



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

MONDAY

MAY 4, 2015

7:00 P.M.

Attending:

Mayor David Ryder  
Councilor Stephen Wilde  
Councilor Dennis Marble  
Town Manager Sue Lessard  
Public Safety Dir. Joe Rogers  
Residents

Councilor William Shakespeare  
Councilor Carol Duprey  
Councilor Terry McAvoy  
Town Attorney Tom Russell  
Fire Lieutenant Jason Lundstrom

The meeting was opened at 7 p.m. by Mayor David Ryder. He then asked all to stand for the Pledge of Allegiance.

A. PLEDGE OF ALLEGIANCE

B. CONSENT AGENDA – Motion by Councilor McAvoy, seconded by Councilor Shakespeare to approve the Consent agenda. Unanimous vote in favor.

1. SIGNATURES

2. SECRETARY'S REPORTS

a. April 21, 2015 Minutes

3. COMMUNICATIONS

- a. Victualers License Renewal – Anglers Restaurant
- b. Whitcomb Baker Ladies Auxiliary – Flag Project Donation

4. REPORTS

- a. Infrastructure Committee Minutes – 3/23/2015
- b. Finance Committee Minutes – 4/6/2015

C. PUBLIC COMMENTS – There were no public comments

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS - None

2. PUBLIC HEARINGS - None

3. NOMINATIONS – APPOINTMENTS – ELECTIONS - None

4. UNFINISHED BUSINESS

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

- a. Route 1A/Old County Road Sewer Project – Infrastructure Committee Recommendation – Mayor Ryder explained that the Infrastructure Committee had reviewed a bid from Gardner Construction – the winning bidder for a Hampden Water District line replacement project - to replace a sewer line under route 1A in conjunction with the Hampden Water District line replacement project. There were no public comments. Motion by Councilor Marble, seconded by Councilor Shakespeare to award the Old County/Route 1A intersection sewer line replacement project to Gardner Construction for a price of \$21,500 to be taken from Sewer reserves. Unanimous vote in favor

## 5. NEW BUSINESS

- a. Liquor License Application received from Anglers Restaurant at 91 Coldbrook Road – There were no public comments. Motion by Councilor Shakespeare, seconded by Councilor McAvoy to approve the liquor license application from Angler’s Restaurant at 91 Coldbrook Road. Unanimous vote in favor.
- b. Liquor License Application received from McLaughlin’s at the Marina at 108A Marina Road – There were no public comments. Motion by Councilor Shakespeare, seconded by Councilor Marble to approve the liquor license application from McLaughlin’s at the Marina at 108A Marina Road. Unanimous vote in favor.
- c. Sewer Commitment – 1/1/2015 to 3/31/2015 – There were no public comments. Motion by Mayor Ryder, seconded by Councilor Marble to commit the sewer billing for the first quarter of 2015. Unanimous vote in favor.
- d. Paving Bid Results – Finance Committee Recommendation – Mayor Ryder explained that the Town had received paving bids from 6 companies and that Vaughn Thibodeau was the low bidder at \$279,987.75. and that the Finance Committee had recommended that the bid be awarded to Thibodeau and paid from Streets and Roads Reserve. The roads to be paved are Triangle Drive, Old County Road, Mecaw Road, Penobscot Meadows Drive, Manning Mill Road, Fowler Road, Miller Road, Marina Road and North County Road. There were no public comments. Motion by Councilor Marble, seconded by Councilor Wilde to accept the low bid from Thibodeau in the amount of \$279,987.75 to be funded from Streets and Roads Reserve. Unanimous vote in favor.
- e. Ballfield Road Batting Cages Move – Survey of Ballfield Road – Use of Reserve Funds – Finance Committee Recommendation – Mayor Ryder explained that this item would allow the use of Town Property Reserve Funds for a survey to determine the boundary lines of the Ballfield Road lot owned by the Town. Councilor Wilde questioned whether it was necessary to do work at that location if the Town was considering construction of new fields elsewhere. Mayor Ryder responded that the Town would need to know the boundaries of that lot whether to

determine setback for batting cages or in the event that the lot were to be sold. Due to the unknown nature of the cost – the Finance Committee had suggested that the Manager be allowed to expend up to \$4000 for the survey of the lot but would need additional Council action if the price estimates went beyond that amount. There were no public comments. Motion by Councilor McAvoy, seconded by Councilor Marble to recommend that the Finance Committee recommendation be accepted. Unanimous vote in favor.

- f. Public Works Director Confirmation – The Town Manager presented the name of Sean Currier for the new Public Works Director. There were no public comments. Motion by Councilor Shakespeare, seconded by Councilor McAvoy to confirm the Manager’s appointment of Sean Currier as the new Public Works Director with a start date of June 8, 2015. Unanimous vote in favor.
- g. Request for Town to Issue License Plates – Councilor Wilde - Councilor Wilde requested that the Council add issuing license plates to the services offered by the Town Office and indicated that he had checked with a number of surrounding Towns and there was not a lot of work involved in the process. Although the Finance Committee had recommended on 3/16 that this subject be discussed after a new Town Manager was in place and had had time to assess staffing, Councilor Wilde and Councilor Duprey expressed concern at putting it off because any budget needs for it would have to be known prior to the adoption of the 2015/16 budget. Councilor Shakespeare was concerned over the fact that this was being introduced with the idea that ‘many people’ had contacted Councilor Wilde and that he had no way of knowing what number that represented. Mayor Ryder had concerns over the unknown nature of the cost of adding this step, and what the volume of work was that was associated with it. Councilor Marble stated that he would need considerably more information on those items in order to make a decision. Public Comment was received from former Councilor Tom Brann who indicated that he thought there was not enough information at this time for such a decision to be made. It was the consensus of the Council that the Town Manager should get the information requested related to equipment cost, staff time needed, number of transactions this would entail, storage needs for plates, and training and bring it to the next Finance Committee meeting on Monday, May 18<sup>th</sup>.

- E. COMMITTEE REPORTS – Councilor McAvoy reported that the next Services Committee meeting was on Monday, May 11<sup>th</sup> at 6 p.m. Councilor Marble reported that the Infrastructure Committee had made recommendations on several items on this agenda as well as discussed the operation of the Hampden Farmer’s Market at the Municipal Building on Fridays. Concerns were raised over the method in which vendors were determined but the end result was a consensus to leave the market as it is for the upcoming season. Councilor Shakespeare reported that Planning & Development would be meeting on Wednesday, May 5<sup>th</sup> at 7 p.m. Mayor Ryder reported that the Finance Committee had made recommendations on several Council

agenda items this evening as well as a proposal for restructuring the Planning and Development department of the Town.

- F. MANAGER'S REPORT - The Manager's Report is attached hereto and made a part of the minutes.
- G. COUNCILORS' COMMENTS – Councilor McAvoy stated that he felt that Spring had finally arrived and that people should shop local and buy American. Councilor Marble attended a Solar power conference at the Cross Center this past weekend and obtained a lot of interesting information about future use of Solar in Maine. Councilors Wilde and Duprey and Mayor Ryder had no comments. Councilor Shakespeare noted that the grub problem in the front yard of the Municipal Building would be a Japanese beetle infestation later in the summer.

The regular Council Meeting was adjourned and the Council began the budget workshop with the Public Safety Director and Fire Lieutenant Jason Lundstrom.

- H. 2015/2016 BUDGET – The Public Safety Director did an overview of the highlights of the budget and discussed department operations, grant applications, the benefits of having the Code Enforcement Officer also be a trained firefighter/paramedic, cost savings resulting from the work of a FF/Paramedic in vehicle maintenance for all police, fire, and ambulance vehicles, and training received by police officers in accident reconstruction and police driver training instruction. Pending grants have been submitted to update the 20 year old jaws of life equipment. The three front line cruisers have dash cameras and the officers wear microphones that record voice even when the officer is not in front of the camera. Councilor McAvoy questioned whether the department was looking at getting body cameras and Chief Rogers indicated that the current set up with dash cameras and microphones was working well and that there was a fine line between protecting the rights of the officer and those with whom they interacted and what the public has a right to request as part of a freedom of information request.  
Councilor Duprey asked why the School Resource Officer used an unmarked car at the high school since prior discussions held about school resource officers had indicated that the presence of a cruiser at a school was seen as a deterrent. Chief Rogers indicated that the car was considered 'low-profile' and still had police equipment on it but was used because it was not a front line cruiser, not so that people would not know that a cruiser was at the school. Questions were asked related to supplies and materials and Chief Rogers explained that the current year account showed as over expended because they were waiting for grant reimbursements for the radar that was purchased.
  - 1. Public Safety
  - 2. Police
  - 3. Fire

- I. ADJOURNMENT  
The meeting was adjourned at 8:40 p.m.  
Respectfully submitted,  
Susan Lessard  
Town Manager

Manager's Report  
May 4, 2015

Street/Stream Clean up – A reminder that the annual street/stream cleanup for Hampden is on Saturday, May 9<sup>th</sup> starting at 9 here at the Town Office. All willing volunteers are encouraged to come out to help make Hampden a more beautiful place.

Grub update – The municipal building lawn area suffered a grub infestation this year. We have consulted with a lawn care service and will be treating it later in the season. In the meantime, we will be doing some re-seeding to improve its appearance.

Property & Casualty Insurance – Property and Casualty Insurance bid requests went out today and are due back by Thursday, May 29<sup>th</sup>.

Road Postings – The road postings have been lifted for this year.

Harmony Hall Sale - The Hampden Garden Club will hold its annual perennial plant and pie sale from 8 a.m.-noon Saturday, May 16, at Harmony Hall, 24 Kennebec Road. The sale will feature hundreds of perennial plants grown and potted by club members, as well as homemade pies. Proceeds from the sale go to the restoration and preservation of historic Harmony Hall. For information, call Pat 862-3909, or Ellen 243-2945.