

INFRASTRUCTURE COMMITTEE MEETING

A G E N D A

MONDAY, APRIL 27, 2009

6 P.M.

HAMPDEN TOWN OFFICE

1. MINUTES OF MARCH 30, 2009
2. NEW BUSINESS
 - A. SEWER LINE ACCEPTANCE – HUGHES, SEWER EASEMENT ACCEPTANCE – ANGLER'S
 - B. DAVID CALIENDO – APPLICATION FOR BOARD OF ASSESSMENT REVIEW
 - C. PUBLIC WORKS EQUIPMENT
 - D. PROPOSED PUMP STATION – NEW HAMPDEN ACADEMY
3. OLD BUSINESS
 - A. TRANSFER STATION OPERATION
 1. Request for decal from resident with only company-logo vehicles (tree-work contractor)
 2. Additional discussion on operation for 2009/2010
 - B. COMPOSTING – POSTPONED UNTIL MAY MEETING
 - C. MAYO ROAD UPDATE
 - D. RTE 1A SEWER UPDATE
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

INFRASTRUCTRE COMMITTEE MEETING MINUTES
March 30, 2009

Attending:

Mayor Matthew Arnett	Councilor Andre Cushing
Chairman Tom Brann	Sue Lessard, Town Manager
Councilor William Shakespeare	Galen Swan, JR. Public Works Director
Councilor Janet Hughes	Joseph Rogers, Public Safety Director
Councilor Jean Lawlis	Lieutenant Ray Pipes – Fire/EMS
Firefighter Jason Lundstrom	Lieutenant Frank Coombs – Fire/EMS
Firefighter Tony Redmond	

The meeting was opened at 6 p.m. by Chairman Brann. The minutes of the 2/24/09 meeting were reviewed with no objections.

Fire Truck

The discussion of new truck bids was moved to the beginning of the meeting. The Town Manager gave a brief background on the history of this process for Councilors who were not in office at the time the truck bid was authorized. Lieutenant Pipes and Firefighter Lundstrom explained the bid spec that was developed by a team of department members, the bids received in response to the advertisement, and the manner in which the bids were reviewed for compliance with the specification.

The Committee members asked questions relating to construction, delivery schedule, service and warranty information, source of funding and parts and materials used. It was also explained that this new vehicle would replace the tanker trunk and the oldest pumper that the town currently owns. The Tanker would be sold immediately upon receipt of the new vehicle and the pumper would be advertised more widely to try and get a better price. The delivery date for the new truck, once ordered, is supposed to be approximately 11 months.

Motion by Jean Lawlis, seconded by William Shakespeare to recommend that the full council accept the staff recommendation for purchase of the Rosenberg/Spartan fire truck from Yankee Fire and Rescue for \$374,081. 6-0-0.

Transfer Station

The Public Works director presented information to the committee on his proposed budget for 2009/2010 for the Transfer Station. The purpose of the discussion was to get direction from the committee relative to whether or not he should budget for changes from current operation at that facility or it was the desire of the Committee to continue with current operations.

Councilor Shakespeare reiterated his belief that the facility could be more efficiently operated if it was open Friday – Sunday only and that all types of waste be disposed of on those days and that the Town could generate more revenue if it charged \$20 per

household for stickers (up to 4). He also indicated that he had seen a contractor at the facility with a contractor logo on the vehicle. The Public Works Director will instruct staff to watch for any vehicles that have stickers that appear to be in violation of the current rules.

After general discussion, the Committee decided to continue the discussion on general transfer station matters at the 4/27/09 meeting at which the representative from DEP will explain about composting also.

Motion by Jean Lawlis, seconded by Andre Cushing to support continuation of the current transfer station operation as reflected in the proposed 2009/2010 budget presented by the Public Works Director. Vote 5-1-0.

Paving

Public Works Director Chip Swan presented the Committee with information on paving bids for 2009. The bids were \$9 higher than the price last year and \$7 higher than our budgeted amount. The cost differential can be traced to the price of asphalt, which is substantially higher this year because of changes in the refining of petroleum products.

Motion by Matt Arnett, seconded by Andre Cushing to recommend to the full council acceptance of the Public Works Director recommendation of Lane Construction in the amount of \$351,245.85 for 2009 paving. Vote 6-0-0.

The Committee spent some time discussing pavement management going forward and asked the Public Works Director to work on a prioritization plan for roads as well as consideration of other steps to extend road pavement life. He indicated that he had attended a pavement school and obtained a computerized program to assist in this process. The State representative was to meet with the Public Works director on 3/31/09 to go over the program operation.

Mayo Road Status

The Public Works Director and representatives of the engineering company will meet with the limited number of potentially impacted property owners to discuss construction easements for the project within the next month.

Route 1A Sewer

The plans for 1A are complete and the ones for the side streets should be complete by early April. The Public Works Director is meeting with the engineers on 4/7/09 to review the plans.

Composting

Rick Haffner from DEP will attend the 4/27/09 meeting of the infrastructure committee to discuss municipal composting options.

Public Comment – None

Committee Member Comments – There was general commentary related to the upcoming budget cycle. Councilor Lawlis mentioned the work underway on the school budget and the Town Manager informed the Committee that the Unions had agreed to open their contracts for no cost of living raise and a change in the health insurance plan.

The meeting was adjourned at 9 p.m.

Respectfully submitted,



Susan Lessard
Town Manager



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

April 23, 2009

To: Sue Lessard
From: Chip Swan
Subject: Sewer Line extension on Coldbrook Rd

In 2007 Hughes Brothers installed a sewer line extension to the business park off Coldbrook Rd. The agreement with Hughes Brothers was to pay for and install a sewer line extension to their business park and upon completion the Town would accept and own the sewer line extension.

I would recommend accepting the sewer line for the Town to own and maintain.

Yours truly,

Chip Swan, PWD

719 Main Road North
Hampden, ME 04444-1901



207-942-4606
FAX 207-942-5635

2-A

April 14, 2009

Susan Lessard
Town of Hampden
106 Western Ave.
Hampden, Maine 04444

RE: Public Sewer Extension

Dear Susan;

In October of 2007, Hughes Bros., Inc. installed an 8" PVC sewer line from an existing manhole at the corner of Coldbrook Road and Laskey Lane, extending approximately 485 feet northerly along the shoulder and within the right-of-way of Coldbrook Road, and continuing approximately 630 feet northwesterly along the northern property boundary of Hughes Bros. property shared with former Plaza Properties property to a sewer manhole. The sewer manhole includes three 6" PVC stubs for future connection of existing buildings on the Hughes Bros. property and the former Plaza Properties property. The Plaza Properties property has been recently conveyed to Albert Hall IV and the connection to Angler's Restaurant is proposed in May 2009. The Hughes property is currently serviced by an on-site subsurface wastewater disposal system which is reaching its intended design life and we intend to close this system and connect to the public sewer in the next year or so. Designs were previously approved by the Town's Consultant, J. W. Sewall Co., and construction was coordinated with Gregg Nash and Chip Swan of the Town's Public Works Department.

The sewer was installed in the location and as shown on the attached Record Drawings prepared by Carpenter Associates dated December 11, 2006, revised May 17, 2007 and April 4, 2009. The installation was inspected and testing was satisfactorily conducted and observed by the Town's Engineering Consultant, J. W. Sewall Co.

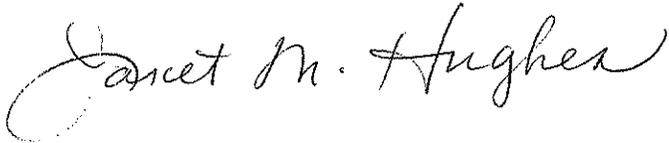
Hughes Bros. requests public acceptance of the sewer by the Town of Hampden. We have attached two sets of Record Drawings and a draft copy of a 20' wide sewer easement. The final draft of the sewer easement will be forwarded to you from our Attorney this week for the Town's legal review and to support our request prior to the

Infrastructure Committee meeting on April 27th. We request that this request be placed on the Infrastructure Committee meeting agenda for discussion and on the agenda for the Town Council meeting on May 4, 2009 for final acceptance.

Please feel free to call with any questions or concerns at the number below or by cell phone at 768-1396. Thank you for your assistance.

Sincerely,

HUGHES BROS., INC.

A handwritten signature in cursive script that reads "Janet M. Hughes". The signature is written in black ink and is positioned above the typed name and title.

Janet M. Hughes, P.E.
Project Manager

Attchmts

DRAFT

KNOW ALL PERSONS BY THESE PRESENTS, That, HUGHES BROS., INC., a Maine Corporation, having its principal place of business in the Town of Hampden, County of Penobscot, State of Maine, does hereby convey the following:

A sewer line easement twenty (20) feet in width located in the Town of Hampden, County of Penobscot, State of Maine, for purposes of the maintenance, repair, and replacement of a subsurface sewer line leading from the southwesterly bound of the Coldbrook Road and Hughes Bros., Inc. property described by deed recorded in Penobscot County Registry Book 3605, Page 70, in a generally westerly direction for approximately 650 feet extending twenty (20) feet beyond the subsurface sewer manhole located in that proximity, generally along the northerly bound of the Hughes Bros., Inc. property. The location of the twenty (20) foot wide sewer line easement herein conveyed shall be in close proximity to that shown on Record Drawings prepared by Carpenter Associates and surveyed by Plisga & Day Land Surveyors dated December 11, 2006, revised May 17, 2007, and April 2, 2009. The centerline of the easement shall coincide with the sewer pipe and appurtenances actually installed and shall thence be measured ten (10) feet on each side of the centerline of said sewer pipe.

The easement herein granted shall specifically include the right to maintain, repair and replace a subsurface sewer line and associated structures and appurtenances. Following any excavation related to maintenance and repair by the Town of Hampden or representatives thereof, the premises shall be restored to its prior condition.

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EASEMENT DEED

KNOW ALL PERSONS BY THESE PRESENTS, That, HUGHES BROS., INC., a Maine Corporation, having its principal place of business in the Town of Hampden, County of Penobscot, State of Maine, does hereby grant and convey to the Town of Hampden, a municipal corporation the following:

A sewer line easement twenty (20) feet in width located in the Town of Hampden, County of Penobscot, State of Maine, for purposes of the maintenance, repair, and replacement of a subsurface sewer line leading from the southwesterly bound of the Coldbrook Road and Hughes Bros., Inc. property described by deed recorded in Penobscot County Registry Book 3605, Page 70, in a generally westerly direction for approximately 650 feet extending twenty (20) feet beyond the subsurface sewer manhole located in that proximity, generally along the northerly bound of the Hughes Bros., Inc. property. The location of the twenty (20) foot wide sewer line easement herein conveyed shall be in close proximity to that shown on Record Drawings prepared by Carpenter Associates and surveyed by Plisga & Day Land Surveyors dated December 11, 2006, revised May 17, 2007, and April 2, 2009. The centerline of the easement shall coincide with the sewer pipe and appurtenances actually installed and shall thence be measured ten (10) feet on each side of the centerline of said sewer pipe.

The easement herein granted shall specifically include the right to maintain, repair and replace a subsurface sewer line and associated structures and appurtenances. Following any excavation related to maintenance and repair by the Town of Hampden or representatives thereof, the premises shall be restored to its prior condition.

IN WITNESS WHEREOF, Hughes Bros., Inc. Has caused this instrument to be executed by its duly authorized undersigned representative on this _____ day of _____, 2009 and delivered this _____ day of _____, 2009.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

HUGHES BROS., INC.

Witness

By: _____
Peter Hughes Its President

STATE OF MAINE
PENOBSCOT, ss.

_____, 2009

Personally appeared the above-named Peter Hughes, President of Hughes Bros., Inc. And acknowledged the foregoing instrument to be his free act and deed in his said capacity, and the free act and deed of said Hughes Bros., Inc.

Before me, _____
Notary Public - Attorney at Law
Printed Name: _____
My Commission Expires: _____



Check One: Initial Application
 Application for Reappointm

2-B

TOWN OF HAMPDEN APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: CAYENDO DAVID A
LAST FIRST MI

ADDRESS: 28 CANAAN RD SAME
STREET MAILING

TELEPHONE: 862-3625 745-7285
HOME WORK

OCCUPATION: PROSER

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: BOARD OF ASSESSMENT REVIEW

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

Are there any issues you feel this board or committee should address, or should continue to address? _____

- | | | |
|--|---------------------------------|--|
| CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE | <u>3 YEAR</u> | DYER LIBRARY
RECREATION COMMITTEE
ZONING BOARD OF APPEALS
HISTORIC PRESERVATION COMMITTEE
TREE BOARD |
| | <u>5 YEAR</u>
PLANNING BOARD | |

FOR TOWN USE ONLY		Date Application Received: <u>3/25/09</u>
APPOINTMENTS COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

April 23, 2009

To: Sue Lessard
From: Chip Swan
Subject: Vehicle Replacement Schedule

Attached is the next 10 year vehicle replacement schedule.

Currently we have a 1998 Sterling dump truck we need to replace. Last summer we invested \$5,000.00 replacing a hydraulic tank and springs.

The truck needs a clutch and brakes if we keep it for next winter. This would be another \$5000.00.

When a truck is bid, the turn around time from award to receiving the vehicle is approximately 6 months. I would like to recommend we bid this truck in May to have delivery in November to prevent investing more money in a truck we plan on replacing.

Yours truly,

Chip Swan, PWD

2-C

YEAR	DESCRIPTION	MAKE	YEAR	EST. COST
2009	TRUCK	FORD	1998	\$130,000
2010	LOADER	JOHN DEERE	2005	\$95,000.00
	TRUCK	STERLING	2001	\$130,000.00
				\$225,000.00
2011	TRUCK	FREIGHTLINER	2001	\$130,000.00
	TRUCK	FORD F-450	2006	\$70,000.00
	TRUCK	FORD F-450	2006	\$70,000.00
				\$270,000.00
2012	BACKHOE	JOHN DEERE 310	2007	\$70,000.00
	TRUCK	FREIGHTLINER	2002	\$100,000.00
				\$170,000.00
2013	TRACTOR	TRACKLESS	2003	\$130,000.00
	TRUCK	FREIGHTLINER	2003	\$130,000.00
	PICKUP	FORD	2009	\$30,000.00
				\$290,000.00
2015	TRUCK	STERLING	2005	\$130,000.00
	LOADER	JOHN DEERE	2010	\$95,000.00
				\$225,000
2016	TRUCK	FORD F-450	2006	\$70,000.00
	TRUCK	FORD F-450	2006	\$70,000.00
				\$140,000.00
2017	BACKHOE	JOHN DEERE 310	2012	\$70,000.00
	PICKUP	FORD	2013	\$30,000.00
				\$100,000.00
2018	TRUCK	STERLING	2008	\$130,000.00
2019	TRUCK	GMC-5500	2009	\$100,000.00
				\$1,780,000.00

2-D



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

April 23, 2009

To: Sue Lessard
From: Chip Swan
Subject: Proposed Pump Station for the new Hampden Academy

In reviewing the first set of Hampden Academy plans, showed sewer going to the Rte 202 pump station. The sewer line that serves the pump station on Western AVE. was installed in the 40's.

I recommended to WBRC to design sewer flow to Reed's Brook school where the line that serves that system is PVC and installed in the 80's. In order to do this would require a pump station.

I would like this item placed on the next infrastructure committee meeting to discuss accepting the pump station that would serve the new High School.

Yours truly,

Chip Swan, PWD

5.3.1.5 The private pump stations and sewer extensions must be maintained in perpetuity by either a single private entity or a maintenance association.

5.3.1.6 Any private pump stations and sewer extension must be designed and stamped by a duly licensed and qualified professional engineer.

5.3.1.7 The private pump station design, and the construction thereof, must include a redundant pump.

The Planning Board shall not approve any development or subdivision that includes private pump stations or private sewer extensions unless the design thereof and the legal documents showing evidence of their perpetual maintenance have been reviewed and approved by the Town Council with written recommendation of the Public Works Director, Town Attorney and Town engineering consultant. *(Effective: 5-5-88) (Amended: 5-21-90) (Amended: 8-7-2007)*



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

April 23, 2009

John Kenney
WBRC Architects/ Engineers
44 Central Street
Bangor, Maine 04401

Dear Mr. Kenney,

This letter is in response to the meeting held on March 27th 2009, requesting a capacity statement and sewer easement from the Town of Hampden.

The Town of Hampden Sewer System has the capacity to accept a maximum of 15,950 per day from the new facility.

The new sewer configuration, with the town staff suggesting adding pump station and pumping to Reed's Brook location is much better than the previous one. Removing this added flow from the existing RTE 202 pump station will help eliminate future problems with our pumps.

The Town owned land south of the new school site is unsuitable for development because of environmental constraints. It is very unlikely we would ever provide sewer service for this area.

The new pump station will serve only the high school; therefore, it would be a private pump station. We request the following stipulations.

- A. Backup electrical power
- B. Along term maintenance contract with a reputable firm

I will put the private pump station request on the next infrastructure committee meeting agenda April 27th. The full council will need to approve this pump station and I will put that on the council agenda for May 4th.

Please feel free to contact me if you have any further questions or concerns

Sincerely,

Chip Swan, PWD

From: Matthew Arnett ()
To: Light Lady
Date: Wednesday, April 15, 2009 12:21:15 PM
Subject: Re: Fwd: Transfer Station Decals

3-A-1

I agree, but we might as well handle it as a part of the transfer station policy review/recommendation to Council.

Matt

On Wed, Apr 15, 2009 at 11:41 AM, Light Lady <lightlady_1@yahoo.com> wrote:

I will get it on the agenda but the problem is that the vehicles they have are trucks with Bruen Tree Service on the side and our policy says no contractor vehicles.
Sue

From: Matthew Arnett <arnetttowncouncil@gmail.com>
To: Light Lady <lightlady_1@yahoo.com>
Sent: Wednesday, April 15, 2009 11:04:22 AM
Subject: Fwd: Transfer Station Decals

Sue, I assume you've seen or heard from this person, but just in case you haven't this if FYI. The issue can be handled at the next Infrastructure Com Mtg. Matt

----- Forwarded message -----

From: Trisha Bruen <bruenstreeservice@roadrunner.com>
Date: Wed, Apr 15, 2009 at 8:55 AM
Subject: Transfer Station Decals
To: hughestowncouncil@gmail.com, tombrann@tds.net, lawlistowncouncil@gmail.com, wmsakespeare@hotmail.com, andrec@roadrunner.com, arnetttowncouncil@gmail.com, CoxTownCouncil@gmail.com

--Good Morning Ladies and Gentlemen,

I hope you will read my attached letter.

Please let me know what I can do to reinstate my transfer station decal. I am open to suggestions. I would not mind having a "red flag" decal which would expressly prohibit me from dumping anything related to our business. The guys working at the transfer station have monitored my husband for all of 2008. He consistently carried household garbage in his personal truck, with company lettering, all year and nothing more.

Thank you for your time.

Trisha Bruen
213 Main Road South
Hampden, ME 04444
207-862-6219