

FINANCE COMMITTEE MEETING

MONDAY, DECEMBER 20, 2010

5:45 P.M.

HAMPDEN TOWN OFFICE

1. Minutes of 12/13/2010
 2. Review & Sign Warrants
 3. Financial Statements
 4. Old Business
 - a. Strategic Planning Session
 - b. H.A. Re-use Article Update - Newsletter
 5. New Business
 - a. Library Circulation Desk Project
 6. Public Comments
 7. Committee Member Comments
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FINANCE COMMITTEE MEETING MINUTES

Monday, December 13, 2010

Attending:

Mayor Matthew Arnett Town Manager Sue Lessard
Councilor William Shakespeare
Councilor Janet Hughes
Councilor Jean Lawlis
Councilor Kristen Hornbrook
Councilor Andre Cushing
Councilor Tom Brann

1. The minutes of the 11/15/2010 meeting were reviewed. No corrections or additions were made.
2. The warrants were reviewed and signed. Motion by Councilor Lawlis, seconded by Councilor Shakespeare to approve. Vote 3-0.
3. Old Business

- a. Hampden Academy Re-use Update

The Mayor reported on the 11/30/2010 meeting between School District officials and Town Council/staff from Hampden. At that meeting the School attorney discussed legal options for the School District with regard to the property, and there was a general discussion of the need for an expeditious decision by the School Board related to its options to allow time for the Town to consider uses if the property were not retained by the School. The Town Manager is to provide an updated article on this process for the next edition of the Town Newsletter. The two groups will get back together after the beginning of the year when the School receives the report back from the Knowledge Transfer Alliance. Demolition estimates have been returned and were cited as \$1.5 million dollars.

The District put an article regarding the reuse considerations in the current edition of the LINK 22.

- b. Hamlin Marine

The Town Manager informed the Committee that a conference call was going to be held with DEP at the beginning of January in regard to the land swap project and Chevron.

- c. Randall Arendt

The Mayor reminded the Committee members of the schedule for 12/14 for Randall Arendt, which included a noon meeting with the Hampden Business Association, a meeting with Staff from 2-3:30 and a workshop with the Council and committee members from 4 – 9.

- d. Sale of 1991-E-1 Fire Truck & Partial use of proceeds
The Town will be receiving a \$5,000 grant from Hannaford for Fire Equipment. That, combined with \$9,000 from the sale of the fire truck will provide funding to purchase a power lift stretcher for the front line ambulance and also put \$11,000 in Fire Truck Reserve. Motion by Councilor Brann, seconded by Jean Lawlis to recommend to the full Council that the 1991-E-1 be sold to the Town of Detroit for \$20,000 and that part of the proceeds be used toward the cost a power stretcher for the Ambulance. Unanimous vote.

4. New Business

- a. Date for Strategic Planning Meeting
The Committee recommended 1/22 as a date for a strategic planning session. The Town Manager was instructed to find an off-site location, perhaps the Best Western Whitehouse Inn, for a 9-2 session. Mediation will be provided, likely by Walt and Debbie Cupples. The event would need to have food brought in because there is no restaurant at that location.

- 5. Public Comments – None
- 6. Committee Members Comments – None

Respectfully submitted,

Susan Lessard
Town Manager

**Services motions library circ desk**

Thursday, December 16, 2010 3:58 PM

From: "Gretchen Heldmann" <gheldmann@hampdenmaine.gov>
To: "Susan Lessard" <lightlady_1@yahoo.com>
Cc: "Debbie Lozito" <debbie.lozito@edythedyer.lib.me.us>

Library circulation desk - showed plans for removal, and plans for new installation.
\$25,000 grant to pay for almost all of it - grantors would like to remain ANONYMOUS.
\$4,500 for soil/slab to fill pool
\$2,400 for the interior design work through WBRC
\$5,000 carpet tiles for children's room (over pool slab)
\$10,000 for circulation desk, which is made of modular movable pieces

Debbie had not accounted for rewiring work for electrical, data, and phone lines.

Mayor Arnett moved to endorse and support the plans and improvements to the library.
Second by Councilor Brann. All were in favor.

Mayor Arnett moved to have Services recommend to the Council that Debbie is authorized to spend up to \$5,000 from the library reserve for wiring improvements. Any extra leftover grant money should be used first for this purpose. Second by Councilor Brann. All were in favor.

Committee asked Gretchen to tell Sue that the Mayor wants to add Debbie to the Finance and Council agendas for Monday so that Debbie can present the project and move forward.

Gretchen reminded Debbie she would need to speak to Ben Johnson, Code Enforcement Officer, before commencing any work, to determine what building permits and other permits she may need, and to ensure things are done according to the new building code.

Attendance: Mayor Arnett, Councilor Brann, Councilor Lawlis, Councilor Hornbrook, Gretchen Heldmann, Debbie Lozito, Kurt Mathies.

*****NEW EMAIL ADDRESS gheldmann@hampdenmaine.gov PLEASE UPDATE YOUR ADDRESS BOOK*****

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