. Aimee Smith – Board of Appeals

NOTE: The Council will take a 5-minute recess at 8:00 pm.

- 3. UNFINISHED BUSINESS
- 4. NEW BUSINESS
 - a. Sewer Commitment – 10/1/2012 to 12/31/2012
- D. COMMITTEE REPORTS
- E. MANAGER'S REPORT
- F. COUNCILORS' COMMENTS
- G. ADJOURNMENT



A-2-a

HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

TUESDAY

JANUARY 22, 2013

7:00 P.M.

Attending:

*Councilor Janet Hughes
Councilor Jean Lawlis
Councilor Tom Brann
Councilor Bill Shakespeare
Councilor Carol Duprey
Councilor Shelby Wright*

*Town Attorney Thomas Russell
Town Manager Susan Lessard
Town Clerk Denise Hodsdon
State Representative Brian Duprey
Citizens*

The meeting was called to order by Mayor Hughes at 7:07 pm.

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. January 7, 2013

3. COMMUNICATIONS

- a. Hampden Garden Club – Thank you
- b. Mike Pullen - Application for Reappointment to Historic Preservation Commission – Referral to Planning & Development Committee
- c. Morten Syversen - Application for Reappointment to Planning Board – Referral to Planning & Development Committee
- d. Aimee Smith - Application for Reappointment to Board of Appeals – Referral to Finance & Administration Committee

4. REPORTS

- a. Services Committee Minutes – 1/14/2013
- b. Rapid Renewal Report – October, November & December 2012
- c. Lura Hoit Pool Board Minutes – 12/11/2012
- d. Dyer Library Board Minutes – 11/14/2012

Motion by Councilor Lawlis, seconded by Councilor Shakespeare to accept the Consent Agenda. Unanimous vote in favor

B. PUBLIC COMMENTS – There were none.

C. POLICY AGENDA

1. PUBLIC HEARINGS

- a. **Proposed Amendments to Town of Hampden Victualers Ordinance – Section 5 Application** – *Mayor Hughes explained that the purpose of the proposed amendments is to eliminate the requirement for Council approval on license renewals and authorize the Code Enforcement Officer to issue renewal licenses as long as there are no unresolved complaints or violations. She then opened the hearing; no one spoke in favor or opposition and there were no general comments or questions; the hearing was closed. Motion by Councilor Brann, seconded by Councilor Wright to adopt the amendments to the Victualers Ordinance as submitted. Unanimous vote in favor.*

- b. **Proposed Amendments to Town of Hampden Outdoor Wood Boiler Annual Licensing Ordinance – Article 3 Annual License Required** – *Mayor Hughes explained that the purpose of the proposed amendments is to eliminate the requirement for Council approval on license renewals and authorize the Code Enforcement Officer to issue renewal licenses as long as there are no unresolved complaints or violations. She then opened the hearing; no one spoke in favor or opposition and there were no general comments or questions; the hearing was closed. Motion by Councilor Shakespeare, seconded by Councilor Brann to adopt the revised Outdoor Wood Boiler Annual Licensing Ordinance. Unanimous vote in favor.*

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Services Committee Recommendations re Committee Reappointments:** - *Services Committee Chair Lawlis reported that the Services Committee recommended reappointment of all the following applicants:*
 - 1. **Anthony Mourkas – Library Board** – *Motion by Councilor Lawlis, seconded by Councilor Wright to reappoint Anthony Mourkas to the Library Board. Unanimous vote in favor.*
 - 2. **Cheri Condon – Library Board** – *Motion by Councilor Lawlis, seconded by Councilor Brann to reappoint Cheri Condon to the Library Board. Unanimous vote in favor.*
 - 3. **Richard Jenkins – Library Board** – *Motion by Councilor Lawlis, seconded by Councilor Shakespeare to reappoint Richard Jenkins to the Library Board. Unanimous vote in favor.*
 - 4. **Patrick Foley – Pool Board** – *Motion by Councilor Lawlis, seconded by Councilor Duprey to reappoint Patrick Foley to the Pool Board. Unanimous vote in favor.*
 - 5. **Gregory Hawkins – Pool Board** – *Motion by Councilor Lawlis, seconded by Councilor Wright to reappoint Gregory Hawkins to the Pool Board. Unanimous vote in favor.*

6. **Cedena McAvoy – Pool Board** – *Motion by Councilor Lawlis, seconded by Mayor Hughes to reappoint Cedena McAvoy to the Pool Board. Unanimous vote in favor.*
7. **Jane Jarvi – Recreation Committee** – *Motion by Councilor Lawlis, seconded by Councilor Brann to reappoint Jane Jarvi to the Recreation Committee. Unanimous vote in favor.*

3. UNFINISHED BUSINESS

- a. **Council Introductions** – *This item was moved to the beginning of the meeting. Each Councilor, as well as the Town Manager, Town Clerk and Town Attorney, were given a few minutes to introduce themselves and say a few words about themselves. Mayor Hughes noted that State Representative Brian Duprey was present and asked him to say a few words as well.*
- b. **Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax – Introduction for Public Hearing – Finance & Administration Committee Recommendation** – *Following a public hearing on August 6, 2012, this item had been tabled indefinitely until such time as information was provided by the Town Attorney in regard to the legislation and options the Council has to limit the exemption. Motion by Councilor Brann, seconded by Councilor Shakespeare to remove this item from the table. Unanimous vote in favor. Motion by Councilor Brann, seconded by Councilor Wright to replace the documents removed from the table with this current document C-3-b. Unanimous vote in favor. Mayor Hughes reported that the Finance & Administration Committee has reviewed the revised version of the proposed ordinance and will be recommending that the full Council not approve it; however, the proposed ordinance does need to go to public hearing. Councilor Brann introduced this item for public hearing at the next regular meeting.*

4. NEW BUSINESS

- a. **Application for renewal of Victualers License received from Wang & Lo, Inc. d/b/a Fresh Ginger Restaurant at 64 Main Road North** – *Motion by Councilor Shakespeare, seconded by Councilor Duprey to approve renewal of the victualers license for Fresh Ginger Restaurant. Unanimous vote in favor.*
- b. **Application for renewal of Liquor License received from Wang & Lo, Inc. d/b/a Fresh Ginger Restaurant at 64 Main Road North** – *Motion by Councilor Brann, seconded by Councilor Wright to approve and sign the liquor license application for Fresh Ginger Restaurant. Unanimous vote in favor.*
- c. **Kiwanis Request – Meeting Attendee** – *Manager Lessard informed the Council that the Kiwanis Club has requested that a member of the*

Council attend their meetings which take place every Thursday evening. The Club feels it would be a good idea to have a liason between the Kiwanis and the Town. Following brief discussion, several Councilors said they would be willing to drop in on a meeting once in a while, but due to the time commitment for Council and committee meetings, it would be difficult for one Councilor to commit to every Kiwanis meeting. Manager Lessard will request copies of the meeting agendas.

- d. Set Date for Strategic Planning/Goal Setting Meeting** – *The meeting was tentatively scheduled for March 9, 2013, with a backup date of March 16th.*
- e. Set Date for Skehan Center Visit** – *The Council will tour the old Hampden Academy property from 5:30 to 6:30 pm on Monday, January 28th; to be followed by a brief Infrastructure Committee meeting from 6:30 to 7:00 pm; and then a special Planning & Development Committee meeting at 7:00 pm to discuss the old HA property.*

D. COMMITTEE REPORTS

Infrastructure Committee – *Councilor Wright – the next meeting will be at 6:30 pm on Monday, January 28th.*

Planning & Development Committee – *Councilor Brann – the last meeting was cancelled due to the weather and those agenda items will carry over to the next regular meeting on Wednesday, February 6th. There will be a special meeting at 7:00 pm on Monday, January 28th to discuss the old Hampden Academy property.*

Services Committee – *Councilor Lawlis – the committee met on January 14th and was updated on several items including the Papermill Road recreation area, the Recreation Department's use of the Skehan Center, the upcoming newsletter and Channel 7 programming.*

Finance & Administration Committee – *Mayor Hughes – the committee reviewed warrants and financial statements; reviewed and discussed the proposed Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax; reviewed financial status of the marina project; and reviewed expenditures related to the old Hampden Academy property and Skehan Center. The committee also reviewed and discussed a proposal from Credere Associates to conduct a PCB Site Characterization of the old Hampden Academy property and it was decided that the Council would conduct a tour of the property before making decisions on how to proceed with marketing the property.*

E. MANAGER'S REPORT – *a copy of the Manager's Report is attached and made a part of the minutes.*

F. COUNCILORS' COMMENTS

Councilor Shakespeare *commented that he thought the Council and Staff introductions were fantastic. In reference to the Governor's budget proposals, he noted that it is going to be challenging and that the Council will need to be as creative as possible.*

**MANAGER'S REPORT
January 22, 2013**

Impacts – Governor's Proposed Budget

As proposed, the Budget presented by Governor LePage would result in annual revenue reductions of approximately \$1.878 million dollars. These revenue reductions include total loss of revenue sharing for a two year period, commercial excise tax being sent to the State instead of kept locally for road expenditures, a 50% reduction in the Business Equipment Tax reimbursement program for personal property, and not only flat funding of education at the curtailed amount for this year – but also the inclusion of 50% of teacher retirement to be paid at the local level. These revenue reductions would require a mil rate of \$3.36 to offset. In addition, the budget removes the State homestead exemption from all but senior citizens, and that loss would increase property taxes (at the current mil rate) by \$159.00.

If the Town flat funded its budget for 2013-2014, the impact to a property owner who was not a senior citizen with a \$200,000 property valuation would be as follows -

	2012-2013	With Proposed Budget 2013-2014	
Total Value	200,000	200,000	
Homestead	(10,000)	0	
Tax Value	190,000	200,000	
Mil Rate	.01590	.01926	
Taxes	\$3,021	\$3,852	An increase of \$831.

This budget must be reviewed by the legislature and I am hopeful that a more balanced approach will be found to address State budget difficulties.

2010-2011 Unpaid Property Tax Foreclosure

Unpaid 2010-2011 property taxes will foreclose on February 19th. At this point we do not have any 'new' accounts in that status. The accounts outstanding have a history of being outstanding until just before the foreclosure date of the oldest tax.

Cleaning Person Change – The person who has cleaned the Town Office for many years, Dallas Stewart, has taken a job with the school department and will only be doing the cleaning at the library from now on. I have retained ServiceMaster for cleaning of the Municipal Building going forward. Service Master did the cleaning for several months in 2011 when Dallas was out with an arm injury.

Extreme Cold Weather – The forecast for the remainder of the week is for extremely low temperatures and accompanying wind chills. A reminder to everyone to check on older friends, neighbors, and relatives to make sure that they are doing ok – and to keep pets inside.

Dog Licenses Reminder – A reminder that all dog licenses need to be renewed by January 31st to avoid a \$25 fine for late registration.

Transfer Station Decals – A reminder that all must obtain a 2013 transfer station decal prior to February 1st. Vehicles without decals will not be allowed access after that date.

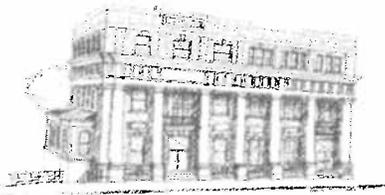
Sewer Bills – Sewer Bills for the fourth quarter of 2012 will be sent out on January 30th.

Councilor Lawlis noted that we are all in this together and urged anyone who is uncomfortable with the State budget proposals, to contact their State representatives.

G. ADJOURNMENT - The meeting adjourned at 8:48 pm.

A handwritten signature in black ink that reads "Denise Hodsdon". The signature is written in a cursive style with a large initial 'D' and a long horizontal stroke at the end.

Denise Hodsdon
Town Clerk



Hammond Street Senior Center

Established by the Couri Foundation in 1999

2 Hammond Street
Bangor Maine 04401
Tel. 207.262.5532
Fax 207.262.2475
www.hammondstreet.org

"Where the region's seniors come to learn, create, play, keep fit, make friends & stay young"

January 18, 2013

A-3-a

Susan Lessard, Town Manager
Town of Hampden
106 Western Avenue
Hampden, ME 04444

Dear Susan,

The snow is falling and the holidays are behind us, but we just couldn't let another day go by without making sure you knew how much we appreciate your recent donation to the Hammond Street Senior Center.

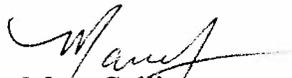
As you well know, the Senior Center strives to provide an inviting and engaging atmosphere where older adults can maintain their health and vitality, try new things such as painting or learning to use a computer, and enjoy friends both new and long-familiar.

Your donation makes all our programs, activities and free social space possible. Truly, the Senior Center wouldn't exist if it weren't for the involvement, enthusiasm and financial support of municipalities like yours.

Your involvement, enthusiasm and continued financial support will be even more vital to ensuring that the Senior Center is everything that we want and our communities need it to be.

With supporters like you, I know we have nothing but great things in our future! Thank you again for your generous gift.

Sincerely,


Mary Collins
Development Director


Kathy Bernier
Executive Director

The Hammond Street Senior Center is an independent 501(c)(3) non-profit public charity. Your donation of \$6,055.00 (Check #28654, Dated 01/09/2013) is fully tax-deductible as allowed by law.

Thank you so much!

Susan Lessard
TOWN MANAGER, HAMPDEN

A-3-b

OUR MONDAY, WEDNESDAY AND FRIDAY A.M.
EXERCISE CLASS IS VERY IMPORTANT TO US AND
WE ARE SO PLEASED THAT YOU ALLOW US TO
USE THE HAMPDEN ACADEMY GYM. OUR
INSTRUCTOR, DANA TARDIFF, IS HELPING US
MAINTAIN A MUCH HIGHER LEVEL OF EXERCISE
AND WE WANT YOU TO KNOW THAT IT HAS
BECOME VERY IMPORTANT TO EACH OF US. WE
SINCERELY HOPE THAT YOU WILL CONTINUE TO
ALLOW US TO USE THIS FACILITY.

HAPPY HOLIDAYS TO THE TOWN OF HAMPDEN.

Lem J. Higgins
944-7983

Susan Abbott
Karin Kessa
Linda Allen

Wiv Folsom
Lynne Carls
Sally Jacques
Shuly Harris
Helen Carney
Joel & Jan Froding
Susan Hall
Bill Hall

Mary Folsom
Carol Miller
Dale Nelson
Phyllis Bartlett
Sharon O'Connell
Clifford Leland

Jocune Arbudle
MaryAnn Tardiff
Susan Clement
Lou J Cole

Bob Tama
Pat Topt
Paula Ferris
Beverly Covert

Maurice Kaloustian
Jann Kaloustian
Maurice Carter
Ann Caldwell
Dane P. Toney & T
Joan Welch
Sandy Comeau
Kath Crocker
Jerry Lormie
Mary Folsom
Pam Mitchell

TOWN MANAGER, HAMPDEN

OUR MONDAY, WEDNESDAY AND FRIDAY A.M. EXERCISE CLASS IS VERY IMPORTANT TO US AND WE ARE SO PLEASED THAT YOU ALLOW US TO USE THE HAMPDEN ACADEMY GYM. OUR INSTRUCTOR, DANA TARDIFF, IS HELPING US MAINTAIN A MUCH HIGHER LEVEL OF EXERCISE AND WE WANT YOU TO KNOW THAT IT HAS BECOME VERY IMPORTANT TO EACH OF US. WE SINCERELY HOPE THAT YOU WILL CONTINUE TO ALLOW US TO USE THIS FACILITY.

HAPPY HOLIDAYS TO THE TOWN OF HAMPDEN.

Judy Mitchell
Melinda Blake
Carolyn Miller
Dale Nelson
Paula Turner
Betsy Chapman
Lois Marchand
Leann Hamilton
Brendy Bigelow
Constance MacDuffie
Paul Conn
Wuzzy Ed
Elaine Dillworth
Linda J. Covic
Katherine Carter
Dorothy Carter
Patsy Pearson

Paul Rich
Rita Hauener
Judy Mitchell
Malcolm MacDuffie
~~Paul Rich~~
Hanson
Janice Grant
Gaelle Plouffe
Glenn Ester
Paul McWilbur
Audrey Higgins
Leone K. Burge
Anne Bennett
Kathy White
Steve Estes
Sandra McQuillan

A-3-C



Susan Lessard <manager@hampdenmaine.gov>

Time Warner Cable - Rate Notification

1 message

Andalora, Catherine <catherine.andalora@twcable.com>

Mon, Jan 28, 2013 at 9:12 AM

Sent on behalf of Shelley Winchenbach, Director of Government Relations – Time Warner Cable, Maine/New Hampshire:

January 25, 2013

Dear Municipal Official,

I am writing to let you know about price changes going into effect on March 1, 2013 for our customers within your community. Our new pricing reflects dramatically higher programming costs, especially for local broadcast channels and sports programming, additional programming and features as well as investments in our network and customer service. In recent years, the cost of cable programming has grown at double the pace of the price of our TV services. If a customer is currently receiving a discounted promotional price for their services, that price will remain in effect for the duration of the promotional period. For customers whose bills will change, the average total bill increase is 2.6 percent. Below is a summary of the price changes:

Service	From	To
Broadcast Cable.....	\$ 20.99.....	\$ 22.99
Classic Cable.....	\$ 73.99.....	\$ 76.49
Digital Cable includes Classic Cable, Digital Tier, digital equipment and Navigator interactive guide.....	\$ 77.49.....	\$ 82.49
All The Best Premium, includes Digital Cable with 4 Premiums, Standard Internet and Home Phone Unlimited Nationwide.....	\$ 200.49.....	\$ 203.49
All The Best Plus, includes Digital Cable with 2 Premiums, Standard Internet and Home Phone Unlimited Nationwide.....	\$ 182.49.....	\$ 185.49
All The Best, includes Digital Cable, Standard Internet and Home Phone Unlimited Nationwide.....	\$ 161.49.....	\$ 164.49
Watch & Surf Plus, includes Digital Cable with 2 Premiums and Standard Internet.....	\$ 148.49.....	\$ 151.49
Watch & Surf, includes Digital Cable and Standard Internet.....	\$ 125.49.....	\$ 128.49

Watch & Talk Plus, includes Digital Cable with 2 Premiums and Home Phone Unlimited Nationwide.....	\$ 143.49.....	\$ 146.49
Watch & Talk, includes Digital Cable and Home Phone Unlimited Nationwide.....	\$ 119.49.....	\$ 122.49
Cable Programming Tier.....	\$ 53.00.....	\$ 53.50
Digital Tier.....	\$ 6.60.....	\$ 8.99
Digital Box.....	\$ 8.45.....	\$ 7.99
Remote**.....	\$	\$ 0.50
Digital Equipment Primary Outlet.....	\$ 11.45.....	\$ 8.99
Cable Card.....	\$ 2.00.....	\$ 2.50

* All services not available in all areas

For new video customers, we will be rolling out a Primary Equipment Package (PEP) which will cost \$8.99/month. This includes Converter, Remote and Interactive Guide.

New installation prices include:

- Triple Play from \$29.99 to \$34.99
- Double Play Increase from \$39.99 to \$44.99
- Professional Home Visits from \$29.99 to \$39.99
- Online installation fee: without recurring payment: \$29.99 and with recurring payment rate: \$19.99
- EZ Connect Rescue one time charge from \$29.99 to \$39.99
- EZ Connect kit ordered online used to be free, will be \$9.99

Please let me know if you have any questions. I can be reached at 207-594-2249 or via email at Shelley.winchenbach@twcable.com.

Sincerely,



Shelley Winchenbach

Director, Government Relations

Go Green! Print this email only when necessary. Thank you for helping Time Warner Cable be environmentally responsible.

This E-mail and any of its attachments may contain Time Warner Cable proprietary information, which is privileged, confidential, or subject to copyright belonging to Time Warner Cable. This E-mail is intended solely for the use of the individual or entity to which it is addressed. If you are not the intended recipient of this E-mail, you are hereby notified that any dissemination, distribution, copying, or action taken in relation to the contents of and attachments to this E-mail is strictly prohibited and may be unlawful. If you have received this E-mail in error, please notify the sender immediately and permanently delete the original and any copy of this E-mail and any printout.



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A-3-d

Susan Lessard <manager@hampdenmaine.gov>

Reject charter school lease

1 message

jspeyer@aol.com <jspeyer@aol.com>

Wed, Jan 30, 2013 at 9:58 AM

To: wrighttowncouncil@gmail.com, shakespearetowncouncil@hampdenmaine.gov,
dupreytowncouncil@hampdenmaine.gov, hughestowncouncil@hampdenmaine.gov,
branttowncouncil@hampdenmaine.gov, lawlistowncouncil@hampdenmaine.gov
Cc: manager@hampdenmaine.gov

January 30, 2013

To: Hampden Town Council (Mayor Janet Hughes, Deputy Mayor Thomas Brann, Deputy Mayor William Shakespeare, Councilor Shelby Wright, Councilor Carol Duprey, Councilor Jean Lawlis)
CC: Town Manager Susan Lessard

We request that the Town of Hampden not lease the former Hampden Academy buildings to the Queen City Academy Charter School or any other charter school that would be a competitor with schools in SAD #22.

Leasing to a charter school is short-sighted. Although a charter school might seem a natural use for a former educational facility, in the long run supporting the establishment of such a school in Hampden will be a detriment to both the town and the school district. When students who would normally attend the public schools of SAD #22 attend a charter school instead, the state allocated monies per student will transfer to the charter school. Monies include special education and some transportation costs. Students choosing to attend a charter school in Hampden instead of the SAD #22 middle schools and high school would negatively impact SAD #22 income while the school district would still have fixed costs, such as building and grounds maintenance expenses. This could potentially be catastrophic to the current quality of education in SAD #22 and, thus, diminish one of the greatest enticements to people moving into Hampden. A specialized charter school would simply not be the same broad-based, K-12 enticement.

Leasing to the Queen City Academy Charter School would also be in conflict with support of the new Hampden Academy that voters in Hampden (and Newburgh and Winterport) indicated by approving local funds to create a facility that has the potential to offer STEM (science, technology, engineering, and math) programming. The local funds that are dedicated to having science rooms that meet the national standards is part of the viability of such programming.

The Town of Hampden finding in a timely manner a party interested in using the former Hampden Academy facilities is a responsible action, and leasing or selling to an educational entity has value if that educational entity complements SAD #22 educational programs. The town working with SAD #22 to find a complementary not competitive use for the former HA is the most responsible action.

Joan M. Speyer
Theodore R. Littlefield
92 Main Rd. North
Hampden, Maine 04444
(207-478-1233)

FINANCE & ADMINISTRATION COMMITTEE MINUTES
January 22, 2013

Attending:

Mayor Janet Hughes	Councilor William Shakespeare
Councilor Tom Brann	Councilor Jean Lawlis
Councilor Carol Duprey	Town Manager Susan Lessard
Councilor Shelby Wright	Terry McAvoy, resident
Rep. Brian Duprey	

The meeting was opened at 5:45 p.m. by Mayor Hughes.

1. Review & Sign Warrants – The Finance & Administration Committee reviewed the payment warrants and several members had questions regarding payments which were answered by the Town Manager. The warrants were signed by Committee members.
2. Financial Statements – December 2012 – The Town Manager went through the Financial Statements for December 2012 and responded to questions from Committee members in regard to the status of accounts, allowable uses for expenditure of some fund types, and tax collections.
3. Old Business
 - a. Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax – The Town Manager introduced the amended draft ordinance which limits an eligible active duty military resident of Hampden that is stationed outside of Maine to free excise tax on one vehicle. There was considerable discussion on this item by Committee members ranging from strong disagreement that such an ordinance should be adopted to the feeling that it was a reasonable way in which to recognize the service of military personnel. Motion by Councilor Shakespeare, seconded by Councilor Lawlis to recommend to the Council that the ordinance as proposed not be created. Vote 4-2 (Wright, Duprey). Motion carried.
 - b. Credere Proposal – Old Hampden Academy – Committee members and the Town Manager discussed the need for this study to be done at this time. Some Committee members felt that it was necessary in order for the Economic Development Director to be able to market the property. Other members were concerned that without a direction set by the Council,

that simply doing this study would not improve the ability of the Economic Development director to market it. Since all 6 current members of the Council were present, it was the consensus of all that the Council should do a tour of the old Hampden Academy entire facility and then have a meeting to come up with potential options for it to be marketed. The tour will be held on Monday, January 28th from 5:30-6:30. Following the tour, the Council will reconvene at the Town Office for a short Infrastructure Committee meeting from 6:30 to 7 p.m. A special Planning & Development Committee meeting will be held at 7 p.m. to discuss the potential options for the Hampden Academy property. No vote was taken on the Credere proposal.

- c. Old Hampden Academy Expenditures – The Town Manager distributed copies of revenue/expense related to the old Hampden Academy and the Skehan Center and explained that nearly \$20,000 had been expended thus far on repairs to the heating system and facility in order to keep the property functional.
 - d. Marina Project – Status of Grant Funds – The Town Manager provided the Committee with a financial status report of the Marina project. There is approximately \$238,000 left in the grant for construction of the park.
 - e. Charter School Discussion – Due to time limitations, this item was not discussed.
 - f. Review of Town Charter – Town Council Section – Due to time limitations – this item was not discussed.
- 4. New Business - None
 - 5. Public Comment – Due to time limitations, this item was not completed.
 - 6. Committee Member comments – Due to time limitations, this item was not completed.

The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

INFRASTRUCTURE COMMITTEE MEETING MINUTES
MONDAY, JANUARY 28, 2013

Attending:

Councilor Shelby Wright	Town Manager Susan Lessard
Councilor Jean Lawlis	Public Works Director Chip Swan
Councilor Carol Duprey	Recreation Director Kurt Mathies
Councilor Tom Brann	Economic Development Director Dean Bennett
Councilor William Shakespeare	Resident, Terry McAvoy
Mayor Janet Hughes	

The meeting was opened at 6:35 p.m. by Chairman Wright.

1. MINUTES OF 11/26/2012 – Motion by Councilor Lawlis, seconded by Councilor Duprey to approve the minutes as presented. Unanimous vote in favor.
2. TRANSFER STATION DECAL REQUEST – LEE RESIDENTIAL – The Town Manager presented the request from Lee Residential for individual transfer station stickers for the eight properties that his company has in Hampden. Committee members asked questions related to the current application of the policy for issuing decals, which does not allow business or commercial entities to obtain decals or use the facility. Also, the Manager informed the Committee that other similar businesses that owned properties in Hampden were not allowed to have decals. It was the consensus of the Committee to support the policy as currently in effect and not to issue decals to Lee Residential properties.
3. REQUEST FOR POLE LOCATION – MARINA PROPERTY – The Town Manager explained that Hamlin Marine had asked for permission to locate a pole on the property they are currently leasing, and will soon be obtaining, from the Town. The purpose of the pole would be to allow the extension of service from Time Warner from their showroom on Route 1A to the marina parcel on the river. There would be no cost or liability to the town for the pole location. Motion by Mayor Hughes, seconded by Councilor Wright to approve the location of the pole on the conditions that it have sufficient setback from the roadway, that it be done at no cost to the town and that the town incur no liability as a result of its location. Unanimous vote in favor.
4. PUBLIC COMMENTS - None
5. COMMITTEE MEMBER COMMENTS – Committee members asked questions related to several projects in the community including –
 - A request that the Town Planner follow up with the Bangor City Planner in regard to the possibility of a grant to extend the sidewalk on Route 1A north from its current ending point to connect to the sidewalk in the City of Bangor in that area.
 - Asked the Town Manager to determine how much of the property at the corner of Route 1A and Western Avenue was in the right of way?

The sidewalk in that area is in very bad shape and needs to be improved.

- Complaints were made about the deteriorating condition of the property at the corner of Route 1A and Kennebec Road. Windows are broken on the main level and would allow entrance to the structure. The Town Manager will have the Code Enforcement Officer contact the property owner.
- The status of the sidewalk on Western Avenue to 'complete' the four mile square sidewalk was asked. The Public Works director indicated that there had been some problems with the design in one area but that it was supposed to be constructed later this year.

The meeting was adjourned at 7 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

C-1-a

TOWN OF HAMPDEN, MAINE
ORDINANCE
EXEMPTING ELIGIBLE ACTIVE DUTY MILITARY PERSONNEL
FROM VEHICLE EXCISE TAX

Section I. Authority.

This Ordinance is enacted pursuant to 36 M.R.S. §1483-A, which expressly authorizes such ordinances.

Section 2. Excise Tax Exemption For One Vehicle: Qualifications.

One vehicle owned by a resident of this municipality who is on active duty serving in the United States Armed Forces and who is either permanently stationed at a military or naval post, station or base outside this State or deployed for military service for a period of more than 180 days and who desires to register that resident's vehicle in this State is hereby exempted from the annual excise tax imposed pursuant to 36 M.R.S. §1482. If a qualifying resident owns more than one vehicle, the resident shall designate the one vehicle that is to be exempt from excise tax under this Ordinance.

To apply for this exemption, the resident must present to the municipal excise tax collector certification from the commander of the resident's post, station or base, or from the commander's designated agent, that the resident is permanently stationed at that post, station or base or is deployed for military service for a period of more than 180 days.

For the purposes of this section, "United States Armed Forces" does not include the National Guard and the Reserves of the United States Armed Forces.

For purposes of this section, "deployed for military service" has the same meaning as in 26 M.R.S. §814(1) (A).

For purposes of this section, "vehicle" has the same meaning as in 36 M.R.S. §1481(5) and does not include any snowmobiles as defined in 12 M.R.S. §13001.

Section 3. Effective Date: Duration.

Pursuant to Section 213(c) of the Town Charter, this Ordinance shall become effective at the expiration of 30 days after its adoption by the Town Council, and shall remain in effect unless and until it or 36 M.R.S. §1483-A is repealed.

Consent Agenda 1/1/2012



12/17/12 Completed
+ Approval off
To Town Clerk

Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTE

C-2-a-1

NAME: Quellette Gerry J
LAST FIRST MI

ADDRESS: 477 Back Winterport Road Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-2894 949-1764
HOME WORK CELL

EMAIL: gerry@TDS.net

OCCUPATION: Human Resources Manager

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: Personnel Appeals Board

SECOND CHOICE (OPTIONAL): N/A

How would your experience, education and/or occupation be a benefit to this board or committee? 24 years of Human Resources Hands on Experience

Along with Business, Accountable Degrees with 2 Human Resources certifications under my belt

Are there any issues you feel this board or committee should address, or should continue to address? no

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received DEC 17 2012
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN APPLICATION FOR TOWN BOARDS AND COMMITTEES C-2-a-2

NAME: SMITH AIMEE E
LAST FIRST MI

ADDRESS: SUNSET AVE HAMPDEN 0444
STREET TOWN ZIP

MAILING ADDRESS (if different): SAME

TELEPHONE: 207 951-0912 207 866-5500
HOME WORK

EMAIL: msaimee@roadrunner.com

OCCUPATION: PARALEGAL

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: BOARD OF APPEALS

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? I HAVE BEEN ON THE BOARD OF APPEALS FOR A NUMBER OF TERMS

Are there any issues you feel this board or committee should address, or should continue to address? _____

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received <u>JAN 08 2013</u>
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
email: hampden@midmaine.com

C-4-a

CERTIFICATE OF COMMITMENT OF SEWER USER RATES

To: Susan M. Lessard, the treasurer of the municipality of Hampden, Maine.

We, the undersigned municipal officers of the municipality of Hampden, Maine hereby certify and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A §3406 for those properties, units, and structures required by local and state law to pay a sewer rate to the municipality, for the period beginning 10/01/12 and ending 12/31/12. This list is comprised of the pages numbered 1 to 1 inclusive which are attached to this certificate. The date(s) on which the rates included in this list are due and payable is (are) 02/28/13. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum total of those lists being \$ 130,517.80. You are hereby required to charge interest at a rate of 7 % per annum on any unpaid account balance beginning 03/01/13. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before 06/2013 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this _____ day of _____, 20__.

Municipal Officers of the Town of Hampden, Maine