



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

DECEMBER 5, 2016

7:00 P.M.

• **6:30 pm – Finance & Administration Committee Meeting**

Mayor Ryder called the meeting to order at 7:00 p.m.

Attending:

*Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy*

*Town Manager Angus Jennings
Town Clerk Paula Scott*

- A. PLEDGE OF ALLEGIANCE – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA – *Councilor McAvoy made a motion to accept the consent agenda. Councilor Wilde seconded the motion. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. November 21st, 2016 Council Meeting minutes

3. COMMUNICATIONS

- a. MMA Workers Compensation Fund annual Membership Report
b. Notification from Bangor Fire Department regarding the discontinuance of Emergency Medical Billing
c. Notification from Penobscot County Treasurer's office regarding the Penobscot County 2017 proposed budget and date of public hearing.
d. Hampden Historical Society Fall 2016 Newsletter

NOTE: The Council will take a 5-minute recess at 8:00 pm.

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- e. Notification of department closure for the staff Christmas party to be held on 12/22 from 11:30 am – 1:30 pm

4. REPORTS

- a. Planning & Development Committee Minutes – 10/19/16 & 11/02/16
- b. Finance & Administration Minutes – 10/17/2016
- c. Infrastructure Committee Minutes – 10/12/2016
- d. Services Committee Minutes – 10/11/2016

C. PUBLIC COMMENTS - *None*

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS – *None*

2. PUBLIC HEARINGS

- a. Consideration of the proposed repeal of the Town of Hampden Tree Ordinance – *referred by Council on 11/21/2016 – Mayor Ryder opened the Public Hearing at 7:03 p.m. There was no public comment. The Public Hearing closed at 7:04 p.m. Councilor Wilde made a motion to repeal the Town of Hampden Tree Ordinance effective immediately. Councilor McAvoy seconded the motion. Unanimous vote in favor.*
- b. Consideration of the proposed repeal of the Town of Hampden Yard Sale Ordinance – *referred by Council on 11/21/2016 – Mayor Ryder opened the Public Hearing at 7:05 p.m. There was no public comment. The Public Hearing closed at 7:06 p.m. Councilor Marble made a motion to repeal the Yard Sale Ordinance. Councilor Wilde seconded the motion. Mayor Ryder explained that the Council discussed this in committee and Councilors felt that this requirement was a waste of time for both the customer and staff. With no further discussion, the motion was brought to vote. Unanimous vote in favor.*

3. NOMINATIONS – APPOINTMENTS – ELECTIONS – *None*

4. UNFINISHED BUSINESS – *None*

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5. NEW BUSINESS

- a. Contract award – Old County Road Storm Drain Slip lining – *referral from Finance Committee – Councilor Sirois reported that this was discussed in committee with members in agreement of the award. Councilor Sirois made a motion to award the Old County Road Storm Drain Slip lining contract to CLH & Sons out of Auburn in the amount of \$28,023.84. Councilor McPike seconded the motion. Mayor Ryder explained for the public that this process allows for the culvert to be relined rather than digging up the road to replace the culvert. With no further discussion, the motion was brought to vote. Unanimous vote in favor.*
- b. Request for authorization for the expenditure of Library Reserve funds (3-763-00) in the amount of \$800.00 for the purpose of paying for roofing repair – *referral from Finance Committee - Councilor Sirois made a motion to not pay for these repairs out of the reserve account but to take the funds from the General Fund instead. Councilor Marble seconded the motion. Councilor Marble then explained to the public that this decision was not because there is any aversion to paying for repairs, but rather a determination of which line in the budget it should be paid from. It is the Council's opinion that this is an operational expense that can be paid for with current revenues in the budget. With no further discussion, the motion was brought to vote. Unanimous vote in favor.*
- c. Request Council ratification for the prior expenditure of Matching Grant Reserve funds (3-780-00) in the amount of \$737.30 for the purpose of the town's share of the MMA Emergency Vehicle Operation Course equipment – *referral from Finance Committee - Councilor Sirois explained that it was discovered that prior to the current town manager an error was made in that the expenditure of funds was paid to MMA out of reserve funds without approval from Council. He clarified that no one did anything wrong, it was just an oversight that needs to be corrected at this time. Councilor Sirois made a motion to ratify the prior expenditure of Matching Grant Reserve funds in the amount of \$737.30 for the MMA Emergency Vehicle Operation Course equipment. Councilor Wilde seconded the motion. Unanimous vote in favor.*

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e. COMMITTEE REPORTS -

Services – Councilor McAvoy reported that the next meeting will be Wednesday Dec. 7th and reminded the public that all are welcome to attend.

Infrastructure – Councilor Marble reported that this committee met on Tuesday Nov. 29th. Attendees included representatives from the Water District, the entire Council, Town staff and members of the public. They addressed concerns regarding speeding on Main Rd. North and South. Chief Rodgers presented a chart demonstrating the number of citations and warnings given in that area. Additionally, Councilors agreed on the placement of a sign requesting reducing the use of engine brakes. There was much discussion on the MRC/Fiberight project. These discussions may continue well into the New Year, especially with regard to utilities. The committee heard the recent report from Drumlin LLC regarding the post closure monitoring of the Pine Tree Landfill. Representatives from Drumlin will bring their recent findings to the next Council meeting on December 19th and anyone with concerns are encouraged to attend. The next Infrastructure meeting will be held on Tuesday December 27th.

Planning & Development – Councilor McPike reported that the next meeting will be Monday December 12th.

Finance & Administration – Councilor Sirois reported that the three items heard tonight were discussed in Finance Committee.

- f. MANAGER'S REPORT – Manager Jennings reported that the new Tax Collector Barbara Geaghan begins on Monday December 12th, and the current Tax Collector Cheryl's last day will be December 22nd which will coincide with the annual employee Christmas party to be held with office closure from 11:30 a.m. – 1:30 p.m. He again publicly extended best wishes to Cheryl Johnson on her retirement. Manager Jennings stated that the status of tax collection will be on the next agenda. Year-to-date, 52% of taxes have been collected. Foreclosure notices will be mailed tomorrow, December 6th. Tax accounts facing foreclosure must be paid by December 22nd. He reminded the public that Services Committee will be this Wednesday and Planning & Development will be next Monday. P & D will be focused primarily on the market study with the consultant. There will be a focus on the Business Park TIF. Manager Jennings expects to be posting a notice of a special meeting to be held after the Services meeting on Wednesday for further discussion on the MRC/Fiberight project. Notice of meeting will be posted tomorrow. Finally, he wanted to recognize the Kiwanis on the success of the community Christmas tree lighting that was held on Sunday and gave credit to all of the hard work and ways in which they help to make Hampden a better place.

g. COUNCILORS' COMMENTS –

Councilor Sirois – No comment

Councilor McPike – No comment

Councilor Wilde – No comment

Councilor Marble – No comment

Councilor Cormier – No comment

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Councilor McAvoy – Commented that with Christmas coming, he again and especially wanted to remind everyone to shop local and buy American. He then wished Hampden good night.

Mayor Ryder – No comment

- h. ADJOURNMENT – *With no further business, Councilor Sirois made a motion to adjourn at 7:15 p.m. Councilor McAvoy seconded the motion. Unanimous vote in favor.*

Respectfully Submitted,

Paula A. Scott, CCM
Town Clerk