



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

TUESDAY

JANUARY 3, 2012

7:00 P.M.

Attending:

Councilor Andre Cushing

Councilor Shelby Wright

Councilor Janet Hughes

Town Manager Sue Lessard

Town Attorney Thomas Russell

Councilor Kristen Hornbrook

Councilor Jean Lawlis

Councilor Jeremy Williams

Economic Development Director Dean Bennett

The meeting was called to order at 7:00 p.m. by Attorney Tom Russell for the purpose of electing the Mayor and Deputy Mayor for the ensuing year.

- **Swearing in of District Councilors** – *Councilors Janet Hughes, Jeremy Williams, and Jean Lawlis were sworn in to office by Town Attorney Thomas Russell.*
- **Election of Mayor, Deputy Mayor** – *Councilor Andre Cushing nominated Councilor Janet Hughes as Mayor, seconded by Councilor Jean Lawlis. Nominations were closed. The roll call vote for Mayor was Councilors Wright, Lawlis, Williams, Cushing and Hughes in favor and Councilor Hornbrook opposed. Motion carried 5-1. The Town Attorney swore in the Mayor.*

Mayor Janet Hughes nominated Councilor Andre Cushing as Deputy Mayor, seconded by Councilor Lawlis. Nominations were closed. The roll call vote for Deputy Mayor was Councilors Wright, Williams, Lawlis, Hornbrook, Cushing, and Mayor Hughes in favor – none in opposition. Motion carried 6-0. The Town Attorney swore in the Deputy Mayor

Mayor Hughes welcomed everyone to the meeting and said she was honored to serve as the Chair.

A. CONSENT AGENDA

1. SIGNATURES - *None*

2. SECRETARY REPORTS – *None*

3. COMMUNICATIONS

a. Bangor Region Chamber of commerce

b. Zachary Malloy – New Application for Board of Appeals – Referral to Finance & Administration Committee

4. REPORTS

a. Pine Tree Landfill – Complaint Report – November 2011

- b. Finance Committee Minutes – 12-19-2011
- c. Lura Hoit Pool Trustees Minutes 11-8-2011

Mayor Hughes requested that item A.3.b. be set aside from the consent Agenda. Motion by Councilor Cushing, seconded by Councilor Lawlis to accept the balance of the consent agenda. Unanimous vote in favor.

Mayor Hughes reminded Councilors that Item A.3.b. was an invitation to the Bangor Regional Chamber of Commerce annual dinner and that those interested should contact the Town Manager to make reservations. Motion by Councilor Wright, seconded by Councilor Cushing to accept item A.3.b.

B. PUBLIC COMMENTS

Sally Leete, Main Road South, asked how long that the Mayor position has been appointed. Town Attorney Russell responded that it has been since the Charter was adopted in 1972.

C. POLICY AGENDA

1. PUBLIC HEARINGS - None

2. NOMINATIONS – APPOINTMENTS – ELECTIONS - None

3. UNFINISHED BUSINESS

- a. *Renewal of Kiwanis Poker Tournament License – Motion by Councilor Cushing, seconded by Councilor Wright to grant a permit to the Kiwanis for their Poker Tournament(s). Unanimous vote in favor.*
- b. *Draft Zoning Ordinance Text Amendment to Interchange District – Referral for Public Hearing – Councilor Hornbrook introduced the draft zoning ordinance text amendment to the Interchange district for public hearing.*
- c. *Town Manager Search Update – Mayor Hughes gave an update on the process. Susan Lessard has agreed to continue working two days a week through the end of January while the Council continues its interview process. Motion by Councilor Lawlis, seconded by Councilor Cushing to accept Susan Lessard's offer to continue working two days per week through the end of January. Unanimous vote. The next interviews will be tentatively scheduled for January 9th but if that is not possible they will be held on January 10th.*
- d. *Old Hampden Academy Re-use Update* - This item was discussed at the end of the meeting following Councilor Comments. Mayor Hughes reported that she had met with SAD representatives to discuss options. Attorney Peter Lowe attended the meeting representing the Town in negotiations. Motion by Councilor Cushing, seconded by Councilor Lawlis to enter executive session pursuant to 1 MRSA 405(6) (c) to*

include the Town Attorney and the Economic Development Director. Public Comment: Lisa Kelley – 19 Clark Circle – asked why this was being done in executive session. Mayor Hughes responded that the confidential nature of the information being discussed could put the SAD at a disadvantage if these negotiations fell through and they had to work with another entity. Unanimous vote to enter executive session.

Motion by Councilor Wright, seconded by Councilor Hornbrook to re-enter regular session at 10:35 p.m. Unanimous vote in favor.

After returning to regular session, the Council discussed Committee assignments as follows:

Finance & Administration –

Councilor Cushing

Councilor Lawlis

Mayor Hughes - Chair

Services Committee

Councilor Lawlis – Chair

Councilor Wright

Councilor Brann

Planning & Development

Councilor Brann – Chair

Councilor Lawlis

Councilor Hughes

Infrastructure

Councilor Wright – Chair

Councilor Williams

Councilor Hornbrook

Communications

Councilor Hornbrook – Chair

Councilor Cushing

Councilor Williams

- e. Discussion of Councilor Brann's Comments at December 5, 2011 Meeting re Legal Action – *Mayor Hughes asked that this item be moved to the next agenda due to the absence of Councilor Brann. Motion by Councilor Cushing, seconded by Councilor Wright to postpone this discussion until the next council meeting. Vote 5-1 (Hornbrook).*
- f. Councilor Hornbrook's Request for Copies of Town Council and Town Staff Emails – *Mayor Hughes asked Councilor Hornbrook to explain what she is looking for in these emails and to be more definitive. The request is for all emails between councilors from 12/1 – 12/15/2011. The IT person will download these emails and provide them to Councilor Hornbrook. Councilor Wright asked for a report on the outcome of this request.*

4. NEW BUSINESS

- a. Public Safety Recliner Purchase – Authorize Use of Fire Building Reserve Funds – *Motion by Councilor Cushing, seconded by Councilor Wright to approve the recliner purchase. Unanimous vote in favor.*
- b. Discussion of Committee Preferences – *Information was given regarding changes in the Council Committee structure in 2009. The current Council Rules are inconsistent with the Committee structure defined in 2009. Councilor Hornbrook objects to the Mayor's suggestion to combine the Communications Committee with the Services Committee. Additional discussion on this subject occurred after the executive session regarding the Old Hampden Academy and can be found under C.3.d.*

- D. COMMITTEE REPORTS – *Communications - a meeting is scheduled for 1/10 but Councilor Hornbrook is unable to attend. Councilor Lawlis reported that the Services Committee had not met but a group did come in to talk about a community garden project. On January 4th at 6 p.m. there is an organizing meeting for it at the Edythe Dyer Library. Mayor Hughes reported that Planning & Development's last meeting was cancelled and that the next meeting is January 4th at 6 p.m.*
- E. MANAGER'S REPORT – *The Manager's Report is attached hereto and made a part of these minutes.*
- F. COUNCILORS' COMMENTS – *Councilor Wright welcomed Councilor Williams to the Council, Councilor Hornbrook welcomed Councilor Williams, wished everyone a Happy and blessed New Year, appreciates feedback and comments and email from residents. Councilor Cushing welcomed Councilor Williams and thinks he will be a great addition to the Council. He reported that Economic Development Director Dean Bennett had given a presentation to the Hampden Business Association and thanked the Town Manager for her flexibility in continuing to assist the Town. Councilor Lawlis wished Councilor Brann a speedy recovery, thanked the Town Manager for staying on to help out, is concerned about the budget process, welcomed Councilor Williams and hoped that 2012 is a good year for Hampden. Mayor Hughes welcomed Councilor Williams. Councilor Williams thanked everyone in District 4 for propelling him to the post, thanked the Council and staff for their welcome, and is very confident that the comprehensive plan that has been amended better reflects what citizens want.*

ITEM C.3.d discussed. See above.

G. ADJOURNMENT

The meeting was adjourned without objection at 10:45 p.m.

Respectfully submitted,

*Denise Hodsdon
Town Clerk*

MANAGER'S REPORT
January 3, 2012

Route 1A Project –

The Route 1A reconstruction project from Stern's Lumber to Hillside drive will be starting in the Spring. Construction bids will be put out by the State this winter. The State will be utilizing approximately 1100 square feet of land owned by the Town during construction located adjacent to Route 1A in front of the cemetery. There will be one entrance to the cemetery open at all times during construction. The Town is receiving \$300 for the right to use that land for a temporary construction easement.

Manager Schedule –

I will be working Mondays and Tuesdays in Hampden for the month of January to assist in the old to new manager transition. This week I was in the office today and will be in the office on Thursday afternoon as well.

Newsletter Deadline –

Persons with articles for the January edition of the newsletter should have them submitted to the Town Office no later than 1/9/2012. They can be emailed to manager@hampdenmaine.gov

Bangor Chamber Annual Dinner – Councilors interested in attending the Bangor Chamber annual dinner should let me know via email by Monday, January 9th so that I can make the reservations. The invitation is part of the consent agenda for tonight's meeting.