



## Penobscot Energy Recovery Company

P.O. Box 160 • 29 Industrial Way  
Orrington, Maine 04474  
(207) 825 - 4566

Esc

A-3-a

### MEMORANDUM

TO: PERC Charter Municipalities

FR: Gary Stacey, Plant Controller *GS*

Date: October 8, 2008

Subject: 4<sup>th</sup> Quarter 2008 Tipping Fee for Charter Municipalities

The tipping fee for the 4<sup>th</sup> quarter of 2008 (Oct., Nov., Dec.) **will be \$67.00 per ton.** This figure is based on our best estimate of expected waste deliveries and pass-through costs for the 4<sup>th</sup> quarter of 2008, **plus an adjustment (reconciliation) for actual performance in the 3<sup>rd</sup> quarter of 2008.**

Calculations for the 4<sup>th</sup> quarter tipping fee include a negative adjustment carried over from the 3<sup>rd</sup> quarter of \$41,173. The major components in the adjustment from the prior quarter were due to:

- 1) Total MSW deliveries being above the estimated amount by 3,281 tons (83,658 estimated vs. 86,939 actual)
- 2) Charter MSW deliveries being below estimated deliveries by 911 tons (56,200 estimated vs. 55,289 actual)
- 3) Charter share of disposal costs was below estimates by \$45,340.

2008 Charter tip fees by quarter:

- 1<sup>st</sup> quarter was budgeted at \$68.40 with actual of \$67.25
- 2<sup>nd</sup> quarter was budgeted at \$69.77 with actual of \$68.50
- 3<sup>rd</sup> quarter was budgeted at \$70.05 with actual of \$69.00
- 4<sup>th</sup> quarter was budgeted at \$70.60 with actual of \$67.00

PERC will be forwarding detailed information relating to the 4<sup>th</sup> quarter tipping fee calculations to the Municipal Review Committee for their review and approval.

If you have any questions about the quarterly tipping fee, your town's billing, or your contract, please call Gary Stacey at 1-800-698-0859 ext.17.

RECEIVED  
OCT 10 2008

BY:.....



# Maine State Planning Office

Executive Department

JOHN ELIAS BALDACCI  
Governor

A-3-b

TO: Municipal and County Officials  
FROM: Maine State Planning Office  
DATE: September 19, 2008  
RE: **Next Year's LD 1 Average Personal Income Growth is 2.28%**

With the passage of "LD 1" in 2005, towns are required to calculate a municipal property tax levy limit each year based on local property growth and statewide average personal income growth. Each town is responsible for calculating its property growth. The State Planning Office (SPO) is responsible for calculating income growth. For the 2008 property tax year (the 2009 budget year for most towns), SPO has determined that figure to be 2.28%. The table below shows how SPO calculated that percentage.

### Calculation of Maine's "Average Personal Income Growth"

Calendar Year	Nominal Personal Income		CPI-U	Real Personal Income	
	(thousands)	% Change		% Change	
1997	\$27,829,739		160.5		
1998	\$29,709,976	6.76%	163.0	1.56%	5.20%
1999	\$31,016,020	4.40%	166.6	2.21%	2.19%
2000	\$33,173,133	6.95%	172.2	3.36%	3.59%
2001	\$35,107,104	5.83%	177.1	2.85%	2.98%
2002	\$35,998,489	2.54%	179.9	1.58%	0.96%
2003	\$37,532,859	4.26%	184.0	2.28%	1.98%
2004	\$39,487,538	5.21%	188.9	2.66%	2.54%
2005	\$40,379,638	2.26%	195.3	3.39%	-1.13%
2006	\$42,410,500	5.03%	201.6	3.23%	1.80%
2007	\$44,735,475	5.48%	207.3	2.83%	2.65%
<b>AVERAGE</b>				<b>2.28%</b>	

Sources: U.S. Department of Commerce, Bureau of Economic Analysis and U.S. Department of Labor, Bureau of Labor Statistics

This calculation reflects the methodology described in LD 1, which is now Public Law 2005, Chapter 2: "Average real personal income growth" means the average for the prior 10 calendar years, ending with the most recent calendar year for which data is available, of the percent change in personal income in this State, as estimated by the United States Department of Commerce, Bureau of Economic Analysis, less the percent change in the Consumer Price Index for the calendar year."

2007 is currently the most recent year for which data is available. The Bureau of Economic Analysis (BEA) will release a preliminary estimate of 2008 personal income in March 2009. That will be a preliminary estimate only. BEA will release another estimate in June 2009. **SPO will not release a new estimate that incorporates 2008 data until BEA releases its more substantial, revised estimates in September 2009.** Until that time, SPO will consider 2007 the most recent year for which data is available and it will consider 2.28% the average real personal income growth described in LD 1.

**NOTE: 2.24% remains the correct percentage for calculating LD 1 limits for the 2008 Property Tax Year.**

OFFICE LOCATED AT: 184 STATE STREET, 38 STATE HOUSE STATION, AUGUSTA MAINE

PHONE: (207) 287-3261

internet: www.maine.gov/spo

FAX: (207) 287-6489



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
17 STATE HOUSE STATION  
AUGUSTA, ME 04333

A-3-c

DEPARTMENT ORDER

IN THE MATTER OF

CHEVRON ENV. MANAGEMENT CO. ) NATURAL RESOURCES PROTECTION  
Hampden, Penobscot County ) COASTAL WETLAND ALTERATION  
REMEDICATION OF PETROLUUM IMPACTED SOIL ) WATER QUALITY CERTIFICATION  
L-24243-L6-A-N (approval) ) FINDINGS OF FACT AND ORDER

Pursuant to the provisions of 38 M.R.S.A. Sections 480-A et seq. and Section 401 of the Federal Water Pollution Control Act, the Department of Environmental Protection has considered the application of CHEVRON ENV. MANAGEMENT CO. with the supportive data, agency review comments, and other related materials on file and FINDS THE FOLLOWING FACTS:

1. PROJECT DESCRIPTION:

A. History of Project: The Chevron site is currently owned by Gulf Oil Corporation. There are currently four unused aboveground storage tanks (ATs) located at the site. Site assessment and remediation activities were initiated at the site in 1984 because of occasional petroleum sheens observed on the Penobscot River. The site has undergone a series of remediation efforts since 1984. On August 30, 2007, a Compliance Order by Consent (COC) was signed between Gulf, Chevron and the DEP, which required specific cleanup actions on the part of Chevron with associated milestones dates. The COC required submittal of a Remedial Action Alternatives Assessment which included the cleanup or treatment of petroleum contamination located in the intertidal mudflat adjacent to the terminal. In November 2007, a steel sheet pile barrier wall was installed along the top of the rip-rap slope adjacent to the cove of the Penobscot River where seepage has occurred.

B. Summary: The applicant is proposing to excavate petroleum impacted sediments in the embankment and intertidal zone of the cove, located south of the site. The applicant is proposing to excavate a 50 foot long by 20 foot wide by 10 foot deep area of large light non-aqueous phase liquid (LNAPL) material between the sheet piling barrier and the toe of the slope, down to an elevation of approximately -10 ft. msl. The applicant has also currently identified area of LNAPL saturation in the tidal flat area located in the western area of the site and approximately 45 feet by 100 feet. The applicant also identified another tidal area of LNAPL saturation in the southeastern edge of the site which will include approximately 6 cubic yards of sediment removal. The excavated material will be removed from the project site and disposed at Pine Tree landfill or Crossroads Landfill, both of which are licensed disposal facilities. The excavated material will be replaced immediately, first with a low permeability natural (clay) or synthetic liner, and then overlain with clean fill material of similar composition to the material removed. The project site is located on Main Street in the Town of Hampden.

C. Current Use of the Site: There is currently an inactive oil terminal located at the site with four unused aboveground storage tanks located at the site.

2. EXISTING SCENIC, AESTHETIC, RECREATIONAL OR NAVIGATIONAL USES:

In accordance with Chapter 315, Assessing and Mitigating Impacts to Scenic and Aesthetic Uses, the applicant submitted a copy of the Department's Visual Evaluation Field Survey Checklist as Appendix A to the application along with a description of the property and the proposed project. The applicant also submitted several photographs of the proposed project site.

The proposed project is located in and adjacent to the Penobscot River, which is a scenic resource visited by the general public, in part, for the use, observation, enjoyment and appreciation of its natural and cultural visual qualities. The applicant is not proposing to do anything that will increase the visibility of the project area from the scenic resource. Based on the information submitted in the application, the Department determined that the location and scale of the proposed activity is compatible with the existing visual quality and landscape characteristics found within the viewshed of the scenic resource in the project area.

The Department did not identify any issues involving existing recreational and navigational uses.

The Department finds that the proposed activity will not unreasonably interfere with existing scenic, aesthetic, recreational or navigational uses of the protected natural resource.

3. SOIL EROSION:

The Department finds that the activity will not cause unreasonable erosion of soil or sediment nor unreasonably inhibit the natural transfer of soil from the terrestrial to the marine or freshwater environment.

4. HABITAT CONSIDERATIONS:

The Department of Marine Resources (DMR) stated that the proposed project should not cause any significant adverse impact to marine resources, navigation or recreation.

The Maine Department of Inland Fisheries and Wildlife reviewed the proposed project and stated that there is no Essential or Significant Wildlife Habitats at the project site.

The Department finds that the activity will not unreasonably harm any significant wildlife habitat, freshwater wetland plant habitat, threatened or endangered plant habitat, aquatic or adjacent upland habitat, travel corridor, freshwater, estuarine or marine fisheries or other aquatic life.

5. WATER QUALITY CONSIDERATIONS:

The Division of Watershed Management reviewed the application and the proposed erosion and sedimentation plan and stated that the erosion control measures specified in the application appear to be adequate.

The Department does not anticipate that the proposed project will violate any state water quality law, including those governing the classification of the State's waters.

6. WETLANDS AND WATERBODIES PROTECTION RULES:

The applicant is proposing to impact approximately 1,000 sq. ft. of contaminated soil between the sheet piling and the toe of the slope, and approximately 4,500 square feet of contaminated material in the tidal area on the western side of the property and 800 square feet of contaminated

material in the tidal area on the southeastern portion of the property. The applicant will be replacing the excavated material with clean material of similar composition.

The Department's Wetlands and Waterbodies Protection Rules, Chapter 310, require that the applicant meet the following standards:

A. Avoidance. No activity may be permitted if there is a practicable alternative to the project that would be less damaging to the environment. Each application for a Natural Resource Protection Act permit must provide an analysis of alternatives in order to demonstrate that a practicable alternative does not exist. The applicant submitted an alternative analysis for the proposed project completed by Jennifer Weymouth and dated June 24, 2008. The applicant has reviewed all remediation options that will meet the Department's Compliance order by Consent (COC) requirements. It was determined that excavating the soil was the best option to remediate the tidal flat and contain the contamination. The applicant is proposing to do the work in the intertidal area at low tide to minimize impacts to the coastal wetland.

B. Minimal Alteration. The amount of wetland to be altered must be kept to the minimum amount necessary for meeting the overall purpose of the project. The applicant has designed the construction schedule in order to minimize impacts to the coastal wetlands. The excavator will be positioned on pads at the top of the slope which will eliminate movement of equipment on the tidal flat.

C. Compensation. In accordance with Chapter 310, compensation is not required to achieve the goal of no net loss of wetland functions and values.

The Department finds that the applicant has avoided and minimized wetland impacts to the greatest extent practicable, and that the proposed project represents the least environmentally damaging alternative that meets the overall purpose of the project.

7. OTHER CONSIDERATIONS:

The Department did not identify any other issues involving existing scenic, aesthetic, or navigational uses, soil erosion, habitat or fisheries, the natural transfer of soil, natural flow of water, water quality, or flooding.

BASED on the above findings of fact, and subject to the conditions listed below, the Department makes the following conclusions pursuant to 38 M.R.S.A. Sections 480-A et seq. and Section 401 of the Federal Water Pollution Control Act:

- A. The proposed activity will not unreasonably interfere with existing scenic, aesthetic, recreational, or navigational uses.
- B. The proposed activity will not cause unreasonable erosion of soil or sediment.
- C. The proposed activity will not unreasonably inhibit the natural transfer of soil from the terrestrial to the marine or freshwater environment.
- D. The proposed activity will not unreasonably harm any significant wildlife habitat, freshwater wetland plant habitat, threatened or endangered plant habitat, aquatic or adjacent upland habitat, travel corridor, freshwater, estuarine, or marine fisheries or other aquatic life.
- E. The proposed activity will not unreasonably interfere with the natural flow of any surface or subsurface waters.

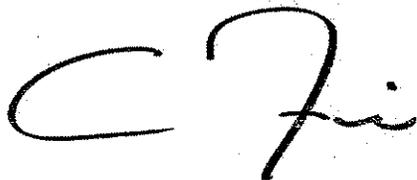
- F. The proposed activity will not violate any state water quality law including those governing the classifications of the State's waters.
- G. The proposed activity will not unreasonably cause or increase the flooding of the alteration area or adjacent properties.
- H. The proposed activity is not on or adjacent to a sand dune.
- I. The proposed activity is not on an outstanding river segment as noted in Title 38 M.R.S.A. Section 480-P.

THEREFORE, the Department APPROVES the above noted application of CHEVRON ENVIRONMENTAL MANAGEMENT COMPANY to excavate petroleum-impacted soil, SUBJECT TO THE ATTACHED CONDITIONS, and all applicable standards and regulations:

- 1. Standard Conditions of Approval, a copy attached.
- 2. The applicant shall take all necessary measures to ensure that their activities or those of their agents do not result in measurable erosion of soil on the site during the construction of the project covered by this approval.
- 3. Severability. The invalidity or unenforceability of any provision, or part thereof, of this License shall not affect the remainder of the provision or any other provisions. This License shall be construed and enforced in all respects as if such invalid or unenforceable provision or part thereof had been omitted.

THIS APPROVAL DOES NOT CONSTITUTE OR SUBSTITUTE FOR ANY OTHER REQUIRED STATE, FEDERAL OR LOCAL APPROVALS NOR DOES IT VERIFY COMPLIANCE WITH ANY APPLICABLE SHORELAND ZONING ORDINANCES.

DEPARTMENT OF ENVIRONMENTAL PROTECTION



This permit has been digitally signed by Andrew C. Fisk on behalf of Commissioner David P. Littell. It is digitally signed pursuant to authority under 10 M.R.S. A. § 9418. It has been filed with the Board of Environmental Protection as of the signature date 2008.10.03 09:51:39 -04'00'

PLEASE NOTE THE ATTACHED SHEET FOR GUIDANCE ON APPEAL PROCEDURES...

Date filed with Board of Environmental Protection:

JD/L24243AN



## Natural Resource Protection Act (NRPA) Standard Conditions

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THE FOLLOWING STANDARD CONDITIONS SHALL APPLY TO ALL PERMITS GRANTED UNDER THE NATURAL RESOURCE PROTECTION ACT, TITLE 38, M.R.S.A. SECTION 480-A ET.SEQ. UNLESS OTHERWISE SPECIFICALLY STATED IN THE PERMIT.

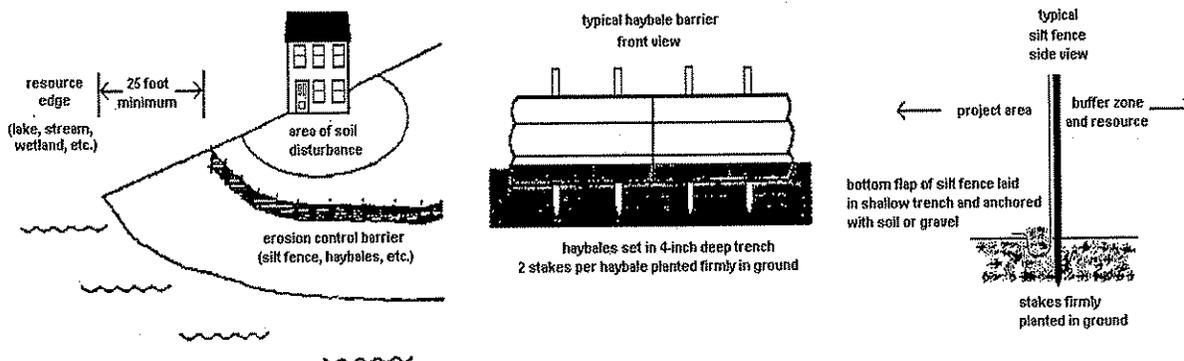
- A. Approval of Variations From Plans. The granting of this permit is dependent upon and limited to the proposals and plans contained in the application and supporting documents submitted and affirmed to by the applicant. Any variation from these plans, proposals, and supporting documents is subject to review and approval prior to implementation.
- B. Compliance With All Applicable Laws. The applicant shall secure and comply with all applicable federal, state, and local licenses, permits, authorizations, conditions, agreements, and orders prior to or during construction and operation, as appropriate.
- C. Erosion Control. The applicant shall take all necessary measures to ensure that his activities or those of his agents do not result in measurable erosion of soils on the site during the construction and operation of the project covered by this Approval.
- D. Compliance With Conditions. Should the project be found, at any time, not to be in compliance with any of the Conditions of this Approval, or should the applicant construct or operate this development in any way other the specified in the Application or Supporting Documents, as modified by the Conditions of this Approval, then the terms of this Approval shall be considered to have been violated.
- E. Initiation of Activity Within Two Years. If construction or operation of the activity is not begun within two years, this permit shall lapse and the applicant shall reapply to the Board for a new permit. The applicant may not begin construction or operation of the activity until a new permit is granted. Reapplications for permits shall state the reasons why the applicant will be able to begin the activity within two years form the granting of a new permit, if so granted. Reapplications for permits may include information submitted in the initial application by reference.
- F. Reexamination After Five Years. If the approved activity is not completed within five years from the date of the granting of a permit, the Board may reexamine its permit approval and impose additional terms or conditions to respond to significant changes in circumstances which may have occurred during the five-year period.
- G. No Construction Equipment Below High Water. No construction equipment used in the undertaking of an approved activity is allowed below the mean high water line unless otherwise specified by this permit.
- H. Permit Included In Contract Bids. A copy of this permit must be included in or attached to all contract bid specifications for the approved activity.
- I. Permit Shown To Contractor. Work done by a contractor pursuant to this permit shall not begin before the contractor has been shown by the applicant a copy of this permit.

## DEPARTMENT OF ENVIRONMENTAL PROTECTION

### Erosion Control for Homeowners

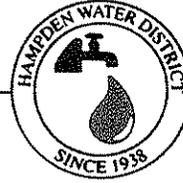
#### Before Construction

1. If you have hired a contractor, make sure you discuss your permit-by-rule with them. Talk about what measures they plan to take to control erosion. Everybody involved should understand what the resource is, and where it is located. Most people can identify the edge of a lake or river. However, the edges of wetlands are often not so obvious. Your contractor may be the person actually pushing dirt around, but you are both responsible for complying with the permit-by-rule.
2. Call around to find where erosion control materials are available. Chances are your contractor has these materials already on hand. You probably will need silt fence, hay bales, wooden stakes, grass seed (or conservation mix), and perhaps filter fabric. Places to check for these items include farm & feed supply stores, garden & lawn suppliers, and landscaping companies. It is not always easy to find hay or straw during late winter and early spring. It also may be more expensive during those times of year. Plan ahead -- buy a supply early and keep it under a tarp.
3. Before any soil is disturbed, make sure an erosion control barrier has been installed. The barrier can be either a silt fence, a row of staked hay bales, or both. Use the drawings below as a guide for correct installation and placement. The barrier should be placed as close as possible to the soil-disturbance activity.
4. If a contractor is installing the erosion control barrier, double check it as a precaution. Erosion control barriers should be installed "on the contour", meaning at the same level or elevation across the land slope, whenever possible. This keeps stormwater from flowing to the lowest point along the barrier where it can build up and overflow or destroy the barrier.



#### During Construction

1. Use lots of hay or straw mulch on disturbed soil. The idea behind mulch is to prevent rain from striking the soil directly. It is the force of raindrops hitting the bare ground that makes the soil begin to move downslope with the runoff water, and cause erosion. More than 90% of erosion is prevented by keeping the soil covered.
2. Inspect your erosion control barriers frequently. This is especially important after a rainfall. If there is muddy water leaving the project site, then your erosion controls are not working as intended. You or your contractor then need to figure out what can be done to prevent more soil from getting past the barrier.
3. Keep your erosion control barrier up and maintained until you get a good and healthy growth of grass and the area is permanently stabilized.



**Joint Water District /Town Council  
Meeting  
October 14, 2008  
6:00 p.m. @ Council Chambers**

A-3-d

Opening Remarks; Mutual Meetings 2008

Comments;

Agenda;

1. **Rate Increase 4-08;** Rate Increase of 14.22%, Intervener status cost Rate payers approximately \$42,000 in Lawyer's and Accountant's fees
2. **Where to go;** In respect to the Town annexing the Water District
3. **Budget 2008;** Working Copy (*see attached*)
4. **Budget 2008-2009;** Draft (*see attached*)
5. **Projects for 2008;** Service line on Mallory St., repaired 5 broken mains, 3 curb stops and 2 gate valves, replaced 2 hydrants, meter change-outs
6. **SRF;** Applications (*see attached*)
7. **Projects for 2009;** Rt. 1A North, possible side streets (*see attached costs*)
8. **Bangor Water District;** BWD rates to increase approximately 15% in July 09
9. **Hampden Water District;** HWD rates to increase January 2010
10. **Work to be Done;** New pump Station Rt. 1A, Replace existing garage, Replace approximately 30 miles of infrastructure. cost +/- \$30-35m
11. **Ground Water;** PMD Land on Monroe Rd.
12. **Review of Comprehensive Plan;** Work with Economic Development Director on Towns Comp plan and review HWD's Comprehensive System's Plan.
13. **HWD's Minutes of Meetings 2008;** (*see attached*)

HAMPDEN WATER DISTRICT  
 INCOME FOR AUGUST  
 2008  
 67% YEAR TO DATE

GL Account #	Account Name	Income Budgeted for 2008	Income Month Ending Aug 2008	Income Year To Date	% YTD In to Annual Budget	Available Income
419.00	INTEREST INCOME - Bank Statements	7,500.00	282.79	2,542.43	33.90%	2,542.43
461.10	METERED SALES - RESIDENTIAL (Meter calc error-E. Morgan)	674,558.00	(521.62)	479,586.92	71.10%	479,586.92
461.21	METERED SALES - COMMERCIAL	83,451.00	193.10	57,285.88	68.65%	57,285.88
462.10	PUBLIC FIRE PROTECTION	342,309.00	-	254,039.00	74.21%	254,039.00
462.20	PRIVATE FIRE PROTECTION	32,542.00	-	23,724.00	72.90%	23,724.00
471.00	MISC SERVICE REVENUES	7,902.00	430.97	2,762.91	34.96%	2,762.91
413.00	OTHER - RENTAL INCOME	42,500.00	2,856.27	22,558.98	53.08%	22,558.98
	METER READING FEES CHARGED TO TOWN	1,600.00	-	1,200.00	75.00%	1,200.00
470.00	INTEREST INCOME - Delinquent Accounts	1,900.00	349.44	1,230.16	64.75%	1,230.16
	<b>TOTAL INCOME</b>	<b>1,194,262.00</b>	<b>3,590.95</b>	<b>844,921.93</b>	<b>70.75%</b>	<b>844,921.93</b>

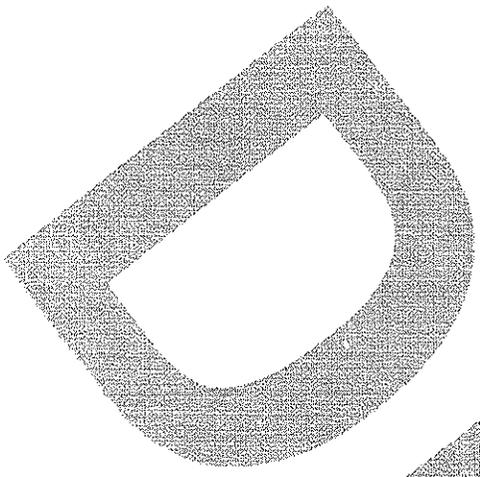
HAMPDEN WATER DISTRICT  
EXPENSES FOR AUGUST  
2008

67% YEAR TO DATE

GL Account #	ACCOUNT	Budgeted Expenses For 2008	Expenses Month Ending Aug 2008	Expenses Year to Date	% YTD Exp to Annual Budget	Available Budget
101.00	BUILDING REPAIRS	3,000.00	-	-	0.0%	3,000.00
221.00	BONDS	130,336.00	-	45,701.51	35.1%	84,634.49
265.00	RESERVES	32,500.00	-	-	0.0%	32,500.00
403.00	DEPRECIATION	110,000.00	10,245.00	81,960.00	74.5%	28,040.00
427.00	BOND INTEREST	137,068.00	-	105,562.50	77.0%	31,505.50
601/603.8/604.89	WAGES/EMPLOYEES	264,168.00	18,807.72	151,038.23	57.2%	113,129.77
604.80	EMP PENSIONS/BENEFITS	86,000.00	7,059.68	61,867.31	71.9%	24,132.69
610.10	PURCHASED WATER	206,000.00	16,000.00	134,292.62	65.5%	70,707.38
615.00	ELECTRICITY	17,200.00	1,098.94	10,061.12	58.5%	7,138.88
618.00	CHEMICALS	1,950.00	-	1,941.23	99.6%	8.77
620.30	WATER TEST	5,200.00	160.00	3,630.00	69.8%	1,570.00
620.00	MATERIALS & SUPPLIES	39,700.00	10,714.02	34,188.13	86.1%	5,511.87
631.00	CONTRACTUAL-ENGINEERING	5,000.00	214.19	1,102.29	22.0%	3,897.71
	WELL DEVELOPMENT	0.00	-	-		-
632.00	CONTRACTUAL-ADMIN/GEN	18,000.00	300.00	20,796.27	115.5%	(2,796.27)
633.00	CONTRACTUAL-LEGAL	5,000.00	5,063.00	42,417.23	848.3%	(37,417.23)
635.80	CONTRACTUAL-OTHER	11,000.00	290.00	8,095.89	73.6%	2,904.11
642.00	EQUIPMENT RENTAL	1,500.00	47.99	423.88	28.3%	1,076.12
650.00	TRANSPORTATION	18,500.00	1,233.80	12,228.69	66.1%	6,271.31
	VEHICLES					
656.00	INSURANCE-VEHICLE	3,750.00	-	2,643.00	70.5%	1,107.00
657.00	INSURANCE-GEN. LIB	7,150.00	-	3,748.00	52.4%	3,402.00
658.00	INSURANCE-WK. COMP.	6,000.00	-	5,636.80	93.9%	363.20
660.00	ADVERTISING	2,500.00	-	3,094.39	123.8%	(594.39)
667.00	REGULATORY EXP	15,000.00	-	5,145.00	34.3%	9,855.00
670.00	BAD DEBT WRITE OFF	500.00	(0.80)	22.82	4.6%	477.18
675.00	MISCELLANEOUS EXPENSE	31,500.00	2,301.82	23,739.90	75.4%	7,760.10
	EXPENSES	1,157,522.00	73,535.36	759,336.81	65.60%	398,185.19
	INCOME	1,194,262.00	3,590.95	844,921.93	70.75%	844,921.93

**HAMPDEN WATER DISTRICT  
INCOME 2008-2009**

ACCT NUM	ACCOUNT	2008	2009
419.00	Interest Income--Banks	7,500.00	3,000.00
461.10	Metered Sales Residential	674,558.00	674,558.00
461.21	Metered Sales Commercial	83,451.00	83,451.00
462.10	Public Fire Protection	342,309.00	342,309.00
462.20	Private Fire Protection	32,542.00	32,542.00
471.00	Misc Service Revenues	7,902.00	3,000.00
413.00	Other Income	42,500.00	57,600.00
	Meter Reading Fees Charged to Town	1,600.00	1,600.00
470.00	Interest Income--Delinquent Accts	1,900.00	1,500.00
	<b>SUB TOTAL INCOME</b>	<b>1,194,262.00</b>	<b>1,199,560.00</b>
	<b>TOTAL INCOME</b>	<b>1,194,262.00</b>	<b>1,199,560.00</b>



**HAMPDEN WATER DISTRICT  
EXPENSES 2008-2009**

ACCT NUM	ACCOUNT	2008	2009
101.00	BUILDING REPAIRS	3,000.00	5,000.00
221.00	BONDS	130,336.00	130,336.00
265.00	RESERVES	32,500.00	32,500.00
403.00	DEPRECIATION	110,000.00	110,000.00
427.00	BOND INTEREST	137,068.00	137,068.00
601.00	WAGES/EMPLOYEES	264,168.00	280,500.00
604.80	EMP. PENSIONS/BENEFITS	86,000.00	90,000.00
610.10	PURCHASED WATER	205,000.00	226,750.00
615.00	ELECTRICITY	17,200.00	18,500.00
618.00	CHEMICALS	1,950.00	2,500.00
620.30	WATER TEST	5,200.00	5,500.00
620.00	MATERIALS & SUPPLIES	39,700.00	45,000.00
631.00	CONTRACTUAL-ENG	5,000.00	5,000.00
	WELL DEVELOPMENT		
632.00	CONTRACTUAL-ADMIN/GEN	18,000.00	23,000.00
633.00	CONTRACTUAL-LEGAL	5,000.00	7,500.00
635.80	CONTRACTUAL-OTHER	11,000.00	12,000.00
642.00	EQUIPMENT RENTAL	1,500.00	1,500.00
650.00	TRANSPORTATION	18,500.00	19,500.00
	VEHICLES		
656.00	INSURANCE-VEHICLE	3,750.00	3,750.00
657.00	INSURANCE-GEN. LIB	7,150.00	7,150.00
658.00	INSURANCE-WK. COMP.	6,000.00	6,000.00
660.00	ADVERTISING	2,500.00	2,500.00
667.00	REGULATORY EXP.	15,000.00	7,500.00
670.00	BAD DEBT WRITE OFF	500.00	500.00
675.00	MISCELLANEOUS EXP	31,500.00	35,000.00
	SUB-TOTAL		
	TOTAL	1,167,522.00	\$ 1,214,554.00

COMMITMENT & INTEGRITY  
DRIVE RESULTS

One Merchants Plaza | Suite 501 T 800.564.2333  
Bangor, Maine 04401 T 207.945.5105  
www.woodardcurran.com F 207.945.5492

September 11, 2008



Roger Crouse, P.E.  
DWSRF Program  
11 State House Station  
Augusta, ME 04333

RE: Hampden Water District – Request for DWSRF Financial Assistance

Dear Roger:

Please accept this letter and the enclosed applications as our official request on behalf of the Hampden Water District to apply for SRF loan funds necessary to make two water main replacement projects a reality.

The projects consist of the replacement of approximately 2,800 linear feet of aged, unlined small diameter cast iron main along Route 1A and the replacement of approximately 9,000 linear feet of aged unlined cast iron mains in developments that spur off Route 1A consisting of Patterson Street, Wheelden Heights, Northern Avenue, Perry Road, Coolidge Avenue, and Coolidge Avenue Extension. The total project costs, as presented in the application, are approximately \$688,245 and \$1,736,550 respectively.

The District anticipates beginning design work late this fall with construction to occur in the upcoming 2009 season. Much of this work must be completed during this timeframe as it will coincide with an MDOT road reconstruction project slated to be built during the spring of 2009.

We are available to discuss this request in more detail at your convenience.

Very truly yours,

WOODARD & CURRAN, INC.

Travis Noyes, P.E.  
Project Manager

TEN/dam  
213322.01

Enclosure

cc: Cameron Torrey, Hampden Water District

**State of Maine**  
**Drinking Water State Revolving Fund**

**Standard Form for Reporting DWSRF Eligible Projects**

Please provide all available documentation (comprehensive system or facility plans, alternative analyses, pilot or engineering studies, etc.) that supports the project for which your water system is seeking DWSRF financial assistance. A separate form should be completed for each project. This completed form, the attached project cost estimate form and all supporting documentation should be submitted to the **DWSRF Program, 11 State House Station, Augusta, ME 04333-0011**. If you have any questions regarding this project submittal process, please contact Roger Crouse at 287-5684.

(For an electronic version of this form visit "Download Documents" on the DWP website at [www.medwp.com](http://www.medwp.com))

Name of public water system Hampden Water District PWSID # 90660

Name and title of person completing this form Travis Noyes, P. E., Project Manager

Name and title of contact person at system Cameron Torrey, General Manager

Address Hampden Water District, P. O. Box 218 Telephone # (207) 862-3490

Town Hampden State Maine Zip Code 04444-0218

Annual residential water rate (Based upon 2000 ft<sup>3</sup>/quarter usage) \$460.56

Service Area Median Household Income (MHI) \$53,333 (Include MHI data from 2000 census or more recent system wide income survey. Contact the DWP for income survey requirements. Income surveys must be completed by the application deadline.)

Number of service connections 1,769

Type of water system  Community  Non-Transient  Transient

Public  Private for profit  Private not for profit

Project description: (Attach additional pages if necessary)

Improve system hydraulics by replacing approximately 2,800 linear feet of existing 6" diameter cast iron water main, installed in 1938, with new 12" diameter concrete lined ductile iron water main along Route 1A. The water main to be replaced runs along the south eastern side of Route 1A from the intersection with Sterns Mill Road in a south westerly direction to the intersection with Old County Road. Because of the size of the existing main and the amount of accumulated iron and manganese deposits, this replacement will allow for increased flow for fire protection, improve the water quality, and reduce the amount of disinfectants required.

Purpose or need for project. Include a discussion of alternatives analysis conducted if you are developing a new source or substantially modifying existing or adding new treatment.

The alternatives analysis must include all feasible options including consolidation with other systems. (Attach additional pages if necessary)

The existing 1938 vintage 6" unlined cast iron water main is a major trunk line that supplies most of the community. This undersized line has accumulated iron and manganese deposits, restricting flow and requiring additional amounts of disinfectants to be incorporated into the system to provide safe drinking water. The replacement of this main will decrease the health threat while allowing fewer disinfectants to be used and will also improve the fire protection capabilities.

Is the project proposed as a result of recommendations in a Facility or Master Plan? Yes

If yes, please provide summary of the Facility or Master Plan.

On September 18, 2000, Woodard & Curran produced the Final version of the Comprehensive System Facility Plan for the Hampden Water District. The plan included recommendations for improving the water system. Replacing the undersized aged water main along Main Road North/Route 1A was identified as a key short term project to better serve the community by improving water pressure, water quality, and increasing the fire protection capabilities. Short Term recommendations were defined as those which would be completed within 5 to 7 years. This main is a continuation of previously implemented replacement projects addressing the same concerns since 2000. This will complete the replacement of 6" main from the Old County Road to the City line of Bangor.

Have plans and specification been started? No

Percent complete? \_\_\_\_\_

Estimated project schedule: (month/year)

Start of design November 2008 Design complete January 2009

Estimated bid date February 2009

Start of construction April 2009 Construction complete June 2009

Design Engineer Woodard & Curran

Project Cost Estimate: **Complete the Estimated Project Cost form**

**If your PWS is regulated by the Public Utilities Commission (PUC), please enclose a copy of the "Water Operation" section of your most recent annual PUC report if you wish to be considered for "disadvantaged assistance."**

Your priority ranking will depend upon the completeness of your application materials. Please include all pertinent information. Incomplete applications will not be ranked.

## Estimated DWSRF Project Cost

(For an electronic version of this form visit "Download Documents" on the DWP website at [www.medwp.com](http://www.medwp.com))

Public Water System Name: Hampden Water District		PWSID #:90660
<b>Total Project Loan Requested:</b> \$688,245		<b>Cost Breakdown</b>
1. Development (Include a brief description of each contract)		
Water Main Replacement - Route 1A/Main Road North		550,000.00
Contract 2		
Contract 3		
2. Preliminary Expenses		
3. Land & Rights		
4. Legal and Administration		
5. Engineering		
Administration		3,500.00
Design		20,500.00
Inspections		20,750.00
Other Services		
6. Interest & Refinance (no interest on DWSRF 0% loan)		
7. Equipment and Miscellaneous		
8. Contingency		80,000.00
<b>Subtotal</b>		<b>674,750.00</b>
9. Bond Bank Loan Origination Fee (1% of subtotal)*		6,747.50
10. Cost of Issuance (1% of subtotal)		6,747.50
<b>Total Estimated Project Cost</b>		<b>688,245.00</b>
<b>Applications to or known commitments of funds available from other agencies:</b>		
Agency	Loan or Grant	Committed (Y/N)      Amount
<b>Disclaimer:</b>		
<p>This is only a summary estimate of the proposed project costs, and will be used to determine the total DWSRF assistance needed for placement in the Intended Use Plan. The recipient organization will not be held to this estimate and may revise and update the estimate as needed. It should be revised at the time of bid results. The amount borrowed will be set in the long term loan agreement.</p>		
Estimate Prepared By: Travis Noyes, P.E.		Title: Project Manager
Date: August 29, 2008		Phone: (209) 945-5105

\* \$0 fee for systems receiving disadvantaged community loan assistance.

**State of Maine**  
**Drinking Water State Revolving Fund**

**Standard Form for Reporting DWSRF Eligible Projects**

Please provide all available documentation (comprehensive system or facility plans, alternative analyses, pilot or engineering studies, etc.) that supports the project for which your water system is seeking DWSRF financial assistance. A separate form should be completed for each project. This completed form, the attached project cost estimate form and all supporting documentation should be submitted to the **DWSRF Program, 11 State House Station, Augusta, ME 04333-0011**. If you have any questions regarding this project submittal process, please contact Roger Crouse at 287-5684.

(For an electronic version of this form visit "Download Documents" on the DWP website at [www.medwp.com](http://www.medwp.com))

Name of public water system Hampden Water District PWSID # 90660

Name and title of person completing this form Travis Noyes, P. E., Project Manager

Name and title of contact person at system Cameron Torrey, General Manager

Address Hampden Water District, P. O. Box 218 Telephone # (207) 862-3490

Town Hampden State Maine Zip Code 04444-0218

Annual residential water rate (Based upon 2000 ft<sup>3</sup>/quarter usage) \$460.56

Service Area Median Household Income (MHI) \$53,333 (Include MHI data from 2000 census or more recent system wide income survey. Contact the DWP for income survey requirements. Income surveys must be completed by the application deadline.)

Number of service connections 1,769

Type of water system  Community  Non-Transient  Transient

Public  Private for profit  Private not for profit

Project description: (Attach additional pages if necessary)

Replace approximately 9,000 linear feet of existing 6" and 8" diameter unlined cast iron water main with new 8" diameter cement lined ductile iron water main along neighborhood streets that spur off from Route 1A and Old County Road. The streets included within this project are Patterson Street, Wheelden Heights, Northern Avenue, Perry Road, Coolidge Avenue, and Coolidge Avenue Extension.

Purpose or need for project. Include a discussion of alternatives analysis conducted if you are developing a new source or substantially modifying existing or adding new treatment. The alternatives analysis must include all feasible options including consolidation with other systems. (Attach additional pages if necessary)

The existing vintage 1938 and 1959 unlined cast iron pipes are inadequately sized and have high flow restrictions due to accumulated iron and manganese deposits. The District has experienced several breaks throughout this part of the distribution system. The replacement mains will provide more flow, improve water pressure and quality, and improve fire protection capabilities. The replacement of the mains will decrease the health threat while allowing fewer disinfectants to be used.

Is the project proposed as a result of recommendations in a Facility or Master Plan? Yes

If yes, please provide summary of the Facility or Master Plan.

On September 18, 2000, Woodard & Curran produced the Final version of the Comprehensive System Facility Plan for the Hampden Water District. The plan included recommendations for improving the water system. Replacing the undersized aged water mains located in these areas was identified as key projects to better serve the community by improving water pressure, water quality, and increasing the fire protection capabilities. It was also pointed out that the updates in the water mains on these side streets would allow for the full use of the benefit gained from increasing the size of major loops in Town, including Route 1A. The projects were outlined as Long Term Recommendations, which were defined in the report as longer than 7 years away.

Have plans and specification been started? No      Percent complete? \_\_\_\_\_

Estimated project schedule: (month/year)

Start of design    November 2008      Design complete    January 2009

Estimated bid date    February 2009

Start of construction    April 2009      Construction complete    August 2009

Design Engineer    Woodard & Curran

Project Cost Estimate: **Complete the Estimated Project Cost form**

**If your PWS is regulated by the Public Utilities Commission (PUC), please enclose a copy of the "Water Operation" section of your most recent annual PUC report if you wish to be considered for "disadvantaged assistance."**

Your priority ranking will depend upon the completeness of your application materials. Please include all pertinent information. Incomplete applications will not be ranked.

## Estimated DWSRF Project Cost

(For an electronic version of this form visit "Download Documents" on the DWP website at [www.medwp.com](http://www.medwp.com))

Public Water System Name: Hampden Water District PWSID #:90660

Total Project Loan Requested:	Cost
\$1,736,550	Breakdown
1. Development (Include a brief description of each contract)	
er Main Replacement off Route 1A - Patterson, Wheelden, Perry Road,	1,350,000.00
Coolidge, Coolidge Extension and Northern Avenue	
Contract 3	
2. Preliminary Expenses	
3. Land & Rights	
4. Legal and Administration	
5. Engineering	
Administration	7,500.00
Design	87,500.00
Inspections	50,000.00
Other Services	7,500.00
6. Interest & Refinance (no interest on DWSRF 0% loan)	
7. Equipment and Miscellaneous	
8. Contingency	200,000.00
<b>Subtotal</b>	<b>1,702,500.00</b>
9. Bond Bank Loan Origination Fee (1% of subtotal)*	17,025.00
10. Cost of Issuance (1% of subtotal)	17,025.00
<b>Total Estimated Project Cost</b>	<b>1,736,550.00</b>

**Applications to or known commitments of funds available from other agencies:**

Agency	Loan or Grant	Committed (Y/N)	Amount

**Disclaimer:**

This is only a summary estimate of the proposed project costs, and will be used to determine the total DWSRF assistance needed for placement in the Intended Use Plan. The recipient organization will not be held to this estimate and may revise and update the estimate as needed. It should be revised at the time of bid results. The amount borrowed will be set in the long term loan agreement.

Estimate Prepared By: Travis Noyes	Title: Project Manager
Date: August 29, 2008	Phone: (207) 945-5105

\* \$0 fee for systems receiving disadvantaged community loan assistance.

**HAMPDEN WATER DISTRICT**  
**STATEMENT OF GROSS REVENUE REQUIREMENT**  
**FOR THE YEAR ENDED DECEMBER 31, 2008 AND PRO FORMA**

<b><u>New Debt Service</u></b>	<b><u>Project Rate Increase</u></b>	<b><u>Projected Public Fire Increase to Town</u></b>
\$750,000 over 40 Years	5.06%	17,870.00
\$750,000 over 20 Years	6.56%	23,168.00
1.8 Million over 40 Years	11.44%	40,385.00
1.8 Million over 20 years	15.04%	53,103.00

## **Hampden Water District Board of Directors Meeting January 16, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Wednesday, January 16, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Clerk Ken White, Treasurer/General Manager Cam Torrey, Ken Libbey, Jamie Holyoke, and Becky Chase.

Guests: Bob Stubbs, Stan MacMillan, and Keith Bourgoin

James Conley started the meeting at 6:02 pm.

### **Public Comment**

Stan MacMillan expressed concerns with the salary of the General Manager. Orono Water District wages were presented. Stan feels the Board of Directors of the water districts need to look into combining management and having one General Manager for several districts. IE: Combining Hampden, Orono, and Winterport and having one GM overlook all three districts. James Conley commented that dealing with full aspects of water systems needs to be run tightly for "health reasons." Stan stated that water districts should consolidate if any money is going to be saved. Stan said he would pay for any studies to be done to look into the possibility of consolidation.

### **For Action:**

1. Trustee Elect John Quesnel was sworn in by James Conley for another five year term.
2. The Board elected officers and fixed compensation. Ken Libbey nominated Jim Conley as President, John Quesnel 2<sup>nd</sup>, passed unanimously. Ken Libbey nominated Ken White as Clerk, 2<sup>nd</sup> by John Quesnel, passed unanimously. Ken Libbey nominated John Quesnel as Vice President, 2<sup>nd</sup> by Jim Conley, passed unanimously. Ken Libbey nominated Cam Torrey as Treasurer, 2<sup>nd</sup> by John Quesnel, passed unanimously. Motion for same compensation by John Quesnel, 2<sup>nd</sup> by Ken Libbey, passed unanimously.
3. The minutes of the December 20, 2007 meeting were reviewed.\* John Quesnel made a motion to approve the minutes and Ken Libbey 2<sup>nd</sup>, passed unanimously.
4. The Check Register and Reconciliation Report for December 2007 were reviewed. John Quesnel made a motion to approve and Dana Skinner 2<sup>nd</sup>, passed unanimously.

\*In the 12/20/07 meeting minutes, Action item #5 should state that all employees received a 3% wage increase except Cam. Cam received no wage increase.

### **For Discussion:**

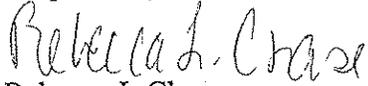
1. Cam brought up Board policy on copying HWD materials for customers. A copy of this policy was given to all Trustees. The policy needs more work. It was suggested that maybe one policy should be towards research and another policy

towards copying. It was discussed whether an hourly wage should be attached to these functions. The finalized policy will be posted on the bulletin board at the main office.

2. The Board reviewed the December 2007 budget. The expenses are not a true figure. The Bond money of \$43,000 and depreciation at \$118,000 for the year needs to be subtracted out of the total expenses. When this is accounted for the District is in the hole approximately \$14,000 for 2007 fiscal year. It was discussed whether the budget should be implemented into Quick Books.
3. The Board reviewed the General Manager's evaluation and according to Jim Conley it is consistent with years past.
4. Cam reported to the Board that the PUC and OPA data request answers had all been filed as of 3:30 on January 11, 2008. Sarah Tracey, from the Law Office of Bernstein, Shur, Sawyer and Nelson, wants to do a conference call with Cam, Keith, and Lee before the Public Witness Hearing January 23, 2008.
5. Cam informed the Board that he will find out whether the PUC will be directing questions at the District during the Public Witness Hearing.
6. Cam reported to the Board that the Lead/Copper results for December 2007 had dropped approximately 18 ppb from the first round of 2007, which is attributed to the addition of soda ash.
7. The Board discussed looking into different retirement plans for employees. They want to make sure the District is not giving better benefits to one employee than another. More information will be gathered and presented as long as the District is not paying any more than they are now for the current retirement plan.
8. Cam gave the water quality report and stated that things are looking pretty good right now. The system is still being hit with chlorine.
9. Cam reported to the Board that no further information is available regarding the town replacing sewer lines on Rt. 1A. When the time allows, we need to discuss this topic with the town.
10. All Board members were provided with a letter from R. Stubbs dated December 21, 2007 and it was discussed. The first concern was regarding payment on receipt for copies of information. Jim Conley stated the Board had voted on this issue and a policy of \$0.20/sheet had been voted on and passed previously. The second concern raised in the letter was that the employees were given the day off before Christmas. Jim Conley stated that the Board approved this motion to be frugal to employees. Jim stated that the Board cannot control the workload of the office.
11. The letter of confirmation from Haverlock, Estey and Curran was reviewed by the Board.
12. Keith Bourgoin of Haverlock, Estey, and Curran informed the Board that the excess of water usage from 900 to 1200 cu ft may be shorting the District about \$18,000. He proposed raising the price of excess water to \$4.51/100 cu ft.
13. Jim Conley stated there was a breakdown of communication during the fire on Main Road South. Jamie was paged instead of George. George was on call. Cam informed the Board that the Penobscot County protocol is now changed.

The next Board meeting was scheduled for Wednesday, February 13, 2008 at 6:00 pm. There being no further business to come before the meeting, John Quesnel made a motion to adjourn, Dana Skinner 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 8:40 pm.

Respectfully Submitted,



Rebecca L Chase  
Office Manager  
Hampden Water District

/amp

**Hampden Water District Board of Directors Meeting  
February 13, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Wednesday, February 13, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Clerk Ken White, Treasurer/General Manager Cam Torrey, and Ken Libbey.

Guests: Toni-Lynn Robbins of the BDN and Keith Bourgoïn (arrived 6:40 pm)

James Conley started the meeting at 6:02 pm.

**Public Comment**

**For Action:**

1. The minutes of the January 16, 2008 meeting were reviewed. Ken White made a motion to accept the minutes and Ken Libbey 2<sup>nd</sup>, passed unanimously.
2. The Check Register and Reconciliation Report for January 2008 were reviewed. John Quesnel made a motion to accept and Ken Libbey 2<sup>nd</sup>, passed unanimously
3. The Board discussed and reviewed the PUC/OPA meetings on January 23 and 24, 2008. Jim explained how the meetings went. Jim felt they were very informative and went well overall. We had 25 oral requests which we had to get answers for. We have them done now. Jim feels that we can settle the rate case with OPA at the meeting on February 14, 2008. The Board reviewed and voted to accept the PUC Oral Data Request and Answers for the February 14, 2008 meeting. John Quesnel made a motion to accept and submit, Ken Libbey 2<sup>nd</sup>, passed unanimously.
4. The Board voted to give James Conley/Cameron Torrey authority to act as agents for the Board of Trustees in regards to settling the rate case with the OPA and PUC. Ken Libbey made a motion to accept Cameron Torrey and President, Jim Conley, or the Vice President, John Quesnel to act as agents, Dana Skinner 2<sup>nd</sup>, passed unanimously.
5. The Board discussed the Town Council meeting of February 4, 2008 in regards to the Hampden Water District. The Town Council had made a motion to explore the taking over control of the HWD and is looking to hire a law firm to look into the process.
6. The Board of Trustees voted to retain James Cohen of Verrill/Dana LLP to assist the Hampden Water District in exploring ways for the Town and the District to better work together. John Quesnel made a motion to accept the retaining of Verrill/Dana LLP along with a monthly report of expenses, Ken Libbey 2<sup>nd</sup>,

**For Discussion:**

1. The Board reviewed the January 2008 budget.
2. Cam gave the water quality report and stated that things are holding up well. There is currently a lot of ice in the tanks. Cam reported that there have been several main breaks, the last one being on Cottage Street. That break lost about 400,000 gallons of water. The pipes are the old cast iron pipe that is likely 1937 vintage.
3. Cam reported to the Board on the status of the Town replacing the sewer lines on Rt. 1A. Cam spoke with Julia Spinney and she didn't see anything pending. Chip Swan at Hampden Public Works is advertising for engineering firms to do the project.
4. There was no discussion by the Board regarding the customer letters/concerns letter submitted by W. Whitney to the Editor of the BDN on February 4, 2008 or the letter from Whitney to the PUC on February 4, 2008.

The next Board meeting was scheduled for Thursday, March 20, 2008 at 6:00 pm. There being no further business to come before the meeting, Ken White made a motion to adjourn, John Quesnel 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 7:20 pm.

Respectfully Submitted,



Ken White

Clerk

Hampden Water District

/amp

**Hampden Water District Board of Directors Meeting  
March 20, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Wednesday, March 20, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Clerk Ken White and Ken Libbey.

Members Absent: Cameron Torrey

Guests: Robert Stubbs

James Conley started the meeting at 6:00 pm.

**Public Comment:** None

**For Action:**

1. The minutes of the February 13, 2008 meeting were reviewed. Ken White made a motion to accept the minutes and Ken Libbey 2<sup>nd</sup>, passed unanimously.
2. The Check Register and Reconciliation Report for February 2008 were reviewed. John Quesnel made a motion to accept and Ken White 2<sup>nd</sup>, passed unanimously
3. The Board discussed the resolution brought forth by the Hampden Water District in regards to working with the Town of Hampden. A letter from Susan Lessard was handed out to each board member. The letter stated that a resolution committee had been formed at the last Town Council Meeting. Jim C. explained that the meetings of the committees would give the Town Council a chance to see how the water district runs. Jim also stated that this is a very good cooperative effort. Ken White made a motion to accept the resolution with the Town Of Hampden, Ken Libbey 2<sup>nd</sup>, passed unanimously
4. The Board voted to transfer funds from the Standpipe Painting Account and the RUS Account to the General Fund Account. This is to help pay legal fees due to the rate increase attorney fees. John Quesnel made a motion to approve the transfer of such funds, Dana Skinner 2<sup>nd</sup>, passed unanimously.
5. The Board voted to appoint Cam Torrey, GM of the Hampden Water District, to act as agent for the HWD in negotiating and signing a lease agreement with AT&T for antenna space on the Ballfield Rd Tank. Ken Libbey made a motion to accept, John Quesnel 2<sup>nd</sup>, passed unanimously.

**For Discussion:**

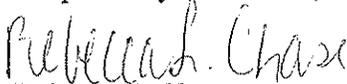
1. The Board reviewed the February 2008 budget.
2. The board discussed and reviewed the PUC/OPA meetings of 2/14/08, 2/26/08 and 03/06/08. Jim C felt the meetings went well. They thought the rate case would be resolved at the 02/06/08 teleconference but had to be held over to the 03/06/08 teleconference. At that time, there was a resolution of the

rate case at 14.22 %. We are now waiting on all involved parties to sign off on this resolution and papers to be finalized.

3. John Q. went over the Town Council Meeting of 02/19/08. John stated that the town seemed taken aback with the HWD retaining Verrill Dana as our attorney. Cam had explained at the Town Council Meeting that we needed to be prepared. The Maine Rural Water Assoc had recommended Verrill Dana to us.
4. There was no discussion by Jim on the 03/03/08 meeting with the Town Manager, Susan Lessard.
5. There was no discussion by Jim on the 03/03/08 Town Council Meeting.
6. Sargent's was the lowest bidder for repair service for the HWD. They were substantially lower than the other bids.
7. Jamie stated that he had received blueprints from Julia Spinney of MDOT 03/20/08 on the Rt 1A project. The preliminaries on the project should be done by April of 2008. It looks like the road will be replaced from R&K Variety to Hillside Dr. Jim will ask Cam to approach Susan Lessard about a time frame of town's proposals. And maybe we would be able to share the costs.
8. Jamie stated that everything looks good with water quality. The lead/copper results should be in by the next meeting. Flushing will begin in late April.
9. The discussion of the town's replacement of sewer lines was discussed in item #7.
10. Each board member had received a letter from Stan MacMillan stating his concerns with the manager's salary and forming a committee to resolve cost issues. They agreed that Stan had some good points. A letter will be constructed to Stan to thanking him for his concerns.
11. Jamie explained the 1<sup>st</sup> place in Rigs and Gigs and the 2<sup>nd</sup> place in the Photo Contest at the MWUA conference in Portland.
12. The Resolution Committee to meet with the town committee will consist of Jim Conley, John Quesnel and Ken White with Ken Libbey as an alternate. These meetings will be open to the public.

The next Board meeting was scheduled for Thursday, April 17, 2008 at 6:00 pm. There being no further business to come before the meeting, Ken Libbey made a motion to adjourn, John Quesnel 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 8:00 pm.

Respectfully Submitted,

  
Rebecca L Chase  
Office Manager  
Hampden Water District

**Hampden Water District Board of Directors Meeting  
April 17, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Wednesday, April 17, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Ken Libbey, Clerk Ken White and G.M. / Treasurer Cam Torrey.

Members Absent: None

Guests: None

James Conley started the meeting at 6:03 pm.

**Public Comment:** None

**For Action:**

1. Per Ken Libbey, need to add Jamie Holyoke to Members Present section of the minutes of the March 20, 2008 meeting. Also, in Discussion Section #4 and #5, it should be noted "No further discussion". After these additions to the minutes, Ken White made a motion to accept the minutes of the Meeting of March 20, 2008 and John Quesnel 2<sup>nd</sup>, passed unanimously.
2. The Check Register and Reconciliation Report for March 2008 were reviewed. John Quesnel made a motion to accept and Ken Libbey 2<sup>nd</sup>, passed unanimously.

**For Discussion:**

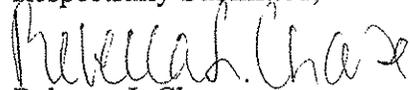
1. The Board reviewed the March 2008 budget. It was noted that the legal fees are way above budget due to the rate increase. A revised budget was handed out to the Board and will be reviewed for action at next month's meeting.
2. The board reviewed the Proposed Policy on Copying Public Records. Need to add words "due and payable" to make it precise that the copying fees cannot be billed.
3. The Board reviewed the Verrill/Dana invoice that the district had received at that point. Per Jim C., Verrill/Dana gave very good counsel on trying to work things out amongst the HWD and the Town of Hampden. It was stated by John Quesnel the he believes the invoice amount was very reasonable.
4. The PUC/OPA Stipulation Agreement was reviewed. Cam stated that he has called Steve Levy at MRWA to get a salary survey started as per Section III. Section III of the Stipulation states the need to have a survey to compare comp time and overtime for other salaried managers. If needed, we can contact other water districts ourselves and request this information.
5. Per Cam, we are waiting on the release document from AT&T for the Cell Tower Antenna Contract on the Ballfield Road Tank. A proposed \$1900.00

per month will come from this contract with AT&T. This money will go into the Standpipe account.

6. The Board discussed the Town Council/HWD Trustee Joint meetings that took place on 3/31 and 4/14. It was felt that each of our Board members should come up with 4-5 items of concern to bring before the Town in the next meeting. The HWD Committee probably should also produce an agenda for the next meeting. The Board all agree that there is a commitment on our part to make this work. The next meeting will be 06/23 at the Hampden Town Office. Keith Taylor from St. Germain & Assoc. will be giving a presentation on aquifers.
7. The Board reviewed the repair service bids. Sargent Corp was the low bidder.
8. Cam has not heard anything new on the Rt. 1A project. The town will be using the same engineering firm, Woodard & Curran, as the HWD. Cam will get figures for the Board on how much a \$750,000.00 Bond will cost the district each year.
9. Cam stated that the water quality is very good. We will continue adding chlorine. The Lead and Copper for the first half of 2008 has dropped significantly from the last testing.
10. The Board reviewed the letter that was submitted to PUC by Bob Stubbs with his signature on the rate increase stipulation. The Board was very taken aback at the accusations that were stated in this particular letter. The Trustees stated that as a Board, ALL figures regarding the HWD are looked at very closely. The Board also reviewed the letter submitted to PUC from Gary Kribel and found this not to be very accurate. For instance, the \$.30 difference in the wage increase in Cam's salary that was in question was for compensation of the vehicle mileage due to the IRS rules and regulations. (Please see attached e-mail from Keith Bourgoin.) The Board was aware of this increase and if looked at closely, the same increase in wages was given to Bob Stubbs in May 2002. As far as raises for Mr. Holyoke, in January of 2006, Mr. Holyoke was promoted to a higher position which merited an increase in pay due to more responsibilities. The Trustees feel they review all spending and pay increases thoroughly. Again, the Trustees feel both letters are unfounded and without merit. The Board also asked how much the intervener status cost the water district. The district has not received all the bills related to this issue but it is projected to be about \$40,000.00. This amount will cost the HWD ratepayers in the next rate increase.
11. A vehicle report was handed out and reviewed by the Board.
12. Cam let the Board know that Ryan has recently received his Class III Treatment license and has received a \$.25/hr raise. Also, George has received his Class I Treatment License and has received a \$.50/hr raise.

The next Board meeting was scheduled for Thursday, May 15, 2008 at 6:00 pm. There being no further business to come before the meeting, Ken Libbey made a motion to adjourn, Ken White 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 7:50 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rebecca L. Chase". The signature is written in dark ink and is positioned above the printed name.

Rebecca L Chase

Office Manager

Hampden Water District

**Cam Torrey**

---

**From:** "Keith Bourgoin" <kbourgoin@heccpa.com>  
**To:** "Cam Torrey" <ctorreydsl@tds.net>  
**Sent:** Friday, April 18, 2008 10:17 AM  
**Subject:** Wage Increase

Cam

In regards to our conversation this morning, from an income tax perspective I don't believe there are any issues that would disallow wages increases to cover income tax effects from personal use of business vehicles. The wage increase will be subject to tax as well as the personal use, therefore the Internal Revenue Service as well as Maine Revenue Services would be covered for tax purposes. If the increase in wage were not being subject to tax for whatever reason then this would be a serious problem.

Keith

*Keith P. Bourgoin, CPA  
Haverlock, Estey & Curran  
8 Commerce Court  
Hampden, ME 04444  
207-945-5695  
207-945-5118 (Fax)  
kbourgoin@heccpa.com*

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**Hampden Water District Board of Directors Meeting  
May 15, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Thursday, May 15, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Clerk Ken White, G.M. / Treasurer Cam Torrey and Jamie Holyoke.

Members Absent: Ken Libbey

Guests: None

James Conley started the meeting at 6:05 pm.

**Public Comment:** None

**For Action:**

1. The minutes of the April 17, 2008 meeting were reviewed. The Board discussed writing a response to Gary Kribel's letter and Robert Stubb's letter and sending response to PUC to document in the rate case file. John Quesnel made a motion to accept the minutes of the Meeting of April 17, 2008, Ken White 2<sup>nd</sup>, passed unanimously.
2. The Check Register and Reconciliation Report for March 2008 were reviewed. Ken White questioned the "Help Wanted" ad cost and Cam responded that this was an old bill. James Conley asked if we could track the gas usage a different way since the dollar amount purchased is no longer an accurate tracking. Cam stated that the HWD keeps track of the gallons purchased on a spreadsheet. Ken White made a motion to accept the Check Register and Reconciliation Report of April, 2008, John Quesnel 2<sup>nd</sup>, passed unanimously.
3. On voting to authorize Cam to hire an engineering firm to design new water mains for the Rt 1A project (MDOT PIN ##14796.00), Jon Quesnel made a motion to table this item to the next meeting, Dana Skinner 2<sup>nd</sup>, unanimous to table item to next meeting. Cam is going to speak with Woodard & Curran to obtain a design estimate.
4. The Policy on Copying of Public Records was given to each Board member. Ken White made a motion to accept this policy, John Quesnel 2<sup>nd</sup>, passed unanimously.
5. John Quesnel made a motion to authorize Cam to renew the outstanding BAN loan amount of approximately \$250,000.00 (in accordance with attached votes) @ 3% with Bangor Savings Bank, Dana Skinner 2<sup>nd</sup>, passed unanimously.

**For Discussion:**

1. The Board reviewed the April 2008 budget. Ken White asked about the Fuel Refund. Cam explained that we get taxes back on the gallons that we use.

John asked about the Misc expense. Cam said that he would check with Becky and from this point forward, will print a breakout of the Misc (G/L 675 account) for the Board to review. The legal expenses are well above the amount budgeted due to the rate increase.

2. Cam stated that the meeting with Dean Bennett, the Economic Development Director for the Town of Hampden, went very well. Both Cam and Jamie had met with Mr. Bennett for about an hour and a half.
3. The Board reviewed the IRS Declaration of Official Intent notice that we had received from Bernstein, Shur. It is a new way to handle Bond Anticipation Notes.
4. The Letter of Succession (CONFIDENTIAL Plan of Succession) was discussed. It was stated that this letter is a non-binding document that is Cam's recommendation about the future of the HWD. The Board stated that they agreed with Cam's thoughts on Jamie and also agreed that it is a management decision to give Jamie more authority.
5. Per Cam, the cell antenna contract with AT&T is still in the negotiation stages.
6. Per Jamie, the water quality is doing well. We are still doing some flushing. There are also a couple of hydrants that need to be replaced.
7. As far as customer letters/concerns, there is a lady (Elizabeth Figura) that would like to be contacted when we are in her area (Stoneybrook Rd) flushing.
8. Jamie did a presentation on "The History of the Hampden Water District" at the Historical Society in Hampden at the end of April. The e-mailing of the Board packets went well. Cam talked about the pooling of sick time and the Board felt it was something that could be done on a manager's level. The town is looking at doing some construction on Patterson Rd, Wheelden Hts, Northern Ave and Perry Rd.

The next Board meeting was scheduled for Thursday, June 19, 2008 at 6:00 pm. There being no further business to come before the meeting, John Quesnel made a motion to adjourn, Dana Skinner 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Becky Chase  
Office Manager  
Hampden Water District

\*\*\*Meeting minutes were taken by Clerk Ken White-Typed by Becky Chase\*\*\*

**Hampden Water District Board of Directors Meeting  
June 19, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was to be held at the office of the District. The meeting was to be held on Thursday, June 19, 2008 at 6:00 pm.

Members Present: Jim Conley, Ken White and Cam Torrey

Members Absent: Ken Libbey, John Quesnel and Dana Skinner.

Guests: Keith Bourgoin CPA, Chip Swan PWD, Travis Noyes P.E.

The Board meeting was canceled due to no quorum.

**Hampden Water District Board of Directors Meeting  
July 17, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Thursday, July 17, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Clerk Ken White, Ken Libbey, G.M. / Treasurer Cam Torrey and Jamie Holyoke.

Members Absent: None

Guests: None

James Conley started the meeting at 6:00 pm.

**Public Comment:** None

**For Action:**

1. The Minutes of the May 15, 2008 meeting were reviewed. Ken White made a motion to accept, John Quesnel 2<sup>nd</sup>, passed unanimously.
2. The Minutes of the June 19, 2008 meeting were reviewed. There was no meeting on that date. Ken White made a motion to accept, John Quesnel 2<sup>nd</sup>, passed unanimously
3. The Check Register/Reconciliation Report for May 2008 was reviewed. Ken White asked about the labor to repair Jamie's laptop. John Quesnel made a motion to accept the report, Ken White 2<sup>nd</sup>, passed unanimously.
4. The Check Register/Reconciliation Report for June 2008 was reviewed. James Conley mentioned that we should look at 100,000 mile warranties the next time we purchase a new pickup. Ken Libbey made a motion to accept the report. Ken White 2<sup>nd</sup>, passed unanimously.
5. The 2007 Financial Statements were reviewed. It was stated that the liabilities are currently higher than the assets but once we complete the bond process, it will be in line. Ken White made a motion to accept the 2007 Financial Statements, Ken Libbey 2<sup>nd</sup>, passed unanimously.
6. John Quesnel made a motion to accept the authorization of Cam Torrey to transfer \$15,000.00 from the Standpipe Account to the RUS Account, Dana Skinner 2<sup>nd</sup>, passed unanimously.
7. John Quesnel made a motion to Certify and Commit to the Treasurer of HWD all 3<sup>rd</sup> qtr 2008 water rates, tolls, rents and other charges for collection. Ken Libbey 2<sup>nd</sup>, passed unanimously.
8. Ken Libbey made a motion to authorize Cam to have Woodard & Curran design Rt 1A project, John Quesnel, 2<sup>nd</sup>, passed unanimously.

**For Discussion:**

1. The Board reviewed the June 2008 budget. It was noted that the budget is tracking well.
2. The board reviewed the Financial Statements in the Action section above.
3. The Board reviewed the Amortization Schedules. Cam is going to give Keith Bourgoin some options with different projects to see how it would affect our budget. Cam and Jamie are going to look at which projects would be priority.
4. The Maine Power Options Fuel Bid has been completed. We are going with RH Foster on oil. This will give us a savings of approximately \$.50 per gallon.
5. The update on gas for company vehicles entailed a letter from Jeff Rawcliffe stating he is going to give us a 2% discount on all gas purchases.
6. The update on the AT&T cell phone contract is that they have the contract and we are now waiting on them.
7. The update on the joint meeting w/ the Town Councilors was that there had been a presentation from Keith Taylor regarding a search for our own water source. The meetings will now be held twice a year going forward.
8. There was no discussion on the Woodard & Curran estimate for Wheelden Hts and Perry Rd replacement projects.
9. The PMD Inc land on the Monroe Rd (27 acres) is for sale. Cam will do some research about where the land is exactly located and how it would be accessed.
10. The water quality is good.
11. No customers Letters/Concerns.
12. The resignation letter from Adrienne Pidacks was presented to the Board. Adrienne went to work full-time at Husson College.
13. The agreement with Marcelle Whitney ends 07/08/09.
14. One of the trucks has a \$2500.00 repair bill. The Board felt it would be better to repair the truck than to purchase a new one.

The next Board meeting was scheduled for Thursday, August 21, 2008 at 6:00 pm. There being no further business to come before the meeting, Ken Libbey made a motion to adjourn, Ken White 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 8:17p.m.

Respectfully Submitted,

  
 Rebecca L Chase  
 Office Manager  
 Hampden Water District

(Minutes of Meeting taken by Ken White-Typed by Rebecca Chase)

**Hampden Water District Board of Directors Meeting  
August 21, 2008**

Pursuant to due notice, a meeting of the Board of Trustees of the Hampden Water District was held at the office of the District. The meeting was held on Thursday, August 21, 2008 at 6:00 pm.

Present: Trustees James Conley, John Quesnel, Dana Skinner, Clerk Ken White, G.M. / Treasurer Cam Torrey and Jamie Holyoke.

Members Absent: Ken Libbey

Guests: None

James Conley started the meeting at 6:00 pm.

**Public Comment:** None

**For Action:**

1. The Minutes of the July 17, 2008 meeting were reviewed. John Quesnel made a motion to accept, Dana Skinner 2<sup>nd</sup>, passed unanimously.
2. The Check Register/Reconciliation Report for July 2008 was reviewed. John Quesnel made a motion to accept, Dana Skinner 2<sup>nd</sup>, passed unanimously.
3. Cam updated board on SRF loan for Rt. 1A project. Board authorized Cam to proceed with loan application process for the amount of \$750,000.00. John Quesnel made a motion to accept, Ken White 2<sup>nd</sup>, passed unanimously.
4. Cam updated board on SRF loan for Patterson St., Perry Rd., Coolidge Ave. projects. Board authorized Cam to proceed with loan applications process. John Quesnel made a motion to accept, Ken White 2<sup>nd</sup>, passed unanimously.
5. Cam Torrey made a motion to adjust Maine State Retirement Contract eligibility to include part-time employees. James Conley made a motion to not accept, John Quesnel 2<sup>nd</sup>, passed unanimously.
6. Ken Libbey gave resignation due to ill health on August 21, 2008. Motion brought to table will be discussed further at next meeting.

**For Discussion:**

1. The Board reviewed the July 2008 budget. It was noted that the budget looks good.
2. The Board discussed new office assistant Michelle Gushue.
3. The Board was notified George received his Distribution II License.
4. The Board was informed the Town set up the following dates for the Bi-Annual Joint Trustee/ Council Meeting to be held on October 14, 2008 and May 11, 2009. Cam Torrey will get together with Sue Lessard and try to get an agenda together.
5. Copies of the Woodard & Curran Contract for Rt. 1A were given to the Board.
6. The Board looked over handouts from Keith Bourgoïn of Pro-formas on loan scheduling and the effects on Rates.
7. The Board discussed changing to monthly billing cycle and determined not to proceed at this time, expect cost of billing would go up.
8. The Board discussed the effect of the Bangor Hydro Electric power outage on July 24, 2008. Hampden Water District switch to emergency mode, noting everything went smoothly.
9. No discussion on the Town Council Meeting of August 11, 2008, already discussed prior.
10. The Board was informed the AT&T Cell Phone Contract was signed on August 20, 2008 and will start on September 1, 2008.
11. The PMD Inc. land on the Monroe Rd (27 acres) that was discussed at the last meeting is owned by Jim Sargent. He is selling it for \$30,000.00. Cam will get estimate on test drilling of two wells.
12. Jamie informed the Board this is the worst time of year for water quality, they have had to dump a little water, roughly 8000gallons.
13. Review of letter to Town Council on Meeting Dates and Times that were previously discussed.
14. No customers Letters/Concerns.
15. The Board was informed they are eligible for a discounted rate on home heating oil from RH Foster – rack, plus \$.30. Just need to fill out an application.

The next Board meeting was scheduled for Thursday, September 18, 2008 at 6:00 pm. There being no further business to come before the meeting, James Conley made a motion to adjourn, John Quesnel 2<sup>nd</sup>, motion passed unanimously and the meeting adjourned at 8:00p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rebecca L. Chase".

Rebecca L Chase

Office Manager

Hampden Water District

(Typed by Michelle Gushue)

44-A

**EDYTHE L. DYER LIBRARY  
BOARD OF TRUSTEES  
MINUTES  
September 10, 2008**

Members present: Debbie Lozito (ex officio), Don Desmarais, John Skehan, MaryAnn Bjorn, Richard Jenkins, Ruth Stearns, Cheri Condon, Tony Mourkas, Janet Briggs, Yvonne Lambert and Judy Beebe.

Members absent: Bion Foster, Fred Jones, Mark Russell and Dave Barrett.

Meeting called to order.

The minutes of the June 11, 2008 meeting were read. Motion was made and seconded to accept the minutes as read. Motion passed unanimously.

Debbie informed the Board that the State will be assuming partial cost of a downloadable book service with a company different than our current supplier. She will look into the difference in cost to the Library.

Tony Mourkas was asked how his cost comparison project was going and he told the Board that he is in the process of sorting through the information and hopes to have the project finished by December.

Motion was made and seconded to adjourn. Motion passed unanimously.

The next meeting will be October 8 at 7:30 a.m.

Respectfully submitted,

Donna Beck  
Recording Secretary

2

# LURA HOIT POOL

## Board Meeting Minutes ~ 9/9/08

A-4-b

In absence of Chairman Dan Brooks, the meeting was brought to order at 7:06 pm. Cedena McAvoy oversaw the board meeting.

Those present: Cedena McAvoy, Norman Stern, Whitey Miller, Karen Brooks, Mary Ellen Conner, Jim Feverston, Darcey Peakall, and Julie Macleod. Not present: Dan Brooks, Kim McNutt, and Garry Greene.

Jim Feverston amended the secretary's minutes from 8/12/08 and the modified minutes were accepted as presented.

The Director's Report for August:

~ The number of participants in August over the past four years, have increased an average of 681 people and the number of pool rental participants has increased as well.

~ The monthly fuel bill went down by 108.4 gallons and the daily receipts increased \$1,557.00 compared to August of 2007.

~ The total number of swim lessons participants from July 6-August 30 was 171 patrons for a total income of \$6,412.25.

~ Darcey included information about the scholarship fund including age of the child, level of class and their gender. Sixteen scholarships were awarded during the summer session. Five people have asked for funding for Session I and two recipients have signed up at this point.

Darcey informed the board that the increase in prices would take affect starting October 1, 2008.

A motion was made that once the \$500.00 from the Kiwanis Club Donation for swim lesson scholarships had been used, to begin using the funds from the Scholarship account that is held at Maine Savings Bank. The motion was passed with a 6-0 vote.

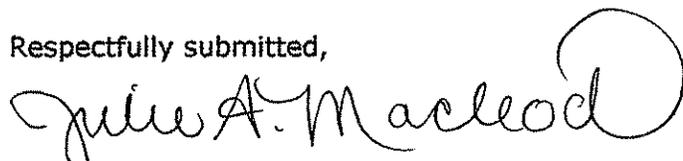
The treasurer's report was accepted as presented. Jim spent time explaining to board the finances, what each account is and the rules/stipulations for using the money.

Norm discussed the five-year plan and made a motion to look into forming an exploratory committee made up of at least two Board of Trustees and at least two community members to research long term needs and goals for both current and future plans at the Lura Hoit Pool. The motion passed 6-0.

Jim made a motion to purchase three baby changing stations and pay to have them installed. The funds will come out of the money market account. The motion passed 6-0.

Meeting adjourned at 8:40pm.

Respectfully submitted,



Julie A. Macleod

Rapid Renewal Transaction Volume Summary  
Town of Hampden: Transaction date >= 20080901 and < 20081001

Payment Method	Transaction Count	Transaction Amount	Processing Fees
Credit/Debit Card	0	0.00	0.00
Electronic Check	35	6105.50	0.00
TOTAL	35	6105.50	

A-4-c

Class Code Summary

Class	Count
BB	1
CR	7
DX	1
LB	1
PC	24
VT	1

Rapid Renewal  
September 2008

A-4-d

October 8, 2008

Susan Lessard  
Town Manager  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444

**RE: Pine Tree Landfill  
Monthly Report of Landfill Complaints**

Dear Susan:

During the Month of September 2008, Pine Tree Landfill received seven complaints pertaining to the landfill. While only three of the complaints could be verified, we believe that construction related activities at the landfill may have been responsible for the majority of the complaints.

If you should require any additional information, please feel free to contact me at 394-4371.

Sincerely,

PINE TREE LANDFILL



Tom Gilbert  
Environmental Compliance Manager

CC: Cyndi Darling, MDEP  
Wayne Boyd, Casella Waste Systems, Inc.  
Don Meagher, Casella Waste Systems, Inc.  
Toni King, Casella Waste Systems, Inc.

**PINE TREE LANDFILL**  
**-LANDFILL COMPLAINT RECORD FORM-**  
 SEPTEMBER 2008

Date of Complaint	Time of Day	Nature of Complaint	Complaint Originating From	Real-time Complaint?	Wind From What Direction & Speed	Site downwind From landfill?	Call or Site Visit Made By	Potential Source of Odor	Landfill Odor Confirmed?	Caller/Responder Comments
<b>Real-time Complaints for the Month:</b>										
09/11/08	7:30 PM	Odor	743 Coldbrook Rd	Yes	Zero Wind	NA	Wayne Boyd	Landfill Gas	No	
09/26/08	4:50 PM	Odor	157 Littlefield Ave	Yes	ESE @ 3 MPH	Yes	Wayne Boyd	Landfill Gas	Yes	
<b>Non-Real-time Complaints for the Month:</b>										
09/08/08	3:45 PM	Odor	36 Sunset Ave	No	NA	NA	Don Meagher	Unknown	No	Called in 24 hours after detected
09/11/08	8:20 AM	Odor	94 Main Trail	No	Zero	NA	Don Meagher	Landfill Gas	No	Smelled for last 4-days
09/11/08	8:50 AM	Odor	109 Main Trail	No	Zero	NA	Don Meagher	Landfill Gas	No	Smelled for last few days
09/19/08	8:41 AM	Odor	36 Sunset Ave	No	Zero	NA	Don Meagher	Compost/Topsoli Mix	Yes	
09/19/08	8:49 AM	Odor	97 Main Trail	No	Zero	NA	Don Meagher	Compost/Topsoli Mix	Yes	
<b>Mobile Complaints for the Month:</b>										

**Month Total Complaints:** 7

**Number of Complaints Confirmed to be Landfill:** 3

**Number of Complaints Not Confirmed as Originating from Landfill or Possibly from Other Sources:** 4

Note:

A "Real-time Complaint" is a complaint called in within the first 30 minutes of detecting the odor to allow for proper response.

A "Non-Real-time Complaint" is a complaint called in after 30 minutes or more have passed since first detecting the presence of odor and does not allow for proper response time (the odor may no longer be present).

A "Mobile Complaint" is a complaint called in as detecting odor on a roadway and not at a particular residence.

2007	-OBJECT OF COMPLAINT-							MONTH
MONTH	ODOR	NOISE	LIGHTS	DUST	TRAFFIC	BIRDS	OTHER	TOTAL
JAN.	3	0	0	0	0	0	0	3
FEB.	0	0	0	0	0	0	0	0
MAR.	2	0	0	0	0	0	0	2
APR.	2	0	0	0	0	0	0	2
MAY	2	0	0	0	0	0	0	2
JUN.	1	0	0	0	0	0	0	1
JUL.	1	0	0	0	0	0	0	1
AUG.	0	0	0	0	0	0	0	0
SEP.	1	0	0	0	0	0	0	1
OCT.	2	0	0	0	0	0	0	2
NOV.	0	0	0	0	0	0	0	0
DEC.	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>

2008	-OBJECT OF COMPLAINT-							MONTH
MONTH	ODOR	NOISE	LIGHTS	DUST	TRAFFIC	BIRDS	OTHER	TOTAL
JAN.	0	0	0	0	0	0	0	0
FEB.	3	0	0	0	0	0	0	3
MAR.	2	0	0	0	0	0	1	3
APR.	2	0	0	0	0	0	0	2
MAY	1	0	0	0	0	0	0	1
JUN.	1	0	0	0	0	0	0	1
JUL.	0	0	0	0	0	0	0	0
AUG.	0	0	0	0	0	0	0	0
SEP.	7	0	0	0	0	0	0	7
OCT.								
NOV.								
DEC.								
<b>TOTALS</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>17</b>

A-4-e

October 8, 2008

Cyndi Darling  
Maine Dept. of Environmental Protection  
Bureau of Remediation & Waste Management  
106 Hogan Road  
Bangor, Maine 04401

**RE: New England Waste Services of ME  
d/b/a Pine Tree Landfill  
Monthly Special Waste Activity Report**

Dear Cyndi:

Enclosed please find the September 2008 Waste Activity Report for Pine Tree Landfill. All analytical data relating to special waste deliveries to the landfill is kept on file for your review as required.

If you should have any questions regarding the enclosed, please do not hesitate to contact me at 394-4371.

Sincerely,

PINE TREE LANDFILL



Tom Gilbert  
Environmental Compliance Manager

Enclosure

CC: Wayne Boyd, PTL  
Toni King, Casella Waste Systems, Inc.  
Susan Lessard, Town of Hampden

**PINE TREE LANDFILL**  
**HAMPDEN, MAINE**  
**MONTHLY WASTE ACTIVITY REPORT**  
 September 2008

Delivery Date	Manifest Approval #	Waste Description	Quantity Delivered (tons)	Transporter Name	Generator Name	State of Origin
09/26/08	229887	NON FRIABLE ASBESTOS	19.52	GEO	ABSOLUTE ENVIRONMENTAL	MA
09/26/08	229905	NON FRIABLE ASBESTOS	2.97	GEO	ABSOLUTE ENVIRONMENTAL	MA
09/30/08	230113	NON FRIABLE ASBESTOS	18.55	GEO	ABSOLUTE ENVIRONMENTAL	MA
09/02/08	227618	NON FRIABLE ASBESTOS	22.24	KBC	CITY OF NEW BEDFORD	MA
09/03/08	227636	NON FRIABLE ASBESTOS	23.91	KBC	CITY OF NEW BEDFORD	MA
09/03/08	227708	NON FRIABLE ASBESTOS	26.24	KBC	CITY OF NEW BEDFORD	MA
09/03/08	227725	NON FRIABLE ASBESTOS	25.23	KBC	CITY OF NEW BEDFORD	MA
09/04/08	227764	NON FRIABLE ASBESTOS	29.51	KBC	CITY OF NEW BEDFORD	MA
09/04/08	227876	NON FRIABLE ASBESTOS	23.54	KBC	CITY OF NEW BEDFORD	MA
09/05/08	227879	NON FRIABLE ASBESTOS	26.45	KBC	CITY OF NEW BEDFORD	MA
09/05/08	227880	NON FRIABLE ASBESTOS	26.82	KBC	CITY OF NEW BEDFORD	MA
09/05/08	227977	NON FRIABLE ASBESTOS	24.75	KBC	CITY OF NEW BEDFORD	MA
09/08/08	228179	NON FRIABLE ASBESTOS	30.62	KBC	CITY OF NEW BEDFORD	MA
09/05/08	227519	NON FRIABLE ASBESTOS	0.81	HENNEBERRY	GARY HENNEBERRY	ME
09/01/08	227921	NON FRIABLE ASBESTOS	0.15	MCGOVEN	KRISTIN MCGOVEN	ME
09/30/08	230089	NON FRIABLE ASBESTOS	3.25	ROOF	LUBEC HARDWARE	ME
09/25/08	229779	NON FRIABLE ASBESTOS	0.15	WH	TOWN OF MOUNT DESERT	ME
09/09/08	228248	NON FRIABLE ASBESTOS	0.31	HARVEY	PHILOP HARVEY	ME
09/16/08	228910	NON FRIABLE ASBESTOS	0.73	HARVEY	PHILOP HARVEY	ME
09/17/08	229058	CONTAMINATED SOIL	7.16	SNOW	STEPHEN GERRY	ME
09/24/08	229631	CONTAMINATED SOIL	2.27	CH	I.B. HUNT CO	ME
09/02/08	227580	CONTAMINATED SOIL	1.70	CH	MAINE DEP-MILBRIDGE	ME
09/18/08	229165	GRIT CATCH BASIN	5.07	CH	K.B. CORP	ME
09/18/08	229195	GRIT CATCH BASIN	2.62	CH	DEAD DRIVER	ME
09/04/08	227834	GRIT CATCH BASIN	9.81	CH	GENERAL ELECTRIC	ME
09/09/08	228294	GRIT CATCH BASIN	8.37	CH	GENERAL ELECTRIC	ME
09/16/08	228955	GRIT CATCH BASIN	1.23	CH	INTERFACE FABRIC	ME
09/17/08	229057	GRIT CATCH BASIN	3.91	CH	INTERFACE FABRIC	ME
09/10/08	228432	GRIT CATCH BASIN	7.39	CH	IRVING STATION	ME
09/18/08	229119	GRIT CATCH BASIN	3.56	CH	PINE STATE BEVERAGE	ME
09/24/08	229655	GRIT SAND BLAST	13.98	PTS	ROCKLAND MARINE	ME
09/22/08	229413	NON FRIABLE ASBESTOS	2.80	PTS	ABATEMENT PROFF.	ME
09/26/08	229892	NON FRIABLE ASBESTOS	2.87	PTW	ARMORY	ME
09/25/08	229753	NON FRIABLE ASBESTOS	1.74	PTW	BIO-SAFE ENVIRONMENTAL	ME
09/25/08	229764	NON FRIABLE ASBESTOS	9.46	PTW	G&E ROOFING	MA
09/05/08	227894	NON FRIABLE ASBESTOS	27.91	KBC	GALLO CONSTRUCTION	MA
09/16/08	228867	NON FRIABLE ASBESTOS	24.19	KBC	GALLO CONSTRUCTION	MA
09/23/08	229489	NON FRIABLE ASBESTOS	25.00	KBC	GALLO CONSTRUCTION	MA
09/29/08	230037	NON FRIABLE ASBESTOS	25.42	KBC	GALLO CONSTRUCTION	MA
09/30/08	230137	NON FRIABLE ASBESTOS	26.10	KBC	GALLO CONSTRUCTION	MA
09/10/08	228351	NON FRIABLE ASBESTOS	1.61	PTS	K&K CONSTRUCTION	NH
09/24/08	229610	NON FRIABLE ASBESTOS	1.12	PTS	HANNEL BROTHERS	ME
09/08/08	228110	NON FRIABLE ASBESTOS	7.06	PTW	SCARBOROUGH/DOWNS	ME
09/03/08	227679	NON FRIABLE ASBESTOS	4.38	PTW	SPRAGUE ENERGY	ME
09/18/08	229123	WOOD ASH	13.09	PTS	AROOSTOOK & BANGOR RELOAD	ME
09/04/08	227825	LEATHERSCRAPS	10.39	PTS	IRVING TANNING	ME
09/12/08	228610	LEATHERSCRAPS	12.08	PTS	IRVING TANNING	ME
09/18/08	229137	LEATHERSCRAPS	10.78	PTS	IRVING TANNING	ME
09/23/08	229499	NON-HAZARD CHEMICAL RELATED	15.64	TRO	ENPRO	ME
09/30/08	230085	NON-HAZARD CHEMICAL RELATED	15.95	TRO	ENPRO	ME
09/11/08	228531	OILY DEBRIS	6.31	CH	BANGOR INTERNATIONAL AIRPORT	ME
09/05/08	227904	OILY DEBRIS	16.34	EN	ENPRO ENVIRONMENTAL SERVICES	ME
09/18/08	229107	OILY DEBRIS	22.87	EN	ENPRO ENVIRONMENTAL SERVICES	ME
09/02/08	227592	OILY DEBRIS	31.29	BRIGHTER	FORMER PLEASE BROS INC	MA
09/24/08	229654	OILY DEBRIS	31.23	BRIGHTER	FORMER PLEASE BROS INC	MA
09/24/08	229660	OILY DEBRIS	36.64	BRIGHTER	FORMER PLEASE BROS INC	MA
09/24/08	229661	OILY DEBRIS	35.75	BRIGHTER	FORMER PLEASE BROS INC	MA
09/24/08	229671	OILY DEBRIS	33.88	BRIGHTER	FORMER PLEASE BROS INC	MA
09/25/08	229756	OILY DEBRIS	35.76	BRIGHTER	FORMER PLEASE BROS INC	MA
09/25/08	229761	OILY DEBRIS	30.24	BRIGHTER	FORMER PLEASE BROS INC	MA
09/25/08	229767	OILY DEBRIS	30.35	BRIGHTER	FORMER PLEASE BROS INC	MA
09/02/08	227593	OILY DEBRIS	13.31	EN	LEXINGTON DEPT.PUB.WKS	MA
09/03/08	227698	OILY DEBRIS	8.62	EN	LEXINGTON DEPT.PUB.WKS	MA
09/10/08	228369	OILY DEBRIS	8.07	EN	LEXINGTON DEPT.PUB.WKS	MA
09/26/08	229871	OILY DEBRIS	15.58	CLEAN VENT	GENERAL CHEMICAL	MA
09/04/08	227816	OILY DEBRIS	27.62	SAMS	UNITED OIL RECOVERY	NH
09/08/08	228122	OILY DEBRIS	30.09	J&J	UNITED OIL RECOVERY	NH
09/09/08	228202	OILY DEBRIS	14.49	TRO	UNITED OIL RECOVERY	NH
09/09/08	228261	OILY DEBRIS	32.51	J&J	UNITED OIL RECOVERY	NH
09/11/08	228496	OILY DEBRIS	32.65	J&J	UNITED OIL RECOVERY	NH
09/12/08	228616	OILY DEBRIS	31.17	J&J	UNITED OIL RECOVERY	NH
09/15/08	228802	OILY DEBRIS	32.04	J&J	UNITED OIL RECOVERY	NH
09/16/08	228911	OILY DEBRIS	32.74	SAMS	UNITED OIL RECOVERY	NH
09/17/08	229044	OILY DEBRIS	31.80	SAMS	UNITED OIL RECOVERY	NH
09/18/08	229136	OILY DEBRIS	30.10	SAMS	UNITED OIL RECOVERY	NH
09/19/08	229257	OILY DEBRIS	23.16	SAMS	UNITED OIL RECOVERY	NH
09/24/08	229666	OILY DEBRIS	33.13	J&J	UNITED OIL RECOVERY	NH
09/17/08	229048	LAUNDRY RESIDUALS	18.11	NE EXPRESS	ALLTEX UNIFORM	MA
09/29/08	230036	URBIN FILL SOILS	35.13	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/29/08	230040	URBIN FILL SOILS	35.04	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/29/08	230045	URBIN FILL SOILS	34.75	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/29/08	230048	URBIN FILL SOILS	36.78	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/29/08	230053	URBIN FILL SOILS	28.77	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/29/08	230056	URBIN FILL SOILS	30.33	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/30/08	230091	URBIN FILL SOILS	34.91	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/30/08	230095	URBIN FILL SOILS	32.32	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/30/08	230102	URBIN FILL SOILS	36.93	BRIGHTER	FORMER BENSONS ANIMAL FARM	NH
09/08/08	228135	URBIN FILL SOILS	30.76	BRIGHTER	CITY OF WOONSOCKET	RJ
09/08/08	228141	URBIN FILL SOILS	30.02	BRIGHTER	CITY OF WOONSOCKET	RJ
09/08/08	228143	URBIN FILL SOILS	30.73	BRIGHTER	CITY OF WOONSOCKET	RJ
09/08/08	228150	URBIN FILL SOILS	32.86	BRIGHTER	CITY OF WOONSOCKET	RJ
09/08/08	228152	URBIN FILL SOILS	32.31	BRIGHTER	CITY OF WOONSOCKET	RJ
09/08/08	228156	URBIN FILL SOILS	33.42	BRIGHTER	CITY OF WOONSOCKET	RJ
09/08/08	228157	URBIN FILL SOILS	32.25	BRIGHTER	CITY OF WOONSOCKET	RJ



PINE TREE LANDFILL  
HAMPDEN, MAINE  
MONTHLY WASTE ACTIVITY REPORT  
September 2008

09/16/08	228871	URBIN FILL SOILS	34.92	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228872	URBIN FILL SOILS	34.16	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228876	URBIN FILL SOILS	34.00	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228877	URBIN FILL SOILS	34.82	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228878	URBIN FILL SOILS	39.03	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228924	URBIN FILL SOILS	28.41	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228929	URBIN FILL SOILS	32.16	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228932	URBIN FILL SOILS	35.16	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228937	URBIN FILL SOILS	34.72	BRIGHTER	CITY OF WOONSOCKET	RI
09/16/08	228957	URBIN FILL SOILS	34.95	BRIGHTER	CITY OF WOONSOCKET	RI
09/17/08	228986	URBIN FILL SOILS	17.98	BRIGHTER	CITY OF WOONSOCKET	RI
09/17/08	228987	URBIN FILL SOILS	25.45	BRIGHTER	CITY OF WOONSOCKET	RI
09/30/08	230141	VIRGIN PET CONT.SOIL	27.88	BRIGHTER	FIFTH AVE. REALTY TRUST	MA
MONTH TOTAL (TONS):			5,651.14			

HAMPDEN/HERMON MEETING  
September 30, 2008

A-4-f

Attending:

Councilor Tom Brann  
Councilor Matthew Arnett  
Councilor Shannon Cox  
Town Manager Sue Lessard, Hampden  
Town Manager Clint Deschaine, Hermon

The meeting was held at 4 p.m. on Tuesday, September 30, 2008 at the Hampden Town Office. The purpose of the meeting was to discuss issues of common interest that could/should be included either in regional planning efforts or as part of the Comprehensive Plan of each community.

Hermon Pond

Attendees discussed the Hermon Pond area, particularly the Fowler's Landing Road in Hampden, and some of the difficulties that resulted from two different communities with two different sets of standards for development activity in that region. Although this area is somewhat of a 'bump' on the edge of the border between the two communities, there is reluctance to consider simply ceding the territory to Hermon because of its status as containing one of only 5 aquifers in Hampden. There was consensus among those present that the two communities should meet to discuss ways in which we can work together on the issues of consistent development rules for this area.

Coldbrook Road

Another area of particular importance is the shared border in the Coldbrook Road area. There is the possibility for the two communities to work together in terms of extending water and sewer from Hermon to Hampden, development of consistent zoning in the region between communities, and the ongoing question of the landfill and now the gas-to-energy plant that is in operation.

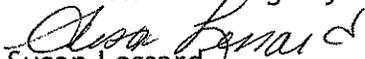
Shaw Brook

The status of Shaw Brook as an Urban Impaired Stream affects the communities of Hampden, Bangor, and Hermon. The three communities have already pledged to work together on developing a solution to this problem that is consistent across community lines.

Other possible topics of discussion include a review of zoning between the two communities for the entire length of the border as well as looking at possible improvements to the Souadabscook corridor.

It was the consensus of those in attendance that there was great value in the two communities setting up a meeting structure to discuss these and other issues of common interest. In addition, the identification of these issues can be included in the comprehensive planning process of each community to insure that they do not get 'missed' in terms of long term planning.

The meeting adjourned at 5 p.m.

  
Susan Lessard  
Town Manager

COMMUNICATIONS COMMITTEE MINUTES  
October 15, 2008

A-4-g

Attending:

Sy Cody White  
Councilor Shannon Cox  
Chairman Matthew Arnett  
Sue Lessard, Town Manager

The meeting was opened at 7 p.m. by Chairman Arnett. The minutes from the 9/17/08 meeting were reviewed and approved with the change of spelling of Sy Cody White's name in the body of the minutes.

Candidate's Night

The first item discussed was the upcoming candidate's night to be held on October 27<sup>th</sup> at 7 p.m. at the Town Office. Committee members were asked to generate questions for the forum and email those to Annie O'Reilly who along with Heather Seavey will be handling the moderating duties. It was the consensus of the committee that candidates who had officially declared as write-in candidates would be invited to participate as well as those who took out nomination papers. The Town Manager will follow up with all candidates, including those running for State offices. Posters will be made at the Town Office advertising the event.

Newsletter

Committee members discussed stories that will be included in the next edition of the newsletter. Councilor Cox has been in contact with people to write the story regarding Dorothea Dix Park and the ongoing work with that committee. Annie O'Reilly had provided a draft list of stories for the next edition, a copy of which is attached to the minutes.

Cable TV

- ◆ Sy reported that he had edited the Casella Waste-to-Energy program filmed by Deke
- ◆ At least one interview will be held on Sunday, October 19<sup>th</sup> with Red Cross Executive Director Shannon Cox and her Emergency Management Director. Sy will make sure that Melissa has this filming on the schedule.
- ◆ Brandon has put together some information on what kind of a new camera is needed for the operation. The Town Manager will ask Councilor Cushing where this item stands.
- ◆ The broadcast committee has not had a meeting yet.
- ◆ A show on the topic of breast cancer was filmed recently and will be ready for airing soon.

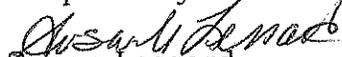
- ◆ Halloween with Hampden Public Safety will be filmed for an upcoming program. The town manager will have the fire/police department contact Sy to coordinate filming.
- ◆ The sound problem seems to be resolved for now. There have not been any more complaints of no sound within the past week.
- ◆ Sy will work on PSA's to have available when we are able to broadcast them since he is working on some as part of his NESCOM duties. It was suggested that he spend some time at the Transfer Station in order to get footage regarding recycling which is one on which he is currently working.
- ◆ Current Cable TV Guidelines were reauthorized by the Town Council at their meeting on October 6<sup>th</sup>.
- ◆ It was the consensus of the Committee that we should work to find someone to coordinate the Cable TV programming/filming as a paid position through Communications. Councilor Cushing has been carrying that load for a long time and it is time that that work be more fairly distributed. Committee members were asked to give this some thought for discussion at the next regular Communications Committee meeting in November.

Website

The Town Manager reported that she had not yet asked Matt Thomas to work with Economic Development and Public Works to update their websites.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

  
Susan Lessard  
Town Manager



### Dec/Jan newsletter assignments

Saturday, September 27, 2008 9:38 AM

**From:** "Anne O'Reilly" <Anne\_OReilly@umit.maine.edu>

**To:** "Matt Arnett" <m.arnett@tds.net>

**Cc:** "Deke Rhinehart" <deke@dekesreality.com>, "Denise Hodsdon" <hampden@midmaine.com>, "Matt Arnett" <m.arnett@tds.net>, "Melissa Antononi" <m.antononi@gmail.com>, "Robin Wood" <mary.robin.wood@gmail.com>, jdowling@sad22.us, "Shannon Cox" <CoxTownCouncil@gmail.com>, "Susan Lessard" <lightlady\_1@yahoo.com>, "Kay Carter" <kbcdvc@tds.net>, "Jim Feverston" <jfeverston@adelphia.net>, "Nancy Chaiyabhat" <nancychaiy@aol.com>, andrec@roadrunner.com, "Val Williams" <Val\_Williams@umit.maine.edu>, shall1971@adelphia.net

Hi Folks,

Many thanks for bringing the newsletter together. I know you will be impressed with the final product. I'm hopeful to have December-Jan come together with even more ease, and that's why I'm promoting an earlier than usual deadline. We can't afford to get caught up in the holiday season and final exam season, so if we can produce and pass it along to me, Val and I will have plenty of time to bring the final product together. This last stage is quite time consuming and deservingly so.

Read on and share any more ideas you have and shout if you need to to take any pictures. We are MISSING our historical tidbits that Nancy always wrote, and I'd love to get that back if possible. Thanks in advance

December Hampden Highlights  
DEADLINE 12/5 Friday

Winter Resources -Shannon and Susan possible feature story  
We will need to think about visuals to go with this story.

Reads Brook Oral History Project- Matt Arnett possible feature story

Dorothea Dix Park –  
brief history and tease of future plans- Kay Carter and Jim Feverston  
Pix= Annie  
(an indepth look at the project can come later)

Snowmobile new grooming sled – Susan Hall  
Pix Susan

Foreign Exchange visitors- Robin Wood

Dept Profile on Town Clerk- Denise - Melissa A.

Post election/candidate night- Annie

Halloween at Public Safety Bldg- Annie

Kiwanis 50th celebration- Joe Dowling  
{Pix and story done}

Casella Open House- Deke  
Pix= Deke

Hampden Academy's Voices Unlimited helping Internationally known folk singer Gordan Bok- Annie

Annie Gabbianelli O'Reilly  
659-8881  
862-2222



## ELECTION UPDATE NOVEMBER 4, 2008

The 2008 Presidential and Municipal Election will be held on Tuesday, November 4, 2008. All voting will be at the Municipal Building Community Room at 106 Western Avenue. Polls will be open from 7:00 am to 8:00 pm.

The Municipal Election will include candidates for District Town Councilors (Districts 1 through 4), School Board of Directors and Water District Trustee. Sample ballots and information about Write-in Candidates can be found on the Town's website at [www.hampdenmaine.com](http://www.hampdenmaine.com).

### VOTER REGISTRATION

Residents may register to vote at the Town Office between 8:00 am and 4:30 pm Monday through Friday or at the polls on Election Day. The Clerk's Office will be open for the purpose of registering new voters on Thursday, October 30<sup>th</sup> until 7:00 pm. **You must have identification and proof of residency** – something with your Hampden address on it such as a utility bill, current vehicle registration, paycheck stub, bank statement or hunting/fishing license.

### ABSENTEE VOTING

Citizens who are unable to vote at the polling place on Election Day may vote by absentee ballot. You may request an absentee ballot from the Town Clerk's Office by:

1. Voting in Person at the Town Office any time prior to November 1<sup>st</sup> – **THERE WILL BE NO IN-PERSON ABSENTEE VOTING ON NOVEMBER 3<sup>rd</sup>** (all other methods of absentee voting will be available); or
2. Telephone request **for your own ballot**. You must confirm your residence address and date of birth. A ballot will be mailed to you; or
3. Written request by completing an absentee ballot application. This application can be mailed, faxed or delivered in person to the Town Clerk; or
4. You can also obtain a ballot for an immediate family member by written request. A ballot will be mailed to the voter directly or delivered to the immediate family member making the request. Immediate family member includes: spouse, parent, grandparent, child, grandchild, sister, brother, stepparent, stepgrandparent, stepchild, stepgrandchild, stepsister, stepbrother, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, or guardian.

If you have any questions or need more information on election procedures, please call the Town Office at 862-3034.

*E. Stephen Eyles*

October 2, 2008

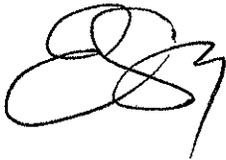
Hampden Town Council  
Town of Hampden  
106 Western Ave.  
Hampden, ME 04444

Proposal: Reroute Snowmobile / Recreation Trail – Reeds  
Brook/Constitution Ave.

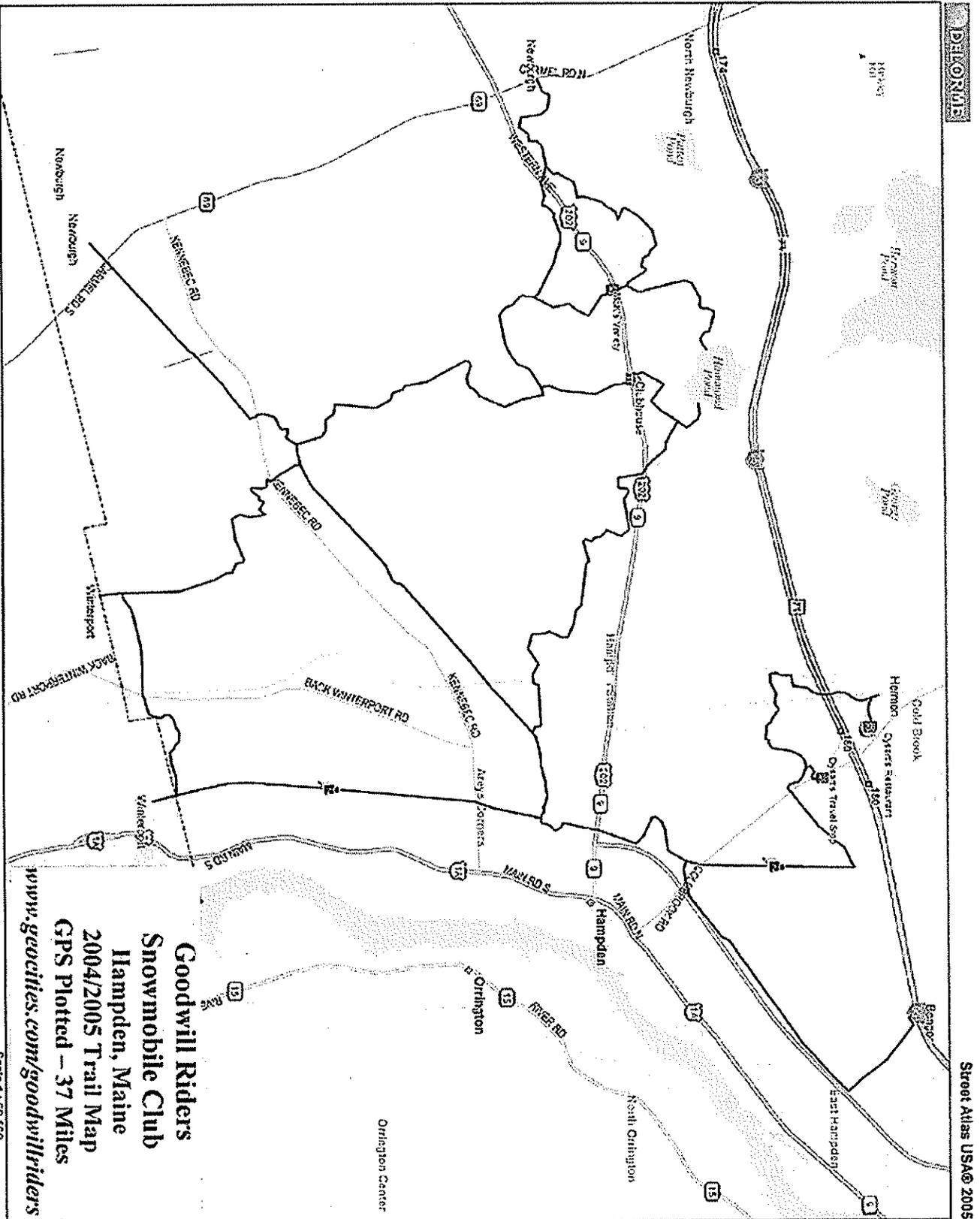
Move current Snowmobile / Recreation Trail from North side of Reeds  
Brook (Panel V, Lot 43-B) To South side of Reeds Brook (Panel V, Lot 42-  
A).

Purpose: Avoid residential expansion on Constitution Ave.  
Much safer crossing zone on Reeds Brook.  
Better access of open space.

Steve Eyles  
Trail Master  
Goodwill Riders Snowmobile Club



*245 Shaw Hill Road Hampden, ME 04444*



DELORME

Street Atlas USA © 2005

**Goodwill Riders**  
**Snowmobile Club**  
 Hampton, Maine  
 2004/2005 Trail Map  
 GPS Plotted - 37 Miles  
[www.geocities.com/goodwillriders](http://www.geocities.com/goodwillriders)

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Hampden Environmental Trust Minutes  
October 8, 2008

C-3-b

Attending:

Chairman Greg Miller  
George Thomas  
Mike Hastings  
Matthew Reynolds, Consultant  
Bill Lippincott  
Sue Lessard, Town Manager

The meeting was opened at 3 p.m. by Chairman Miller.

The first item on the agenda was a discussion of the location of the Environmental Trust fund. The Town Manager explained that the Trust had originally been with Fleet Bank which had been merged with Bank of America. The rates for maintenance of the Trust have increased 35% in the past year and the investment officer for the account is located in New Hampshire. Since the Fleet Merger the account rep has changed a number of times.

The Town Manager contacted Maine Savings, Merrill Bank (now Chittenden), Bangor Savings and Camden National a year ago to get information related to rates if they were to assume the Trust. Camden National did not respond at the time, Maine Savings is unable to act due to their status as a credit union and not a bank. Merrill (Chittenden) responded but due to ongoing problems with maintaining the Town's regular accounts over time our checking and trust accounts are no longer held there, but are at Maine Savings and Bangor Savings. It was the recommendation of the Manager that the Environmental Trust be placed with Bangor Savings Bank at a rate of 30 basis points. They have a local presence in Hampden, the investment officer for this account would be located in Bangor, and they are currently doing a fine job of managing the Town's other trust accounts.

Motion by George Thomas, seconded by Mike Hastings to recommend to the Town Council that the Environmental Trust be moved from Bank of America to Bangor Savings Bank effective November 1, 2008. Vote 3-0.

Technical Consultant Matthew Reynolds attended the meeting to present a brief report on the status of the landfill closure, water quality monitoring, and other issues related to the landfill. A copy of the report is attached as part of the minutes. He answered a number of questions related to water quality monitoring, the process by which the technical

consultants provide input to DEP for landfill issues, and the closure process.

The Manager will arrange for the Technical Consultants to attend a special Council meeting to discuss issues in more depth once a final water quality report is finished. Tentative date proposed for the meeting was the 4<sup>th</sup> Monday in November.

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,



Susan Lessard

Town Manager

	<b>Drumlin Environmental, LLC</b> <i>Hydrogeologic and Engineering Consultants</i>  <b>Soil Metrics, LLC</b>	
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## MEMORANDUM

**To:** Susan Lessard  
**From:** Matt Reynolds  
**Date:** October 3, 2008  
**Subject:** Pine Tree Landfill Water Quality & Corrective Action Update

Water quality monitoring was conducted at PTL during 2007 and has continued in 2008 using a similar monitoring scheme (locations, frequencies and parameters) as that used during previous years. In July 2007, PTL also conducted an expanded water quality sampling event to the east and northeast of the landfill in order to assist in the characterization of water quality and potential migration mechanisms in this area.

In addition to regular water quality monitoring, recent activities has focused on completing the Closure Order and on planning for several follow-on assessments that were required by the Closure Order. This memorandum provides a brief overview of these activities.

### I. Water Quality

The water quality data collected during 2007 was generally consistent with earlier data. Monitoring wells close to the landfill generally exhibit elevated concentrations of inorganic parameters (chloride, sodium, etc.). Most wells near the landfill have concentrations of sodium and manganese that exceed the state and federal drinking water criteria (MEGs and MCLs, respectively). There are also several wells located south of the landfill where arsenic, nickel and lead concentrations exceed these criteria.

The majority of monitoring wells exhibited variable concentrations of water parameters, with some parameters increasing in concentration, some parameters decreasing but no overall increasing or decreasing trend. Wells for which the 2007 suggest continuation of an increasing trend included: MW-801A, 802B and MW-803A, B (south side). Wells where the 2007 data indicate a trend of decreasing concentration included: MW-906B (southwest corner).

During 2007 (and continuing in 2008), PTL has also collected data on the concentration of methane in groundwater and in soil vapor. These data indicate that migration of landfill gas is contributing to water quality impacts on the south and east sides on the landfill. To the east of the landfill, there are several domestic wells along Old Cold Creek Road where methane has been detected.

PTL discontinued sampling the domestic well DW-102 (formerly Oxley) in 2007 and replaced it by collecting samples from a nearby drilled monitoring well identified as DW04-109. This was done with the concurrence of the MDEP due to access and logistical considerations. DW04-109 had somewhat higher chloride concentrations than DW-102 and future data will provide additional information about the comparability of these two wells.

## **II. Corrective Actions Status.**

There are several corrective actions that have been implemented to mitigate impacts to groundwater from the PTL facility, and others are being evaluated. Corrective actions and/or systems that control and mitigate impacts to groundwater and surface water include the following.

- A gas collection system was installed in the Conventional Landfill during its closure and collects a portion of the landfill gas generated by decomposition waste in the Conventional Landfill;
- A gas collection system has also been installed in the Secure Landfills as it is constructed to collect gas generated by waste in the Secure Landfills;
- The Secure landfill liner system functions as a cover for the Conventional Landfill and limits the quantity of water infiltrating the waste in the Conventional Landfill;
- The perimeter drain borders the west, south and east sides of the Conventional Landfill and intercepts some shallow groundwater;
- Two groundwater extraction wells (EW-2 and EW-3) are operating near the southeast corner of the landfill; and,
- Two groundwater extraction wells (EW-5 and EW-6) are operating along the northeast edge of the landfill.

During 2007 and 2008, PTL, the MDEP and the Town of Hampden Technical Consultants have been reviewing the effectiveness of the existing corrective actions and evaluating the need for supplemental corrective actions. These supplemental corrective actions are discussed further below.

## **III. Closure Order.**

Closure Order #S-001987-WN-HC-N describes the phased closure of the PTL facility and includes several components related to water quality monitoring and corrective action. These components were discussed in meetings and correspondence involving PTL and its consultants Sevee & Maher, the MDEP project management and technical staff and Hampden's Designated Technical Consultants. The primary water quality-related components of the closure order are as follows.

- Successful Corrective Action Timeline: Over the past few years, there have been several discussions regarding successful corrective action as defined by the Solid Waste Management Rules. These discussions were initially held in the context of a possible expansion proposal for Phase IX by PTL. This would have required the MDEP to find that PTL had achieved successful corrective action before granting a license for Phase IX.

In the current context of final closure of PTL, the statutory timeline required for achieving successful corrective action is prior to the end of the post-closure care period (i.e., 30 years). This timeline is reflected in the closure order, although the MDEP and PTL have expressed a desire to reach this condition sooner.

- Successful Corrective Action Criteria: The Solid Waste Management Rules states that successful corrective action “means that, at a solid waste facility which has previously been found to be contaminating waters of the State, the facility owner or operator has developed and implemented a corrective action program at that facility and the Department has found that:
  - (1) *The owner/operator has taken all reasonable measures necessary to eliminate the discharge of contaminants or pollutants attributable to the facility;*
  - (2) *The owner/operator has modified the facility's detection monitoring program to include all parameters detected during assessment monitoring;*
  - (3) *Contaminants previously released from the facility do not currently cause non-attainment of surface water quality classifications established in 38 MRSA Sections 465 through 465-B;*
  - (4) *The owner/operator has documented an actual trend of improving quality in previously contaminated waters and has demonstrated that the trend will continue. The demonstration may be supported by the use of modeling of corrective actions and hydrogeologic conditions; and*
  - (5) *Contaminants previously released from the facility do not threaten public health.”*

While this definition provides guidance, it does not provide specific numerical water quality targets, except for provision 3. Prior to issuing the Closure Order, there were several meetings and correspondence to identify specific numerical criteria to be applied to successful corrective action at the PTL facility. The resulting criteria were incorporated into the Closure Order and will be the yard stick for assessing the success of corrective actions at PTL into the future:

- Off-site groundwater quality :-
  - Below MCL/MEG threshold values;
  - Less than 95% of upper confidence level for specific conductance at off-site private water supply wells (400  $\mu$ mhos/cm); and
  - Less than 700  $\mu$ g/L dissolved methane at water supply wells. (*This value is still being finalized and may be lowered.*)

- On-site groundwater quality:
  - Less than 500  $\mu$ mhos/cm specific conductance for monitoring locations
- Surface water quality:
  - Meet surface water quality classifications established in 38 MRSA Sections 465 through 465-B.
- Landfill gas:
  - Maintenance of less than 100% of the lower explosive limit (LEL) [5% methane gas by volume] at the property boundary; or maintenance of zero or negative pressure at external gas probes where the property boundary is not a consideration.
  - Maintenance of less than 25% of the LEL [1.25% methane by volume] in on-site structures including manholes that are not associated with the landfill gas management system.
- Long Term Water Quality Monitoring: After reviewing the Closure Plan submitted by PTL, both the MDEP technical staff and the Hampden Technical Consultant concluded that the long-term monitoring plan as proposed was not adequate to demonstrate whether corrective actions were effective. Therefore, the Closure Order does not adopt a specific long-term water quality monitoring program. Instead, it requires PTL to submit a revised water quality monitoring plan by October 1, 2010 so that it can be reviewed, modified if necessary and approved prior to final closure at the end of 2010. Specific locations, parameters and frequencies will be based in part on information from on-going investigations and additional corrective action systems.
- Additional Corrective Actions: The Closure Order discusses four primary pathways where landfill-related compounds have been demonstrated to migrate away from the landfill. These pathways are dissolved flow in groundwater to the south and northeast of the landfill and flow of landfill gas to the east and south/southwest. While current corrective actions provide control to portions of these migration pathways, uncertainty remains about the effectiveness of corrective actions to control groundwater flow toward the northeast and to control gas migration to the east. The Closure Order requires PTL to conduct specific activities to characterize and possibly add additional control in these areas, as discussed below.

#### **IV. Northeast Corner Extraction Efficiency Evaluation.**

There are currently two extraction wells operating along the edge of the northeast corner of the landfill to control migration of groundwater in this area. However, the efficiency of these wells in controlling flux along the entire 600 foot span is uncertain. In addition, there is a significant stormwater detention pond immediately downgradient of these wells and the influence of this pond is not well understood.

In order to evaluate these uncertainties further, determine whether additional extraction wells are necessary and finalize an appropriate long-term monitoring network, the Closure Order specifies that PTL conduct an additional assessment in this area. PTL submitted a Work Plan to address this requirement which has been approved by the MDEP and will be implemented this fall.

#### **V. External Gas Extraction System Evaluation.**

In 2006, PTL conducted an extensive investigation of possible migration of gas from the landfill and identified an area to the east where gas migration is occurring that can not be adequately controlled by the gas extraction system within the landfill. Landfill gas is not only detectable in the unsaturated zone to the east of the landfill, but has also impacted groundwater quality.

The Closure Order requires that PTL submit a work plan for the installation of external landfill gas extraction wells to the east of the landfill. PTL submitted this work plan in July and it has recently been approved by the MDEP.

The information discussed in this memorandum is intended to provide an overview of the primary data and activities associated with water quality issues at the PTL facility. I will plan to attend the upcoming HET meeting on October 8 and would be glad to discuss these topics and provide you and the HET members with additional information during the meeting.

If you have any questions that you would like to discuss before the meeting, please give me a call at your convenience.



C-3-C

TOWN OF HAMPDEN  
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: N/A  
(If applicable)

- Application for Liquor License
- Application for Victualer's License
- Application for Off-premises Catering
- Application for Outdoor Wood-burning Furnace License

NAME: Doug & April Stanhope  
Business Name Individual

ADDRESS: 560 Western Ave. PHONE: 862-3658

MAP/LOT: Map 8, lot 26-B DATE: \_\_\_\_\_

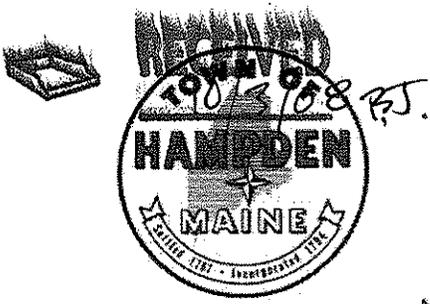
DEPARTMENT REPORT:

Inspected on October 6, 2008 and it appears  
to be operating per manufacture directions,  
and town ordinance.

DATE: 10-6-08

BY: Keith Barnhart  
Title: Fire/Building Inspector

BY: [Signature]  
Title: CEO



# TOWN OF HAMPDEN

## OUTDOOR WOOD-FIRED BOILER ANNUAL LICENSE APPLICATION

### INSPECTION REQUIRED

2<sup>nd</sup> year Application  
4<sup>th</sup> year operation

Application Date: Oct 2 2008

**Property Information:**

Property Owner's Name: April Stanhope  
Doug Stanhope Phone #: 862-3658

Street Number: 560 Street Name: Western Ave CA# 745-2132

Mailing Address: 560 Western Ave  
Hampden ME 04444

Zoning District: \_\_\_\_\_ (not permitted in Resource Protection District)

Lot Size: 9 1/4  Acres  Square Feet (3 acre min. lot size)

Outdoor Wood-fired Boiler Setback to Nearest Property Line: 120' feet (150 ft. min.)

Distance to Nearest Residential Structure: 700+ feet (200 ft. min.)

Assessor's Tax Map: 08-0-026-B and Lot: \_\_\_\_\_

1. Please complete plot plan (see other side) drawn to scale showing the location of the outdoor wood-fired boiler in relation to property lines and existing structures.
2. Please include installation instructions provided by Manufacturer.

I have received a copy of the *Town of Hampden Fire Prevention Code*  
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not obtain the permit required by section F-308.3.1 of said ordinance.

I have received a copy of the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*  
→ Outdoor wood-fired boilers in place as of the effective date of this ordinance need not comply with sections 4.2, 4.3, and 4.4 except that the units shall not be made any more non-conforming.

I have received a copy of DEP *Chapter 150: Control of Emissions From Outdoor Wood Boilers* QUESTIONS PLEASE CALL DEP: 287-2437

I hereby agree to operate my outdoor wood-fired boiler in accordance with the *Town of Hampden Fire Prevention Code* and the *Town of Hampden Outdoor Wood-Fired Boiler Annual Licensing Ordinance*. I also acknowledge my responsibility to renew my license annually.

Owner Signature: [Signature] Date 10-2-08

Hampden Town Council Action:  Approved  Denied Date: \_\_\_\_\_

Town Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

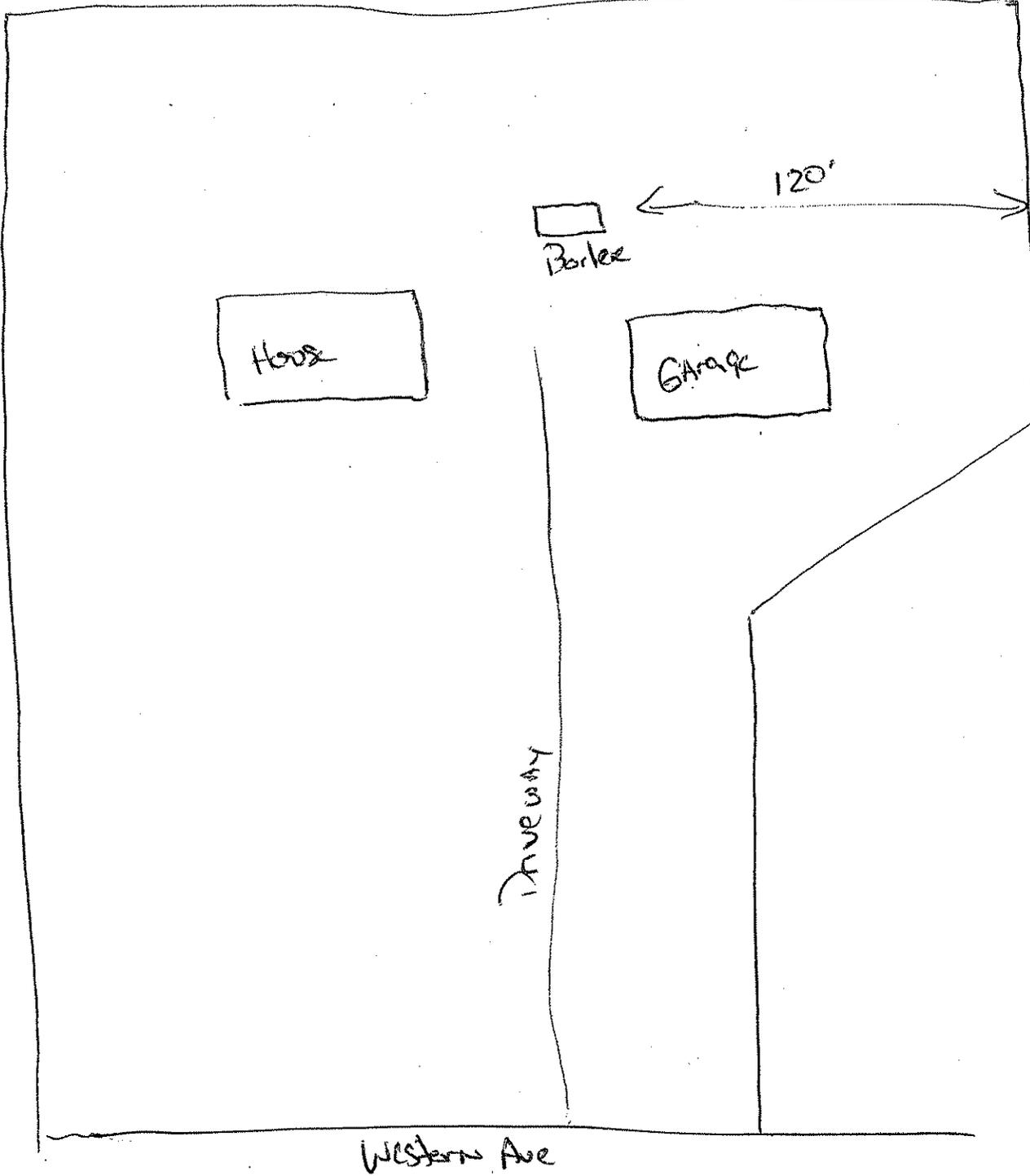
*\*This License Expires 1 year from the Date of Issuance*

# Plot Plan

01/13/2017



Please be as detailed as possible. Include all existing and proposed structures, wells, septic areas, driveways, etc. Also include setbacks of structures from each other and property lines.



## Front (Street Right-of Way) Lot Line

I HEREBY ATTEST THAT THE ABOVE DRAWING AND DIMENSIONS ARE CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature of Applicant \_\_\_\_\_ date \_\_\_\_\_

Signature of Owner \_\_\_\_\_ date \_\_\_\_\_



TOWN OF HAMPDEN  
TOWN CLERK'S OFFICE

COMMENTS ON:

Public Hearing Date: \_\_\_\_\_  
(If applicable)

- Application for Liquor License
- Application for Victualer's License
- Application for Off-premises Catering
- Application for Outdoor Wood-burning Furnace License

NAME: Pizza Gourmet Brian Carlisle  
Business Name Individual

ADDRESS: 60 Main Rd. N. Ste A. PHONE: 862-6900

MAP/LOT: \_\_\_\_\_ DATE: 10/16/08

DEPARTMENT REPORT:

No concerns  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 10/16/08 BY: [Signature] Pelliz  
Title: Asst. Dir.

BY: \_\_\_\_\_  
Title: \_\_\_\_\_

**DIRIGO**  
**ENGINEERING**

2 DIRIGO DRIVE, FAIRFIELD, MAINE 04937  
PHONE: (207) 453-2401 FAX: (207) 453-2405  
www.dirigoengineering.com

10-14-08

To Town Council

I would like to  
waive the public  
hearing for license

Alaska's  
Pizza Gourmet

Water Supply, Distribution and Treatment  
Wastewater Collection and Treatment  
Site Development, Environmental Permitting

**Department of Public Safety  
Division**



**Liquor Licensing & Inspection**

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<b>BUREAU USE ONLY</b>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** \_\_\_\_\_

**INDICATE TYPE OF PRIVILEGE:** ☐ MALT ☐ SPIRITUOUS ☐ VINOUS

**INDICATE TYPE OF LICENSE:**

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| ☐ RESTAURANT (Class I,II,III,IV)   | ☐ RESTAURANT/LOUNGE (Class XI)       |
| ☐ HOTEL-OPTINONAL FOOD (Class I-A) | ☐ HOTEL (Class I,II,III,IV)          |
| ☐ CLASS A LOUNGE (Class X)         | ☐ CLUB-ON PREMISE CATERING (Class I) |
| ☐ CLUB (Class V)                   | ☐ GOLF CLUB (Class I,II,III,IV)      |
| ☐ TAVERN (Class IV)                | ☐ OTHER: _____                       |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

<b>1. APPLICANT(S)</b> –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <i>Countrymeadow Inc</i> DOB: _____	<b>2. Business Name (D/B/A)</b> <i>Pizza Gourmet</i>
DOB: _____	
DOB: _____	<b>Location (Street Address)</b> <i>60 Main Rd No Ste A</i>
<b>Address</b> <i>60 Main Rd No Ste A</i>	<b>City/Town</b> <i>Hampden</i> <b>State</b> <i>ME</i> <b>Zip Code</b> <i>04444</i>
	<b>Mailing Address</b> <i>60 Main Rd No. Ste A</i>
<b>City/Town</b> <i>Hampden</i> <b>State</b> <i>ME</i> <b>Zip Code</b> <i>04444</i>	<b>City/Town</b> <i>Hampden</i> <b>State</b> <i>ME</i> <b>Zip Code</b> <i>04444</i>
<b>Telephone Number</b> <i>207 862 6900</i> <b>Fax Number</b> _____	<b>Business Telephone Number</b> <i>207 862 6900</i> <b>Fax Number</b> _____
<b>Federal I.D. #</b> <i>01-0451740</i>	<b>Seller Certificate #</b> <i>0240282</i>

3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ *520,650<sup>00</sup>* LIQUOR \$ *3501<sup>00</sup>*
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO ☐

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO
7. If manager is to be employed, give name: *Paul Stratten*
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_  
Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
9. Business records are located at: *60 Main Rd No Ste A Hampden ME*
10. Is/are applicants(s) citizens of the United States? YES  NO ☐

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Brian Carlisle Newburgh Me	2-14-51	Bangor
Cynthia Carlisle " "	3-8-59	Bangor
Paul Stratton Ellsworth Me	2-9-79	Wintport.

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_  
CERT PO Box 330728 Port St. Lucie FL

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) \_\_\_\_\_  
60 Maine Rd No. Ste A.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? School + Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Hampden ME on 10-13, 20 08  
Town/City, State Date

Carlisle Pres  
Signature of Applicant or Corporate Officer(s)  
B Carlisle

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	
<b>FILING FEE</b> .....		\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

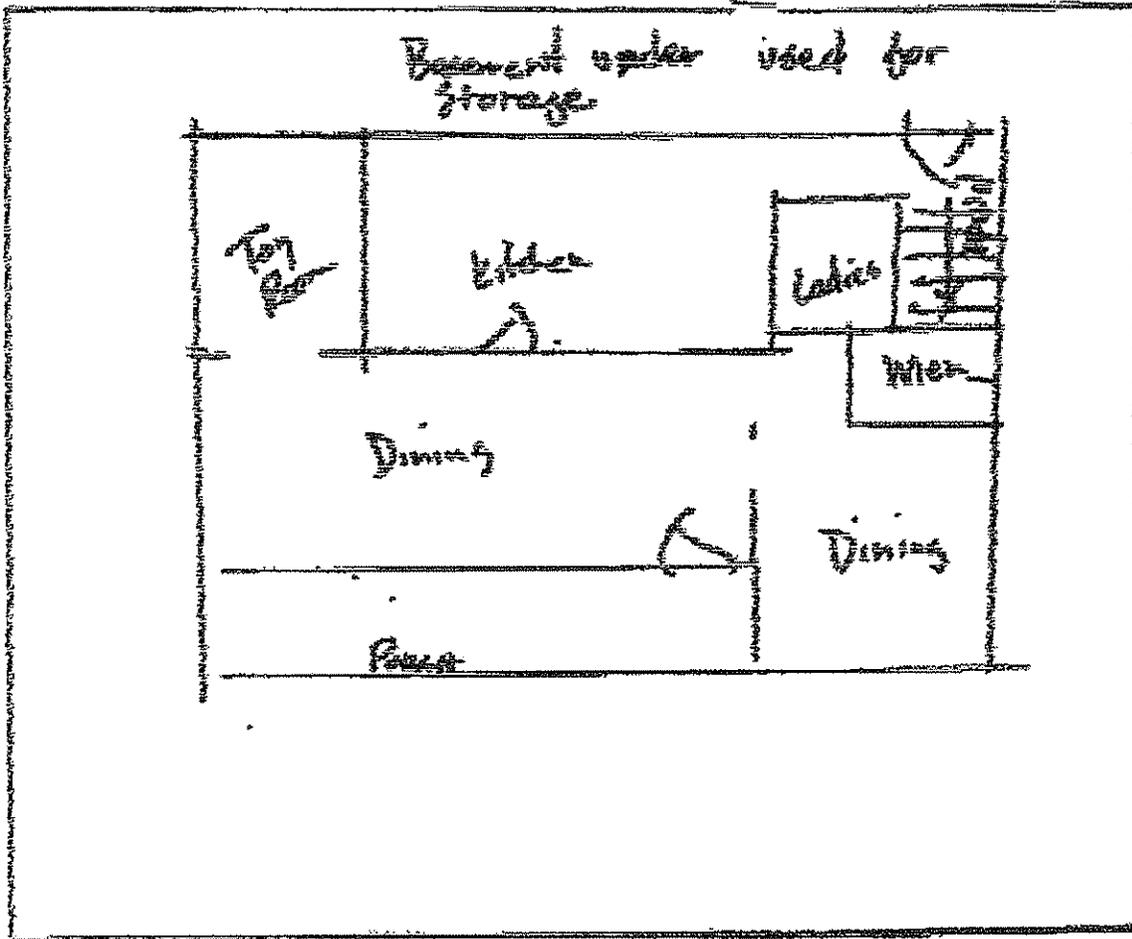




**SUPPLEMENTAL APPLICATION FORM  
ON/OFF-PREMISE DIAGRAM**

In an effort to clearly define your license premises and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premises to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounge, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.



STATE OF MAINE

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_ SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being: \_\_\_\_\_ Municipal Officers \_\_\_\_\_ County Commissioners of the  
\_\_\_\_\_ City \_\_\_\_\_ Town \_\_\_\_\_ Plantation \_\_\_\_\_ Unincorporated Place of: \_\_\_\_\_, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]

C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]

E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

C-3-e

TO: Hampden Town Council  
FROM: Sue Lessard, Town Manager  
DATE: October 16, 2008  
RE: Request for Public Works Committee Meeting

The purpose of this memo is to discuss two items that need discussion. I have listed this under a request for a Public Works Committee meeting because I believe that both are items that would best be discussed in depth at that level prior to consideration by the full council.

#### BAT Service

The first is the subject of the local BAT service. We discussed earlier in the year the idea of additional Saturday service at some point, and whether a coordinated run through the system for UMaine might make some sense. I have had a request regarding space for parking for people who do not live on the bus route but who use it to go shopping or to work. We currently have no such location or arrangements with other locations that have large parking lots such as Edward's or Maine Savings or the Catholic Church. If bus usage continues to increase, this will become more of an issue.

#### Transfer Station Decal Complaint

The second issue is related to a person who came in for a transfer station sticker that has a vehicle registered commercially for more than 10,000 lbs. I have attached a copy of the vehicle registration which indicates it is registered to a contracting business. The person has a vehicle registered to his wife that has a transfer station decal but he does not want to carry trash in it. He had another pickup that was registered as a regular passenger vehicle and that vehicle had a transfer station sticker. He is unhappy because of the weight limitation on the vehicle and the fact that commercial contracting vehicles are not allowed access. I would not issue a sticker. A copy of the vehicle registration is attached. This would require a Public Works Committee recommendation to the Council if the rules were to change.



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

October 16, 2008

To: Sue Lessard  
From: Chip Swan  
Subject: Municipal Roof Bids

I would like to have the municipal roof bid results that will be opened on October 17th placed on the October 20th<sup>h</sup> council agenda.

Yours truly,

Chip Swan, PWD

C-3-g



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

October 16, 2008

To: Sue Lessard  
From: Chip Swan  
Subject: Municipal Garage Doors

I would like to have the municipal garage door bid results that will be opened on October 17th placed on the October 20th<sup>h</sup> council agenda.

Yours truly,

Chip Swan, PWD