

COMMUNICATIONS COMMITTEE MEETING

Tuesday, March 20, 2012

6:00 p.m. – 7:00 p.m.

AGENDA

1. Old Business
 - a. Channel 7 Programming
 - b. Paper Talks Ad – Mark Pierce
 - c. Newsletter topics
 - d. Video Streaming/Voice over Internet
 - e. Website

2. New Business
 - a. Suggestion for mailing – Rich Armstrong
 - b. Council Chambers audio
 - c. Portable Sound System
 - d. Discussion: Should Communications Committee continue as an ad-hoc committee or be moved under Services Committee?

3. Public Comments

4. Committee Member Comments

1-a

1/24/12

Subject: Town Access Channel #7-Program Proposals

To: Town of Hampden Communications Committee

From: Jim Folsom, Community Representative on HA Transition Team

A. Video Tour of the New HA Facilities

I have approval to explore this concept as an opportunity for Hampden residents to view the new facilities. This would occur in the May-June time frame. There could be two parts to the program:

1. a 15 minute overview of the building and grounds; and
2. a 45 minute detailed tour including a look at the new teaching tools in a typical classroom. I have two very knowledgeable volunteers who would explain things on the tour. We would need the help of the two NESCOM interns for videography and editing. I would coordinate all of the parties involved. We will need your reaction and questions related to this in March.

B. A Visitors' Guide to the Parks of Hampden

This would include an overview of all three Hampden parks-possibly 20 min. on each one: to include Dorothea Dix Park, Turtle Cove Riverfront, and Paper Mill Woods. Each area is unique and offers (or will offer) different things to different visitors. This video could occur in Sept. - Oct. when the areas are at their peak of lushness. We would not need the OK on this until Aug.-Sept. A side issue here is the schedule of the marina upgrade work.

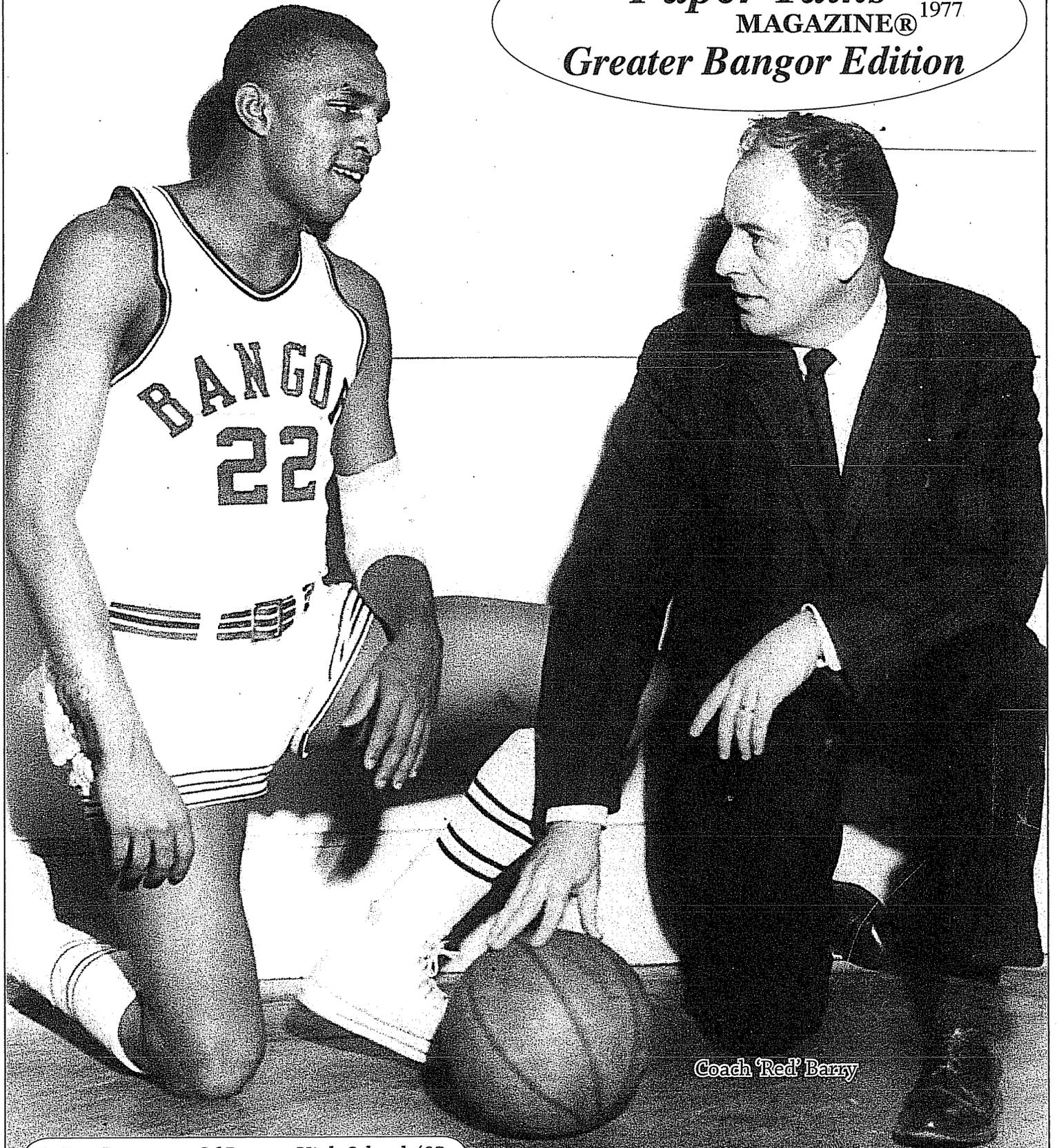
C. Historic Places in Hampden-video tour

I will be available in early - mid-March to review these ideas and integrate your suggestions, etc.



Jim Folsom
862-8033

2012
 "Paper Talks" Est. 1977
 MAGAZINE®
 Greater Bangor Edition



Coach 'Red' Barry

LeRoy Patterson Of Bangor High School, '62,
 Highlights A Presentation Of Several
 Outstanding Eastern Maine
 Basketball Players • See The Centerfold

Basketball Theme
 Volume Three

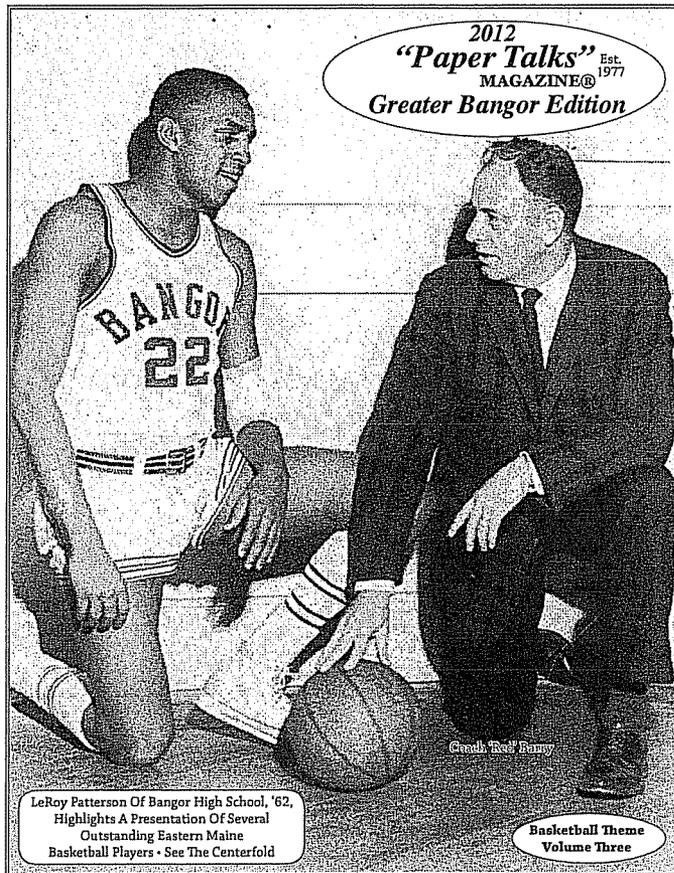
"Paper Talks" Est.

MAGAZINE® 1977

P.O. Box 219 • Jonesboro, Maine 04648

Tel. 207-862-4508 • **Email: info@papertalks.com**

G. Pierre Dumont, Sr. - editor • Mark L. Pierce, Paul M. Dumont and PJ Dumont - associates



Volume 3 of a four part basketball/cheerleading edition will be the featured topic for the 2012 issue covering Greater Bangor.

Outstanding Bangor High School three sport athlete LeRoy Patterson will highlight a presentation of some 20 All-Maine and All-Eastern Maine Tournament players, both male and female.

All of the area high schools and many of the grammar schools will be represented through photos of their basketball and cheerleading squads. There will also be approximately 15 profiles included on area coaches and officials. The majority of the photos will date between 1960 and 1990.

Ad Size	C.O.D.	Prepaid	# Of Copies
Back Cover	\$1590	\$1490	275
Inside Front Cover	\$1560	\$1455	250
Full Page Inside	\$1500	\$1435	250
One Half Page	\$999	\$960	160
One Third Page	\$950	\$920	140
One Quarter Page	\$895	\$880	115
One Sixth Page	\$785	\$755	90
One Ninth Page	\$385	\$372	50
One Fifteenth Page	\$250	\$230	30
One Eighteenth Page	\$210	\$202	25

Ad Copy Deadline is June 22, 2012 • July Release • 10,000 copy run

l-d



Susan Lessard <manager@hampdenmaine.gov>

Information

3 messages

Susan Lessard <manager@hampdenmaine.gov>

Tue, Nov 15, 2011 at 12:01 PM

To: Gretchen Heldmann <gheldmann@hampdenmaine.gov>

Hi Gretchen -

The Communications committee - at their last meeting - asked for information concerning voice over internet phone systems. Is that something you have already looked at - what does it involve? is it even remotely possible for here?

Thanks

Sue

Gretchen Heldmann <gheldmann@hampdenmaine.gov>

Tue, Nov 15, 2011 at 12:09 PM

To: Susan Lessard <manager@hampdenmaine.gov>

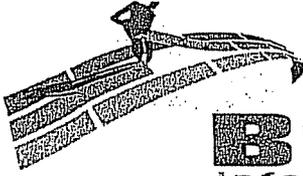
Sue,

I have looked at this before. These quotes are from Oct. 2008 and would need to be revised, but it's a starting point. There are a variety of options. Any switch to VOIP would require new phone handsets for everyone and new network equipment to handle the phones going over data lines instead of phone lines. I think it would definitely require an upgrade to our overall bandwidth speeds, if we were to add phone traffic to the data lines in addition to what's already going out over the internet. I would have to talk to Bricknet again to refresh my memory on all the details of how it would work. This upgrade is something I've been planning for with the Tech Reserve account and was hoping to do in a few years. This is also probably something that should go out to bid in order to get the best price and options available. There are other companies besides Bricknet, and there may be options for hopping on already-existing contracts with the state or sheriff's office.

Thanks,

~G

Gretchen Heldmann
GIS/IT Specialist, Town of Hampden
GeoLibrary Board - Chair & Municipal Representative
<http://www.maine.gov/geolib/>
OFFICE HOURS: Mon.-Thurs. 7:30am-6pm
106 Western Avenue
Hampden, ME 04444
Phone: [\(207\)862.4500 x142](tel:(207)862.4500)



Bricknet

information technologies

Quote # 08-1001

Quotation

Main Location: 157 Park Street Bangor, ME. 04401 Phone 207.947.9500 Fax 207.947.9099

Name Town of Hampden
 Address _____
 City Hampden State ME Zip _____
 Phone _____

Date 10/1/2008
 Earliest Ship 10 Days
 Rep Greg Cross
 FOB _____

Qty	Description	Unit Price	TOTAL
	Avaya IP Office		
	Configured for 10 incoming lines, 39 ext's, 24 VM boxes		
1	IPO 500 w/ Feat Key w/ Upgrade to Professional	\$25,569.00	\$25,569.00
	Digital 30 Module, Digital Station 8's, 3 ATM 4's, Legacy		
	Card Carrier, Power leads & Rack Mount Kits, Voice Mail		
	Pro 4 Port *, 9-5402 phones, 8-5410 phones, 22-5420 phones		
	2-EU 24 Expansion Mod's w/PS & leads, Small UPS (to		
	keep system running until generator kicks in, small wall mount		
	rack, configuration, installation, & training on IP Office.		
	* VM Pro must reside on it's own PC (see Options below).		
	Options:		
	PC with dual NIC cards for VM Pro to run on	\$899.00	
	Assumes work to be done during normal business hours &		
	that all cabling meets at least Cat3 Spec's.		

Payment Details

50% deposit upon signing.

 Finance Options Available:

Subtotal	\$25,569.00
Shipping & Handling	\$0.00
Taxes	
State	
Tax Exempt	
TOTAL	\$25,569.00

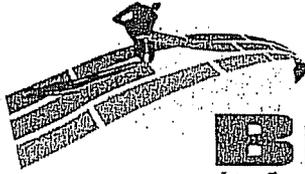
Office Use Only

One Year Warranty on Equipment

Assumes customer premise wiring will meet min. CAT3 specs. Toning, rewiring, Cabling and additional wiring will be billed at standard labor.

Accepted By: _____ Date: _____

Thank you for choosing BrickNet!



BrickNet

Information technologies

Quote # 08-1001(2)

Quotation

Main Location: 157 Park Street Bangor, ME. 04401 Phone 207.947.9500 Fax 207.947.9099

Name **Town of Hampden**
 Address _____
 City Hampden State ME Zip _____
 Phone _____

Date 10/1/2008
 Earliest Ship 10 Days
 Rep Greg Cross
 FOB _____

Qty	Description	Unit Price	TOTAL
	Avaya IP Office		
	Configured for 10 Incoming lines, 39 ext's, 24 VM boxes		
1	IPO 500 w/ Feat Key w/ Upgrade to Professional	\$14,968.00	\$14,968.00
	Digital 30 Module, Digital Station 8's, 3 ATM 4's, Legacy Card Carrier, Power leads & Rack Mount Kits, Voice Mail Pro 4 Port *, Small UPS (to keep system running until the generator kicks in), small wall mount rack, configuration, installation, & training on IP Office.		
	This quote allows you to use the 4400 Serles Phones you have now.		
	* VM Pro must reside on it's own PC (see Options below).		
	Options:		
	PC with dual NIC cards for VM Pro to run on	\$899.00	
	Assumes work to be done during normal business hours & that all cabling meets at least Cat3 Spec's.		

Payment Details

50% deposit upon signing.

 Finance Options Available:

Subtotal	\$14,968.00
Shipping & Handling	\$0.00
Taxes State	
Tax Exempt	
TOTAL	\$14,968.00

Office Use Only

One Year Warranty on Equipment

Assumes customer premise wiring will meet min. CAT3 specs. Toning, rewiring, Cabling and additional wiring will be billed at standard labor.

Accepted By: _____ Date: _____

Thank you for choosing BrickNet!

Idea! 2

Hide Details

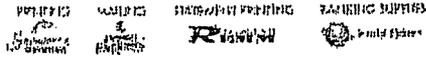
Wednesday, December 7, 2011 3:28 PM

FROM: Richard Armstrong
TO: Sue Lessard

Hey Sue,
First....Merry Christmas!!
Second, we are doing a job for a city down in Mass that made me think of Hampden. Attached is a Recycling Calendar that the Town sends out to every resident that shows them what the dates for pick up are. That would be a neat idea for Hampden, if not as a separate mailing that they could post, maybe as an insert into the Highlights!

Just thinkingJ

TX
Rich



Rich Armstrong, President
1 Printers Drive
Hermon, Maine 04401
207-848-7300 xt.101
Fax:207-848-7400

Photos

Download All

WHAT CAN GO IN CURBSIDE RECYCLING?

Paper and Cardboard

- Newspapers and Inserts
- Magazines and catalogs
- Phone books and junk mail
- Paperboard (cereal and cracker boxes)
- All note paper, copy paper, & scrap paper
- Pizza boxes, milk boxes
- Corrugated cardboard (flatten and cut to less than 36" in any dimension)



Glass, Plastic and Metal

- Glass bottles and Jars (all colors and sizes)
- Aluminum, tin, and steel: cans and lids
- Clean aluminum foil
- Plastic containers numbered 
- All plastic food containers

NO Styrofoam or plastic bags



Recycling Preparation

DOs:

- Recyclable materials can be placed in paper shopping bags or cardboard boxes at the curb -- It is not necessary to use bins or carts
- Paper and cardboard can be bundled together in a paper bag or tied with twine
- Properly bundled paper and cardboard can be placed in bin with other recyclables
- Glass, plastic, and metal can be mixed together
- Place loose containers in recycling bin
- Rinse containers first

DON'Ts:

- No plastic bags or Styrofoam
- No items containing paint, aerosol or hazardous materials, even if " dry "
- No broken glass, window glass, dishes, Pyrex or ceramics
- No fluorescent bulbs (see " mercury " note below)
- No TVs or computer monitors



Recycling Equipment

PAPER RECYCLING CARTS 65 gallon wheeled carts are available FOR PAPER AND CARDBOARD ONLY by appointment with the Engineering Department (978-921-6000, ext. 2355) at a discounted price of \$35 (home delivery an additional \$10.00). These carts hold more material than 3 recycling bins and are perfect for households that set out several bins of paper every recycling day. With a cart, paper need not be bundled and the attached cover provides weather protection.

RECYCLING BINS are available at the Engineering Department (\$5.00) during City Hall business hours.

RECYCLING STICKERS are available at no charge from the Engineering Department and may be affixed to conventional barrels for recycling plastic, tin and glass containers.

COMPOST BINS are available for \$40.00 by calling (978) 921-6000, ext. 2382.

Special Collections and Drop-off Items

LEAF COLLECTION: Yard waste is collected during your recycling week for several weeks each Spring and Fall. See calendar on reverse for specific dates for 2012. Must be placed in paper bags or open trash barrels.

ELECTRONICS COLLECTION: May 5, 2012 at the High School using the "Sohler Rd" entrance on Sohler Road.

HAZARDOUS WASTE COLLECTION: April 21, 2012 from 8:00 AM to 12:00 PM at the High School using the "Sohler Rd" entrance on Sohler Road.

COMPOST SITE: Located at 16 Standley Street. Open Mondays, Thursdays and Saturdays from 8:00 AM to 3:30 PM from March 5 to December 17, 2012 or until first significant snowstorm.

MOTOR OIL: Used motor oil is accepted weekdays at the municipal garage on Park St. during regular work hours.

MERCURY: Items containing mercury, including compact fluorescent bulbs, button batteries and thermostats, should be brought to the Health Department (Senior Center, 90 Colon St.) or the Engineering Department at City Hall. DO NOT try to dismantle mercury containing devices. DO NOT bring florescent tubes: call 978-605-2355 for guidance.

LARGE APPLIANCES AND ELECTRONICS: Monthly by appointment only. Some materials require the purchase of a \$20 disposal sticker. Call 978-921-6000, ext. 2355 for more information or to schedule a pickup.

CONSTRUCTION AND DEMOLITION MATERIALS: Miscellaneous pieces of scrap may be presented for collection under conditions available from the Engineering Department. Otherwise materials must be disposed of privately.

CHRISTMAS TREES: Collected on your trash day during the week of January 9, 2012. Trees must be free of tinsel, plastic and skirting.

Special Announcements

The maximum weight of bags and barrels presented for collection is 40 pounds. This rule is rigorously enforced for safety and health reasons. Please comply with this regulation. Yard waste is not collected curbside except during Spring and Fall collection weeks.

Dear Beverly Residents:

By recycling, you make a difference by helping Beverly save valuable tax dollars. Just as important, recycling furthers our efforts to preserve the environment. It reduces pollution, saves energy, and extends the life of our landfills. Recycling just one ton of paper saves 17 trees!

This new brochure provides information about both our curbside and drop-off programs by detailing what, when, and how to recycle in Beverly for the coming year.

Please encourage your friends and neighbors to recycle, and thank you for joining us in making a difference.

Bill Scanlon
Mayor William F. Scanlon, Jr.



Beverly City Hall
191 Cabot Street
Beverly, MA 01915
(978) 921-6000 ext. 2355
www.beverlyma.gov

AN IMPORTANT MESSAGE FROM YOUR CITY

NEW 2012 Recycling Calendar

2012 Beverly Recycling Calendar

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	[2]	3	4	5	6	7				1	2	3	4				1	2	3	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10
15	[16]	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17
22	23	24	25	26	27	28	19	[20]	21	22	23	24	25	18	19	20	21	22	23	24
29	30	31					26	27	28	29				25	26	27	28	29	30	31

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4	5				1	2	
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	[16]	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	[28]	29	30	31			24	25	26	27	28	29	30

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	[4]	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	[3]	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
														30						

OCTOBER							NOVEMBER							DECEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5	6					1	2	3							1
7	[8]	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8		
14	15	16	17	18	19	20	11	[12]	13	14	15	16	17	9	10	11	12	13	14	15		
21	22	23	24	25	26	27	18	19	20	21	[22]	23	24	16	17	18	19	20	21	22		
28	29	30	31				25	26	27	28	29	30		23	24	[25]	26	27	28	29		
														30	31							

Recycling is collected every other week on your trash day. Black collection weeks are shaded in gray and orange collection weeks are shaded in orange. Yard waste may not be combined with curbside trash. Yard waste is collected during weeks marked with a leaf symbol on your recycling day in paper sacks or open barrels.

Questions about recycling or trash collection? Call the City's Engineering Department at (978) 921-6000, ext. 2355 or log onto www.beverlyma.gov. Service problems? Call JRM Hauling and Recycling - (800) 323-4285.