



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

MAY 5, 2014

7:00 P.M.

Note: These minutes are action minutes only recording motions and votes. Video tapes of all meetings are available for review at the Town Office.

Attending:

Deputy Mayor David Ryder

Councilor Tom Brann

Councilor Jean Lawlis

Town Clerk Denise Hodsdon

Jim Dunning, Casella Zero Sort

Councilor William Shakespeare

Councilor Ivan McPike

Town Manager Susan Lessard

Public Safety Director Joe Rogers

The meeting was called to order by Deputy Mayor Ryder at 7:00 pm.

A. PLEDGE OF ALLEGIANCE – **Deputy Mayor Ryder led the Pledge of Allegiance**

B. CONSENT AGENDA - **Motion by Councilor Lawlis, seconded by Councilor McPike to approve the consent agenda. Unanimous vote in favor.**

1. SIGNATURES

2. SECRETARY'S REPORTS

3. COMMUNICATIONS

4. REPORTS

a. Services Committee Minutes – 3/10/2014

b. Finance & Administration Committee Minutes – 4/7/2014

c. Infrastructure Committee Minutes – 3/24/2014

C. NEWS, PRESENTATIONS & AWARDS

1. Children's Day Update – Shelby Wright – **Shelby Wright did not attend the meeting and no update was given.**

D. PUBLIC COMMENTS – **HBA President Keith Burgoin, 46 Hughes Blvd., invited the Council to attend the HBA annual dinner on May 20th in honor of Danny & Carla Lafayette and Lafayette Hotels.**

E. POLICY AGENDA

1. PUBLIC HEARINGS

- a. Application for Liquor License received from Anglers, Inc. d/b/a Anglers Restaurant at 91 Coldbrook Road –***The public hearing was opened by Deputy Mayor Ryder. No comments were received. Motion by Councilor Brann, seconded by Councilor Lawlis to approve the Liquor License for Anglers, Inc. d/b/a Angler's Restaurant at 91 Coldbrook Road. Unanimous vote in favor.***
- b. Application for Liquor License received from Kimberly McLaughlin d/b/a McLaughlin's at the Marina – ***The public hearing was opened by Deputy Mayor Ryder. No comments were received. Motion by Councilor Brann, seconded by Councilor McPike to approve the Liquor License from Kimberly McLaughlin d/b/a McLaughlin's at the Marina. Unanimous vote in favor.***
- c. Amendment to Town Council Compensation Ordinance –***The public hearing was opened by Deputy Mayor Ryder. Terry McAvoy, 59 Monroe Road spoke in favor of discontinuing council pay and internet reimbursement. Lisa Kelley, 19 Clarke Circle spoke in favor of this as a way to reduce the budget. The public hearing was closed. Motion by Councilor McPike, seconded by Councilor Ryder to approve the amendment to the Town Council Compensation Ordinance. Vote 2-3 (Councilor Ryder and McPike in favor, Councilors Lawlis, Brann, Shakespeare opposed.) Motion failed.***

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Warrant for Special Municipal Election – ***Motion by Councilor Lawlis seconded by Councilor McPike to approve the warrant. Unanimous vote in favor.***
- b. Notice of State Primary Election (Information Only) – ***This item was for information only – no action was taken.***

3. UNFINISHED BUSINESS

- a. Route 1A Sewer Project Bid & Award – Recommendations of Infrastructure and Finance & Administration Committees – ***Motion by Councilor McPike, seconded by Councilor Brann to award the Route 1A sewer project to the low bidder T. Buck Construction for a price of \$811,124. Unanimous vote in favor. Public Comment opposing this project was received from Beverly Woodcock who lives at 110 Main Road North.***
- b. Approve Sewer Bond Documents for Route 1A Sewer Project – ***Motion by Councilor Lawlis, seconded by Councilor Brann to approve the Sewer Bond documents for the Route 1A project. Unanimous vote in favor.***

- c. Proposed Amendment to Town Charter – Section 1003 Charter Amendments – Introduction for Public Hearing- ***Councilor Brann introduced Proposed Amendment to the Town Charter –Section 1003 amendments for public hearing.***
- d. Codification of Charter & Ordinances – Finance Committee Recommendation – ***Motion by Councilor Brann, seconded by Councilor McPike to approve the Finance Committee recommendation to codify the ordinances. Unanimous vote in favor. Motion by Councilor Brann, seconded by Councilor McPike to set aside the bid process and award the codification project to General Code. Unanimous vote in favor.***
- e. Historic Map – Councilor Shakespeare – ***Motion by Councilor Brann, seconded by Councilor Lawlis that the Town Council accept the map as a donation and commit to preservation for future generations and investigate what the best procedures are for that. Vote 3-2. (Councilors Shakespeare, Lawlis, & Brann in favor and Councilors Ryder and McPike opposed.) Motion carried. Public comments and questions regarding funding of this project were made by Rich Armstrong, Kennebec Road, Ed Armstrong, Kennebec Road, Lisa Carter, 1088 Western Avenue, Alex King, 75 Ichabod Lane, Jeremy Jones, Partridge Road, and Terry McAvoy, 59 Monroe Road.***
- f. “News, Presentations, & Awards” – Councilor Brann – ***Councilor Brann wants this item included in the policy section of the agenda so that the rules do not have to be set aside for the Council to take action on an item if necessary. This item will be introduced for discussion and action at the next Council meeting.***

4. NEW BUSINESS

- a. Zero-Sort Recycling – Infrastructure Committee Recommendation – ***Motion by Councilor Lawlis, seconded by Councilor Shakespeare to approve the Infrastructure Committee recommendation to move to Zero Sort Recycling with Casella Waste starting July 1, 2014. Unanimous vote in favor.***
- b. Planet Aid – Clothing Disposal Box – Infrastructure Committee Recommendation – ***Motion by Councilor Lawlis seconded by Councilor Brann to approve the Infrastructure Committee recommendation that the Town allow Planet Aid to put a disposal box for leftover shoes and clothes from the Swap Shop at the Transfer station at the end of each week with the town to receive .05/per lb. Unanimous vote in favor.***

F. COMMITTEE REPORTS – ***Services has not met since the last meeting. Planning & Development is meeting on Wednesday. Infrastructure Committee items were***

discussed as part of tonight's agenda and the committee is working on a paving schedule for this year. The Finance Committee did not meet due to lack of a quorum.

- G. **MANAGER'S REPORT – *The Manager's Report is attached and made part of the minutes.***
- H. **COUNCILORS' COMMENTS – *Councilor Brann plans to talk to staff at the University about the best way to preserve the antique map. Councilor Shakespeare commented on the fine retirement party that was held by the Fire Department for Lieutenant Frank Coombs. Councilor Lawlis encouraged people to donate to help with the preservation of the antique map. Councilor McPike updated the Council on the RSU #22 budget with local share for the Town going up 4.99 percent this year – estimated at more than \$300,000 and that the school local share for Hampden has gone up over \$900,000 since 2010/11 and that attendance at the budget committee meetings was very sparse.***
- I. **2014/2015 BUDGET –*The Town Manager presented the Budget Message for 2014/15. According to the law established by LD1, the town's budget could have grown by 2.34% based on new valuation and the state ratio increase. This budget as presented is up .19%.***
1. **Police – *The only way to keep the budget flat is to eliminate part-time (reserve) officers. That would reduce the budget by \$23,000. Councilor Brann stated that the Town's first responsibility is the safety, health, and welfare of its residents and it would be a mistake to eliminate reserve officer coverage. Motion by Councilor Brann, seconded by Councilor McPike to reinstate reserve officer coverage in the budget. Unanimous vote in favor.***
 2. **Fire – *The call fire wage line item has been reduced to help keep costs down but also in recognition of the fact that it is getting more and more difficult to attract volunteers considering the level of training and the time that is required. As of January 1, 2015 all call firefighters have to have FF1 or FF2 certifications.***
 3. **Public Safety – *No change***
- J. **ADJOURNMENT- *The meeting was adjourned at 9:58 p.m.***

**Denise Hodsdon
Town Clerk**

MANAGER'S REPORT

May 5, 2014

Newsletter – The newsletter should be in mailboxes in Hampden by Friday of this week. For those who want to see it now – there is a link on the front page of the Town website.

Streamside/Community Cleanup – On Saturday May 3rd 43 people participated in the annual streamside/community clean up in Hampden. The cleanup areas included Weatherbee, McGraw, Reeds Brook, and Hampden Academy campus, the Kiwanis, VFW, Ballfields and Irving area, Marina Road and Marina area, Carey Circle, McCaw Road, and Nadine's Way area, and Meadow, Patterson, and Canaan Roads near the transfer station. Thanks to Planner Robert Osborne for coordinating the event, to Hampden Highlands United Methodist Church for making the cleanup part of their mission, to Hampden Pack 41 of the boy scouts for their efforts and to the other folks who gave up part of their weekend to beautify the community. This annual cleanup also satisfies part of the Hampden Municipal Separate Stormwater Sewer System Permit (MS4). The Town sponsored a thank-you barbecue for the volunteers after the cleanup.

Frank Coombs Retirement – The Public Safety department sponsored a retirement party on May 3rd at the Morgan Hill Events Center for 36 year employee Frank Coombs who retired on May 1st. It was a very well attended event. Frank received recognition from several state agencies as well as a plaque from the public safety department.

Conservation Easement- Marina Park– The Conservation Easement for the Marina park is now finalized and should be signed this week. Following that, the Town will be able to access the funds from the Chevron grant and repay the Host Community Benefit fund for the up-front funding of the work thus far. I signed the contract for the parking lot construction at that site last week following Council approval of the contract and they are estimating starting the third week in May.